



TOWN OF LEE
32 Main Street, Lee, MA 01238
www.lee.ma.us

Christopher J. Ketchen,
Chief Administrative Officer

June 17, 2021

Dear Honorable Town Meeting Representatives:

On Thursday, June 24, 2021, the Annual Town Meeting will be held at the Lee Middle and High School. The meeting will be called to order at 5PM. The plan as of this writing is to convene the meeting on the football field.

This letter and the accompanying enclosures are intended to provide you with background information about the 22 articles that are being presented for your consideration.

Included in this packet are the following:

- Financial Projection FY2021-2026 (multi-year summary of revenues and expenditures)
- Tax Levy Dashboard (showing impact of proposed budget and estimates through FY24)
- Departmental Capital Request Summary (FY2022-2026)
- Comparison of Program Spending
(NOTE: excludes Lenox/Stockbridge tax impact for Tri-Town Health; excludes state contribution to library)

The Town Meeting warrant was sent to you earlier this week by Town Clerk Christopher Brittain. All Town Meeting documents are available on the Town's website (lee.ma.us – click on “Town Meeting Information” tab in the left-hand margin).

In preparing the warrant, the Selectmen sought to include only the most time-sensitive items needed prior to the beginning of the fiscal year. Other warrant items related to zoning bylaws, general bylaws and organizational structure have been deferred to a future, Special Town Meeting. The Select Board believes that there is a strong possibility that Town Meeting may be able to convene indoors soon, which is a preferable venue for deliberating on these more complex issues.

While there is no “Baby” Town Meeting scheduled for the second consecutive year, I will be making myself available via “Office Hours” on Monday, June 21st from 2PM-5PM and Tuesday, June 22nd from 6PM-9PM. Any Town Meeting representatives seeking additional information about the budget and/or other items in the warrant are invited to meet with me during these times in the Former Courtroom at Town Hall.

The following pages contain a brief description of each non-petition article in the warrant.

ARTICLE 1 – TOWN REPORTS

This article appears annually, and it provides for the acceptance of the Annual Report. This edition covers fiscal year 2020 (ended June 30, 2020). Paper editions will be available at the Annual Town Meeting and at the Library, the Post Offices and Town Hall. The report will also be posted on the municipal website (www.lee.ma.us).

ARTICLE 2 – SALARY OF ELECTED OFFICIALS

Required by state statute, this article establishes the amounts to be appropriated in Article 5 for the Moderator and the Select Board.

ARTICLE 3 – TRANSFER OF PROCEEDS FROM SALE OF CEMETERY LOTS

Each fiscal year we take one-half of the sale of cemetery lots and transfer into our Perpetual Care account for Fairmont Cemetery. This transfer requires an affirmative vote from Town Meeting.

ARTICLE 4 – FISCAL YEAR 2020 PRIOR YEAR BILLS

There are five unpaid invoices from FY2020 that require a 4/5th vote from Town Meeting. The invoices total \$6,889.90. A breakdown of the departments are as follows:

- Information Technologies - \$370.12
- Fire/EMS (2 invoices) - \$102.21 and \$3,894.59
- Water Department (2 invoices) - \$1,460.00 and \$1,063.00

ARTICLE 5 – OMNIBUS FISCAL YEAR 2022 GENERAL FUND OPERATING BUDGETS

This article addresses the General Fund contribution to the various Town departments. At \$20.8 million, this article accounts for the lion's share of the FY2022 spending plan of \$26.7 million. The Finance Committee has recommended favorable action on all line items. Detail on the Town's fiscal plan is included as enclosures. Note that the spending plan does not utilize reserves or other one-time sources to balance the operating budget.

The total budget increase in this article is 2.3% over the current fiscal year. The bulk of departmental appropriations allow for the continuity of services. However, there are several noteworthy changes that deserve mentioning.

- The 4.6% increase in General Government reflects several changes across the various departments that comprise the category. Town Administration reflects salary adjustments made as a result of salary and contractual changes following permanent adoption of the intermunicipal agreement for shared administration with Lenox. The reduction in the Assessors budget coincides with the conclusion of the computer assisted mass appraisal

system conversion. The Treasurer/Collector budget reflects compensation changes for departmental staff and an increase to service contracts. Land Use is adding 0.4 FTE to support the work of the various boards and the Town Administrator. Finally, the reduction in Elections/Registrations reflects the non-presidential election cycle for the coming fiscal year.

