

The Town of Lee Massachusetts



Annual Report
of the Town Officers
Fiscal Year 2019



In Memoriam

*This report is dedicated to the following persons
with gratitude for their many years of service
to the Town of Lee*

*Jerry Brasee
Dolores Birch
Mary Bowers
Joan Piacquadio
John Loring
David Bowers
Marguerite O'Brien
Karen Williams
Michael Buker*

Town of Lee Massachusetts



Fiscal Year 2019 ANNUAL REPORT of the Town Officers



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VOLUNTEERS HELP MAKE LEE SPECIAL

Lee wouldn't be what it is without the hundreds volunteers who serve in Town bodies, non-profits, our schools and churches, the Chamber of Commerce, service organizations, and at special events and elsewhere. As you read this report, you'll see the names of fellow residents who gave their time and effort in widely ranging ways, contributions that are invaluable to making Lee a great place to live, play, and work. We owe them our sincere thanks.

The town always needs more volunteers. Everyone has interests, knowledge, and skills of value. Volunteering need not take a lot of time or require joining a Town committee. It can be as simple as helping with a special event or just picking up litter near your home. Every act makes a difference and shows you care. Multiple acts show the community cares.

If you volunteer with others, you'll meet like-minded people, gain a sense of accomplishment, and likely have fun. And our town will be even better. To learn about volunteer opportunities, contact our schools, churches and non-profits, the Chamber, service organizations, or any of the bodies whose write-ups appear in the following pages.

AMBULANCE – FIRE – POLICE EMERGENCY DIAL – 911



**24 Hour Non-Emergency Or
After Office Hours – 243-2100**

Town Board Meetings*

Board of Assessors	As needed
Board of Health	2 nd Mon. of the month, 7:30 pm, Airolodi Building
Board of Public Works	2 nd & 4 th Tues. of the month, 4:30 pm, Airolodi Building
Board of Selectmen	1 st & 3 rd Tues. of the month, 7:00 pm
Conservation Commission	1 st & 3 rd Wed. of the month, 7:00 pm
Council on Aging	2 nd Tues. every other month, 7:30 pm Crossway Village
Historical Commission	2 nd Tues. of the month (Sept., Nov., Jan., March & May, 7:00 pm
Housing Authority	3 rd Mon. of the month, 4:30 pm, Brown Memorial Court
Lee Land Trust	every 3 rd Thurs. of the month, 7:00 pm
Lee Youth Commission	2 nd Mon. of the month, 7:00 pm
Planning Board	2 nd & 4 th Mon. of the month, 6:30 pm
School Committee	2 nd Tues. of the month, 7:00 pm
Veterans' Agent	Mon. 10:00 am to 1:00 pm or by appt., Airolodi Building

*Meeting times subject to change – Check website @ www.lee.ma.us

Business Hours of Town Offices

32 Main Street

Hours 8:30 am to 4:00 pm., Monday through Friday

TELEPHONE DIRECTORY

Accountant	243-5510
Administrator	409-5976
Assessors	243-5512
Board of Selectmen	243-5500
Building Inspector	243-5518
Conservation Commission	243-5511
Council on Aging	243-5545
Department of Public Works	243-5520
Health Department (Tri-Town)	243-5540
Library	243-0385
Planning Board	243-5517
Police Department	243-5530
Fire Dept/EMS	243-5547
Sewer Plant	243-5525
Tax Collector / Treasurer	243-5506
Treasurer /Assist./Clerk	243-5515 / 409-5978
Town Clerk	243-5505
Veterans' Agent	243-5519
Youth Association	243-5535
Water Plant	243-5526
Zoning Board of Appeals	243-5517

COMMUNITY PROFILE

<i>Location:</i>	Western Massachusetts, Berkshire County	
<i>First Settlement:</i>	Dodgetown, 1760's	
<i>Incorporated:</i>	October 21, 1777	
	Named after Major General Charles Lee	
Government:	<i>First Congressional District</i> Richard Neale	
	<i>Fourth Berkshire District</i> State Senator, Benjamin Downing State Representative, Wm. "Smitty" Pignatelli	
	<i>Representative Town Meeting</i> Six districts, 51 members	
Town Meeting	Second Thursday in May	
Population:	5,100	
Registered Voters:	4,179	
2019 Tax:	14.78 per thousand	
Area:	Square Miles	27
	Land	.55% (98.8%)
	Water	0.60% (2.2%)
	State Highways	11.39 miles
	Town Highways	60.1 miles
	Sidewalks	14.7 miles
Geographical Features:	Highest Elevation - 2,050 (October Mountain) Lowest Elevation - 888 (Steps of Memorial Hall) Housatonic River, 4 lakes, ponds, 2 mountains (October Mountain State Forest, Beartown Mountain State Park), lime quarry, marble quarry	
Services:	<i>Electric</i> - Eversource <i>Gas</i> - Berkshire Gas Company <i>Cable</i> - Spectrum Cable <i>Bus</i> - Berkshire Regional Transit Authority <i>Fire Dept.</i> - Volunteer <i>Ambulance Dept.</i> - Volunteer	
Distances:	9 Miles to Pittsfield 122 Miles to Boston 138 Miles to New York City	

TOWN OF LEE
TOWN REPRESENTATIVES
JULY 1, 2018

(FY 18 – July 1, 2018 through June 30, 2019)

District I

Courchaine, Daniel	2019
120 Bradley St. 243-0331	
Donovan, John “Buck”	2019
140 Lander Rd. 243-1810	
Forfa, Edward	2021
45 Maritta Ave. 243-1569	
Leahey, Elizabeth, CH	2021
172 Reservoir Rd. 243-2893	
Cohen, Josh	2021
560 Greylock St. 243-6637	
Hansen, Marilyn	2020
86 Mill St. 243-2572	
Larson, Francine	2020
806 East St. 243-1080	
Castegnaro, James	2020
111 Woodland Ave. 243-9938	
Forest, David	2019
690 Greylock St. 243-3593	

District II

Kennedy, Thomas	2019
30 Hartwood Rd. 243-1698	
Wickham, Joan, CH	2019
22 High St. 243-0401	
Vacancy	
Wespiser, Diane	2020
70 Orchard St. 243-2322	
Clarke, Neil	2020
85 Orchard St. 243-3649	
Daley, Sr., Nelson	2020
135 Maple St. PO Box 59 243-1065	
Bluhm, Valerie	2019
75 Orchard St. 394-4309	

District III

Fillio, Matthew	2020
370 Chapel St. 243-1855	
Bort, Kathleen, CH	2019
45 Forest St., #3 243-2697	
Vacancy	
Heddinger, Alexandra	2021
90 Silver St., 243-2897	
Coty Jr., John	2020
50 Forest St. PO Box 74 243-2813	
Tyer, Matthew	2019
720 Cape St., PO Box 542 429-1198	
Biasin, Ottavio	2018
515 Marble St. 243-3328	
Wadsworth, Andrea	2020
625 Marble St. 243-4828	
Young, Carolyn	2021
755 Maple St. 243-4848	

District IV

Brunell, William	2019
605 Fairview St. 243-1415	
Bailey, Gordon	2019
734 Pleasant St. 243-3110	
Kalischer, Cornelia	2019
PO Box 105, So. Lee 931-5302 (X-302)	
Brittain, Richard	2020
15 Davis St. 243-2023	
Collins, Alice	2021
PO Box 103, So. Lee 243-4206	
Janet Warner	2020
270 Church St. 446-9967	
Mack, Arthur, CH	2020
130 Highfield Dr. 243-2156	
Daoust, Kathleen	2021
165 Highfield Dr. 243-3667	
Roche, William	2021
840 Fairview St. 243-2580	

District V

Vacancy	
Biron, Margaret	2020
42 Park St. 243-0489	
Consolati, Deidre, CH	2021
57 Main St. Apt. 8 243-2318	
Roosa, Jeffrey	2020
240 Mandalay Rd. 243-3673	
Vacancy	
Trombley, Beverly	2020
115 Main St. 394-4265	
Sorrentino, Peter	2019
PO Box 905 243-2561	
Kelley, Susan	2021
290 Mandalay Rd. 243-1142	

District VI

Hofman, Peter	2019
483 Devon Rd. 603-676-4250	
Miller, Andrew	2020
35 Debra Ave. 243-1230	
Lavigne, Alfred	2019
305 Laurel St. P.O. Box 333	
Consolati, Frank	2021
5 Debra Ave. 243-2364	
Miller, William	2020
330 Laurel St. 243-4738	
Tierney, William	2019
30 Pease Terrace 243-0281	
Delorme, Dayton	2020
10 Debra Ave. 243-0960	
Ryan, Monica	2021
165 Laurel St. 243-4282	

MEMBERS AT LARGE

Selectmen:

Consolati, David, CH	2021
330 Fairview St. 243-0951	
Carlino, Patricia	2019
810 Fairview St. 243-2825	
Wickham, Thomas	2020
45 Davis St. 329-2629	

Moderator:

R. Christopher Brittain	2020
325 Fairview St. 243-6152	

Town Clerk:

Page, Brandi	
28 East St., Stockbridge	

Finance Committee:

Arienti, Nicholas, CH	
15 Greylock St.	

**MODERATOR APPOINTMENT
FINANCE COMMITTEE
8 Members, 3 Year Term**

2020	Marylou Antoniazzi
2020	Robert Cohen
2019	Sandra Dignard
2019	C. Nicholas Arienti
2019	Donna Plankey
2021	Freda Grim
2021	John Graziano
2020	Susan Kelley

ELECTED TOWN OFFICERS

MODERATOR (One Year Term)

Christopher Brittain 2019

SELECTMEN (Three Year Term)

David Consolati, **Chairman** 2021
Patricia D. Carlino, **Chair** 2019
Thomas P. Wickham 2020

CONSTABLES (Three Year Term)

Margaret Biron 2021
Richard Brittain 2021
Dennis Forshee 2021

HOUSING AUTHORITY (Five Year Term)

Diane Shepardson, **Chairman** 2020
Thomas Unsworth 2021
Jennifer Heath 2023
Sandra Cozzaglio, **State Appointee** 2023

PLANNING BOARD (Five Year Term)

David Durante (Associate Member) 2021
Peter Bluhm 2019
Thomas Wickham 2020
Margaret Biron 2021
John (Buck) Donovan 2023
Matthew Carlino 2022

SCHOOL COMMITTEE (Three Year Term)

Andrea Wadsworth, **Chairman** 2020
Anna Wescott 2019
Loren Kinnamon, **Vice Chair** 2019
Christine Lucy 2020
Nelson Daley, Sr. 2021
Kellie Koperek 2020
Kathleen Hall 2020
Nelson Daley, Jr. 2019

DEPARTMENT HEADS AND TOWN OFFICIALS

(Town Administrator Appointments)

Fiscal Year July 1, 2018 to June 30, 2019

Animal Control Officer	Michael Sullivan
Building Commissioner	BJ Church
Council on Aging Director	Patricia DiGrigoli
D.P.W. Superintendent	Alan Zerbato
Emergency Management Director	Jeffrey Roosa
Fire Chief-EMS Director	Ryan Brown
Assistant Fire Chief/Central Station	Glenn Wilcox
Assistant Fire Chief/Station 2	William Brunell
Deputy Fire Chief	Edward North
Inspector, Gas	Jason Dion
Inspector, Plumbing	Jason Dion
Inspector, Wiring	Michael Burton
Library Director	Damon Vorce
Police Chief	Jeffrey Roosa
Sealer / Weights & Measures	Gerald Cahalan
Town Accountant	Lynn Browne
Town Clerk	Brandi Page
Treasurer / Collector	Donna Toomey
Veterans' Agent	Lloyd "Doug" Mann

BOARD OF SELECTMEN APPOINTMENTS

(Town Counsel & Multi-Member Boards)

Fiscal Year July 1, 2018 to June 30, 2019

ONE YEAR TERM APPOINTMENTS

Town Counsel

MGL CH. 40 Sec. 5-15
Attorney Jeremia Pollard

Jacob's Ladder Trail Scenic

By-Way Commission

Dee Dee Fraser
Linda Cysz

Cable Television Commission

2 Members
David Parker
Steve Moritz, *Chairman*

Personnel Board

Town By-law, MGL Ch. 40, 41
Kathy Murphy
Neil Clark, *Chairman*
Rebecca Riordan

Capital Outlay Committee

Town By-law 2.3
Buck Donovan
Nelson Daley
Matthew Fillio
Deidre Consolati
Frank Consolait

School Building Commission

Town By-law 2-163 to 166
Minimum 5, Maximum 9 Members
Margaret Biron
Donna Toomey
Gary Wellington
Thomas Consolati

Cemetery Committee

Shanon Albee
Christine Arment Lucy
John Kelly

Planning Board Associate Member

Traffic Commission

Jeffrey Roosa, *Police Chief*

Recycling Committee

Peter Hofman, *Chair*
Valerie Bluhm
Ron Giancolo
Linda Giancolo
Phyllis Hofman
Joan Angelo
Monica Ryan
Ann Sterlin
Uli Nagel

Agricultural Commission

Mary Brittain

BOARD OF SELECTMEN

THREE YEAR TERM APPOINTMENTS

Board of Public Works

MGL 40-69D, Enabling Act, Ch. 438 – Seven Members

Robert Bartini, *Chair*
David Forrest, *Clerk*
Peter Jahn
Roger Scheurer
Donald Zukowski

Board of Assessors

MGL 41-24 - Three Members
2021 - Karen Avasle
2022 - Dayton DeLorme
2020 - Tony Caropreso

Board of Registrars

2019 - Mary Tyer Kelly
2019 - Rita Perry
Brandi Page, *Town Clerk*

Council on Aging

Patricia DiGricoli
Beverly Allen
Patricia Jongkind
Sandra Hayes
Marcia Briggs

Sandy Beach Committee

Kelly Abdalla
Linda Cysz
Monica Ryan
Mary Lou Antoniazzi
Deidre Consolati

Board of Health

MGL 41-1, 21 - Three Members
2022 - Dr. Robert Wespiser
2020 - Carisa Vincent, RN
2021 – JoAnn Sullivan

Conservation Commission

MGL 40-8C - Minimum 5, Maximum 7
2021 - Stuart Dalheim, *Vice Chair*
2019 - Kathleen Arment, *Chair*
2020 - Marilyn Hansen
2019 - John Philpott
2019 - John Coty, Jr.
2020 - James Wickham
2020 - Marilyn Hansen

Historical Commission

MGL 40-8D, Minimum 3, Maximum 7
Sandra Cozzaglio
Dorothy Fraser
David Talbert
William Carroll
Susan Stone
Joanne Zarnoch
William Matthews

Zoning Board of Appeals

2019 - Francine Larson
2021 - Richard Brittain, *Chair*
Arthur Mack
Kristen O'Brien - Alternate
Keith Heerin
Gordon Bailey - Alternate

BOARD OF SELECTMEN APPOINTMENTS

AD-HOC COMMITTEE APPOINTMENTS

Golf Course Study Committee

Dayton DeLorme
Tom Unsworth
Christopher Shields
Peter Scolforo
Richard Salinetti
Dennis Mountain

Daniel Sullivan
Bruce Packard
Frank Consolati
Clare Lahey
Linda Morin

Energy Efficiency Advisory Committee

Roger Scheurer
Thomas Wickham, *Chair*
Gerald LePrevost

Robert Turtz
Gary Wellington, Advisor

Bikeway Committee

John Toole
Dennis Regan
Henry Hagenah
Peter Bluhm

Bruce Singer
James Wickham
Sal Angelo
Rich Vinette

Cultural Council

Robin O'Herin
Rhonda Tremblay
Gloria Jean Arnold
Valerie Bluhm

Liv Cummins
Megan Reisel
Wren Bernstein
Sonja Mason



BOARD OF SELECTMEN AND TOWN ADMINISTRATOR REPORT

To the Citizens of Lee:

In fiscal year 2019, the Town of Lee continued the second year of the historic three-year intermunicipal agreement with the Town of Lenox to share a Chief Administrative Officer (who serves as our Town Administrator while also serving as Town Manager in Lenox). We are pleased with the first full year of implementation and look forward to improving upon our initial success. Furthermore, the two towns have a second intermunicipal agreement to share an Assistant Chief Administrative Officer to focus on human resources, which is the first time either town has been able to recruit specifically for this skill set. Lee and Lenox have been further recognized by the Governor, the legislature and many others for this innovative step to enhance efficiencies in government while maintaining the identity of the individual towns.

