



1 Fenn Street, Suite 201  
Pittsfield, MA 01201  
T: (413) 442-1521 · F: (413) 442-1523  
TTY: 771 or (800) 439-2370  
berkshireplanning.org

REC'D TOWN CLERK  
FEB 03 22 PM 2:25

### MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, February 03, 2022 at **4:00 p.m.**

This will be a **Virtual Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3926128831>  
Meeting ID: 392 612 8831

Phone: 646.558.8656, 301.715.8592, 312.626.6799, 669.900.9128, 253.215.8782, 346.248.7799

**Meeting materials are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).**

Click on the calendar of events, then the meeting name and follow link to materials.

### AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of January 6, 2022\* (4:05)
- III. Financial Reports (4:10)
  - A. January Expenditures Report \*
  - B. Accounts Receivable Report
  - C. Line of Credit Report
  - D. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:20)
  - A. Approval of Modified Personnel Pay Plan to Add a New Position
  - B. Approval of Two New Personnel Policies
  - C. Approval to Submit Grant Application to the Efficiency and Regionalization Grant Program within the Division of Local Services
  - D. Other
- VI. Committee Reports (4:30)
  - A. Environmental Review Committee
  - B. Comprehensive Economic Development Strategy Committee

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

#### Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- C. Commission Development Committee
- D. MPO
- E. Other

- VII. Executive Director's Report (4:40)
  - A. Report on New Contracts / Agreements
  - B. Berkshires Tomorrow Inc. (BTI) Update
  - C. Economic Development District Designation
  - D. Cyber Security Assessment and Training
  - E. Proposed Legislation on Gravel Roads
  - F. Community One-Stop for Growth Grant Portal
  - G. Rural Policy Advisory Commission (RPAC) Update
  - H. District Local Technical Assistance (DLTA)
  - I. COVID-19 Rapid Test Kits
  - J. Other
- VIII. Old Business (4:55)
  - A. Office Space Update
  - B. State Election Candidate Questions
  - C. Other
- IX. New Business (5:05)
  - A. March Commission Meeting
  - B. Other
- X. Adjournment (5:10)

Attachments:

- Unapproved Minutes of the January 6, 2021, Executive Committee Meeting
- January Expenditures Report
- January Receivables Report
- January Line of Credit Report
- Proposed Changes to the Personnel Pay Plan
- Proposed Small Necessities Leave Act Policy
- Proposed Domestic Violence Leave Act Policy
- Draft Unapproved Minutes of the January 10, 2022 meeting of the Environmental Review Committee
- Lenox Valley Waste Transfer Facility ENF MEPA Comments
- Draft Unapproved Minutes of the January 12, 2022 Comprehensive Economic Development Strategy Committee Meeting
- Draft Unapproved Minutes of the January 13, 2022 Commission Development Committee Meeting
- Economic Development District Designation Letter
- Press Release – Economic Development District Designation
- Support letter for H 3411, An Act Relative to Unpaved Roads

\* Items Requiring Action