- Appropriations for public safety are up 6.8%, driven by operating budget increases in Police (7.9%) and Fire/EMS (6.3%). The Police Department is resuming its annual cruiser replacement program, which was cut from the FY2021 budget. This adds-back \$40,000 to the department's budget in addition to other, primarily contractual increases. Fire/EMS increase is attributed mostly to successful recruitment of paramedic-level providers as well as a \$12,000 line item for matching grant funds. In the case of the latter, funds will not be spent unless the department is successful in obtaining state or federal grants that require a match.
- The 3% increase for the Lee Public Schools reflects the full-funding of the appropriation requested by the School Committee and Superintendent.
- The appropriation for Tri-Town Health incorporates the services formerly provided by Porchlight VNA (albeit at a much lower cost). As a result, the former stand-alone Porchlight appropriation is reduced to \$0. The overall appropriation category for Health and Human Services remains relatively flat at 1.2%.
- The 12% reduction in debt service reflects the continuing decline of school construction debt. The outstanding debt will be retired by FY2023.
- The 1.8% increase in Fixed Costs is highlighted by the third consecutive year of nearly flat health insurance rates. The Town continues to enjoy a favorable rate structure that has allowed us to avoid plan design changes for employee plans. However, Berkshire County Retirement costs have increased to keep pace with the system's move toward funding its outstanding pension liability. Worker's Compensation increases reflect an unfavorable claims history.

ARTICLE 6 – FISCAL YEAR 2022 GENERAL FUND CAPITAL

After a pandemic-induced reduction in the FY2021 capital budget, the budget for FY2022 proposes to resume the Town's aggressive capital reinvestment strategy. A large part of that effort is in the form of direct cash capital outlays contained in Article 6 (\$525,500) funded entirely from Free Cash. Investments include major equipment replacement in DPW, technology

improvements at Town Hall, a new dock at Sandy Beach, marketing study of a potential community center, among other projects. Also included is our annual unrestricted commitment to capital needs in the schools. A schedule of proposed capital projects is enclosed. Both the Finance Committee and Capital Outlay Committee have unanimously recommended favorable action on these appropriations.

ARTICLE 7 – WATER ENTERPRISE FUND OPERATING/CAPITAL BUDGET

This article presents the Water Department budget (operating, debt service and capital) funded by water receipts. Its appearance in the warrant follows a format matching the submission requirements of the state's Division of Local Services for approval purposes. Town Meeting will see here a full accounting for the entire enterprise fund in one article, which requests \$1,166,251 for Fiscal Year 2022. There are no other articles in the warrant that seek the appropriation of water enterprise funds. You will note that the use of retained earnings (\$42,500) matches capital expenditures for radio replacements (\$10,000) and extraordinary infrastructure contingency (\$32,500). Therefore, it can be stated that no operating costs are being funded with reserves in the Water Department. Both the Finance Committee and Capital Outlay Committee have unanimously recommended favorable action on this article.

ARTICLE 8 – WASTEWATER ENTERPRISE FUND OPERATING/CAPITAL BUDGET

This article presents the Wastewater Department budget (operating and capital) funded by wastewater receipts. Its appearance in the warrant follows a format matching the submission requirements of the state's Division of Local Services for approval purposes. Town Meeting will see here a full accounting for the entire enterprise fund in one article, which requests \$2,214,139 for Fiscal Year 2022. There are no other articles in the warrant that seek the appropriation of wastewater (sewer) enterprise funds. You will note that the use of retained earnings (\$22,500) matches capital expenditures for radio replacements (\$10,000) and extraordinary infrastructure contingency (\$12,500). Therefore, it can be stated that no operating costs are being funded with reserves. Both the Finance Committee and Capital Outlay Committee have unanimously recommended favorable action on this article.

ARTICLE 9 – BLANKET GRANT APPLICATION AUTHORIZATION

This article appears annually and eliminates the need to conduct a Town Meeting before a grant application is submitted.