In addition to implementation of the shared administrative plan, some of the Town's other major accomplishments in FY2019 included:

- Application and receipt of the largest MassWorks Grant in Massachusetts (\$4.9 million for new waterline from the water plant to Main Street)
- Continuing an aggressive capital reinvestment program
- Fully funded the FY2020 School Department operating and capital budget requests
- Full implementation of best practices related to shift scheduling

At every level, the professional staff at Town Hall is committed to making Lee a great place to live and do business.

We, along with our CAO Christopher Ketchen, Assistant CAO Lyndsay Broom and Administrative Assistant Cindy Bigelow, are mindful of how fortunate we are to serve a populace that strongly supports the community and its public services. As such, we are profoundly grateful to the people of Lee for all that they do to make the town a vibrant place to do business and make a home.

Respectfully submitted,

Thomas P. Wickham, *Chair*
Patricia D. Carlino
David J. Consolati



TOWN ACCOUNTANT

Debt Schedule
June 30, 2019

SCHEDULE 5

TOWN OF LEE DEBT SCHEDULE

PURPOSE:

Long Term Debt Inside Debt Limit

Tyr Rd Water Main	30,706			30,706					932
High School	650,000				-	260,000		390,000	26,000
MWPAT Design	-				-	-		-	-
TOTALS:	\$ 680,706	\$		-	\$	290,706	\$	390,000	\$ 26,932

Outside Debt Limit

Elementary School	4,000,000				-	750,000		3,250,000	105,000
Sewer Plant #5-35	10,467,176					1,072,169		9,395,007	198,622
Water Filtration#1	1,069,707					43,290		1,026,417	48,137
Water Plant #2	202,641					7,553		195,088	9,119
Water Plant #3	2,557,669					88,105		2,469,564	115,095
TOTALS	\$ 18,297,193	\$		-	\$	1,961,117	\$	16,336,076	475,973

SHORT TERM DEBT

School Boiler	102,925					23,198		79,727	2,001
Dump Truck	142,874					28,818		114,056	6,181
Large Dump Truck 1829	175,000					-		175,000	-
Design, Repair, Pave Town Roads	-				561,750			561,750	
TOTALS:	\$ 420,799	\$		561,750	\$	52,016	\$	930,533	\$ 8,182

GRAND TOTAL

	\$ 19,398,698	\$		561,750	\$	2,303,839	\$	17,656,609	\$ 511,087
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TOWN ACCOUNTANT

Combined Balance Sheet with Debt

June 30, 2019

<u>ASSETS</u>	GENERAL	SPECIAL	CAPITAL	SEWER	AGENCY	TOTAL
CASH	4,410,828	2,704,521	514,596	3,238,781	1,912,335	12,781,061
RECEIVABLES:						
PROPERTY TAXES MINUS OVERLAY	(167,910)					(167,910)
EXCISE	100,825					100,825
TAX LIENS AND FORECLOSURES	276,375					276,375
USER CHARGES	371,622			199,411		571,033
DEFERRED TAXES	10,882					10,882
DEPARTMENTAL RECEIVABLES	60	3,999		4635		8,694
OTHER ASSETS	-					-
TOTAL ASSETS:	5,002,682	2,708,520	514,596	3,442,827	1,912,335	13,580,960
LIABILITIES:						
WARRANTS PAYABLE	88,656	36,224		52,496		177,376
ACCRUED PAYROLL AND WITHHOLDINGS	274,312	2,828	-	3,290		280,430
DEFERRED REVENUE	591,794	3,999		204,046		799,839
OTHER LIABILITIES	10,975	(9,962)				1,013
TOTAL LIABILITY:	965,737	33,089	-	259,832	-	1,258,658
RESERVED FOR ENCUMBRANCES	1,464,891					1,741,199
RESERVED FOR EXPENDITURES	968,970	3,942		272,566		1,372,970
RESERVED FOR FUTURE EXCLUDE DEBT	163,830			404,000		163,830
RESERVED SHORT TERM DEBT EXCLUDE	-					-
FB FROM EXCESS ABATEMENT/EXEMPTIONS	-					-
RESERVED FOR SNOW/ICE DEFICIT	-					-
UNDESIGNATED FUND BALANCE	1,439,454	2,671,489	514,596	2,506,429	1,912,335	9,044,303
TOTAL FUND BALANCE:	4,036,945	2,675,431	514,596	3,182,995	1,912,335	12,322,302
						-

SCHEDULE 1-A

TOWN OF LEE
SPECIAL REVENUE FUND

FUND:	BALANCE 07/01/2018	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/19
AMBULANCE	0					-
ELECTIONS & REGISTRATION	0					-
TRI TOWN HEALTH	11,376	247,347	243,971	(366,600)	(7,871)	128,223
TOBACCO GRANT	1,502	62,500		(60,661)		3,341
MASS IN MOTION GRANT	28,708	50,000	0	(49,131)		29,577
RETAIL TRAINING PROGRAM	6,556	8,803		(7,310)		8,049
ACO	0					-
HTN	18,327					18,327
PWTF	60,380	3,822		(15,057)		49,145
CIC ONLINE TOBACCO RETAIL	0	10,020			(10,020)	-
BIKEWAY PHASE 2 DESIGN GRANT	(54,554)	54,554				60,844
HIGHWAY:CHAPTER 90	(244,630)	596,167		(290,693)		14,983
CONSERVATION COMMISSION	6,782	10,680		(2,479)		16,653
LABOR ESCROW ACCT	16,653					5,664
REPAYMENT LOAN FUNDS	9,718	13,610		(17,664)		912
SPEC EVENT COMPOST BINS	912					268
COMPOST BINS	238	30				-
EPA BROWNFIELDS COMMUNITYWIDE	0	36,065		(36,065)		-
FIRE INSPECTORS REVOLVING	0					80
MASS RIDESHARE REVOLVING	0	80				-
SALE OF REAL ESTATE	0					61,023
SALE OF CEMETERY LOTS	57,149	3,874				-
CONSERVATION COMMISSION	0					200,177
AMBULANCE	200,177	0				245,575
MUNICIPAL WATER INFRASTRUCTURE	120,315	125,260				-
BUILDING INSPEC VIOLATIONS	0					-

SCHEDULE 1-A

TOWN OF LEE
SPECIAL REVENUE FUND

FUND:	BALANCE 07/01/2018	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/19
INSURANCE CLAIM PROCEEDS	0					-
STATE AID TO LIBRARIES	23,000	7,947		(11,489)		19,458
ARTS LOTTERY COUNCIL	3,768	4,765		(5,861)		2,672
ARTS COUNCIL DONATIONS	1,844					1,844
COUNCIL ON AGING	224	18,408		(18,510)		122
MA DEP RECYCLING GRANT	(750)	750		(196)		(196)
NE GRASSROOTS ENV GRANT	0			(1,982)		(1,982)
MEMA GRANT POLICE	0	2,460		(2,460)		-
911 GRANT	0					-
TASK FORCE - STATE GRANT	(926)			926		-
O/S DETAIL POLICE DEPT	6,129	151,311		(152,455)		4,985
SCHOOL SPEC ARTICLES	100,000		100,000	(94,235)		105,765
SCHOOL LUNCH PROGRAM	40,701	320,816		(294,968)		66,549
TOTAL REVOLVING SCHOOL FUND	1,487,471	1,171,721		(1,098,813)		1,560,379
SCHOOL ATHLETIC REVOLVING	49,342	42,969		(20,853)		71,458
TOTAL SCHOOL GRANTS	(18,551)	491,809		(485,153)		(11,895)
ELDERLY TAX ABATE PROGRAM	5,366	1,788		(2,250)		4,904
POLICE D.A.R.E. DONATION	1,262					1,262
DONATIONS SANDY BEACH	0					-
DONATIONS POLICE	50					50
FLAG DONATIONS	0					-
DONATIONS COA	3,035	1,762		(3,440)		1,357
DONATIONS AMBULANCE	2,527	2,570				5,097
SKATEBOARD	110					110
SKATING RINK DONATION	0					-
DONATIONS/FNDR RECYCLING COMM	462	187				649
TOTAL	1,944,674	3,442,075	343,971	(3,037,399)	(17,891)	2,675,429

TOWN OF LEE CAPITAL PROJECTS FUND	SCHEDULE 1-B				
	BALANCE 7/1/18	PERM BOND	TRANSFER IN	EXPENSES OUT	BALANCE 6/30/19
FUND:					
WATER FILTRATION PH#3	15,038				15,038
TYR ROAD WATER MAIN	30,706			(30,706)	-
DUMP TRUCK FINANCING	140,034	114,056		(149,055)	105,035
SCHOOL BOILER FINANCING	100,650	79,727		(104,927)	75,450
LARGE DUMP TRUCK 1829	174,817	175,000		(175,000)	174,817
FY19 ROAD PAVING BORROW	-	561,750		(417,495)	144,255
TOTAL	461,245	930,533	-	(877,183)	514,595

FY19	<u>ASSETS</u>					WATER SEWER	TRUSTS AGENCY	DEBT	TOTAL
	GENERAL	SPECIAL	CAPITAL						
CASH	4,410,828	2,704,521	514,596			3,238,781	1,912,335		12,781,061
RECEIVABLES:									
PROPERTY TAXES MINUS OVERLAY	(167,910)								(167,910.00)
EXCISE	100,825								100,825.00
TAX LIENS AND FORECLOSURES	276,375								276,375.00
USER CHARGES	371,622					199,411			571,033.00
DEFERRED TAXES	10,882								10,882.00
DEPARTMENTAL RECEIVABLES	60	3,999				4,635			8,694.00
OTHER ASSETS-SHORT TERM DEBT								930,533.00	930,533.00
OTHER ASSETS-LONG TERM DEBT	-							16,726,076	16,726,076.00
TOTAL ASSETS:	5,002,682	2,708,520	514,596			3,442,827	1,912,335	17,656,609	31,237,569
LIABILITIES:									
WARRANTS PAYABLE	88,656	36,224	-			52,496			177,376
ACCRUED PAYROLL AND WITHHOLDINGS	274,312	2,828				3,290			280,430
DEFERRED REVENUE	591,794	3,999				204,046			799,839
OTHER LIABILITIES	10,975	(9,962)							1,013
TOTAL LIABILITY:	965,737	33,089	-			259,832	-	-	1,258,658
RESERVED FOR ENCUMBRANCES	1,464,691	3,942				272,566			1,741,199
RESERVED FOR EXPENDITURES	968,970					404,000			1,372,970
RESERVED FOR FUTURE EXCLUD DEBT	163,830								163,830
RESERVED SHORT TERM DEBT EXCLUDE	-								-
FB FROM EXCESS ABATEMENTSEXEMPTIONS	-								-
UNDESIGNATED FUND BALANCE	1,439,454	2,671,489	514,596			2,506,429	1,912,335	17,656,609	26,700,912
TOTAL FUND BALANCE:	4,036,945	2,675,431	514,596			3,182,995	1,912,335	17,656,609	29,978,911
TOTAL LIABILITIES & FUND EQUITY:	5,002,682	2,708,520	514,596			3,442,827	1,912,335	17,656,609	31,237,569

TRUSTS	TOWN OF LEE TRUSTS AND AGENCY FUNDS					JUNE 30 2019		SCHEDULE 1-C
	FUND:	BALANCE 7/1/18	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE 6/30/19	
	FAIRMONT CEMET	186,650					186,650	
	M. JONES	4,700					4,700	
	ST. MARY'S	5,870				(5,870)	0	
	AA JONES	1,000					1,000	
	TOTAL RESTRICTED:	198,220	0	0	0	(5,870)	192,350	
	Medicare Seniors OPEB	447,780	15,807				463,587	
	Fairmont	3,960	7,362				11,322	
	Gravestone Repair	432					432	
	AA JONES	200	46				246	
	Morgan Jones	1,006	222				1,228	
	Conservation	0					0	
	Main St Reconstruction	7,262	823				8,085	
	Stabilization	694,465	7,432				701,897	
	Fire Truck Stabilization	136,973	2,413	150,000			289,386	
	Law Enforcement	2,229	26				2,255	
	Historical	1,758	20				1,778	
	St Mary's Expend	69	(54)	5,870	(5,885)	0	0	
	Scholarship Funds*	227,146	4,734		(46,279)	0	185,601	
	TOTAL UNRESTRICTED:	1,523,280	38,831	155,870	(52,164)	0	1,665,817	1665817
	TOTALS:	1,721,500	38,831	155,870	(52,164)	(5,870)	1,858,167	

Schedule 1-D

*Scholarship Funds (Schedule 1-C):

	bal	rec	trans	exp	trans	bal
NAGLE SCHOLAR	393	4	(100)			297
JOHN J. BOYNE	5,828	57	(500)			5,385
M. ABDERHALDEN	0					0
LEE HIGH CLASS OF 1966	2,049	19	(500)			1,568
H.J. WHEELER	3,089	31				3,120
MICHAEL WHALEN	0					0
B & J STEVENSON	16,364	661	(1,500)			15,525
PEASE MEMORIAL	31,052	313				31,365
MICHAEL R. COTY	9,983	98	(300)			9,781
MICHAEL COTY/ CLASS 89	0					0
DAVID BAILEY	1,394	13	(250)			1,157
PENNY LOHBAUER	0					0
JOSEPH LORING	78	1				79
WURTZBACH	1,686	17	(200)			1,503
MARIO BONA MEMORIAL	782	8				790
VICTOR BLACHE MEMORIAL	343	3				346
HEATHER HELEN HAWLEY	2,657	27				2,684
LADIES AUXILIARY VFW	0					0
ROBERT LUCY	10,786	1,968	(1,000)			11,754
CHARLES STRATTON	16,648	167	(350)			16,465
EUGENIO BONAFIN	697	7				704
ARDELLA DONNELL	2,122	21				2,143
AL&MARY VINATIER	6					6
LTP C.CARRINGTON	0					0
CLASS 37 D. TRUFANT	17					17
HENRY G. GREINER	4,058	41				4,099
MEG CADE	1,963	18				1,981

***Scholarship Funds (Schedule 1-C):**

	bal	rec	trans	exp	trans	bal
MARK DRURY		619	6			625
RICHARD MORIN		2,092	20		(500)	1,612
ALBA PASCO		9,229	92		(300)	9,021
ELOISE MYERS		3				3
JOSEPH SAVERY		4,617	44		(1,000)	3,661
MAJORIE WICKHAM MEM		96,858	655		(39,529)	57,984
JAMES GRALLA VOC ED		1,251	13			1,264
JOSEPH LOSTRANGIO		256	2		(250)	8
LEE RETIRED EDUCATORS		225	428			653
ADAMS SAVINGS BANK		0				0
MARION HAWKEY		0				0
LEE HS CLASS OF 1975		1				1
Scholarship Funds	227,146	4,734	0	(46,279)	0	185,601

AGENCY FUNDS	BALANCE 7/1/18	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE 6/30/19
Willow Hill Solar	0	279,609		(271,495)		8,114
Tri-Town	544	45,289		(45,289)		544
Ins Claim	3,138					3,138
Police Holdings Account	1,651	225		(937)		939
Deputy Fees	5,301	9,605		(10,115)		4,791
Firearms Lic	9,279	12,900		(11,325)		10,854
Berk Sterile Mfgt	690					690
Scully- Sewer Mitigation	72,476	107		(56,200)		16,383
Curb Cuts	4,005	5,011		(3,005)		6,011
O/S Consultant	66					66
Mill Reuse Pass Thru	2,400					2,400
Redemption Pass Thru	(4)	300		(300)		(4)
Time Warner Payment	240					240
5 Flags Pass Thru	0					0
TOTALS:	99,786	353,046	0	(398,666)	0	54,166

TOWN OF LEE WATER SEWER BALANCE SHEET
FY19

<u>ASSETS</u>	<u>WATER</u>	<u>SEWER</u>	<u>TOTAL</u>
CASH	1,017,086	2,221,695	3,238,781
RECEIVABLES:			-
PROPERTY TAXES MINUS OVERLAY			-
EXCISE			-
TAX LIENS AND FORECLOSURES			-
USER CHARGES	60,315	139,096	199,411
DEFERRED TAXES			-
DEPARTMENTAL RECEIVABLES	2,768	1867	4,635
OTHER ASSETS			-
TOTAL ASSETS:	1,080,169	2,362,658	3,442,827
			-
LIABILITIES:			-
WARRANTS PAYABLE	19,709	32,787	52,496
ACCRUED PAYROLL AND WITHHOLDINGS	2,628	662	3,290
DEFERRED REVENUE	63,083	140,963	204,046
OTHER LIABILITIES	-	-	-
TOTAL LIABILITY:	85,420	174,412	259,832
			-
RESERVED FOR ENCUMBRANCES	80,677	191,889	272,566
RESERVED FOR EXPENDITURES	215,000	189,000	404,000
RESERVED FOR FUTURE EXCLUD DEBT			-
RESERVED SHORT TERM DEBT EXCLUDE			-
RESERVED FOR DEFICIT			-
			-
UNDESIGNATED FUND BALANCE	699,072	1,807,357	2,506,429
TOTAL FUND BALANCE:	994,749	2,188,246	3,182,995
			-
			-
TOTAL LIABILITIES & FUND EQUITY:	1,080,169	2,362,658	3,442,827



TOWN CLERK

To the Honorable Selectmen:

In my first few months as Town Clerk, I served as the custodian of records for births, deaths, burials, marriages, business certificates, census records, voting records and town records. I also served as Election and Records Access Officer. A special thank you to Brandi Page for all her help during our transition. Also, thanks to Sandy Cozzaglio for filling in for the month of December.

