

Agenda

Appalachian Trail Committee Meeting

Town of Lee, Massachusetts

Monday May 22, 2023

Lee Town Hall Courtroom

3:00 PM

Appalachian Trail Community Designation Ceremony, Saturday June 17, 2023 11:00 a.m.

Designation Ceremony Agenda:

- Review guest speakers and event agenda
- Follow up with guest speakers 2 weeks in advance-Deb Cranwell

Pavilion:

- Discuss access to Town Hall morning of ceremony.
- Discuss arranging of chairs for guests in front of pavilion
- Discuss podium and microphone- LMHS Tech Dept.
- Discuss returning of chairs to court room after event

Lunch:

- Discuss contributions from local grocery stores-Jen Heath
- Discuss how many guests to expect for lite lunch for ordering food trays
- Decide on food and refreshments
- Decide on paper supplies, tablecloths-possible contribution from grocery store
- Discuss setting up court room for lunch in advance on Friday. Table and benches, waste bins
- Discuss the picking up and payment of food on the morning of the ceremony
- Does town hall have refrigeration for platters? Get cooler and ice for beverages?
- Discuss clean-up of court room and distribution of extra food at the end of the luncheon
- Discuss disposing, composting and recycling of waste from luncheon-Trish Johnston

Media Blitz:

- Discuss scheduling of media blitz thru Town web site, Local Papers, Lee chamber of Commerce, Local community Email web sites- Trish Johnston

Annual Hike thru the Appalachian Mountain Club AT Volunteers and the Lee AT Community Saturday, June 24, 2023 Hike at 9pm to Upper Goose Pond Cabin, Lee, Massachusetts

AT Community Hike to Upper Goose Pond Cabin - register for the hike thru Appalachian Mountain Club at activities.outdoors.org

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*Anything else the Chair could not previously anticipate

REC'D LEE TOWN CLERK
MAY 16 '23 AM 9:25

