



BRPC

Berkshire Regional Planning Commission

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Pittsfield, MA 01201
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berkshireplanning.org

MEETING NOTICE

There will be a meeting of the
EXECUTIVE COMMITTEE
of the

BERKSHIRE REGIONAL PLANNING COMMISSION

Thursday, April 6, 2023 at **4:00 p.m.**

This will be a Hybrid Meeting. Participants may attend in person in the BRPC 2nd Floor Conference Room at 1 Fenn Street, Pittsfield MA or may attend virtually as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025.

To participate virtually join Zoom meeting at <https://us02web.zoom.us/j/3926128831>. Meeting ID: 392 612 8831, Phone: 646.558.8656, 301.715.8592, 312.626.6799, 669.900.9128

Meeting materials are on BRPC's website: www.berkshireplanning.org. Click the calendar of events, then the meeting name, and follow the link to materials.

AGENDA (revised)

(all times approximate)

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of March 2, 2023* (4:05)
- III. Financial Reports (4:10)
 - A. February 24 to March 30, 2023, Expenditures Reports *
 - B. Accounts Receivable Report / Assessments
 - C. Line of Credit Report
 - D. Line of Credit Increase
 - E. Irrevocable Stand-By Letter of Credit
 - F. Other (For information only)
- IV. Delegate & Alternate Issues (4:20)
- V. Items Requiring Action* (4:25)
 - A. Approval of Surplus Inventory
 - B. Approval of Salary Merit Increase for FY 24
 - C. Approval of Personnel Pay Plan for FY24
 - D. Approval to Submit Grant Application to MassCEC's EMPOWER Innovation and Capacity Building Program
 - E. Approval after the Fact to Submit a Grant Application to USDA Urban Agriculture and Innovative Production (UAIP) program
 - F. Other (For information only)

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

REC'D LEGAL CLERK
APR 3 2023 AM 11:26

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- VI. Committee Reports (4:25)
- A. Environmental Review Committee
 - B. Transportation Advisory Committee
 - C. Regional Issues Committee
 - D. Commission Development Committee
 - E. Metropolitan Planning Organization
 - F. Other (For information only)
- VII. Executive Director's Report (4:30)
- A. Report on New Contracts / Agreements
 - B. Berkshires Tomorrow Inc. (BTI) Update
 - C. Staff Update
 - D. Rural Policy Advisory Commission (RPAC) Update
 - E. Passenger Rail
 - F. Open Meeting Law
 - G. Retirement Legislation
 - H. MassDOT Transportation Innovation Conference 2023
 - I. 120 Day Notification Waiver
 - J. Other (For information only)
- VIII. Old Business (4:40)
- A. Personal, Family, and Medical Leave Policy*
 - B. Other (For information only)
- IX. New Business (4:45)
- A. Utility Transmission Lines
 - B. May Commission Meeting
 - C. Other (For information only)
- X. Adjournment (4:50)

Attachments:

- Unapproved Minutes of the March 2, 2023, BRPC Executive Committee Meeting
- February 24 to March 30, 2023 Expenditures Report
- Accounts Receivable Report
- March Line of Credit Report
- Executive Director's Memorandum
- Resume – Michael Keegan, Outdoor Recreation Intern, Williams College
- Surplus Equipment - File Cabinets
- Personnel Pay Plan FY2024
- Resume – Michael Keegan, Outdoor Recreation Intern, Williams College
- DCR 120 Notice Waiver – Savoy
- Personal, Family, and Medical Leave Policy
- February Technical Assistance Memo

* Items Requiring Action