

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
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www.berkshireplanning.org

KYLE HANLON, Chair
SHEILA IRVIN, Vice-Chair
MARIE RAFTERY, Clerk
JOHN DUVAL, Treasurer

THOMAS MATUSZKO, A.I.C.P.
Executive Director

MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

on Thursday, October 11, 2018 4:00 p.m.
at the Berkshire Regional Planning Commission Office
1 Fenn Street, Suite 201, Pittsfield, MA



Please Note: *In the case of inclement weather on the day of the meeting, please call BRPC (413-442-1521, ext 15) to confirm if the meeting will still be held.*

Meeting Material: All written materials for the meeting are posted on BRPC's website: www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of Executive Committee Meeting of September 6, 2018 * (4:05)
- III. Financial Reports (4:10)
 - A. September Expenditures Report *
 - B. Accounts Receivable Report & Update on Community Assessments
 - C. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action* (4:20)
 - A. Approval to Submit Grant Application to the Western Region Homeland Security Advisory Council to Address Infectious Diseases*
 - B. Approval to Submit a Grant Application to the Efficiency and Regionalization Grant Program to Support the Activities of the Berkshire County Education Task Force*
 - C. Approval to Amend Personnel Pay Plan*
 - D. Other
- VI. Committee Reports (4:35)
 - A. Commission Development Committee
 - B. Brownfields Committee
 - C. Other

- VII. Executive Director's Report (4:40)
- A. Report on New Contracts/Agreements
 - B. Staff update
 - C. BRPC Annual Meeting – Thursday, October 25th, Pittsfield Country Club
 - D. Berkshire Flyer 2.0 Subcommittee Meeting report
 - E. Rural Policy Advisory Commission
 - F. CPTC Trainings
 - G. Regional Transit Authority Task Force
 - H. Employers Association of the Northeast (EANE)
 - I. Other
- VIII. Old Business (4:45)
- A. Legislative Priorities Follow-up
 - B. Commission Ratification of Executive Committee Actions
- IX. New Business (5:05)
- A. Berkshire County Group Purchasing Program
 - B. November 15th BRPC Meeting
 - C. Other
- X. Adjournment (5:20)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday September 6, 2018
- Accounts Receivable Report
- Memo – Executive Committee Agenda Items
- Annual Meeting Invitation
- CPTC Brochure
- Regional Transit Authority Task Force members
- August Technical Assistance Report
- September Technical Assistance Report

* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B