The following elections took place during FY-2019:

Primaries – September 4, 2018

State Election – November 6, 2018

Town Election – May 13, 2019

The following are the vital statistics for the calendar year 2019.

26 Births

37 Marriages

91 Deaths

294 Dog Licenses

66 Business Certificates

18 Storage permits

4 Raffles

39 Tag Sale Permits

Population 5119

Registered active voters 4148

Respectfully submitted,

R. Christopher Brittain

Town Clerk



PROCEEDINGS OF ANNUAL TOWN ELECTION MAY 13, 2019

Brandi Page, Town Clerk, declared the polls open at 7:00 am. Zero report was printed from the new Image Cast machine and posted. Rod from LHS was present the entire day.

Election workers on staff throughout the day were Glenda Anderson, Maryann Antoniazzi, Nancy Brownhill, Lucy Boldyga, Nancy Bullock, Mary Holmes, Anne Enser, Mary McDarby, Estella Ortiz Bodnar, Maureen Salvatore, Sheila Viale, Ann O'Brien, Peter Warywoski, Chris Warywoski, Ann Mack, Sarah Navin, Sandra Cozzaglio, Francis Palmer, Elizabeth Mead, and Mary Morrissey. Constables Dennis Forshee, Margaret Biron, and Richard Brittain were on staff during the day.

Polls were declared closed at 8:00 pm. Results were printed from the Image Cast machine at 8:06 pm. There were 726 total ballots cast.

The following are the results of the election:

**Indicates Incumbent

Moderator (1yr)	
**R. Christopher Brittain	616
Blanks	102
Write In-Other	8

Selectmen (3yr)	
**Patricia Carlino	423
Andrea Wadsworth	300
Blanks	3
Write In-Other	0

Planning Board (5yrs)	
**Peter Bluhm	91
Blanks	12
Write In-Other	1

School Committee (3yr)	
**Anna Wescott	568
**Loren Kinnaman	459
Blanks	417
Write In-Other	6

District 1 Rep (3yrs)	
**Daniel Courchaine	47
**Dave Forrest	81
**John "Buck" Donovan	89
Matt Tyer	69
Blanks	61
Write In-Other	1



PROCEEDINGS OF ANNUAL TOWN ELECTION MAY 13, 2019

District 2 Rep (3yrs)	
**Joan Wickham	124
**Thomas Kennedy	115
**Valerie Bluhm	116
Blanks	104
Write In-Other	3

District 3 Rep (3yrs)	
**Kathleen Bort	83
Vacancy (Adam Mead)	11
Vacancy (Corey Heath)	3
Blanks	229
Write In-Other	8

District 4 Rep (3yrs)	
**William Brunell	146
**Gordon Bailey	148
**Cornelia Kalisher	109
Blanks	90
Write In-Other	25

District 5 Rep (3yrs)	
**Peter Sorrentino	10
Vacancy (Zachary Kelley)	3
Vacancy (Christine Arment Lucy)	3
Blanks	161
Write In-Other	4

District 6 Rep (3yrs)	
**Peter Hofman	68
**William Tierney	75
Vacancy (Paula Miller)	2
Blanks	126
Write In-Other	5

Total number of ballots 726 voted out of 4179 registered voters. This included 23 absentee ballots, 1 provisional, and 10 spoiled ballots. Hand counts and write ins were tallied at the polling location. The used and unused ballots were sealed in separate containers and returned to Town Hall at 9:00 pm.

Brandi J. Page
Town Clerk



LEE CULTURAL COUNCIL

Account Balance Beginning of Period (7/1/2018):	\$5,612.98
State Revenue (FY2019 Allocation):	\$4,700.00
Other Revenues:	\$0.00
Total Revenues:	\$4,764.98
Total Expenditures:	\$5,860.98
Account Balance End of Period (6/30/2019):	\$4,516.98
Local Revenue/Interest in Account Balance:	\$64.98

We funded 22 programs out of 36 applicants, which benefited Lee schools, elderly and general population. Programs covered a broad range of topics, including informational, educational, artistic, musical and performing arts.

Respectfully Submitted,

Robin O'Herin , ***Chair***
Valerie Bluhm, ***Treasurer***
Sonja Mason, ***Secretary***
Iris Bass
Patricia Johnston
William Mathews



TOWN COLLECTOR/TREASURER

To the Honorable Board of Selectmen:

I hereby submit my annual report for the Treasurer/Collector's Office:

Our office hours are Monday through Friday, 8:30 – 4:00. All Tax payments can be made at the Collector's Counter on the first floor or placed in the drop box in the Townhall lobby. Payments can also be made online through the Town of Lee website, www.lee.ma.us. I would like to thank Heather Ketchen and Beth Mead for their hard work and dedication to this office. I also wish to thank the Board of Selectmen, Chief Administrative Officer Christopher Ketchen, and Assistant Chief Administrative officer Lyndsay Broom for their continued support.

The current total amount outstanding for permanent long term debt is \$16,726,076.00. The total debt schedule effective 6/30/2019 is as follows:

Water Treatment Plant	\$3,691,069.00
Elementary School	3,250,000.00
High School\$	390,000.00
WWTP Expansion	9,395,007.00

The current total amount outstanding for short term debt is \$930,533.00 and schedule effective 06/30/2019 is as follows:

School Boilers	\$ 79,727.00
Dump Trucks	289,056.00
Design,Repair & Pave Town Rds	561,750.00

Cash on hand June 30, 2018	\$12,400,089.93
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Cash Receipts July 1, 2018 to June 30, 2019	\$28,779,601.63
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Cash Payments July 1, 2018 to June 30, 2019	\$28,355,108.27
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Balance June 30, 2019	\$12,824,583.29
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Funds in Various Banks:

Checking Accounts	\$705,031.98
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Liquid Investments	\$ 9,682,126.92
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Trust Funds	\$2,437,424.29
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All Cash Investments as of June 30, 2019	\$12,824,583.29
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TOWN COLLECTOR/TREASURER

FY2019 COLLECTOR'S REPORT

		BALANCE AS OF
	<u>COLLECTED</u>	<u>JUNE 30, 2016</u>
Real Estate Tax		
2017	25,666.00	301.00
2018	202,067.00	66,778.00
2019	12,407,847.00	413,245.00
Personal Property		
2016	168.00	1,069.00
2017	150.00	1,526.00
2018	3,045.00	2,064.00
2019	914,783.00	12,349.00
Motor Vehicle Excise Tax		
Prior Years	275.00	4,536.00
2015	348.00	2,481.00
2016	843.00	5,333.00
2017	5,411.00	5,958.00
2018	124,809.00	12,320.00
2019	727,526.00	70,197.00
2018 Water Lien Added to Tax	2,933.00	1,971.00
2018 Sewer Lien Added to Tax	3,395.00	0
2019 Water Lien Added to Tax	4,550.00	341.00
2019 Sewer Lien Added to Tax	9,286.00	672.00
2018 Municipal Water Infrastructure Charge	1,698.00	471.00
2019 Municipal Water Infrastructure Charge	121,598.00	3,528.00
Trailer Park Fee	6,732.00	
Elderly-Disabled Donation Fund	1,784.00	
Deputy Fees	9,395.00	
Municipal Lien Certificates	4,100.00	
Interest Added to General Fund	75,019.00	
Fees Added to General Fund	20,815.00	
Registry of Motor Vehicles Clear	4,860.00	
Water Receipts	1,202,298.00	
Sewer Receipts	1,893,775.00	
Total Receipts	\$17,775,176.00	



TOWN COLLECTOR/TREASURER

Added to Tax Title in FY2019	\$26,808.00
Total Taxes Deferred and Due	\$10,882.00
Taxes in Litigation	0
Foreclosures	\$37,692.00

Respectfully submitted,

Donna M. Toomey,
Treasurer/Collector CMMT/CMMC



BOARD OF ASSESSORS

Total Appropriations	\$24,410,913.00
Other Charges	685,013.00
State and County Charges	697,855.00
Allowances for Abatements and Exemptions	268,489.80

Total Amount to be Raised:	\$26,062,270.80
Estimated Receipts – STATE	\$4,114,710.00
Estimated Receipts – LOCAL	6,244,819.00
Free Cash – Applied	853,755.00
Available Funds – Applied	980,941.00

Total Estimated Receipts:	\$12,194,225.00
----------------------------------	------------------------

Raised From Real Estate Tax	\$12,897,405.36
Raised From Personal Property Tax	970,640.44

Total Raised From Taxes:	\$13,868,045.80
Total Raised:	\$26,062,270.80
Total Assessed Valuation:	\$938,298,092.00

Tax Rate:	\$14.78
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The Board of Assessors processed:	
Elderly Exemptions and Veterans Exemptions	104
Personal Property and Real Estate Abatements	22
Motor Vehicle Abatements	27
Senior Work-Off Program	13

Respectfully Submitted,

Dayton DeLorme, *Chairman*
 Karen Avalue, *Appointed Assessor*
 Anthony L. Caropreso, *Appointed Assessor*
 Sarah T. Navin, *Assessors' Clerk*



BUILDING INSPECTOR

To the Honorable Board of Selectmen:

Thomas P. Wickham, Chair
Patricia D. Carlino
David J. Consolati

I hereby submit my report for the Fiscal Year 2019:

CATEGORY	ISSUED	PERMIT FEES
Residential	203	\$48,550
Commercial	65	\$18,343
Sheet Metal	6	\$270
Sign	34	\$1,660
Tent	5	\$255
Trench	36	\$1,575
Solid Fuel	4	\$240
COI (304/106)	97	\$11,700
COO (new construction)	2	\$120

Building and Safety is committed to assist the public in the permitting process.
Please refer to our department as a resource in any building or zoning inquiries.

Respectfully Submitted,

B.J. Church
Building Commissioner



PLUMBING & GAS INSPECTOR

To the Honorable Board of Selectmen:

Thomas P. Wickham, Chair
Patricia D. Carlino
David J. Consolati

I hereby submit my report for the Fiscal Year 2019

PLUMBING PERMITS:	Residential: 38	Commercial: 14
GAS PERMITS:	Residential: 77	Commercial: 24
Total Permits:	<u>153</u>	

Fees collected for: Plumbing and Gas Permits Total: \$8,979

July 1, 2018-June 30, 2019

Respectfully Submitted,

Jason Dion
Plumbing and Gas Inspector



ELECTRICAL INSPECTOR

To the Honorable Board of Selectmen:

Thomas Wickham, Chair
David Consolati
Patricia D. Carlino

I hereby submit my report for the Fiscal Year 2019:

PERMITS ISSUED

Commercial	86
Residential	49
TOTAL:	135

Fees collected for: Electrical Permits
July 1, 2018-June 30, 2019

Total: \$7,872.91

Respectfully Submitted,

Michael Burton
Electrical Inspector



SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen:

Thomas P. Wickham, Chair
Patricia D. Carlino
David J. Consolati

I hereby submit my report for the Fiscal Year: 2019

CATEGORY	TESTED AND COLLECTED
Weighing Devices	73
Gasoline Dispensers	98
Diesel Dispensers	15
Price Scanners	61
TOTAL TESTED:	247

Fees collected for: Weights and Measures **\$4,915**
July 1, 2018-June 30, 2019

Respectfully Submitted,

Gerald Cahalan
Sealer of Weights and Measures



POLICE DEPARTMENT

To the Honorable Board of Selectmen:

Our Department continues to connect with the youth in our community, as well as others, through outreach programs and social media. Officers engage with our youth at St. Mary's, the Elementary school as well as the Middle and High Schools through coaching and other programs such as the mighty miler club, career day, shadow days, field day and book reading events. As a Department, we would all like to thank our wonderful community for their continued support. With that support, we will continue our endeavor to keep the Town of Lee a truly special place, for residence and visitors alike.

Sgt. DeSantis continues in his role as a Patrol Supervisor, taking on many new administrative roles. He has been instrumental in the day to day operations at the Lee Police Department.

Officer Towne and Cummings continue their assignments with the Berkshire County Special Response Team. Their work with this organization provides them with valuable training and experience. The regional make up of this specialized team allows them to network and build positive working relationships with Police Officers from agencies all across our County. The relationships, training and experience provide an important benefit for our department and community.

Investigator Stephanie Burdick continues to excel in her role as designated Investigator for the Lee Police Department. As Massachusetts general laws evolve and change, the nature of modern investigations has become increasingly more complex. Investigator Burdick continues her work with all Lee Officers to solve cases that involve complex search warrants, internet crimes, sexual assaults and other felony assaults. The knowledge she has gained from working in these areas is extremely valuable to our department and the Town of Lee.

Officer Kohlenberger announced his upcoming retirement that will take place in the coming year. With this announcement, Officer Hopkins has begun to expand his role as School Resource Officer and continues to attend trainings related to his role as an SRO. Additionally, Officer Kohlenberger works with Officer Hopkins to ensure our schools and youth will have an experienced School Resource Officer. We couldn't be more proud of their outreach and of the relationships they have developed with the students and staff in our school system.

Officer Roy and Officer Kelly have done a fantastic job expanding on our Field Training Program. They work hard to train and mentor all newly hired Officers through this program, which is designed to bond Police Academy training with the policies and procedures at our Agency.



POLICE DEPARTMENT

Officer Pleu was hired as our newest full time Police Officer after being promoted from his part time position. Officer Pleu began his intensive full-time training at the Western Massachusetts Regional Police Academy and is scheduled to graduate during the next fiscal year.

The continued effort in traffic enforcement by all officers has made the community safer not just on the roads but within the neighborhoods themselves. The increased traffic patrols are highly visible and a deterrent to other crimes, not just motor vehicle ones.

I would like to recognize Officer Wood for his work as the liaison and the Department as a whole for their continued support of the Law Enforcement Torch Run Charity. In November we decided to host our 4th Charity 5K run in cooperation with the Berkshire County Special Olympics. The Event drew a large number of runners and many spectators to the downtown area. Without the countless volunteer hours put in by our officers, we would not have been able to raise over \$8,000 for this worthy charity. So, a special thank you to them as well as all Lee Residents/Businesses that helped out and donated.

I would like to give a special thank you to Tracy Dunn our Administrative Assistant. Tracy continues to be a remarkable asset to our department. She is always willing to assist any one of us at a moment's notice.

Lastly, I thank the Board of Selectmen, the Town Representatives and the Town Manager for all they do and for their continued support.



