



# BRPC

Berkshire Regional Planning Commission

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[berkshireplanning.org](http://berkshireplanning.org)

## MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, March 2, 2023 at **4:00 p.m.**

This will be a Hybrid Meeting. Participants may attend in person in the BRPC 2<sup>nd</sup> Floor Conference Room at 1 Fenn Street, Pittsfield MA or may attend virtually as allowed by Ch. 107 of the Acts of 2022 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2023.

To participate virtually join Zoom meeting at <https://us02web.zoom.us/j/3926128831>, Meeting ID: 392 612 8831, Phone: 646.558.8656, 301.715.8592, 312.626.6799, 669.900.9128

**Meeting materials are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).** Click on the calendar of events, then the meeting name, and follow the link to materials.

### AGENDA (revised)

(all times approximate)

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of February 2, 2023\* (4:05)
- III. Financial Reports (4:10)
  - A. January 27, 2023, to February 23, 2023, Expenditures Reports \*
  - B. Accounts Receivable Report / Assessments
  - C. Line of Credit Report
  - D. Line of Credit Increase
  - E. Other (For information only)
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:20)
  - A. Approval to Submit Grant Application to the Food Security Infrastructure Grant Program within the Massachusetts Executive Office of Energy and Environmental Affairs
  - B. Other (For information only)
- VI. Committee Reports (4:25)
  - A. Comprehensive Economic Development Strategy
  - B. Regional Issues Committee
  - C. Metropolitan Planning Organization

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

#### Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

REC'D LEE TOWN CLERK

FEB 27 '23 AM 9:01

*KBA*

D. Other (For information only)

VII. Executive Director's Report (4:30)

- A. Report on New Contracts / Agreements
- B. Berkshires Tomorrow Inc. (BTI) Update
- C. Staff Update
- D. Rural Policy Advisory Commission (RPAC) Update
- E. Passenger Rail
- F. Open Meeting Law
- G. CPTC Annual Conference 2023
- H. MassDOT Transportation Innovation Conference 2023
- I. Save the Date - Western & Rural Massachusetts Conference – April 1, 2023
- J. Municipal Employment Opportunities
- K. Other (For information only)

VIII. Old Business (4:40)

- A. Employee Handbook
- B. Other (For information only)

IX. New Business (4:45)

- A. Staff Training Opportunities
- B. March Commission Meeting
- C. Other (For information only)

X. Adjournment (4:50)

Attachments:

- Unapproved Minutes of the February 2, 2023, BRPC Executive Committee Meeting
- January 27, 2023 to February 23, 2023 Expenditures Report
- Accounts Receivable Report
- February Line of Credit Report
- Executive Director's Memorandum
- Resume – Andrew McKeever
- Rural Policy Advisory Commission Legislative Priorities
- Screen Shot – BRPC Website re: Municipal Employment Opportunities
- Urban Area Maps (2)
- January Technical Assistance Memo

\* Items Requiring Action