



1 Fenn Street, Suite 201  
Pittsfield, MA 01201  
T: (413) 442-1521 · F: (413) 442-1523  
TTY: 771 or (800) 439-2370  
berkshireplanning.org

REC'D LEE TOWN CLERK  
NOV 1 '21 PM 12:30

### MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the

BERKSHIRE REGIONAL PLANNING COMMISSION

Thursday, November 04, 2021 at **4:00 p.m.**

This will be a **Virtual Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3926128831>  
Meeting ID: 392 612 8831

Phone: 646.558.8656, 301.715.8592, 312.626.6799, 669.900.9128, 253.215.8782, 346.248.7799

**Meeting materials are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).**

Click on the calendar of events, then the meeting name and follow link to materials.

### AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of October 7, 2021\* (4:05)
- III. Financial Reports (4:10)
  - A. October Expenditures Report \*
  - B. Accounts Receivable Report & Assessments
  - C. Line of Credit Report
  - D. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:20)
  - A. Approval to Enter into a Contract with Housatonic Valley Association for Churchill Brook Culvert Replacement Outreach Services
  - B. Approval to Enter into a Contract with Housatonic Valley Association for Municipal Culvert Replacement Cooperative Project Support
  - C. Approval to Submit a Grant Application to the Citizen's Citizens' Housing and Planning Association
  - D. Approval to Submit Grant Application to U.S. Environmental Protection Agency for Brownfields Assessment Funding
  - E. Approval to Dispose of Surplus Property

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

#### Please Note:

For information regarding postponements or cancelations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

F.	Other	
VI.	Committee Reports	(4:25)
	A. Regional Issues Committee	
	B. Other	
VII.	Executive Director's Report	(4:30)
	A. Report on New Contracts / Agreements	
	B. Berkshires Tomorrow Inc. Update	
	C. Staff Update	
	D. Rural Policy Advisory Commission Update	
	E. CPTC Fall Training Schedule	
	F. State Auditor's Report on Infrastructure Spending in Western Mass	
	G. Moving Together Conference	
	H. Census Data Product Comments	
	I. Other	
VIII.	Old Business	(4:45)
	A. Office Space Update	
	B. Other	
IX.	New Business	(5:05)
	A. November Commission Meeting	
	B. Other	
X.	Adjournment	(5:15)

Attachments:

- Unapproved Minutes of the October 7, 2021 Executive Committee Meeting
- October Expenditures Report
- October Receivables Report
- October Line of Credit Report
- Memo – November 4, 2021 Executive Committee Agenda Items
- Resume – Vanessa Oeien
- Resume – June Axt
- Resume – Paula Downer
- Resume – Chris Brown
- Resume – Seth Jenkins
- CPTC Training Schedule
- Comment letter on Western Mass Infrastructure spending
- Moving Together Conference Information
- Census Data Products comment letter
- Memo – September 2021 Technical Assistance

\* Items Requiring Action