POLICE DEPARTMENT

Listed below is a summary of calls the Lee Police Department responded to in FY 2019:

FY 2019 Statistical Summary

Approximate total number of calls.....9,128

Aggravated Assault:	3	Restraining Orders:	20
Simple Assault:	6	Bad Checks:	1
Burglary:	13	Drunkenness:	2
Shoplifting:	20	Liquor Law Violations:	1
Theft from Building:	12	Narcotic Violations:	2
Theft from Motor Vehicle:	10	Disorderly Conduct:	1
All Other Larceny:	22	Destruction/Vandalism:	21
Motor Vehicle Theft:	1	All Other Offenses:	8
Counterfeiting:	1	Town By-Law Offenses:	23
False Pretenses:	5	Alarms Answered:	575
Trespass:	2	Motor Vehicle Accidents:	150
Missing Persons:	0	Motor Vehicle Citations:	551
Weapon Law Violations:	1	Abduction:	1
Forcible Rape:	1	Driving Under the Influence:	8

Approximate Total Arrests: 160

Respectfully Submitted

Jeffrey Roosa
Chief of Police



ANIMAL CONTROL OFFICER

I hereby submit my report as your Animal Control Officer for the Town of Lee for the period of July 1, 2018 through June 30, 2019.

I responded to 53 loose / stray pets, 28 dog complaints, 23 nuisance dog complaints, 18 nuisance animal complaints, 13 dog bites, 25 wild animals, 4 dogs hit/killed by vehicles, 0 dogs placed or destroyed, 11 well-being or neglected dogs, 13 pet attacks on people or other dogs, 85 phone consults, 17 other.

A Facebook Animal Control Page was constructed in July, 2012. It continues to be a huge success. A site to help locate owners of lost or found pets, and answer questions regarding animal control issues. Currently 2,100 local residents follow the page daily, and share lost or found information. The average reach of each post is 18,971, which has extremely improved time of locating stray or lost pets, normally within an hour. Numerous questions and concerns are answered daily from the anonymous inbox messaging. The Facebook address is animalcontrollee/lenox.

Thank you for the opportunity to serve the Town of Lee in this capacity.

Respectively submitted,

Michael Sullivan

Animal Control Officer



TRI-TOWN HEALTH DEPARTMENT

To the Honorable Board of Selectmen:

I hereby submit my annual report for the fiscal year 2019.

Following is a summary of our Public Health Prevention programs:

Title 5 On-Site Wastewater Disposal: In Fiscal Year 2019, we experienced consistent growth in septic systems inspections and permits from the previous year. Due to online permitting, we have been able to fast track a large portion on the applications in order to meet the high-level demand of septic related activities.

Food Service Sanitation Program: The required mandate food service inspections are in full compliance with state standards. We continue to see an uptick in the amount of permits/inspections for special events.

Pool & Spa/Public/Semi Public Beaches: Health Inspectors are assigned the task of inspecting, sampling and monitoring public, semi-public pools/spas and bathing beaches. Although somewhat challenging to seasonal businesses, regulation requirements are mandated for all public and semi-public beaches to be permitted by the Board of Health.

Tobacco Awareness Program: The Tobacco Awareness Program was very busy in FY19. The boards of health amended regulations to restrict flavor tobacco products and soon after the Governor passed a comprehensive tobacco bill. We continue to support other boards of health in the county to ensure tobacco compliance is met.

Tobacco Retailer Training Program: The Tri-Town Tobacco Retailer certification program continues to be a success. We have continued to see reductions in store fine and suspensions due to ongoing training of store employees. In FY19, 371 vouchers were sold, and 249 clerks were trained. For more information on the Retailer certification program, please visit www.tritownhealth.org.

Be Well Berkshires/Mass in Motion Grant: Health/Wellness Coordinator(s), Amanda Chilson and Morgan Ovitzky are working diligently with the communities and focusing efforts on community accessibility/walkability, promoting the healthier dining program, supporting the schools on the new nutrition regulations, promoting the safe routes to school program, and working with town planners on complete streets. We continue to receive funding from MDPH to deliver these programs.

Administration:

In fiscal year 2019 we hired Jason Dragonetti as the 2nd District Health inspector. Jason brings several years' experience from the food industry.

We would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff, and volunteers for their dedication and public service in providing essential public health prevention programs to the communities we serve.

Permits Issued: (Lee only)

Permit Type	Issued
Bakery	6
Beach	6
Biological Wastes	1
Catering	3
Disposal Works Construction	9
Disposal Works Installer	14
Emergency Beaver Trapping Permits	4
Food Service	106
Frozen Dessert	17
Garbage Hauler	5
Milk/Cream Dealer	2
Milk/Cream Store	22
Milk/Cream Vehicle	0
Mobile Food	6
Motel/Hotel/Cabin/Trailer	10
Pool	13
Pasteurization	0
Rec. Children's Camp	2
Retail Food	39
Septage Hauler	11
Special Event Food Permit	27
Tanning Establishment	0
Tobacco	13
Well Permit	6

Inspections:

Children's Camps:	2
Food Service/Retail:	221
Housing Inspections/Reinspections	35
Misc. Complaints/Nuisances:	35
Percolation Test Witness:	8
Pool & Hot Tub Inspections:	16
Special Events:	15
T5 Witness:	16

Water Testing:

Ice Sampling	108
Pool & Hot Tub Testing:	82
Quality Control:	71
Water Testing Performed-Beaches:	50
Well Sampling	4

Budget Revenue Information Fiscal 2019

Total budget: \$118,461.62 Revenue generated: \$73,966.72

Breakdown: Permits \$ 53,671.00
 Water Testing \$ 12,600.72
 Septic \$ 5,700
 Late Fee/Surcharge \$ 1,995.00

Respectfully submitted,

James J. Wilusz, R.S.

Executive Director/Registered Sanitarian



COUNCIL ON AGING

The Lee Council on Aging has a strong commitment to actively advocate for the rights and interest of our community neighbors sixty years of age and older. With special interest in providing education, help with access to services needed and to keep imperative issues up to date.

Lee Council on Aging offers a variety of services for all residents over the age of sixty which includes yet not limited to:

*Transportation: Tuesday and Thursday with services provided by Abbott's Limousine & Livery Service we offer local in town transportation , which may include shopping, medical appointment, trips to Big Y, banks, drug store, etc. Monday through Thursday we offer transportation to Medical appointments to Lenox, Pittsfield and Great Barrington. All rides are made by reservations through the Council on Aging.

All rides must be scheduled between 8:30 and 1:30 with a 24 hour notice.

*Elder Services provides daily nutritional meals at the Senior Center as well as home delivered meals Monday through Friday.

* Blood Pressure clinic is held every Tuesday at 9 o'clock sponsored by Porchlight Nursing services as well as a foot clinic by appointment, once a month by a certified foot nurse.

*AARP provides an annual free tax preparation program. AARP Drivers safety classes are also provided.

*Weekly programs include Osteo exercises, art lessons, Tai chi, chair yoga, crafts, Bingo, Days for Girl's sewing project, educational programs, cooking classes, movie and soup nights, Brown Bag program, Shine representative, luncheons. Open gym walks, entertainments and monthly programs.

*The Senior Tax Work off program is overseen by the Council on Aging. There is a limited number of openings within various town departments.

*Inspirational at 80 is an award presented to active community members over the age of 80 whom are nominated by peers within the town of Lee. Seventeen community members received this much deserved award for their active volunteer community service.



COUNCIL ON AGING

Award Recipients:

Dayton DeLorme	Marilyn Kelly	Brigitte White	Barbara and Peter Scolforo
Joseph Furgal	Edward Lahey	Mary Morrissey	Madelyn Tremblay
Ruth Heath	Eileen Maxfield	Ronald Nickerson	John Turner
Sheila Heflin	Paul Monachina	Joan Palmer	Joan Wickham

Dorothy Mottarella received The Boston Golden Cane. The Golden Cane is presented to the oldest citizen of the town Of Lee. Dorothy was born on March 30, 1918, and continues to live the homestead

Respectfully Submitted,

Patricia DiGrigoli,
COA **Director**



LEE LIBRARY ASSOCIATION

To the Honorable Board of Selectmen, I hereby submit my annual report for the fiscal year July 1, 2018 to June 30, 2019:

Total Circulation.....	53,178
Circulation of Print Materials.....	32, 013
Circulation of Non-Print Materials.....	21,165
(DVD's, E-books, Music, Museum Passes)	
Materials Received From Other Libraries.....	10,027
Materials Provided To Other Libraries.....	5,471

Of the total circulation, 40,682 items were adult materials, 1,259 items were young adult and 11,237 were children's materials. A total of 11,669 circulations were by non-residents. Of that, 10,000 were to Massachusetts residents from certified towns. An additional 1,400 were to Massachusetts residents from non-certified towns, and 269 were to out of state patrons.

Number of Volumes Owned.....	39,257
Print Periodicals, Newspapers, & Subscriptions.....	1,767
Audio (CD, Cassette, etc.).....	506
Video (DVD, VHS, etc.).....	2,977
E-books.....	60,991
Downloadable Audio.....	20,645
Downloadable Video.....	1,463
Microfilm.....	240
Museum Passes.....	21
Miscellaneous.....	63
Number of Registered Borrowers.....	4,636

Memorial donations were received this year remembering Claire Bartini and Dolores Birch. Donations were received from Mary Mcallister, Lee High School Class of 77, Tari Wheeler Roosa, Susan Clayson, Dr. Jay Wise, Judy Nardacci, Stu and Zoe Dalheim, Peter and Valerie Bluhm, Lorraine Dyal, Isabel Fiel, Mary and Tim Whalen, Kathleen Quinlan, Pamela Kelleher, Robert and Diane Wespiser, Thomas and Debra Lussier, Mike and Justina Norton, Peg Biron, Glenda Anderson, Marjorie Wood, Stephen Tracy, Frederic Feingold and the Greenock Ladies League, We thank all that have given this year!

It has been another action packed year for the library, and it all started with the 2018 Summer Reading Program, “Libraries Rock!” This year we had our kickoff “Dance Party” with Pete and Chris Entertainment, followed by a special visit from Mary Poppins and her wonderful Sing A Long, an all ages Comic Jam, Starlab Planetarium visit, musical training on the Mt. Dulcimer, a visit from Blades the Boston Bruins mascot, Local Author visits and we wrapped it all up with Sound Explorers, by Matthew Cantello. All of the children’s summer programs were sponsored by the Marjorie Wickham Fund and the young adult programs were supported by funding from a federal library services and technology act administrated by the Massachusetts Library Board of Commissioners.

The library continues to offer a wide variety of children’s programs throughout the year thanks to our partnerships with South Berkshire Kids and the Kiwanis Club of Lee. By working with South Berkshire Kids, we are able to offer Babies and Books and Brain Builders as weekly programs. South Berkshire Kids have also helped with special events like Every Child Ready to Read at Your Library, Getting Your Child Ready for Kindgarden and a STEM Program. The Kiwanis Club of Lee has also donated a great deal of time to the library with their Storytime and Craft program. Thanks to a donation from the Greenock Ladies League we were able to start a LEGO Club. We also continue to see success in our monthly family movie screenings and our Summer Reading Program.

We also continue to offer a variety of programs for our adult patrons as well. This year we added a Craft Circle to our weekly programming, in addition to the successful knitting group led by Cathie Sparks. Aside from the weekly programing, we also held many photography programs led by Thad Kubis. DeeDee Consolati has helped us with our book club, The Main Street Literary Society. We also saw some great success in our Birds in the Backyard, Mt. Washington “Tales from the Home of the World’s Worst Weather” and A Matter of Balance programs.

The J. Peter Scolforo Gallery remains a popular place for local artists and crafters to show their talents. This year’s displays included the works of the students from Gloria Malcolm Arnolds Studio, Leni Engles, Joan Davidson, Rik Kent and Thorton Kinney Art Scholarship. Local artist also showed off their skills in CreativeLEE XVIII, Lee Middle and High School Underclassmen Art Show and the annual Quilt Show.

There are a number of volunteers that I would like to thank for all the help they provide to the library: Joan Palmer, Myron Hood, DeeDee Consolati, Julia Insinger, Thad Kubis, Linda Giancola, Tanni Labshere, Beth Rogers and Kathy Hamick from Riverbrook Residence, Michelle Hayden, Jessica Maloney, Cathie Sparks, Eli Mertinooke.

The library would like to thank our corporate officers for their continued support of the library. We would also like to welcome Charles and Maryann Fitzhugh and Susan Sparks as new corporate members.

The Board of Directors is composed of President Mary Philpott, Vice-President Judy Nardacci, Treasurer Thomas Unsworth, Clerk Sheila Viale, and members Barbara Allen, Tom Consolati, Zoe Dalheim, Sharon Delorme, Sandra Hayes, Susan Horsford, D. Lynn Shaw and Donna Toomey. The Lee Library Association would like to thank the library board for all their devotion and support to the library.

I would like to thank our dedicated staff for their hard work this year: Rosemarie Borsody, Jennifer Cummings, Jose Garcia, Liana Hall, Jen Heath, Madison LaRock, Jodi Magner, Autumn Mawhinney, Eli Mertinooke and Mickey Sparks.

Respectfully submitted,

Damon Vorce
Library Director



LEE YOUTH COMMISSION

The mission statement of the Lee Youth Commission (LYC) is to advocate for groups which provide recreational programming, designed or established, for the youth of Lee. In addition, the LYC may identify other needs and make appropriate recommendations for future activities and projects.

Moving forward with the playgrounds, the Department of Public Works removed the old merry-go-round from the Marble Street Playground so that the new merry-go-cycle could be installed by Tom Wickham and Bill Hall, Sr. Once that was done, the Forest Frenzy climbing structure could be assembled and installed again with the volunteer work by

Tom and Bill. Later in the fall, students from Lee Middle and High School spread the mulch needed to comply with playground safety at the Marble Street Playground. The DPW also removed the merry-go-round at the East Lee Playground so that the new teacup merry-go-round could be installed by volunteers Tom and Bill. Mulch was then spread under that new structure. In addition to this work, Thomas Fraser and Will Consolati painted the old fort structure and frame of the swing set. At the South Lee Playground, the firetruck structure was installed, and volunteers spread ten yards of mulch around the area. To continue the work at this field, Jeffrey Braim volunteered to paint the lines of the basketball court and John and Janet Warner grinded down and painted the much-needed work on the seesaw. Furthermore, the horses at all the playgrounds were painted by students in Mrs. Nicole Clark's art classes.

All gates at the playgrounds were fixed and signage was discussed. The accepted verbiage says: Welcome. Please enjoy our park by being safe and respectful. Leash your animals. Dispose of garbage and animal waste. This is a tobacco, alcohol, and substance free zone. Mr. Corey Heath's woodworking class cut out the shapes of the five large and five small signs using leftover wood from another project. The signs were then labeled and painted by a contracted individual. The signs are posted at all the playgrounds.

Continuing with cameras and camera recordings that could go from the Lee Athletic Field directly to the Lee Police Department, Mike Kline worked with the police, town IT personnel, Comalli Electric, Time Warner Cable, and Dave Ryel of Berkshire Liquors. At this point the cameras and their recordings can be accessed by the police via computers at the athletic field.

Ice skating continues to be offered. The form was built by Mike Kelly, Chris Hayden, Todd Farina, Rob Maloney, Bill Hall, Nick & Fran Arienti, Andy Brown, and Glenn Wilcox. Skating continues to be a great recreational activity for the families in Lee and surrounding areas.



LEE YOUTH COMMISSION

Another feature that continues to be offered and enjoyed by families is Founders' Weekend on Saturday at the Lee Athletic Field. Bowie the Clown and Terry a La Berry are crowd pleasers. Tennis competition was aided by the Lee Police with their device to record speed. An important addition to the festivities was the help of the Boy Scouts with their food stand and climbing wall. The Commission added arts and crafts and games to round off a great day.

The next project that the Commission is contemplating is a community center. With the help of Matt Puntin from SK Design, Kerry Bartini from Berkshire Design, Jeff Cohen and Leigh Davis from the Eagle Mill Project, ideas were being generated as to the process for such an adventure. Claire Bunnie Lahey researched the Open Space and Recreation Plan to trace the history of a possible community center priority. Finding out that the town via several surveys had prioritized a center over the last 38 years, the commission went to the town via the Baby Town Meeting and the Lee Town Meeting to ask for funds to conduct a feasibility study. At the town meeting the representatives not only voted to appropriate \$30,000 for that study but also to appropriate \$5,000 to continue work at the playgrounds.

A huge thank you goes to the town for supporting the Lee Youth Commission's efforts.

