



*The Commonwealth of Massachusetts*  
**Berkshire County Retirement System**  
29 Dunham Mall  
Pittsfield, MA 01201



To: Town Clerks  
Tel. 413-499-1981

Berkshire County Retirement Board Meeting

Fax 413-445-7990

Date: Wednesday, April 20, 2022  
At: Retirement Office, 29 Dunham Mall, Pittsfield, MA 01201  
Time: 9:00am

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/577403941>

**AGENDA**

1. Public Comment
- NEW BUSINESS:**
2. The Board is asked to approve a 3% COLA for retirees who retired Before June 30, 2021. COLA will be effective July 1, 2022.
3. The Board is asked to approve the letter of engagement for Melanson 2021& 2022 audits
4. The Board is asked to approve the credit card application with Pittsfield Co-op Bank
5. The Board is asked to approve extended warranty quote for two computer servers.
6. **Legal Update:** Presented by Board Counsel Thomas Gibson
7. The Board will discuss the process of performance evaluations and staff compensation.
8. **PTG software update**
9. **Consent Agenda:**
  - a.) The Board minutes of the regular and executive session meeting held March 30, 2022, to be signed and approved
  - b.) The Board received from PRIT a statement of performance for March 2022.
  - c.) The Board is in receipt of the bank statements for March 2022, and the budget for April 2022. Cash Books for March 2022.
  - d.) Approve monthly expenses for April 2022
  - e.) Approve the applications for superannuation retirement allowances
  - f.) Approve the member transfers for the month of April
  - g.) Approve service buybacks for the month of April
  - h.) Approve the applications for refunds for the month of April
  - i.) Review injuries reported for the month of April
  - j.) Approve new member applications
  - k.) Record approval of PERAC retirement calculations
  - l.) Review 3(8)c reimbursement letters
  - m.) Record all PERAC memo correspondence
  - n.) Approve payment of travel & educational expenses
  - o.) Record all miscellaneous correspondence

  
Sheila LaBarbera, Executive Director  
Berkshire County Retirement Board

REC'D LEE TOWN CLERK  
APR 14 '22 4:33

  
[www.berkshireretirement.com](http://www.berkshireretirement.com)