

Lee Housing Authority
Agenda/Board of Director's Meeting
October 23, 2018
at 4:30 p.m.

1. Public Speak -
2. Minutes of regular meeting of September 18, 2018
3. Programs
 - a. 667 - vacancies
 - b. 705 - vacancies
 - c. 689 - programs
4. Old Business
 - a. Project 150040 Clarke Court Roadway
 - b. Executive Director's Evaluation
 - c. Election of Officers
 - d. New Executive Director decision
5. New Business
 - a. Capital Improvement Plan (CIP) - Revision
 - b. Performance Management Review (PMR)
 - c. Agreed Upon Procedure (AUP)
 - d. Project 150048 - Kitchen Mod 667
 - e. Project 150051 - Partial Unit Mod 705
 - f. Project 150052 - Shed Doors 705
6. Financial
 - a. Monthly Check Register for September 30, 2018
 - b. Monthly Balance Sheets as of August 31, 2018
7. Executive Directors Report
 - a. Benefit Balance as of w/e 10/20/2018
 - b. Budget Guideline FY'19
 - c. Maintenance Plan Training
8. Any topic the Chairperson could not reasonably anticipate.
9. Adjournment



ATTACHMENT (NO. 2)

A copy of the NOTICE OF MEETING, pursuant to Section 23B of Chapter 39 of General Laws, with the CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING attached hereto, was read and ordered spread upon the minutes of this meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 of the General Laws that a meeting of the LEE HOUSING AUTHORITY will be held at 4:30 pm. on October 23, 2018, at Brown Memorial Court, 155 Marble Street, Lee, Ma.

October 12, 2018 Lee Housing Authority

by: Brandi Page
title: Town Clerk

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING

(Sec. 23B Chapter 39 General Laws)

I, Diane Shepardson, the duly appointed, qualified and acting Chairperson of the Lee Housing Authority do hereby certify that on October 12, 2018 I filed, in the manner provided by Section 23B, Chapter 39, General Laws, with the Clerk of the Town of Lee, A NOTICE OF MEETING of which the foregoing, is true and correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Authority this 12th day of October 2018

Diane Shepardson *DS*
Diane Shepardson, Chairperson
Lee Housing Authority