Respectfully submitted,

Kathy Hall
Chairperson

Loren Kinnaman
Secretary

Christine Lucy
Clare Bunnie Lahey
Janet Warner
Jen Carlino
Colleen Korte
Mike Kline
Thomas Fraser
Will Consolati
Pamela Morehouse



LEE YOUTH ASSOCIATION

The Lee Youth Association has enjoyed the first fiscal year in our new home on half of the top floor of Berkshire Corporate Center at 480 Pleasant Street (Route 102) after many years at our former location on Academy Street. The LYA was established as a gathering place for the youth of Lee in 1980 and grew into a steadfast commitment to addressing children's needs in our community. As a result of our agreement with Berkshire Sterile Manufacturing, LYA is delighted to have an increased capacity in a larger facility to dedicate resources to this mission at this time.

Busy Bee Learning Center programs includes an Infant Room, two (2) Toddler Rooms, a Preschool Room, and a Pre-K Room along with a School- Age, Before- School, Wake-Up Program. In addition, we continue to run all of our off site programming: Summer Rec Camp, Summer Basketball Camp, Summer Soccer Clinic, Youth Soccer Program, T-Ball Baseball, Rookie League Baseball, Girls Softball, Gymnastics, Basketball, After School K-2 Program, After School Grades 3-6 Homework Help Program, School Week Vacation Camp, Counselor in Training Program, Young Adult Employment Opportunities and Lee MHS Career Fair.

Thank you to all community members who support us in this ever important programming for the Town of Lee and to the families who entrust their children's care to us. Special thanks to the Town of Lee, the Lee Public Schools, Berkshire United Way and Berkshire Sterile Manufacturing. It is amazing how much we can do when we all work together!

Respectfully Submitted,

Sharon Terry, ***Executive Director***

Ali Zabian, ***Board President***

Paula Miller, ***Board Vice President***

Sam Sorrentino, ***Board Treasurer***

Heidi Cooper, ***Board Secretary***

Sandy Dignard, ***Board Member***

Kerry Burke, ***Board Member***

Daniel Kinney, ***Board Member***

John Donovan, ***Board Member***

Tobey Simone, ***Board Member***

Michelle Puleri, ***Board Member***

Pam Naventi, ***Board Member***

Maura Stanton, ***Parent Representative to the Board***



LEE CONSERVATION COMMISSION

The Lee Conservation Commission has a very busy 2018/2019. The Commission's responsibility involves the administration of the WPA (Wetland Protection Act) MGL 131 and the Scenic Mountain Act of 2008 for the Town of Lee. In this role, the Commission provides guidance to many homeowners as well as businesses. In addition, in the past year there were over 30 informal discussions to provide some guidance for the Town's owners above and beyond the normal structured official Commission activities.

The Commission's activities included numerous requests for determining Commission jurisdiction for building sites so that the Town owners could get the proper Town permits. In this capacity, the Commission works closely with the Town Building Inspectors. In addition, the Commission works closely with the Town of Lee's DPW on various town projects.

During the past year a significant amount of the Commission's time was dedicated to two projects. The Stockbridge Terrace issue and the proposed Solar Panel project in Zone B of the Scenic Mountain jurisdiction. Both projects required multiple meetings, public input, consultants and attorneys. Other projects which required Commission input were the various cannabis projects and the Eagle Mill Redevelopment project.

There are three "Scenic Mountain Zones" that are mapped in Lee. The Conservation Commission has detailed maps of the zones. The Scenic Mountain Act is on the Town website

Zone	Elevation (feet)	Location
A	984	Southwest corner of Lee encompassing Beartown Mountain Area
B	1181	Southeast corner of Lee encompassing Goose Pond Area
C	1280	Northeast corner of Lee encompassing October Mountain Area

The Commission email address is concom@town.lee.ma.us. This is the fastest way to communicate with the Commission. Our telephone number is 413-243-5511.

The Lee Conservation Commission yearly summary of activity as compared to the past year is as follows:

Notice of Intent (NOI)	Request for Determination (RDA)	Certificate of Compliance (COC)	Building Sign-offs	Enforcement Order	Scenic Mountain (RDA)
2017/2016	2017/2016	2017/2016	2017/2016	2017/2016	2017/2016
6 vs. 5	14 vs. 13	5 vs. 5	16 vs. 20	1 vs. 1	5 vs. 1

In addition to the statistics, the following business was also conducted during the past year. Emergency Orders, Amended Orders, Extensions, and ANRAD procedures. There were over 30 site inspections and 65 continuances of NOI's and RDA's.

The Conservation Commission has not had a full board since 2008.

Lee Conservation Commissioners

Kathy Arment, Chair

Marilyn Hansen

John Coty, Jr.

Kathleen Vsetecka, Administrator

Stu Dalheim, Vice Chair

John Philpott

James Wickham

Respectfully Submitted,

Kathy Arment,
Chairperson



SANDY BEACH COMMITTEE

To the Honorable Board of Selectmen:

Work on getting Sandy Beach up and running for the season began as usual during the first week in June. The Community Service Crew from the County Jail began their duties under the direction of Lieutenant John Salvie, who was retiring from community service after 10 years of hard work. He will be working at the jail in a different position, under Sheriff Thomas Bowler. Lieutenant Salvie has been a fine leader, a communicator who inspired teamwork. On our last day of the work week, we and the crew presented him with a card of appreciation and a cake, accompanied by joke-making and fun and well wishes.

The crew tackled the hard work of re-shingling the garden side of the beach house, repainting chairs and picnic tables and the dock, and then floating it. They repainted the beach house interior, removed downed branches and did other tasks.

The Beach Committee members (Kelly Abdalla) delivered coffee and donuts to the workers and repainted the fireplaces (Monica Ryan) and worked on flowerbeds (Linda Cysz). A fine group of female volunteers from Berkshire Bank did yeoman work from carrying 50-pound bags of mulch, pulling weeds and carrying brush. We welcome them any time.

The beach officially opened on June 14th with the traditional popcorn and watermelon party for Lee kids, a fun-filled, well-attended afternoon. Swimming lessons were held in August. The children were taught by Salem Choquette, managing lifeguard.

Weather was fine during the summer, sunny days interspersed with rains that nourished the gardens. The Lee Fire Company held their annual picnic there, as did the First Congregational Church of Lee (with a baptism). Other families held reunions or birthday parties. The scene is truly a picture of community.

The core of our fine lifeguard staff come from Adams, drawn to the beach by a well-placed ad in the Berkshire Eagle. They were: Salem Choquette, Kyle Morehouse and Ryan Perkins. Others were Bruna Lino-Shabazz and Katahdin Jenen. The maintenance staff was led by Dimitri Consolati, assisted by Milton Hastings.

The weeds in Laurel Lake have reached new heights, and new species have appeared. One obvious reason is that the waters of the lake have warmed up over the years. In August last year, a swimmer described it as “bath water”. Very pleasant, but a cause of weed proliferation. We will need to take up a remedy at our annual town meeting. Also, after 6 years of keeping our beach budget at the same annual figure (level-funding it) we were short of funds by \$3800.00 and will be requesting a transfer at the meeting, as well as an increase in budget. The annual beach budget runs under \$50,000.00, a bargain considering the services offered to Lee families annually.

The Beach Committee wishes to thank the Lee families for their support, and the town representatives for their commitment, also the Lee Selectboard and Lee DPW and its fine highway department (always a pleasure to see their faces) and the Scheurer family for the use of the road. Thank you to Dave Deloria of Cakewalk Bakery for the delicious baked goods for the crew. We offer the Wilde family of Highlawn Farm our gratitude for these many years of fun and pleasure at Lee Sandy Beach.

Respectfully submitted,

Deidre Consolati, *chair*

Members

Kelly Abdalla

Mary Lou Antonazzi

Linda Cysz

Monica Ryan



TOWN OF LEE

Wages Paid in Fiscal Year 2019

BOARD OF SELECTMEN

Bigelow, Cindy	\$49,950.09
Carlino, Patricia	\$2,100.00
Consolati, David	\$2,100.00
Wickham, Thomas	\$2,100.00

ASSISTANT CAO / HUMAN RESOURCES

Broom, Lyndsay	\$69,135.39
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TOWN ACCOUNTANT

Browne, Lynn	\$63,879.76
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BOARD OF ASSESSORS

Navin, Sarah	\$43,798.68
Avalle, Karen	\$2,400.00
Caropreso, Anthony	\$2,400.00
Delorme, Dayton	\$2,400.00

TOWN TREASURER / COLLECTOR

Toomey, Donna	\$72,989.86
Ketchen, Heather	\$48,845.13
Mead, Elizabeth	\$25,351.27
Phillips, Katherin	\$5,773.36

TOWN COUNCEL

Pollard, Jeremia	\$29,075.54
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IT TRAINER

Parker, David	\$1,362.14
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LAND USE

Messana, Jaimy	\$26,497.84
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CONSERVATION COMMISSION

Vsetecka, Kathleen	\$6,237.08
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COUNCIL ON AGING

Digrigoli, Patricia	\$33,438.21
Holian, Susan	\$14,711.82
Faber, Christine	\$1,525.00
Maxfield, Eileen	\$3,732.62
Tyer, Jeanne	\$185.55

TOWN CLERK

Page, Brandi	\$49,076.55
Cozzaglio, Sandra	\$1,824.18

MODERATOR

Brittain, R Christopher	\$150.00
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BOARD OF REGISTRAR / ELECTIONS

Antoniazzi, Maryann	\$132.00
Biron, Margaret	\$132.00
Boldyga, Lucy	\$132.00
Bort, Kathleen	\$132.00
Brittain, Richard	\$176.00
Brownhill, Nancy	\$170.50
Bullock, Nancy	\$198.00
Enser, Anne	\$231.00
Forshee, Dennis	\$121.00
Holmes, Mary	\$132.00
Kelly, Mary	\$300.00
Mack, Anne	\$143.00
Monachina, Jean	\$66.00
Morrissey, Mary	\$137.50
O'Brien, Ann	\$231.00
Ortiz Bodnar, Estella	\$137.50
Palmer, Frances	\$165.00
Perry, Rita	\$300.00
Salvatore, Maureen	\$231.00
Viale, Sheila	\$198.00
White, Patricia	\$55.00

VETERAN'S AGENT

Mann, Lloyd \$7,065.54

LEE LIBRARY

Vorce, Damon \$52,486.03

**BUILDING DEPARTMENT /
INSPECTORS**

Burton, Michael \$6,745.26

Dion, Jason \$11,726.94

Cahalan, Gerald \$5,467.20

POLICE DEPARTMENT

Burdick, Stephanie \$102,408.54

Cummings, Chad \$90,287.53

Desantis, Craig \$88,326.94

Fenton, Matthew \$372.00

Hernandez, Edwin \$13,923.95

Hopkins, Jason \$92,385.07

Kelly, Timothy \$81,452.09

Kinnaman, Caleb \$7,776.70

Kohlenberger, Adrian \$88,710.42

Pleu, William \$33,792.71

Roosa, Jeffrey \$90,000.00

Roy, Richard \$83,125.66

Snyder, Michael \$72,580.44

Towne, Benjamin \$91,279.06

Wood, Robert \$93,953.82

Dunn, Tracy \$41,847.98

Martin, Dan \$23,426.65

Murphy, Francis \$1,444.60

O'Neil, Samuel \$891.40

Toomey, James \$148.80

Withers, Gavin \$415.80

FIRE / RESCUE / EMS

Brown, Ryan \$66,036.87

Bona, Justin \$6,737.66

Falone, Carly \$133.68

Forsaith, Sarah \$3,423.52

Guinan, Patrick \$29,010.78

Hughes, Edward \$1,570.74

Jolin, Kevin \$36,178.15

Lacas, Roseanna \$401.04

LaCasse, Jonathan \$8,695.20

Perilli, Christopher \$9,227.92

Pizzonia, Alexander \$96.08

Poirier, Michael \$45,036.59

Sibley, Cameron \$35,401.90

Thomas, Joshua \$601.56

Wellauer, Keegan \$3,199.97

Boehm, Jonathan \$9,501.84

Kimball, Justin \$60,181.12

Morse, Drew \$1,075.68

Romeo, Joshua \$28,583.65

Schaefer, Dakota \$62,956.59

Sobon, Katie \$34,197.69

Stone, Caleb \$537.84

Tyer, Matthew \$79,627.36

Williams, Matthew \$403.38

Wilson, Matthew \$6,560.05

Antoniazzi, Daniel \$3,380.00

Arment, Thomas \$453.36

Bailey, James \$2,996.32

Blache, Gerard \$925.95

Bombardier, Theodore \$1,741.63

Braim, Jeffrey \$214.25

Brown, Bryan \$3,380.00

Brown, Peter \$1,936.36

Brunell, Kristen \$259.11

Brunell, Robert \$260.41

Brunell, William \$4,995.72

Carlotto, Joseph \$475.61

Colbert, Evan \$253.55

Collins, Tyler \$952.55

Daley, Shamus \$752.38

Delsoldato, Michael \$270.59

Dumont, Raymond \$578.14

Fennelly, Adam \$429.45

Finnegan, Patrick \$1,619.43

Ford, Michael \$506.40

Gaherty, Corey \$882.11

Gangell, Keith \$1,891.86

Giarolo, Adam \$648.21

Hunt, James \$4,183.60

Kelly, Michael \$103.21

King, Crystal \$1,395.53

Lis, Erin \$3,310.89

Mead, Adam \$3,380.00

Mosca, Austin \$3,849.77

North, Edward \$6,779.88

O'Brien, Timothy \$467.09

O'Neil, Keith	\$1,840.72	Therrien, Morgan	\$909.50
Palmer, Randall Todd	\$1,471.62	Tobin, Jessie	\$1,460.00
Pettibone, Kyle	\$2,669.47	Consolati, Dmitri	\$4,472.00
Puleri, Louis	\$1,483.46	Hastings, Milton	\$2,225.00
Renner, David	\$680.65	Karpus, Edmund	\$625.00
Shafiroff, Kadin	\$413.01	Sampson, Joshua	\$2,494.80
Simeone, Enrico	\$737.34		
Sorrentino, Zachary	\$2,714.53		
Wilcox, Glenn	\$4,995.72		
Wood, James	\$3,290.80		

DEPARTMENT OF PUBLIC WORKS

Albee, Shanon	\$33,767.32
Zerbato, Alan	\$87,336.00
Drury, Matthew	\$5,484.68
Giarolo, Anthony	\$46,949.60
Humeston, Donald	\$54,461.16
Larson, Matthew	\$51,518.93
Mello, Jarett	\$32,360.74
Morawiec, James	\$61,971.93
Neales, Richard	\$47,456.09
Reynolds, Bruce	\$54,040.85
White, James	\$13,804.63
Johnson, Noah	\$3,360.50
Larson, Matthew	\$1,032.70
Lohbauer, Matthew	\$6,244.42
Roosa, Taggart	\$782.08
Carlino, Bryan	\$22,584.28
Towler, Michael	\$69,558.38
Ranzoni, Matthew	\$60,053.47
Kelley, Matty	\$4,377.82
Herlihy, Joshua	\$60,861.85
Lucy, Jonathan	\$52,637.43
Kearin, Alex	\$45,846.83
Tyer, Todd	\$59,933.99
Ford, Myron	\$14,322.15
Hickson, Joshua	\$14,413.50

LEE SANDY BEACH

Choquette, Salem	\$6,335.00
Jenen, Katahdin	\$2,261.00
Morehouse, Kyle	\$2,796.50
Perkins, Ryan	\$4,471.00
Salvie, Matthew	\$527.00
Shabazz, Bruna	\$3,077.00

TRI-TOWN HEALTH DEPARTMENT

Roberts, Zachary	\$55,461.12
Wilusz, James	\$95,008.23
Dragonetti, Jason	\$9,400.50
Leahey, James	\$2,286.76
Mello, Abigail	\$29,725.38
Pierce, Jonathan	\$45,122.42
Stoll, Nancy	\$12,300.37
Pelkey, Bree-Anna	\$1,159.65
Sullivan, Michael	\$11,431.92
Tharion, Melissa	\$911.36
Briggs, Marleigh	\$50.00
Canata, Tyler	\$132.00
Colandria, Kacie	\$238.92
Hsiao, Si-Yuan	\$303.00
Knapp, Robert	\$236.50
Locklear, Hannah	\$66.00
O'Brien, Collin	\$252.00
Taveras, Nathan	\$300.72
Sedarbaum, Edward	\$14,028.00



SUPERINTENDENT OF SCHOOLS 2018-2019

I am pleased to submit the 2019 Annual Report as the Superintendent of Schools of School Union #29, Lee-Tyringham. Our mission is to “*Ensure that students have the opportunities to develop the social, civil, and critical thinking skills to thrive in an ever-changing world.*” As such, we are thankful for the commitment of our community, parents, and faculty/staff towards the advancement of this goal. Our district strives to attain our mission through the Superintendent’s four C’s:

- **Create opportunity:** Full access to a range of comprehensive academic programming, co-curricular options, and specialized support services.
- **Connect:** To each other, to our community, to the world.
- **Care for our community:** Experiences that connect our students with each other, bring our community together, and link our children with their future.
- **Challenge (Excel):** High expectations, delivered by high quality faculty, in high quality facilities, with contemporary tools and resources. Leading to excellence among our students in the classroom, on the playing field, on stage, at work, and in our community.

