



TOWN OF LEE

32 Main Street, Lee, MA 01238
www.lee.ma.us

Christopher J. Ketchen,
Chief Administrative Officer

March 16, 2020

To Lee Residents, Visitors, and Municipal Staff:

As you may be aware, Governor Baker held a briefing on March 15th in which he initiated a number of steps intended to address the COVID 19 (Coronavirus) pandemic. Among these measures:

- Prohibition of public gatherings over 25 people
- Massachusetts schools closed until April 7th (both public and private)
- Restaurants are prohibited from on-premises consumption through April 17th
- Public observance of “social distancing” practices

In an effort to implement policies consistent with guidance from the Commonwealth, the Town is taking the following steps:

- As of noon today, services at Town Hall and all public buildings will be by appointment-only. Staff will remain on duty and, in certain cases, may be directed to work at alternative sites or from home (where appropriate). There is a drop-box located in the foyer of Town Hall between the hours of 8AM – 4PM for individuals wishing to submit paperwork/applications or pay bills.
- The Lee Library and the Lee Senior Center are closed to the public until further notice.
- Staff will be working with individual boards and committees over the coming days to manage pending business while observing preventative measures with respect to exposure. More guidance will follow on this topic.

Thank you for your attention to this timely guidance. If you have any questions, please contact my office at (413) 243-5500 or cketchen@town.lee.ma.us. As this national public health emergency continues, please check the Town of Lee web site regularly for updates (www.lee.ma.us).

Sincerely,

Christopher J. Ketchen
Chief Administrative Officer/Town Manager