ARTICLE 10 – ROAD REPAIR AND PAVING (CHAPTER 90)

Each year the Commonwealth allocates transportation funds designated for local use (“Chapter 90” funds). In the current fiscal climate, to the extent that the Commonwealth is able to provide fiscal support for city/town road projects, this article provides authorization to use Chapter 90 funds. To date, the Commonwealth has authorized \$285,149 for the Town of Lee.

ARTICLE 11 – OMNIBUS NON-DEPARTMENTAL APPROPRIATIONS

This article proposes to fund several line items that appear annually, with a couple additions. New funding is proposed to support a local matching grant for affordable housing production. Funds would only be granted if a much larger state grant is received. Similarly, albeit in a smaller amount, there is funding to support a local match for inventory of historical property. In the future both of these activities would be funded through the recently approved community preservation act revenue.

Funding is also sought for updates to both the town’s master plan and open space and recreation plan, as well as a new special education reserve fund for extraordinary expenditures. Town Meeting Representatives could vote to divide one or more items for further discussion. In total, the article would appropriate \$656,659 to the various line items as appearing in the warrant. The funding source for these appropriations is proposed to come from Free Cash reserves, as opposed to the tax levy. The Finance Committee unanimously recommends favorable action on this article.

ARTICLE 12 – FIRE/AMBULANCE APPARATUS BORROWING

The article requests Town Meeting authorization to borrow \$1.12 million for the purchase of new fire and ambulance apparatus. The cost of the fire apparatus (rescue/pumper) is approximately \$760,000 while the new ambulance is approximately \$360,000.

Historically, the Town has set aside a small annual sum to fund future purchases of fire apparatus. The Town’s fiscal plan would normally call for a \$150,000 appropriation in FY2022. However, given both the deferral of these appropriations in the last two fiscal years and the extraordinarily favorable interest rate climate for municipal debt, the Board of Selectmen with the concurrence of the Finance and Capital Outlay committees, believe it is more fiscally advantageous for the Town to borrow these funds now. Furthermore, with substantial debt service rolling off the Town’s books in FY2023, the payback on this borrowing, as well as that proposed under Article 13, can be accomplished without any addition tax effort. This debt authorization requires a 2/3 majority.

ARTICLE 13 – ROAD IMPROVEMENTS - BORROWING

This article requests Town Meeting authorization to borrow \$1 million for the paving of town streets. The Town has made great effort in the last several years to catch-up on road maintenance. Repaved streets to date include Stockbridge Road, Devon, West Park, Forrest, Maple, Summer and Main, among others. In the coming months, grant-supported paving will take place on Center and portions of Columbia, Bradley and Greylock (along the new waterline route). Funds approved under this article would continue the Town's aggressive repaving efforts. Some of the roadways contemplated in the latest DPW analysis may include those sections adjacent to the water line project (e.g. Mill, Columbia, Bradley) as well as Golden Hill, Mandalay, Quarry Hill, and others. The full extent of the Town's ability to pave more/fewer streets will be dependent on the results of competitive bidding.

In the last several years, the Town has supplemented the Chapter 90 funds (Article 10) with additional cash appropriations from the General Fund. However, similar to the strategy contemplated under Article 12, the Board of Selectmen with the concurrence of the Finance and Capital Outlay committees, believe it is more fiscally advantageous for the Town to borrow additional funds due to the favorable interest rate climate. Again, with substantial debt service rolling off the Town's books in FY2023, the payback on this borrowing, as well as that proposed under Article 12, can be accomplished without any addition tax effort. This debt authorization requires a 2/3 majority.

ARTICLE 14 – ASSESSORS – HIRING EXEMPTION

At the request of the Board of Assessors, the Board of Selectmen have placed this article on the warrant which authorizes the appointment of the Administrative Assessor to full board membership. This appointment authority is optional and is viewed as favorable given the substantial knowledge inherent to the Administrative Assessor's position. While the Administrative Assessor would retain a staff role, a majority of the Board would be comprised of non-staff members.

ARTICLE 15 – DOG LICENSES

This article was placed on the warrant by the Board of Selectmen at the request of the Town Administrator and the Town Clerk. This article amends the current bylaw by the addition of one sentence (at the end) authorizing the Clerk to issue a license for up to 3 years. This will alleviate residents' need to annually renew their licenses, which reduces the administrative burden on both the owner and staff.