We believe what sets Lee-Tyringham apart from other school districts is that we are small enough to have personalized programming where every student/family is known, yet large enough to offer comprehensive supports and programming. Our students grow (advance) academically at high rates, and our schools are deeply and meaningfully connected to our community. This is all accomplished through:

- Outstanding educational facilities
- An atmosphere of respect, compassion, and support
- Effective and innovative teaching, and
- Collaborative community partnerships

Ultimately, our aim is that students gain the knowledge, skills, attitudes and experiences necessary to:

- Set and meet goals
- Make healthy and responsible choices
- Embrace diversity
- Live with a sense of purpose, and
- Be ready to face the challenges of the future

While my tenure has been short, a strong strategic vision continues to provide a foundational roadmap for district improvement, including: curriculum, teaching and learning, technology, community, wellness, facilities and grounds, and district superintendent role. As the five-year strategic plan closes (2019), it will offer an opportune time to revisit these domains, indicators and goals, and refresh these to reflect future aims and aspirations.

Joining the district in December 2017, I have been fortunate to build upon a strong vision and strategic plan. Early focus areas included communication with stakeholders, setting context through a comprehensive review of documents/reports/policies, managing operations, and planning for curriculum, budget, and professional development. In year two, attention turned to system improvements and enhancements such as:

- Expand summer learning and out-of-school opportunities
- Elevate the profile of our district through community and regional engagement
- Ensure all staff/faculty receive feedback (are formally evaluated)
- Increase the number of students who graduate with an intentional post-high school plan
- Participate in and lead regional collaborative work
- Use standing committees (wellness, data, technology, curriculum, and emergency) as a mechanism for continuous improvement

How are we doing?

Overall, our district continues to shine. Our state assessment performance has been at or above state averages with above average student growth. In the 2019 assessment cycle, we experienced a 10-point jump in target (criterion referenced) performance, and we made ***substantial progress*** towards goals. The district also earned 6 of 8 points for student growth, an ongoing point of pride recognizing that we consistently generate high academic growth among our students. We saw significant gains in math and science in target grades (middle school), continue to experience solid attendance among our student body, and have high assessment participation (99-100%). Additionally, our dropout rate remains low, SAT scores are above national averages, and about 8 of 10 students pursue some type of post-secondary education (2 or 4-year college). Additionally, we increased the number of students participating in Advanced Placement or dual enrollment (college credit) courses, and more than half of our students participate in athletics, clubs or activities.

We were also quite pleased to receive recognition outside of our district. LES was recognized for significant work on Social-Emotional Learning with administration/staff presenting and participating in work at Austen Riggs and Yale (Principal Kate Retzel). Principal Brighenti was pleased to report that LMHS was named as a silver

medal winner by U.S. News and World Report in their list of best high schools across the nation. LES was recognized at the statehouse for their work on Safe Routes to School.

LMHS English Teacher, Jane McEvoy, was named the prestigious Kapteyn Award winner, given for excellence and passion for teaching, learning, and inspiring her students to excel. LES Teacher Michelle Puleri was named the Berkshire County Elementary School Educator of the Year, identified as top among her peers. Student Aliyah Noel was named the prestigious Chang Chavkin scholarship winner, and Homer Winston earned the Archie Roberts Award as a top scholar athlete. Of course, this short list fails to adequately capture a much longer list of successes inside our classrooms, on our fields, and within our community.

I would be remiss if I did not point out that our students continue to matriculate to a range of work opportunities and colleges beyond high school, among the most competitive in the nation – including: UMass, Williams, Westfield, RIT, Union, BCC, Mass College of Art, Temple, Xavier, Norwich, Penn State, AIC and St. Johns to name just a few. It was a banner year for the Lee Public Schools. So many points of pride.

Looking forward, we continue to set near-term goals and in 2019-20 remain focused on several broad goal areas including:

- **Students and Staff.** Ongoing commitment to well-being of students and staff, ensuring physical, emotional, and social health.
- **Students.** Commitment to development of skills and competencies that are necessary for ongoing education, work and career, and life.
- **Academic.** Focus on ongoing writing initiative and emphasis system-wide.
- **System.** Engagement through district and Lee Committee standing committees that explore data and key focus areas such as technology, curriculum, and wellness.
- **Innovation.** Instructional, organizational, and experiential enhancements such as early/dual college, vocational/technical programs, expanded learning, and expanded early learning.

While it is impossible to capture the full range of programs and exceptional efforts system-wide, a highlight reel is offered below:

Contract Negotiations:

The 2018-19 school year involved a significant body of work in renegotiating collective bargaining agreements and contracts with *all* employees. While the termination of all contracts afforded an opportunity for alignment, it also required a substantial commitment from school committee members, administration, and unit members in conducting research, writing and editing, and thoughtfully sharing and exchanging positions. Using a collaborative bargaining approach, we were pleased to settle all

contracts (for three years) by the start of the 2019-20 school year. Many thanks to the individuals who investing the time and effort to make this all happen.

Budget:

We were pleased to receive support from Lee and Tyringham for the FY20 Budget. The budget process began in December of 2018 and continued through town meeting where it was, ultimately, approved. The budget had key priority areas including:

- Implement the strategic plan
- Support existing programming
- Enhance our district through targeted investments

A budget increase of \$328,592 represented a 3.66% increase from FY19. These funds were used to support a variety of district/school enhancements such as:

- Positive Options Teacher to support dropout prevention
- Special Education Teacher at LES to address growing numbers
- Addition of video production career/vocational pathway (equipment and technology)
- Technology upgrades, ongoing funding of the renewal cycle
- LMHS In-School-Suspension paraprofessional
- Expansion of summer and after-school programming
- Safety improvements
- Ongoing curriculum investments (textbooks and supplies) at both LES and LMHS
- Capital investments (additional details are provided below)

District Committees:

Several working committees advance the action planning elements of the long-range plan. These committees allow us to engage stakeholders from across the district, identify priorities, and request investments through the budget development process. These committees include:

Curriculum: A review of 5-year curriculum renewal process, to better understand the district's alignment with state standards. An inventory was compiled and will be refined in 2019-20. This has led to ongoing investments in science, math, writing, and ELA materials.

Data: A review of district patterns and trends, such as student enrollment, academic achievement, graduation and dropout, and social-emotional needs. One item of interest was school choice data. Information from this working group advised a

review and revision of the school choice policy.

Technology: A review of technology renewal, including software, hardware, and backbone/infrastructure has led to ongoing upgrades such as shared/mobile laptop carts, projection systems, new software tools, and security enhancements.

Wellness: The Wellness Committee revised the policy, submitted to the Lee School Committee in the fall of 2019 for review and approval. The policy updated streamlined content and emerging standards across a range of wellness topics (from nutrition to fitness). The committee also secured speaker Craig Scott who delivered a powerful message of inspiration and hope for students and staff. The committee continues to support/explore after school programming such as the Marathon Kids Running Club, a variety of social-emotional supports that focus on mindfulness and readiness for learning and life, and enhancements to playground facilities and equipment. We are greatly appreciative to local donors who continue to contribute to our wellness speaker series.

Emergency Planning: The Emergency Planning Team meets and maintains an active handbook, including protocols and response plans. This team is composed of school and community leaders, who make recommendations based on identified needs and best practices in the field. Recommendations from this team led to investments in security features and training for all staff.

Dual enrollment:

We are pleased to continue to expand dual enrollment opportunities in concert with our partner Berkshire Community College. This partnership led to a grant application that resulted in designation as an early college site. This partnership will allow us to continue to grow dual enrollment courses (currently at 6) so that students exit high school with earned college credits. Dual enrollment courses are delivered at LMHS and lead to transferable college credit, for free. It is our intention to grow dual enrollment options in the future so that students exit with college credits (up to a full year) upon graduation. This helps to elevate confidence and aspirations, while lowering the cost of college.

Berkshire United Way (BUW) Grant:

We continue to target grant funds as a way to increase opportunities for our students. This year, we applied for and received two competitive grants. The first, Bridge-To-College, will be run next summer with the goal of identifying students who seek to earn college credits, get college ready, and participate in summer work/internship activities. This six-week intensive program will provide a unique opportunity for students to earn free credit, kickstart their college careers, and prepare for a successful transition.

The second program, the *Expressive Arts* program, will service early childhood students in supporting social-emotional and school readiness experiences, before

and after the school day. This program will target K and 1st grade students in applying arts curriculum in gaining academic readiness, confidence, and self-regulatory skills. The district was able to secure veteran educator, Sue Doucette, to coordinate these programs.

After school programming:

One of our district priorities is to advance out-of-school programming, in building pro-social skills and experiences for our students. Our goal was to expand participation by 10%. The Jump Start to Kindergarten builds a transition to Kindergarten expectations and curriculum. The Summer Slide Program is offered two days a week for four weeks to 40 students in Grades 1-6. This program supports academic skills, practice, enrichment activities and community building. These programs, in concert with LYA summer offerings, help to provide some of our most at-risk students a summer experience that positively bridges the school years.

It is also important to note we added several additional clubs at both schools and a JV boys' soccer team at LMHS. These increase opportunities for our students to engage in productive, pro-social activities after-school that help them to forge relationships, build self-confidence, and increase a sense of value.

Finally, we have applied for two Department of Education Afterschool and Summer Learning program grants. The grants (if received) will support grades 3-6 and middle school during-the-year and summer programming. The program will focus on STEM education, in partnership with Flying Cloud, Mass Audubon, and Expressive Arts. If awarded, the grant could infuse an additional \$90,000 into the Lee Public Schools.

Staffing:

Several adjustments to staffing were made in FY19/20. The **Work Based Learning (Positive Options) teacher** was upgraded from a paraprofessional role to meet the teaching and learning demands of a small cohort of students who are at-risk for dropping out. The Positive Options Program supports split school days that consist of academic programming (morning) and work-based experiences in the community (afternoon). In the area of Special Education, we continue to address the shifting needs of our student. A **special education teaching** position was returned to LES. This position will address the rising incidence and needs of students in ensuring their growth and progress, so that they meet all academic and social targets. LMHS requested an **In-School-Suspension (ISS)** paraprofessional. This position provides an alternative to out-of-school suspension in managing students assigned to this space as they complete schoolwork and maintain academic progress. Additionally, the administration and school committee continues to explore use of **paraprofessionals** to support special education and at-risk student need. These professionals ensure students receive the intensive support in their home district, while avoiding placement in high cost, out-of-district settings.

Community:

There are so many community intersections that connect our students to our

community – such as: service projects, community gatherings and events, interactions with seniors and our veterans, job fairs, and efforts to clean and beautify our towns. It is an impressive amount of activity that truly supports our core mission, fostering civic engagement among our students. We are fortunate to include the Lee Youth Commission as a standing committee of our school committee and appreciate our ongoing partnership (and donations) with a variety of town businesses and councils across our towns. We are pleased that our schools are regularly used by many groups across our community from sports leagues to police and fire training. Finally, we are thankful for many community members and organizations who contribute their time and talents to investing in our schools and students. From supporting (financially) events, showing up to performances, or serving as mentors. For these reasons and more, we are so appreciative.

Facilities:

We were very fortunate to have received a \$100,000 capital allocation from the town for FY20. Having established a capital investment plan, a maintenance plan, and a materials/equipment needs list – we set priorities in concert with school/district administration and the school committee. These funds were used to:

- Media Lab – to support video production program
- Parking lot lights – conversion to LED to save energy costs
- Gym score boards – to replace for basketball/volleyball
- Magnetize LES doors – to meet fire code
- Fitness classroom – LMHS for students, staff, and teams
- Soundfield system – finishes sound amplification at LES
- Radios at LES
- Football turf – replacement of center portion of field
- Practice field – last phase of Maple St. field

We are very thankful these funds equipped us to complete quite a few important projects. The capital, maintenance, and equipment plans will be kept updated. We will continue to think about ways to ensure that our schools reflect safe, high quality learning, and community spaces we can all be proud of.

School Committee:

The Lee, Tyringham, and Union #29 Committees continues to fully commit to and support the schools. In the past year, they have tackled policy changes, budgets, staffing, evaluations, and capital projects. The Union #29 Committee has been highly engaged in setting goals and evaluating the Superintendent, and actively involved in searches as a result of transitions in the district office.

The Lee School Committee, led by Andrea Wadsworth, include Nelson Daley, Loren Kinnaman, Kelly Koperek, Kathy Hall, Christine Lucy, and Anna Wescott. As of the

writing of this memo, Loren Kinnaman will be stepping down and the committee/town are in the process of securing a new member. The Tyringham Committee is composed of members Chair Amy Puntin, David Clark and Maureen Lenti.

Members continue to actively serve on a variety of local and state committees, participate in the Massachusetts Association of School Committee (MASC) gatherings, and are regulars at regional collaborative efforts including the Southern Berkshire Education Future (SBEF) and Berkshire County Education Task Force (BCETF) groups. Finally, we are proud that Andrea Wadsworth serves as the MASC Region #6 School Committee Chair, and Vice-Chair for the BCETF.

Collaborative work:

The SBEF and BCETF remain active. Both groups are focused on exploring collaborative and consolidation efforts in light of shrinking enrollments, stagnant funds coupled with rising costs, and programs that are limited (or eliminated) due to these pressures. While SBEF remains focused on the four south county districts, BCETF continues to support, a) sub-regional collaborative efforts, and b) further research on a single Berkshire County school district. There is much more to do, but both groups have committed to securing facilitators and project leads to shape and direct the efforts. The Superintendent, School Committee Chair, and Lee Education Association President are active members of these groups.

Looking ahead:

Enrollment: Lee-Tyringham continues to outperform expected enrollment projections. While projections, based on birth rates, suggest an ongoing and future decline, we have actually experienced a slight **increase** as follows:

- 2017-18: 678 students
- 2018-19: 693 students
- 2019-20 (current): 694 students

This enrollment increase is likely attributed to rising levels of school choice-in, which hit an all-time high at 147 students opting into the district (up from 123 in 2018-19). The Lee School Committee reviewed and has revised the School Choice Policy in recognition of shifting patterns. The bottom line is enrollment has and will be an important variable into the future.

Vocational: We are quite pleased to have launched and invested in a video production pathway. This adds to the established carpentry program, which continues to grow. The effort to create vocational/career pathways will be critical to future planning recognizing a subset of our graduates go directly to work from high school. We also realize that neighboring school districts (Berkshire Hills and Pittsfield) have or will be launching programs via new facilities. Thus, we seek to

offer students options in their home district of Lee-Tyringham. By expanding our career/vocational pathways and clusters, we will equip our students with content, skills, and experiences so that they are ready for both college and career/work. This effort will also include the use of career planning tools that help all students to imagine and plan their futures in an intentional way.

Facilities: Facilities Director, Gary Wellington, retired in March and we were able to secure Jordan Meyer as our new director. Additionally, we had two new staff hires to fill retirements. Through our reorganized facilities department, we are reviewing and refining delivery models to ensure that daily/quality maintenance of our facilities, compliance with regulatory inspection and certification processes, and long-term capital investments and improvements occur. Currently, an asset inventory and long-term capital plan are being updated to better identify and plan for future need.

