

ATTACHMENT (NO. 2)

A copy of the NOTICE OF MEETING, pursuant to Section 18-25 of Chapter 30A of General Laws, with the CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING attached hereto, was read, and ordered spread upon the minutes of this meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 18-25 of Chapter 30A of the General Laws that a meeting of the **LEE HOUSING AUTHORITY** will be held at **4:30 pm. On October 17, 2023, at Brown Memorial Court, 155 Marble Street, Lee, MA.**

Lee Housing Authority

October 12, 2023

By: \_\_\_\_\_

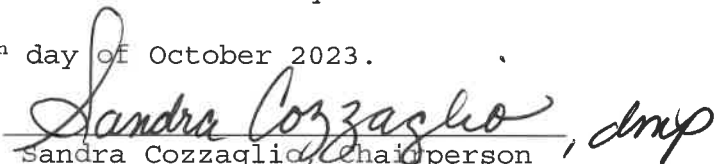
Title: TOWN CLERK

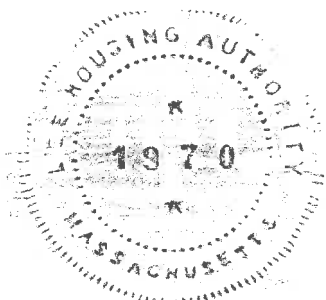
CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING

(Sec. 18-25 Chapter 30A General Laws)

I, Sandra Cozzaglio, a duly appointed, qualified and acting Chairperson of the Lee Housing Authority do hereby certify that on, October 12, 2023, I filed, in the manner provided by Section 18-25, Chapter 30A, General Laws, with the Clerk of the Town of Lee, A NOTICE OF MEETING of which the foregoing, is true and correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Authority this 12<sup>th</sup> day of October 2023.

  
Sandra Cozzaglio, Chairperson  
Lee Housing Authority



Lee Housing Authority  
Board of Directors Regular Meeting  
October 17, 2023  
At 4:30 p.m.

AGENDA

1. Public Speak
2. Minutes of Special Meeting of August 22, 2023
3. Programs
  - a. 667 - vacancies
  - b. 705 - vacancies
  - c. 689 - programs
4. Old Business
  - a. Update on FISH #150082 Budd House Bathroom Renovation
5. New Business
  - a. Presentation of FY 2024 Budget
  - b. FY 2024 Executive Director's Salary
  - c. Election of Officers LHA Board of Directors
  - d. Maintenance Mechanic Position Update
  - e. CHAMP Application Process Update
  - f. EOHLC Vacancy Initiative
  - g. Performance Management Review
6. Financial
  - a. Monthly Check Register for August 31, 2023
  - b. Monthly Check Register for September 30, 2023
  - c. Monthly Balance Sheets as of July 31, 2023
  - d. Monthly Balance Sheets for August 31, 2023
  - e. Approval of Admin Compensation Funds FISH#150082
7. Executive Director's Report
  - a. Benefit Balance as of week ending October 14, 2023
  - b. Resident Services Coordinator Reports July & August
8. Community Preservation Committee Report
9. Any topic the Chairperson could not reasonably anticipate.
10. Adjournment