

**School Superintendency Union #29
Lee-Tyringham, Massachusetts**

Immediate Opening

Vacancy #1590

The Lee Public Schools has the following position available:

Facilities Director

Start Date: March 4, 2024 or as soon as possible

GENERAL JOB DESCRIPTION: Oversight of the Lee School District Facilities and Campus, including two schools and associated grounds.

This position includes management of:

- Eight (8) full-time staff who support daily and seasonal upkeep
- Ongoing and preventative maintenance
- Capital and asset planning
- Budget preparation/monitoring/tracking
- Inspections and regulatory compliance
- Monitoring building use outside of school hours
- Training and evaluation of staff
- Management of vendors and contractors
- Emergency planning and building security
- Other duties as assigned by the Superintendent

Compensation: Regionally competitive; based on experience and qualifications

Please send letter of interest and resume to:
Lee Public Schools Superintendent Office
Attn: B. Bianco
300 Greylock Street, Lee, MA 01238

application can be downloaded at

<https://drive.google.com/file/d/oBoLYbpc8AC8EYldndnZTV1Y4cXZGVTQoanlIV1JDQjQzWHF3/view>

The Lee Public Schools comply with all federal and state laws prohibiting discrimination in hiring or employment practices. The Lee Public Schools does not discriminate based upon race, color, national origin, sex, handicap, gender identity, religion and/or sexual orientation.

POST: 2/13/24
REMOVE: When Filled