ARTICLE 16 – AUTHORIZATION – DISPOSITION OF REAL PROPERTY

This article was placed on the warrant by the Board of Selectmen at the request of the Town Administrator. This article authorizes the Board of Selectmen to sell the farmhouse and adjacent 3.4 acres at Edith Warton Park on Laurel Lake Cross Road. The named buyer is Edith Warton Restoration, Inc. (also known as “The Mount”). This property is currently owned jointly by the Towns of Lee and Lenox. An identical article also appears on the warrant for the Lenox Annual Town Meeting taking place on June 29th. In Lenox, a second article is proposed to provide the substitutionary land (from Lenox) sufficient to meet the state’s net zero loss policy for land protected under Article 97 of the Massachusetts Constitution.

The Mount is well-suited to restore and care for the historic home on this site. The Town is not. Furthermore, this land is protected under the aforementioned Article 97, making it exceedingly difficult to take out of protected status. The matter is further complicated by the requirement that transfer of the land involves the concurrence of both towns, removal of proportional acreage from the tax rolls, and a 2/3 roll call vote of the Massachusetts legislature – all of which drives down the monetary/economic value of the property. However, the land is extraordinarily valuable from an environmental, historical and cultural perspective. A partnership with The Mount maximizes these values. The Mount is willing to pay appraisal value and voluntarily place a conservation restriction on the land outside the residential envelope of the house. A historically-restored structure also improves the aesthetics of the neighborhood and the attractiveness of the land.

ARTICLES 17, 18, 19, 20, 21 & 22 – CITIZEN PETITIONS

Articles 17-22 are citizen petitions that are required to appear on the warrant. Any Town Meeting member may make a motion on one or more of these petitions. Any member may also make a motion to defer action on one or more of these petitions to a future Town Meeting. As with all warrant articles, motions made at Town Meeting must be within the reasonable scope of the article language.

I hope you find the above explanation and the enclosed material useful in your preparation for Town Meeting. Thank you for your continued service to the Town of Lee, particularly under the current circumstances. I look forward to seeing you during office hours and at Town Meeting on June 24th.

Sincerely,



Christopher J. Ketchen
Chief Administrative Officer/Town Administrator

TOWN OF LEE, MASSACHUSETTS

FINANCIAL PROJECTION (FY2021-FY2026)

	TAX RATE	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
	FISCAL 2021	FISCAL 2022	FISCAL 2023	FISCAL 2024	FISCAL 2025	FISCAL 2026
OPERATING BUDGET SUMMARY:						
GENERAL GOVERNMENT	941,576	984,456	1,004,145	1,024,228	1,044,713	1,065,607
PUBLIC SAFETY	2,208,775	2,359,199	2,406,383	2,454,511	2,503,601	2,553,673
EDUCATION	9,497,015	9,781,925	10,075,383	10,377,645	10,688,974	11,009,643
PUBLIC WORKS	1,198,190	1,205,553	1,229,664	1,254,257	1,279,342	1,304,929
HUMAN SERVICES	629,335	637,087	649,829	662,825	676,082	689,603
RECREATION AND CULTURE	356,467	360,932	368,150	375,513	383,024	390,684
DEBT SERVICE	984,350	865,975	883,295	900,960	918,980	937,359
INTERGOVERNMENTAL	4,854	4,736	4,831	4,927	5,026	5,126
MISCELLANEOUS - FIXED COSTS	4,528,879	4,611,107	4,703,329	4,797,396	4,893,344	4,991,211
SEWER DEPARTMENT	2,203,674	2,236,639	2,281,372	2,326,999	2,373,539	2,421,010
WATER DEPARTMENT	1,151,545	1,166,251	1,189,576	1,213,368	1,237,635	1,262,388
Total Operating Budget	23,704,658	24,213,861	24,795,957	25,392,630	26,004,259	26,631,234
<i>Capital Outlay and Capital Plan</i>	85,000	525,500	697,750	873,750	648,950	660,250
<i>Miscellaneous Articles</i>	282,343	659,552	659,552	659,552	659,552	659,552
<i>Appropriations at Special Town Meeting(s)</i>	-	-	-	-	-	-
<i>Transfers</i>	(490,914)	(500,732)	(510,747)	(520,962)	(531,381)	(542,009)
<i>Enterprise Articles from Free Cash</i>	-	-	-	-	-	-
OTHER AMOUNTS TO BE RAISED:						
Amounts Certified Tax Title Purposes						
Unprovided Debt & Interest Charges						
Allow Abate & Exemp Deficits-Pr Yr						
Cherry Sheet Offsets-Res Dir Exp	855,109	913,489	913,489	913,489	913,489	913,489
Revenue Deficit-Prior Year						
Authorized deferral of teachers' pay						
Snow & Ice Deficit-Prior Year	-	-	-	-	-	-
Other, Severe Storm Deficit	-	-	-	-	-	-
Other Deficits and/or Revenues in Excess of Offsets (Recap Line 10)						
Total Other Amounts to be Raised	855,109	913,489	913,489	913,489	913,489	913,489
<i>State & County Charges(incl Tuition Assessments)</i>	740,743	699,115	699,115	699,115	699,116	699,116
Supplemental Appropriation to Prior Year (to Recap Page 4)	-	-	-	-	-	-
<i>Allowance Abatements & Exemptions (Overlay)</i>	305,835	200,000	200,000	200,000	200,000	200,000
TOTAL AMOUNT TO BE RAISED	25,482,774	26,710,785	27,455,116	28,217,574	28,593,985	29,221,633