Shared services: As mentioned, ongoing expansion of potential collaborative solutions are ongoing. Recent successes such as shared food services, provide impetus for additional collaborative relationships in the areas of facilities, technology, special education and related services, and shared academic courses across high schools. However, collaboration and shared programming also demand aligned systems so that individuals working across districts avoid duplication. The future focus of BCETF will be to identify value added opportunities for collaborative and shared services that improve access and quality, while yielding financial efficiencies.

Early Childhood: School Union #29 must continue to increase the numbers of birth-to-5-year-old students who are exposed to high quality early childhood services. This in light of the fact that the number of high-need students is rising, and fewer students meet entry-level kindergarten readiness standards. This effort should happen in concert with local partners as we seek to increase high quality, appropriate dosage, early childhood experiences. If we do this successfully, students will enter at grade-level and be better positioned to access learning and progress at or above target.

Curriculum, Instruction and Assessment: Ongoing efforts to align curriculum to existing standards, assess student progress towards these standards, and ensure high quality instruction is always paramount to the foundation of our work, and is always a work-in-progress. This best happens when teams of teachers and administrators work together in target areas (such as literacy), engage in the work through professional development, and study best/effective practices. As such, technology (hardware and software) will be explored and used to enrich and enhance teaching and learning across the district, while tiered systems of academic, behavioral, and social supports are refined.

Student outcomes: We remain focused on ensuring that students develop the knowledge, skills, attitudes, and experiences to access college, career, and

engaged citizenship. In a contemporary educational setting, this goes well beyond reading and writing and now includes the social-emotional health of our students, community connections, and readiness skills (work habits, initiative, collaboration, respect) that are transferable to future education and life. At the end of a K-12 career, students need to have developed:

- Academic and technical competencies
- Workplace readiness competencies
- Personal/social competencies

Both schools will continue to implement skills and competencies as part of what our students are exposed to, practice, and master within their school experience.

Grants: Lee-Tyringham should (will) continue to write for and secure grants to support targeted investments. This year grants from the Berkshire United Way and Safer Schools were secured to invest in both facilities and programming. Additional grants related to early childhood, after school and summer, and collaboration with our regional partners are outstanding. New grants will be forthcoming and will be pursued to help us achieve our goals and aspirations.

Communication: It is hard to regularly tell the story of all the good things happening in the Lee-Tyringham, Union #29 Public Schools. This is an area of ongoing need for improvement and additional effort. While our small size offers very unique advantages, at times it also means stretched resources and manpower. Thus, we aspire to expand outreach systems (such as our website and social media presence), while continuing to invite our community into our schools to witness the great work happening within our classrooms. If we do this, we instill trust in our school and community, and continue the tradition that the Lee-Tyringham schools and community is a great place to learn, work, and live.

As I exit the district, I extend a sincere thank you to all. Lee-Tyringham is an exceptional school district and community. While I realize my time in the district has been limited, I have learned and been inspired each day. It has been an honor to be a part of your community and to serve as your Superintendent of Schools. I remain confident that the district and community will continue to thrive, as lofty goals and aspirations are established, tackled, and realized. All the best!

Respectfully submitted,

H. Jake Eberwein, Ed.D.
Superintendent



LEE HIGH SCHOOL COMMITTEE MEMBERS

Andrea Wadsworth, *Chair*

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Loren Kinnamon, *Vice Chair*

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Nelson Daley, Sr.

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Anna Wescott

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Christine Lucy

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LEE HIGH SCHOOL 2019 GRADUATES

Katherine Alexandra Aguilar

Tessa Laina Albee

Tighler Kenneth Charles Andrews

* Jillian Paige Artioli

Gursimran Singh Banga

* † Ashley Elizabeth Barnes

Paige Curtin Barry

Dominic Robert Bartini

Ryan Mario Bona

Hunter Aurelius Bonn-Wilcox

* Gabrielle Xandria Bridagan

Barret Russell Brooking

Aryonah Nadine Buffoni

† Bryan Ruben Chavez

Aaron Lieb Citron

Carrie Lee Conklin

* William Shaw Consolati

Timothy Blaine Deming

Sebastian Michael Dowd-Smith

Matthew Scott Driscoll

Allison Lindsey Drumm

Hannah Alexandria Fosty

* Thomas David Fraser

Mika Mercedes Frasher

Tyler Matthew Geoghan

Emily Marie Hadsell

* † Benjamin Riker Harding

Rick Joseph Hiser

Joshua Miguel Jimenez

Emilia Marie Johnson-Viola

Elias Julian Keiderling

* Connor James LaRock

Ashley Marina Lantigua

Anthony Allan Lockenwitz

* Ann Isabella Macchi

Kevin Nelson Maroney

* Ava Lynne Martin

Halle Elisabeth Miller

Niko Richard Mollo

Mariann Sophia Monteleone

Jaron David Moore

* Wyatt Jordan Nazor

Armend Odai

Ritika Pathak

Corey Adam Poirier

* Lily Azura Binti Roseli

* Andrew Jacob Ruef

Olivia Marie Sands

Erin Grace Somes

* John Nicole Ybiernas Somostrada

Jayla Marie Speers

* Kyle Ethan Tisdale

* Bailey Jane Thomas

* † Anna Wang

Myles Mathew Whitney-Nason

* † Homer Patrick Winston

Ibrahim Muhammad Zia

* Sophie Elizabeth Zukowski

* *National Honor Society member*

† *Seal of Biliteracy recipient*



LEE HIGH SCHOOL SCHOLARSHIPS – 2019

Marjorie Wickham Memorial Scholarship – Jillian Artioli, Ashley Barnes, Gabrielle Bridagan, Connor LaRock, Ann Macchi, Halle Miller, Lily Roseli, Bailey Thomas, Homer Winston, Erin Somes & Sophie Zukowski

Henry T. Zukowski Memorial Scholarship – William Consolati, Thomas Fraser, Tighler Andrews, Anna Wang & Halle Miller

John J. Boyne Memorial Scholarship – Connor LaRock

BRP Scholarship – Tighler Andrews

Drs. Charles & James Stratton Memorial Scholarship – Emilia Johnson-Viola

Tri Town Rotary Scholarship – Ashley Barnes

Joe Maley Memorial Scholarship – Thomas Fraser

Michael R. Coty Memorial Scholarship – Homer Winston

Andrew J. Bartini Memorial Scholarship – Halle Miller, John Somostrada & Sophie Zukowski

Lee High School Student Council Scholarships – Mika Frasher, Homer Winston & Sophie Zukowski

Eugenio Bonafin Memorial Scholarship, Class of 1936 – Carrie Conklin

Comalli Electric Scholarship in Memory of James Mougin and George Comalli – Ava Martin & Anna Wang

Scholarship in Memory of David Bailey – Mariann Monteleone & Connor LaRock

Scholarship in Memory of Mario Bona – Anthony Lockenwitz

Pittsfield Cooperative Bank Centennial Scholarship Fund – Wyatt Nazor

Lee Retired Educators Scholarship – Ashley Barnes & Carrie Conklin

Scholarship in Memory of John J. Nagle – Dominic Bartini

Joanne M. Keiderling Memorial Scholarship – Carrie Conklin

Class of 1977, In Memory of our Deceased Class Members – Anna Wang & John Somostrada

Lee Lions Club Scholarship – Mariann Monteleone

Lee Central Volunteer Fire Co. Scholarship – Halle Miller

Pease Memorial Scholarship – Halle Miller

Minnie L. Baird Scholarship in Memory of Lena Beal – Ava Martin & Anna Wang

Lee Community Tennis Association's Claire "Bunnie" Lahey Scholarship – Ava Martin, Anna Wang, Sophie Zukowski, Anthony Lockenwitz

Scholarship in Memory of Richard Morin – Andrew Ruef

Mary Voght Memorial Scholarships – Jillian Artioli, Ashley Barnes, Thomas Fraser, Emilia Johnson-Viola, Kyle Tisdale, Homer Winston & Anna Wang

Gt. Barrington Fish & Game Club, in Memory of Jesse Townsend – Connor LaRock

Scholarship in Memory of Heather Helen Hawley – Gabrielle Bridagan

Scholarship in Memory of Harry Wheeler – John Somostrada

Ardella Donnell Memorial Award, Class of 1933 – Joshua Jimenez

Alba A. Pasco Memorial Scholarship – Mariann Monteleone & Anthony Lockenwitz

Class of 1968 Scholarship in Memory of Deceased Classmates – Andrew Ruef & Bailey Thomas

Austen Riggs Erikson Institute Scholarship – Emilia Johnson-Viola

Meg Cade Memorial Scholarship – Bailey Thomas

Evening Star Masonic Temple Scholarship – Ann Macchi

Bruce and John Stevenson Memorial Scholarship – Anna Wang

Lee Historical Society, in Memory of Dolores I. Eckert and Marion M. – Leach-Carrie Conklin

Lee Historical Society Scholarship in Memory of Stephen A. Cozzaglio – William Consolati

The Forfa Family Scholarship – Joshua Jimenez

Lee Chamber of Commerce, Marie Toole Academic Scholar Award - Bailey Thomas

Lee Education Association Scholarship in memory of Arthur Welcome – Ashley Barnes & Carrie Conklin

Janice "Sissy" Curtin Scholarship – Carrie Conklin, Dominic Bartini, Ann Macchi, Ashley Barnes, Paige Barry & Jillian Artioli

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of

Lou DiGrigoli – Thomas Fraser

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Joan Piacquadio – Halle Miller

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Frank and Mary Consolati – William Consolati

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Henry and Joan Zukowski – Sophie Zukowski

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Clayton and Jeanne Barry – Paige Barry

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Helen Zajchowski – Tessa Albee

Robert Lucy Memorial Scholarship - Ann Macchi & Bailey Thomas

Lee Youth Football Scholarship – Homer Winston & Benjamin Harding

Richard Hawkey Scholarship – Homer Winston for his love of language and literature

Marion Hawkey Scholarship – John Somostrada for his kindness and perseverance

Lee Land Trust Science Scholarship – Sophie Zukowski

Lee High School Band Parents Scholarships - Tessa Albee, Jillian Artioli, Carrie Conklin, Emilia Johnson-Viola, John Somostrada, Kyle Tisdale, Anna Wang & Elias Keiderling

The Alan Wurtzbach Memorial Award – Tessa Albee & Anthony Lockenwitz
Catherine A. Stauffer Memorial Scholarship - Carrie Conklin

Greylock Federal Credit Union Community Enrichment Scholarship – Ashley Barnes

Greylock Federal Credit Union Scholastic Achievement Award – Paige Barry

Scholarship in Memory of Mark Drury given by the Applewynd Acres – Matthew Driscoll

Adams Community Bank Scholarship – Mika Frasher

Timothy Shepardson, Sr. Memorial Scholarship – Andrew Ruef

CTSB-TV Scholarship – Ashley Barnes & Bailey Thomas

Martin Abderhalden & Mike Salinetti Scholarship – Matthew Driscoll

American Red Cross Blood Services High School Scholarship – Sophie Zukowski

Friends of Veterans Scholarship – Jillian Artioli

Dorothy Finnegan Award given to seniors entering the teaching profession – Carrie Conklin & Ashley Barnes

Knights of Columbus #314 Scholarship – Connor LaRock, Bailey Thomas & Sophie Zukowski

Home Builders Foundation of Western MA Educational Scholarship – Tighler Andrews

Class of 1966 Scholarship – Sebastian Dowd-Smith

Kelly Lyn Coty Scholarship Fund – Halle Miller & Dominic Bartini

Joseph C. Savery Scholarship Fund – William Consolati

Hank Greiner Memorial Scholarship – Thomas Fraser

Berkshire Mechanical LLC Scholarship in Memory of Richard Santolin & Richard Belanger – Tighler Andrews

Peter D. Fraser, Jr. Memorial Scholarship – Kyle Tisdale & Thomas Fraser

The Becket Scholarship Foundation – Jillian Artioli, Sebastian Dowd-Smith & Carrie Conklin

Scholarship in Memory of Marty Barenski – Thomas Fraser

South Lee Fire Co. Scholarship – Andrew Ruef

Thornton Kinney Memorial Scholarship for the Arts - William Consolati

Frank Consolati Lee Jr. Lodge Sons of Italy – Connor LaRock

Vanessa Stone Memorial Scholarship – Emilia Johnson-Viola

Kiwanis Club of Lee, Inc. Scholarships – Homer Winston

Berkshire County Selectmen's Association Scholarship – Ashley Barnes

Eric Monk Memorial Scholarship – Tessa Albee

Cove Youth League Bowling Scholarship – Anthony Lockenwitz, Sophie Zukowski & Carrie Conklin

Victor Blache Memorial Scholarship – Thomas Fraser

Honorable James P. Dohoney Scholarship – Ashley Barnes

Red Cross Blood Drive Scholarship – Sophie Zukowski

Class of 1965 – Sebastian Dowd-Smith



LEE MIDDLE AND HIGH SCHOOL 2018-2019

The 2018-2019 school year was once again a productive one for the Lee Middle and High School community. I am happy to be able to outline the year.

The Steering Committee of the Class of 2019 consisted of the following student officers: Ashley Barnes, President; Sophie Zukowski, Vice President; Bailey Thomas, Secretary; and Thomas Fraser, Treasurer.

Senior National Honor Society - Jillian Artioli, Ashley Barnes, Gabrielle Bridagan, William Consolati, Thomas Fraser, Benjamin Harding, Emilia Johnson-Viola, Connor LaRock, Ann Macchi, Ava Martin, Wyatt Nazor, Lily Roseli, Andrew Ruef, John Somostrada, Bailey Thomas, Kyle Tisdale, Ana Wang, Homer Winston, and Sophie Zukowski.

Seal of Biliteracy recipients - Ashley Barnes, Bryan Chavez, Benjamin Harding, Anna Wang and Homer Winston

Academics

We continue to have great participation in our college level courses, with enrollment of 42 students in Advanced Placement classes, plus 40 students taking concurrent-enrollment courses at LMHS that automatically receive credit at Berkshire Community College. Additionally, 7 students took classes at BCC through the Bridge to College program. We continue to explore ways to expand these early college opportunities. We have also seen student participation in online classes continue to grow; in the 2018-19 school year more than 25 students completed courses that were delivered entirely online.

Seventeen members of the Class of 2019 were awarded the **John and Abigail Adams Scholarship** by the Commonwealth. Students are selected based upon performance in the MCAS assessments. Adams Scholarship recipients receive discounted tuition to any state college or university. Recipients were: Jillian Artioli, Ashley Barnes, Carrie Conklin, William Consolati, Matthew Driscoll, Thomas Fraser, Benjamin Harding, Emilia Johnson-Viola, Ashley Lantigua, Connor LaRock, Ann Macchi, Ava Martin, Wyatt Nazor, Bailey Thomas, Kyle Tisdale, Anna Wang, and Homer Winston.

LMHS continues to have good news in terms of student performance on the **Massachusetts Comprehensive Assessment System (MCAS)**. Students continue to score at or above the state average in most tests. Additionally, our students showed impressive “student growth” results, meaning that they improved greatly within each subject area compared to their previous year’s results.

The 2018-2019 school year marked the second year for the return of our vocational carpentry program. During this year we were also able to obtain funding to expand our video production class into a full vocational program starting with the 2019-2020

school year. We hope to be able to continue to expand our vocational and career/technical offerings in the future.

For the second year in a row, in May LMHS was awarded a **silver medal** by *US News & World Report* in their list of the Best High Schools in America. Congratulations to our students, staff, and community for this recognition!

Co-curricular Activities and Community Outreach

The **National Honor Society** had 32 members who were actively involved in service learning projects that ranged from clothing and food drives, domestic abuse awareness programs, translating materials for teachers, cleaning and revitalizing part of the school property, helping to put on the annual Veteran's Day dinner and supporting numerous other community activities.

The **Helping Hands** club has continued their work with the Dreams of Joy. The high school purchased gifts for a family and organized the staff who purchased for two other families. Members decorated a car and participated in the Elementary School's Trunk or Treat. We assisted the Red Cross in sponsoring fall and spring blood drives, qualifying LMHS to receive a scholarship for a graduating senior. Helping Hands sponsored a "Pink Day" and collected donations that were made to the American Cancer Society's October walk to raise breast cancer awareness. Volunteers assisted with serving the LMHS Veterans Day Dinner. Juniors and Seniors visited the Lee Senior Center for a "Prom Fashion Show," modeling their prom dresses and spending some time with those in attendance. Members also volunteered at the Special Olympics held at Monument Mountain High School.

