



# BRPC

Berkshire Regional Planning Commission

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## MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, July 20, 2023 at **4:00 p.m.**

This will be a virtual meeting as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025.

To participate virtually join the Zoom meeting at <https://us02web.zoom.us/j/3926128831>  
Meeting id: 392 612 8831, Phone: 646.558.8656, 646 931 3860, 312.626.6799, 301 715 8592

**Meeting materials are on BRPC's website:** [www.berkshireplanning.org](http://www.berkshireplanning.org). Click the calendar of events, then the meeting name, and follow the link to materials.

### AGENDA

(all times approximate)

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Roll Call of Executive Committee Members Attending the Meeting
- III. Vote to Approve Minutes of the Executive Committee Meeting of June 1, 2023\* (4:05)
- IV. Financial Reports (4:10)
  - A. Vote to Approve the May 24, 2023 to June 30 2023, Expenditures Report\*
  - B. Report on the Accounts Receivable – June 2023
  - C. Report on the Line of Credit
- V. Comments from Berkshire Regional Planning Commission Delegates and Alternate Delegates (4:15)
- VI. Items Requiring Action\* (4:20)
  - A. Vote to Authorize the Executive Director to Enter into Intergovernmental Agreements and Contracts with Municipalities\*
  - B. Vote to Authorize the BRPC Assistant Director Position to be a Signatory on BRPC Checks\*
  - C. Vote to Approve (After the Fact) the Submission of a Grant Application to the Woodlands Partnerships Implementation Grant Program (Regional) \*
  - D. Vote to Approve the Submission of a Grant Application for Funds Provided through the Commonwealth of Massachusetts under the American Rescue Plan Act (ARPA) Home

***City and Town Clerks: Please post this notice pursuant to the Open Meeting Law, MGL c. 30A, §§ 18-25.***

#### Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

and Community-Based Services, as Administered by AgeSpan\*

- VII. Committee Reports and Discussion (4:30)  
A. Transportation Advisory Committee  
B. Metropolitan Planning Organization
- VIII. Executive Director's Report (4:40)  
A. Report on New Contracts / Agreements  
B. Berkshires Tomorrow Inc. (BTI) Update  
C. Staff Update  
D. Rural Policy Advisory Commission (RPAC) Update  
E. Passenger Rail  
F. Brownfields Update  
G. Climate Focused Forestry Initiative  
H. Community Climate Bank
- IX. Old Business (4:50)  
A. No Old Business to Discuss
- X. New Business (4:50)  
A. BPRC FY 24 Meeting Schedule\*  
B. Kusik Award\*  
C. BRPC Annual Meeting\*  
D. September Commission Meeting  
E. Executive Director Performance Review  
F. Executive Director Position Description
- XI. Adjournment (5:20)

Attachments:

- Unapproved Minutes of the June 1, 2023, BRPC Executive Committee Meeting
- May 15 to June 30, 2023 Expenditures Report
- Accounts Receivable Reports – June 2023
- June Line of Credit Report
- Executive Director's Memorandum
- Transportation Advisory Committee Draft Minutes June 20, 2023
- Metropolitan Planning Organization Draft Minutes June 27, 2023
- Avery Kolenski Resume
- Adam Sussbauer Resume
- Alison Zhang Resume
- Rural Policy Advisory Commission Economic Development Priorities
- Email D. Parr
- Governor Healey Press release – Climate Focused Forestry Initiative
- Governor Healey Press release – Community Climate Bank
- BRPC Meeting Schedule FY2024 Draft
- Executive Director's Position Description
- June Technical Assistance Memo

\* Items Requiring Action