TOWN OF LEE, MASSACHUSETTS		FISCAL 2020	FISCAL 2021	FISCAL 2022	FISCAL 2023	FISCAL 2024
TAX LEVY DASHBOARD		TAX RATE	TAX RATE	PROJECTED	PROJECTED	PROJECTED
MAXIMUM ALLOWABLE TAX LEVY CALCULATION:						
Base		15,955,775	16,504,670	17,067,286	17,643,968	18,235,068
Maximum allowable tax levy increase (2 1/2%)		398,894	412,617	426,682	441,099	455,877
New Growth		150,000	150,000	150,000	150,000	150,000
Overrides						
Capital Outlay Exclusions		-	-	-	-	-
Debt Exclusions Current		601,187	430,134	431,562	432,990	432,990
Debt Exclusions Authorized/Unissued		-	-	-	-	-
MAXIMUM ALLOWABLE TAX LEVY		17,105,857	17,497,420	18,075,530	18,668,058	19,273,934
ACTUAL LEVY		13,908,470	14,130,993	14,351,979	14,731,043	15,183,722
EXCESS LEVY CAPACITY		3,197,387	3,366,427	3,723,551	3,937,014	4,090,213
Tax Levy % Increase		0.29%	1.60%	1.56%	2.64%	3.07%

Town of Lee, Massachusetts
Fiscal Years 2022-2026
Departmental Capital Budget Request Summary

