



# BRPC

Berkshire Regional Planning Commission

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REC'D LEE TOWN CLERK  
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## MEETING NOTICE

There will be a meeting of  
the

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, November 5, 2020 at **4:00** p.m.

This will be a **Virtual Meeting** as allowed by Massachusetts Governor Charlie Baker's Executive Order dated March 12, 2020 suspending certain provision of the Open Meeting Law, G.L. c.30 sec.20.

You must register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_6aCWgknHTvS8BNaiA4pXGg](https://us02web.zoom.us/webinar/register/WN_6aCWgknHTvS8BNaiA4pXGg)

After registering, you will receive a confirmation email containing information about joining the webinar.

**Meeting Material:** All written materials for the meeting are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the calendar of events for the meeting and materials available will be listed.

## AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of October 1, 2020\* (4:05)
- III. Financial Reports (4:10)
  - A. October Expenditures Report \*
  - B. Accounts Receivable Report & Assessments
  - C. Line of Credit Report
  - D. FY 20 Audit update
  - E. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:20)
  - A. Approval to Submit Grant Applications to U.S. Food and Drug Administration (FDA)/ Association of Food and Drug Officials (AFDO) program\*
  - B. Approval to Submit Grant Application to MIIA Risk Management Program
  - C. Other\*
- VI. Committee Reports (4:30)

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

### Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- A. Environmental Review Committee
- B. Regional Issues Committee
- C. Finance Committee
- D. Other

VII. Executive Director's Report (4:35)

- A. Report on New Contracts / Agreements
- B. Berkshires Tomorrow Inc. Update
- C. Staff Update
- D. East-West Rail Update
- E. Rural Policy Advisory Commission Update
- F. Culvert & Small Bridges Work Group Training
- G. Citizen Planner Training Collaborative Fall Virtual Workshops
- H. Comments on Chapter 70 School Funding
- I. Forum on Transportation Climate Initiative (TCI)
- J. Moving Together Conference
- K. Mohawk Trail Woodlands Partnership Entrepreneur Challenge
- L. DLTA Update
- M. Other

VIII. Old Business (4:50)

- A. Office Space / Lease
- B. Review of Staff Top Ten Commitments – FY21
- C. Other

IX. New Business (5:10)

- A. Commission Comments on the Transportation and Climate Initiative
- B. Commission Comments on the East-West Rail draft report
- C. November Full Commission Meeting (Virtual) – November 19, 2020
- D. Other

X. Adjournment (5:30)

Attachments:

- Unapproved Minutes of the Executive Committee Meeting of September 3, 2020
- October Expenditures Report
- October Accounts Receivable Report
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- Comments on the Hoosic River Bank Stabilization and Erosion Control Project EENF
- Emily Lange Resume
- East-West Rail Advisory Committee Comments
- Rural Policy Advisory Commission Comment of the Chapter 70 Local Contributions study
- Citizen Planner Training Collaborative Training Schedule
- Comments on Chapter 70 Local Contributions Study
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\* Items Requiring Action