

TOWN OF LEE

FY2013 SPECIAL TOWN MEETING



MAY 9, 2013 AT 7:00 PM

LEE MIDDLE & HIGH SCHOOL

Commonwealth of Massachusetts
Berkshire,ss.

To any of the Constables of the Town of Lee, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify all of the Inhabitants of the Town of Lee, qualified to vote in Town affairs, to meet at the **Lee Middle/High School Auditorium on Thursday, May 9, 2013 at the hour of 7:00 PM** in the evening for the purposes then and there, to take action upon the following Articles, namely:

Article 1. Fiscal Year 2014 Classification Plan

To see if the Town will vote to amend the personnel by-law by establishing the FY13 Classification Plan as follows:

Position	Classification	Hours	Ranges		
			Step 1	Mid	Step 12
Council on Aging Director	A-1	25	23,244	27,001	30,758
Town Clerk	A-2	35	41,098	45,137	49,176
Accountant	A-3	35	39,307	45,157	51,006
Treasurer	A-3	35	39,307	45,157	51,006
Collector	A-3	35	39,307	45,157	51,006
Building Inspector	A-3	40	44,923	51,607	58,291
Water Division Supervisor	A-3	40	44,923	51,607	58,291
Sewer Division Supervisor	A-3	40	44,923	51,607	58,291
DPW Assistant Superintendent	A-3	40	44,923	51,607	58,291
Library Director	A-4	35	41,615	48,378	55,140
DPW Superintendent	A-6	40	58,055	67,792	77,528
Chief of Police	A-6	40	58,055	67,792	77,528
Town Administrator	A-8	40	77,902	86,783	95,664
Council on Aging Clerk	CL-1	16	13.85	15.66	17.46
Treasurer's/Collector's Clerk	CL-2	40	30,650	35,678	40,705
Building Inspector's Clerk	CL-2	19	14.74	17.16	19.57
Con. Com. Administrative Assistant	CL-2	4.5	14.74	17.16	19.57
Police Secretary	CL-2	35	26,818	31,217	35,616
Land Use Asst.	CL-2	21	16,091	18,731	21,370
Assessors' Clerk	CL-2	35	26,818	31,217	35,616
DPW Secretary	CL-3	35	28,124	32,668	37,211
Selectmen/Administrator's Secretary	CL-3	35	28,124	32,668	37,211
Janitor	PW-1	25	11.92	14.02	16.11

Laborer, Sewer Division	PW-1	25	11.92	14.02	16.11
Assistant Water Plant Operator	PW-5	40	30,806	36,470	42,134
Assistant Sewer Plant Operator	PW-5	40	30,806	36,470	42,134
Sewer Plant Operator	PW-5	40	30,806	36,470	42,134
Custodian/EMT-I (Intermediate)	EMT 2	40	15.44	17.51	19.57
Custodian/EMT-B (Basic)	EMT-1	40	12.25	14.31	16.36

or to take any other action relative thereto. **Personnel Board recommends approval.**

Article 2. Veterans' Services Fiscal Year 2013 Operating Budget Increase

To see if the Town will vote to amend Article 2 of the Annual Town Meeting held on May 10, 2012 as amended by Articles 1 and 3 of the October 4, 2012 Special Town Meeting by appropriating an additional \$10,000 to increase the Veterans' Services Account (543) from \$33,447 to \$43,447, such additional amount to be transferred from available funds, or to take any other action relative thereto. **Capital Outlay and Finance Committee recommend approval.**

Article 3. Sewer Department Fiscal Year 2013 Enterprise Fund Transfer Increase

To see if the Town will vote to amend Article 8 of the Annual Town Meeting held on May 10, 2012 as amended by Article 2 of the October 4, 2012 Special Town Meeting by transferring from the Sewer Enterprise Account the sum of \$113,709 to increase the funds transferred from \$219,211 to \$332,920 to meet the Sewer Department's \$2,138,983 appropriation (Accountants 440,442 & 443), or to take any other action relative thereto. **Capital Outlay and Finance Committee recommend approval.**

Article 4. Tyringham Road Water Main Replacement Design Services

To see if the Town will vote to transfer from the Water Enterprise Account the sum of \$20,500 to the Reserve Fund Account (132) from which \$20,500 was transferred to the Water Department Account (452) to expedite the design of the Tyringham Road Water Main Replacement Project. **Capital Outlay and Finance Committee recommend approval.**

Article 5. Prior Fiscal Year (2012) Pre-employment Medical Examination Invoice (9/10 Vote)

To see if the Town will vote to raise and appropriate \$255.00, or any other amount, to pay a June 29, 2012 invoice from Occupational Medicine Services which we received after the fiscal year closed, such amount to be transferred from available funds, or to take any other action relative thereto. **This invoice appeared after the Finance Committee's last met.**

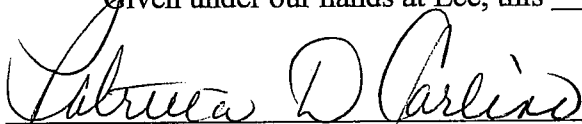
Article 6. Transfer of Proceeds from the Sale of Cemetery Lots to the Perpetual Care Account

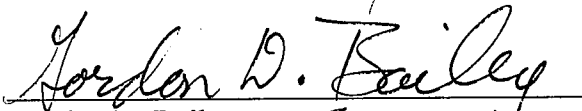
To see if the Town will vote to authorize the transfer of the sum of \$1,400, or any other amount, from the Sale of Cemetery Lots receipts to the Fairmont Perpetual Care Trust Account, or to take any other action relative thereto.

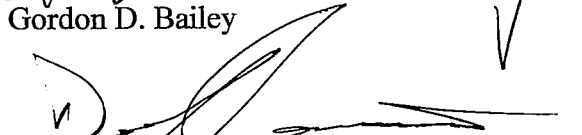
and you are hereby directed to serve this Warrant by posting true and attested copies thereof, in five public places within the Town of Lee, fourteen (14) days at least, before the day and hour of holding said meeting.

Therefore, Fail Not and make due return of said Warrant with your doing thereon to the Town Clerk of the Town of Lee, at or before the day and hour of holding said meeting.


Given under our hands at Lee, this 23rd day of April, 2013.


Patricia D. Carlino, Chair


Gordon D. Bailey


David J. Consolati

As per instruction in this Warrant, I have posted same, this 24 day of April, 2013 in four public places.


Constable