Requesting Department(s)	Project Description	Recommended Funding Source (Chief Administrative Officer)				
Town Buildings	Building Improvement Contingency	General Fund Cash	FY2022	FY2023	FY2024	FY2025
Town Clerk	Archiving/Historic Records Preservation	General Fund Cash	12,500	12,500	12,500	12,500
Town Clerk	Replace Voting Machines	General Fund Cash	1,000		5,000	
CAO/TA	Information Technology - Hardware/Software Updates	General Fund Cash			5,200	
Youth Commission	Playground Improvements/Equipment	General Fund Cash	20,000		10,000	10,000
Youth Commission	South Lee Playground - Replace Equipment	General Fund Cash	5,000	5,000	5,000	5,000
Youth Commission	Bradley Street Playground - Replace Equipment	General Fund Cash	10,000			
Youth Commission	Community Center Planning (marketing, other studies)	General Fund Cash	10,000			
Police	Ballistic Vests	General Fund Cash	20,000			
Police	Mobile Data Terminals (MDTs)	General Fund Cash	5,000			
Police	Radios	General Fund Cash		32,000		
Fire/EMS	Apparatus (FY22 - New Engine; New Ambulance)	Bond GF			45,000	
Fire/EMS	Communications Equipment	General Fund Cash	1,120,000			
School	Departmental General Fund Contribution	General Fund Cash			10,000	
Sandy Beach	Equipment (safety, maintenance)	General Fund Cash	100,000	100,000	100,000	100,000
Sandy Beach	Dock	General Fund Cash	2,000	2,000	2,000	2,000
DPW - Highway	Demolition - Bull's Eye Building	General Fund Cash	10,000			
DPW - Highway	Paving Plan	General Fund Cash	50,000			
DPW - Highway	Large Equipment (FY22 - One Ton Roller)	Bond GF/Cash/Chapter 90	1,000,000	600,000	600,000	600,000
DPW - Highway	Mini Excavator	General Fund Cash	19,000	7,000		
DPW - Highway	Backhoe	General Fund Cash	75,000			
DPW - Highway	Garage Lifts (36,000 lbs. limit)	General Fund Cash		250,000		
DPW - Highway	Extraordinary Infrastructure Contingency	General Fund Cash	15,000			
DPW - Highway	Plow Trucks (FY22 - F250 & F550)	General Fund Cash	30,000	12,500	12,500	12,500
DPW - Highway	Sidewalk Plows and Equipment (FY22 - broom)	General Fund Cash	133,000	215,000	190,000	190,000
Sewer	Extraordinary Infrastructure Contingency	General Fund Cash	8,000		110,000	
Sewer	Radio Replacements	Sewer Enterprise Cash	12,500	12,500	12,500	12,500
Water	Radio Replacements	Water Enterprise Cash	10,000		15,000	
Water	Extraordinary Infrastructure Contingency	Water Enterprise Cash	10,000		15,000	
Water	Replace Utility Truck (Ford F250 with Inverter)	Water Enterprise Cash	32,500	12,500	12,500	12,500
Total Capital Requests			2,710,500	1,011,000	1,257,000	992,200
						973,500
						6,944,200

Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026	5 Year Total
General Fund Cash	525,500	700,851	876,851	652,051	663,351	3,418,604
Sewer Enterprise Cash	22,500	12,500	27,500	27,500	12,500	102,500
Water Enterprise Cash	42,500	12,500	67,500	27,500	12,500	162,500
Chapter 90		285,149	285,149	285,149	285,149	1,140,596
Bond (GF)	2,120,000	-	-	-	-	2,120,000
Bond (SEF)	-	-	-	-	-	-
Bond (WEF)	-	-	-	-	-	-
Total		2,710,500	1,011,000	1,257,000	973,500	6,944,200

Recommended Operating Budget Requests

COMPARISON OF PROGRAM SPENDING						
CODE	CATEGORY	FY2020 EXPENDED	FY2021 BUDGET	FY2022 REQUEST	COMPARE FY21 to FY22	
					\$ CHANGE	% CHANGE
100	GENERAL GOVT.					
114	MODERATOR	150.00	150.00	150.00	0.00	0.0%
122	SELECTMEN	57,490.53	58,528.46	59,475.00	946.54	1.6%
123	TOWN ADMIN.	92,935.19	94,105.00	108,364.00	14,259.00	15.2%
131	FINANCE COMMITTEE	180.00	500.00	500.00	0.00	0.0%
132	RESERVE FUND	47,000.00	70,000.00	70,000.00	0.00	0.0%
133	COMPENSATION RES	22,900.00	75,000.00	75,000.00	0.00	0.0%
135	TOWN ACCT.	108,067.65	115,957.00	117,447.00	1,490.00	1.3%
141	ASSESSORS	91,950.48	115,411.40	105,674.00	-9,737.40	-8.4%
145	TREASURER/COLLECTOR	180,525.73	181,641.00	196,251.00	14,610.00	8.0%
151	TOWN COUNSEL	31,330.05	33,600.00	36,660.00	3,060.00	9.1%
155	INFORMATION TECH.	34,493.28	64,440.00	64,440.00	0.00	0.0%
156	LAND USE ASSISTANT	28,171.70	28,756.66	41,071.00	12,314.34	42.8%
161	TOWN CLERK	52,445.48	53,352.00	61,593.00	8,241.00	15.4%
163	ELECTIONS/REG.	12,644.02	15,560.00	13,200.00	-2,360.00	-15.2%
171	CONSERVATION COM.	3,109.92	3,558.01	3,615.00	56.99	1.6%
175	PLANNING BD.	6,550.06	7,581.00	7,581.00	0.00	0.0%
176	ZONING BOARD	2,575.00	2,575.00	2,575.00	0.00	0.0%
188	LEE C.D.C.	0.00	0.00	0.00	0.00	0.0%
195	TOWN REPORTS	3,600.00	3,600.00	3,600.00	0.00	0.0%
196	OFFICE EQUIP MAINT	12,683.08	13,260.00	13,260.00	0.00	0.0%
197	STAFF DEVELOPMENT	3,398.00	4,000.00	4,000.00	0.00	0.0%
	TOTAL GEN. GOVT.	792,200.17	941,575.53	984,456.00	42,880.47	4.6%

