



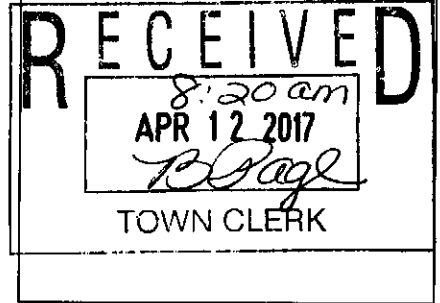
## MEETING POSTING & AGENDA

### TOWN OF LENOX

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

Town Clerk Stamp



**Committee or  
Governing Body**

Administrative Review Committee for Lee and Lenox

**Day, Date and  
Time of Meeting**

Friday, April 14, 2017, 8:30am

**Meeting Location  
and Address**

Lenox Town Hall – Selectmen's Meeting Room

**Signature of Chairman or  
Authorized Person**

Christopher J. Ketchen

**Date** April 12, 2017

### AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Discussion, drafting and modification of Intermunicipal Agreement for an Assistant Chief Administrative Officer Between Lee and Lenox

Discussion, drafting and modification of Assistant Chief Administrative Officer Job Description

Discuss Additional Opportunities for Shared Services

Discuss Future Meeting Dates

Adjourn

Old Business

Open Session (for Topics not reasonably anticipated 48 hours in advance)

New Business

The listing of matters are as those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.