Recommended Operating Budget Requests

		FY2020 EXPENDED	FY2021 BUDGET	FY2022 REQUEST	COMPARE FY21 to FY22 CHANGE	CHANGE
200 PUBLIC SAFETY						
210 POLICE		1,202,437.87	1,175,535.71	1,268,415.00	92,879.29	7.9%
221 FIRE DEPT.		0.00	0.00	0.00	0.00	0.0%
231 AMBULANCE		823,746.70	891,241.67	947,644.00	56,402.33	6.3%
241 BUILDING DEPT.		64,558.36	103,199.00	103,199.00	0.00	0.0%
242 GAS INSPECTOR		5,233.22	5,808.21	5,808.00	-0.21	0.0%
244 SEALER/WEIGHTS MEAS		1,718.25	5,817.20	5,817.00	-0.20	0.0%
245 WIRING INSPECTOR		7,287.70	8,169.17	8,307.00	137.83	1.7%
246 PLUMBING INSPECTOR		6,728.27	7,413.27	7,548.00	134.73	1.8%
291 EMERGENCY MGMT		0.00	1,500.00	2,250.00	750.00	50.0%
292 ANIMAL CONTROL		8,616.68	10,090.65	10,211.00	120.35	1.2%
299 COMMUNICATIONS		0.00	0.00	0.00	0.00	0.0%
TOTAL PUB.SAFETY		2,120,327.05	2,208,774.88	2,359,199.00	150,424.12	6.8%
300 EDUCATION						
300 SCHOOL DEPT.		9,303,670.32	9,497,015.00	9,781,925.00	284,910.00	3.0%
		9,303,670.32	9,497,015.00	9,781,925.00	284,910.00	3.0%
400 PUBLIC WORKS						
421 D.P.W. ADMINISTRATOR		41,810.18	44,236.00	45,023.00	787.00	1.8%
422 HIGHWAY CONST.&MAINT		327,192.47	377,079.00	383,410.00	6,331.00	1.7%
423 SNOW & ICE		451,789.34	451,841.00	451,841.00	0.00	0.0%
424 STREET LIGHTING		70,246.95	86,518.00	76,500.00	-10,018.00	-11.6%
425 FORESTRY		16,136.49	27,400.00	37,400.00	10,000.00	36.5%
433 SANITARY LANDFILL		14,466.98	25,597.00	24,150.00	-1,447.00	-5.7%
654 PARKS & PLAYGROUNDS		9,945.72	20,064.00	20,152.00	88.00	0.4%
192 PUB.BLDG.-AIROLDI BLDG		24,776.63	29,238.00	29,891.00	653.00	2.2%
193 PUB BLDG-MEMORIAL HL		51,857.37	50,413.00	50,566.00	153.00	0.3%
491 CEMETERY		65,993.40	85,804.00	86,620.00	816.00	1.0%
TOT. PUBLIC WORKS		1,074,215.53	1,198,190.00	1,205,553.00	7,363.00	0.6%

Recommended Operating Budget Requests

		FY2020 EXPENDED	FY2021 BUDGET	FY2022 REQUEST	COMPARE FY21 to FY22 CHANGE	CHANGE
500	HEALTH AND HUMAN SERVICES					
511	BD. OF HEALTH	0.00	765.00	765.00	0.00	0.0%
519	TRI-TOWN HEALTH	362,104.00	403,616.00	432,973.00	29,357.00	7.3%
522	PORCHLIGHT VNA	11,471.25	22,943.00	0.00	-22,943.00	-100.0%
523	BRIEN CENTER	2,867.00	2,867.00	2,867.00	0.00	0.0%
523	COMMUNITY HEALTH PG	1,250.00	1,250.00	1,250.00	0.00	0.0%
540	CABLE ADVISORY COMM	150.00	150.00	150.00	0.00	0.0%
541	COUNCIL ON AGING	64,381.41	68,252.00	68,252.00	0.00	0.0%
542	LEE YOUTH ASSOC.	52,485.00	53,534.76	54,873.00	1,338.24	2.5%
543	VETERAN'S SERVICES	35,245.90	75,957.00	75,957.00	0.00	0.0%
	TOTAL H&H.S.	529,954.56	629,334.76	637,087.00	7,752.24	1.2%
600	REC. AND CULTURE					
610	LEE LIBRARY	268,314.78	297,678.00	302,143.00	4,465.00	1.5%
620	SANDY BEACH	30,366.64	50,604.00	50,604.00	0.00	0.0%
630	CULTURAL COUNCIL	0.00	4,800.00	4,800.00	0.00	0.0%
691	HISTORIC COMM.	449.10	485.00	485.00	0.00	0.0%
693	WAR MEMORIALS	2,900.00	2,900.00	2,900.00	0.00	0.0%
	TOTAL REC & CULT.	302,030.52	356,467.00	360,932.00	4,465.00	1.3%
700	DEBT SERVICE					
710	LONG TERM DEBT (P)	1,050,000.00	915,000.00	825,000.00	-90,000.00	-9.8%
721	LONG TERM DEBT (I)	101,475.00	66,850.00	37,875.00	-28,975.00	-43.3%
722	SHORT TERM DEBT (I)	2,500.00	2,500.00	3,100.00	600.00	24.0%
	TOTAL DEBT SVC.	1,153,975.00	984,350.00	865,975.00	-118,375.00	-12.0%
800	INTERGOV					
	BERK REG PLANNING	4,735.21	4,854.00	4,736.00	-118.00	-2.4%

Recommended Operating Budget Requests

TOTAL INTERGOVT	4,735.21	4,854.00	4,736.00	-118.00	-2.4%
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Recommended Operating Budget Requests

		FY2020 EXPENDED	FY2021 BUDGET	FY2022 REQUEST	COMPARE FY21 to FY22 CHANGE	CHANGE
900	FIXED COSTS					
911-912	EMPL. BENEFITS					
911	MEDICARE	157,453.21	161,447.35	166,290.77	4,843.42	3.0%
911	BERK. CTY RETIREMENT	891,784.08	948,973.00	1,000,376.00	51,403.00	5.4%
912	HEALTH INS.	3,003,491.37	3,133,785.43	3,133,786.00	0.57	0.0%
912	LIFE INS.	16,158.74	15,000.00	15,000.00	0.00	0.0%
912	WORKERS COMP	83,307.58	87,850.00	120,565.00	32,715.00	37.2%
912	POLICE MED.	271.89	2,033.00	2,033.00	0.00	0.0%
912	MEDICARE B PENALTY	0.00	0.00	0.00	0.00	0.0%
	TOTAL EMPL. BEN.	4,152,466.87	4,349,088.78	4,438,050.77	88,961.99	2.0%
940	INSURANCES					
945	LIABILITY INS.					
	GEN/PROP/LIAB	72,581.79	118,800.00	112,066.00	-6,734.00	-5.7%
	SCHOOL BOARD					
946	OTHER INSUR.					
	POLICE AND					
	FIRE ACCIDENT	51,782.00	60,990.00	60,990.00	0.00	0.0%
	SUB. TOTAL INSUR	124,363.79	179,790.00	173,056.00	-6,734.00	-3.7%
	TOTAL FIXED COST	4,276,830.66	4,528,878.78	4,611,106.77	82,227.99	1.8%
	TOTAL BUDGET	19,557,939.02	20,349,439.95	20,810,969.77	461,529.82	2.3%
	TOTAL W/O Accounts	18,998,195.33	19,653,787.30	20,107,966.77	454,179.47	2.3%
	132, 133, 241, 292, 491 & 519					

[illegible]