The members of the 2018-2019 LMHS **Drama Program** were involved in two productions, *As You Like It* and *The Addams Family*. *As You Like It* was a collaboration with Shakespeare & Company, as part of their annual Fall Festival. *The Addams Family* was directed by advisor Gary Cannon. Both were excellent productions of the highest quality! The Drama Program continued a revived tradition of an alumni/senior play in the summer -- *Compass: A Horror Play*, written and directed by alumnus Hunter Cannon.

The Lee Middle and High School **Music department** had an exciting school year in 2018-2019. LMHS Bands and Choruses presented three concerts at the school, including a children's concert for LES and St. Mary's students. The bands performed at graduation, Lee Founders Day Parade, Memorial Day Parade, and several home football games. The High School Band commissioned a new work by Melanie Guerin. Ms. Guerin visited LMHS to work with students on her piece and their own compositions. High School Band performed her piece, *dysCONNECT*, as well as a piece composed by our students at the spring concert. The Lee Middle School Band won a gold rating at the Great East Music Festival in May 2019. Middle School Chorus did a concert tour to local nursing homes in June. Several students participated in the MMEA Western District Festival: Annie Maloney - senior district band, oboe; Teresa

Navin - senior district chorus; Gracie Baczek - junior district chorus. Teresa Navin also earned an all-state recommendation.

The Lee Middle and High School **Quiz Team** began its 2018-2019 season in October by hosting the first match. In addition to Lee, the participating schools for this season were Taconic High School, Lenox Memorial Middle and High School, Pittsfield High School, BaRT, Wahconah Regional High School, and Monument Mountain Regional High School. Members of Lee's team were very active at competitions. We regularly had 15 or more students participating from a wide variety of extra-curricular backgrounds.

Lee Middle and High School continued participated in the TV program "**As Schools Match Wits.**" Members of the Lee team were Will Consolati, Quinn Burnell, Brady Cook and Sophie Zukowski. The coaches for the academic teams were Joshua Hall and Keri Wade.

The final academic team is the **Mock Trial** program sponsored by the Massachusetts Bar Association. This year's case was a criminal case regarding mistaken identity that resulted in a death. We argued on the side of the defense and prosecution once and competed against Wahconah, and Lenox High Schools. All trials took place at Pittsfield Probate court. Participating students were: Homer Winston, Annie Maloney, Olivia Sands, Erin Somes, Amber MacDowell, Will Consolati, Olivia Keiderling, and Anna-Belle Beckwith. We were grateful to Glenn Keiderling for his immense help as our cooperating lawyer.

The Lee Middle and High School **Social Justice Club** is a non-partisan group of around 35 students who work to promote equality, justice, understanding, and compassion in our school, our community, and our nation. To that end, the club sponsors and hosts several events throughout the year. During the 2018-2019 school year, the club hosted an Election Event, for which club members prepared and presented engaging, interactive exhibits to teach their peers about the voting process, registering to vote, prominent political parties, and state and local offices, including their functions. The day concluded with a presentation about the issues and candidates in the November 2018 election and a school-wide mock election.

Athletics

The **Fall 2018** season featured over 140 student athletes participating. Girls soccer had over 30 student athletes. The cross country team continued to have strong participation with over 35 runners and several qualifying for the Western Mass. tournament. The volleyball team won yet another Berkshire County championship and earned the #2 seed in the WMass tournament before ultimately falling to Frontier in the WMass championship game. The football team won its second consecutive Intercounty South league championship and earned the #1 seed in the WMass playoffs, but ultimately lost in overtime to Hoosac Valley in the WMass championship game. The golf team won the WMass Division 3 team championship and Thomas Fraser won his second

consecutive WMass individual title.

The **Winter season of 2018-2019** saw both the boys and girls basketball teams showing marked improvement. The girls program started several freshman and sophomores, and more than doubled their win total from the previous season, but unfortunately did not qualify for the tournament. The boys team posted a winning record and qualified for the tournament for the first time in 5 seasons. They advanced to the quarterfinals before ultimately falling to WMass finalist Ware. We also had several students participate in our co-op sports with Monument Mountain (swimming), Lenox (alpine skiing), and Mt. Everett (hockey).

The **2019 spring season** was an exciting season for the Wildcats, with over 150 student athletes participating in six varsity sports. The softball team despite its youth won several games and continues to grow. The girls lacrosse team had an excellent second half of the season and narrowly missed qualifying for the tournament with a record of 8-9. The boys lacrosse team enjoyed another productive season and qualified for WMass for the fourth straight season before falling in the semi-finals to Mt. Greylock. The baseball program won the Berkshire South league championship and qualified for the WMass tournament for the first time since 2014. The boys tennis program qualified for the WMass tournament and advanced all the way to the WMass championship match before falling to Belchertown. The girls tennis program enjoyed their most successful season ever -- going undefeated throughout the regular season and winning the WMass championship and state semi-finals before ultimately suffering their first loss in the state final game.

The student athletes at Lee Middle and High School continue to enjoy tremendous support from the community of Lee, and the future of Wildcat athletics looks to continue the long, proud history of all of our athletic programs.

Respectfully Submitted,

Gregg M. Brighenti
Principal



LEE ELEMENTARY SCHOOL 2018-2019

It is my pleasure to report to you from Lee Elementary School (LES).

Retirements and New Staff:

With sadness, we bid farewell to a long-term member of the LES cafeteria staff this summer. Mrs. Judy Buker served

Heart-Centered Learning Environment/Mindfulness

Our team at LES continued to work to understand how the brain works; which mindfulness techniques can help; and how trauma and toxic stress affect our staff and students alike. Teams incorporate brain breaks and breathing exercises into instruction; allow students to use alternate seating options in class; assist students to regulate their emotions; and affect food security in the community. Staff is active in community efforts to collectively create “trauma sensitive communities” as well. The beauty of this work is that everyone benefits from a focus on

Curriculum Endeavors

A continued curricular focus for the year was the incorporation of the Self-Regulated Strategies Development (SRSD) program for writing school wide. Teachers in grades K-2 were trained in the SRSD methodology completing the training for all grade levels in the school. This year the focus was again on non-fiction writing, but the program itself has persuasive and narrative writing components as well.

Additionally, selected staff piloted materials for eventual adoption in 19-20. Grades 3-6 teachers studied materials explaining “Signposts” which are simply signals to alert students to pay attention to what they are reading and then stop to note what that signal might mean. Training students to look for these aides tremendously in comprehension of what they are reading. Selected teachers also used grammar and vocabulary books for explicit instruction to improve our students’ skills in these areas.

We partner with Flying Cloud Institute and Mass Audubon to co-create Science Technology Engineering Arts and Math (STEAM) units. Experts in STEAM and teachers were able to create new multidisciplinary units for students as we work to align our curriculum to the newest Science Standards in Massachusetts.

State Testing Results

We are extremely proud to be able to share that we continue to be a district that shows growth in state testing. In Math and English Language Arts our students show growth within or above the percentage of growth that is recommended by the State (between 40-60%). Average student growth for English Language Arts at LES was 43.2% and Math growth was at 48.5%. We also had many students excel individually beyond the 60% growth mark in ELA and Math alike in many grade levels.

Summer Learning Program Returns

We were able to grow our summer programming slightly for students this summer. We provided the Summer Slide and Jump Start to K programs to a total of 49 LES students. We kept the program accessible with the providing of transportation and 11 sponsorships of LYA Summer Program to assist families with attendance. We also continued our Food Security efforts during the summer with the generous additions from the Highlawn Farm.

Other Exciting Events

LES regularly holds monthly assemblies called “Community Gatherings”. The Gathering time is used to acknowledge student efforts and achievements; share the school wide character development aims and anti-bullying curricula; introduce school wide initiatives; and, of course, encourage music and the arts in the school. Our favorite Gathering remains the Veterans Day Celebration to honor our community’s men and women who have served!

Effort continues to be made to use a maximum of funds in our budget and seek outside grants to provide enrichment opportunities for students inside and outside the school day. We have the following clubs for students:

Fun and Fitness	Technology Club	Chorus
Hockey & Volleyball	Yearbook Club	Band
Morning Fitness	Kids 4 Kitale	Instrumental Lessons
Jazz Band/ Enrichment Band	Rising Runners	Chess Club
Geography Club	Wildcat Tales Newspaper	Student Council
Robotics	Various Art Clubs	

Through the knowledgeable guidance of Mrs. Paula Duhon and Mrs. Kelly DeVarennnes, our school plants a splendid community garden each spring! The crops are shared as part of the weekly Food Security boxes provided to between 20-30 boxes per week with support from the Lee Food Pantry and the Lee Kiwanis Club.

It has been our pleasure to serve the families of the Town of Lee this past year.

Respectfully Submitted,

Kate Retzel

Principal, Lee Elementary School



ANNUAL TOWN MEETING WARRANT

May 10, 2018

May 10, 2018 Annual Town Meeting

WARRANT

COMMONWEALTH OF MASSACHUSETTS
BERKSHIRE, S.S.

To any of the Constables of the Town of Lee, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify all of the inhabitants of the Town of Lee, qualified to vote in Town Affairs, to meet at the **Lee Middle/High School Auditorium on Thursday, May 10, 2018 at the hour of 7:00 p.m.** in the evening, for the purposes then and there, to take action upon the following Articles, namely:

ANNUAL TOWN MEETING WARRANT ARTICLES

Article 1. Town Reports

To receive the reports of the Selectmen, Town Accountant and the other officers, boards, commissions and committees of the Town.

Article 2. Salary of Elected Officials

To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2018, or to take any other action thereto.

Article 3. Current Fiscal Year (2018) Supplemental Appropriation

To see if the Town will vote to amend Articles 9 of the Annual Town Meeting held on May 11, 2017, or take any other action relative thereto.

Article 4. Transfer of Proceeds from the Sale of Cemetery Lots to the Perpetual Care Account

To see if the Town will vote to authorize the transfer of the sum of \$1,200, or any other amount, from the Sale of Cemetery Lots receipts to the Fairmont Perpetual Care Trust Account, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 5. Omnibus Fiscal Year 2019 General Fund Operating Budgets

To see if the Town will vote to raise and appropriate or transfer from available funds any sum or sums of money for the maintenance of the several departments of the Town and for any other necessary changes, or pass any vote or votes relative thereto.

Town of Lee Annual Town Report - 2019

May 10, 2018 Annual Town Meeting

	APPROPRIATION FISCAL 2018	RECOMMENDED FISCAL 2019
GENERAL GOVERNMENT		
114 MODERATOR	150	150
122 SELECTMEN	53,510	53,510
123 TOWN ADMINISTRATOR	94,647	94,647
131 FINANCE COMMITTEE	500	500
132 RESERVE FUND	70,000	70,000
133 NEW APPROPRIATION - COMPENSATION RESERVE	-	150,000
135 TOWN ACCOUNTANT	100,141	101,288
141 ASSESSORS	110,480	105,030
145 TREASURER/COLLECTOR	153,853	154,787
151 TOWN COUNSEL	32,477	32,477
155 INFORMATION TECHNOLOGIES	43,273	43,273
156 LAND USE ASSISTANT	27,640	27,640
161 TOWN CLERK	49,394	49,394
163 ELECTIONS/REGISTRATIONS	12,230	12,230
171 CONSERVATION COMMISSION	3,135	3,135
175 PLANNING BOARD	7,581	7,581
176 ZONING BOARD	2,575	2,575
188 LEE CDC	15,000	10,000
195 TOWN REPORTS	3,600	3,600
196 OFFICE EQUIPMENT MAINTENANCE	13,000	13,000
197 STAFF DEVELOPMENT	1,500	4,000
TOTAL GENERAL GOVERNMENT	794,686	938,817
PUBLIC SAFETY		
210 POLICE	1,001,461	1,180,159
221 FIRE	190,648	215,470
231 AMBULANCE	660,390	740,192
241 BUILDING DEPARTMENT	96,147	102,472
242 GAS INSPECTOR	5,605	5,605
244 SEALER/WEIGHTS & MEASURES	5,710	5,710
245 WIRING INSPECTOR	7,902	7,902
246 PLUMBING INSPECTOR	7,152	7,152
292 ANIMAL CONTROL	9,960	9,819

May 10, 2018 Annual Town Meeting

	APPROPRIATION FISCAL 2018	RECOMMENDED FISCAL 2019
722 SHORT TERM INTEREST	2,500	2,500
TOTAL DEBT SERVICE	1,143,350	1,143,500
INTERGOVERNMENTAL		
800 BERKSHIRE REG PLANNING COMMISSION	4,508	4,621
TOTAL INTERGOVERNMENTAL	4,508	4,621
MISCELLANEOUS - (FIXED COSTS)		
911-912 EMPLOYEE BENEFITS	4,011,998	4,098,449
945 LIABILITY INSURANCE	100,000	107,000
946 OTHER INSURANCE	57,000	60,990
TOTAL FIXED COSTS	4,168,998	4,266,439
GRAND TOTAL	19,007,494	19,724,536

Finance Committee recommends approval.

Article 6. Omnibus Fiscal Year 2019 General Fund Capital Budgets

To see if the Town will vote to raise and appropriate or transfer from available funds any sum or sums of money for capital expenditures of the several departments of the Town as follows:

TOWN CLERK	5,200.00
TOWN ADMINISTRATOR	6,750.00
YOUTH COMMISSION	63,543.00
FIRE/AMBULANCE	179,500.00
LEE PUBLIC SCHOOLS	100,000.00
PUBLIC WORKS	150,000.00
TOTAL CAPITAL	504,993.00

And further, to provide for said appropriations, transfer the sum of \$325,493 from available funds and \$179,500 from ambulance receipts reserved for appropriation, or take other action relative thereto.

Capital Outlay and Finance Committees recommend approval.

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

Article 7. Water Enterprise Fund Operating/Capital Budget

To see if the Town will vote to make the following appropriations, or any other sum, to fund the Fiscal Year 2019 budget for the Water Department;

Water Operations	\$1,082,577
Debt Service	\$42,000
Capital Expenditures	<u>\$195,980</u>
	\$1,320,557

And further, to provide for said appropriations from the following sources of revenue and available funds; or take any other action in relation thereto.

User Charges	\$1,124,577
Retained Earnings	<u>\$ 195,980</u>
TOTAL	\$1,320,577

Finance Committee recommends approval. Capital Outlay Committee recommends approval of Capital Expenditures

Article 8. Wastewater Enterprise Fund Operating/Capital Budget

To see if the Town will vote to make the following appropriations, or any other sum, to fund the Fiscal Year 2019 budget for the Wastewater Department;

Wastewater Operations	\$2,130,613
Capital Expenditures	<u>\$60,000</u>
	\$2,190,613

And further, to provide for said appropriations from the following sources of revenue and available funds; or take any other action in relation thereto.

User Charges	\$2,130,613
Retained Earnings	<u>\$ 60,000</u>
TOTAL	\$2,190,613

Finance Committee recommends approval. Capital Outlay Committee recommends approval of Capital Expenditures

Article 9. Blanket Grant Application Authorization

To see if the Town will vote to authorize the Board of Selectmen, or other Town Departments with the knowledge of the Board of Selectmen, to apply for and accept

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

grants from the Federal Government, Commonwealth of Massachusetts or any other source, to execute any documents in connection with said applications and to expend grant funds for purposes received without further appropriation, or to take any other action relative thereto.

Article 10. Road Repair and Paving (Chapter 90)

To see if the Town will vote to expend the sum of \$288,250, or any other amount, from fiscal year 2019 "Chapter 90" funds as provided by the Commonwealth; or to take any other action relative thereto.

Capital Outlay and Finance Committees recommend approval.

Article 11. Borrowing – Road Repair and Paving (2/3 Vote Required)

To see if the Town will appropriate the sum of \$561,750, or any other sum, to pay the costs to design, repair and pave the Town's roads, including the payment of all costs incidental and related thereto; to determine whether this amount should be raised by borrowing or otherwise; or take any other action in relation thereto.

Capital Outlay and Finance Committees recommend approval.

Article 12. Middle and High School Boiler Replacement Debt Service

To see if the Town will vote to appropriate the sum of \$25,200, or any other amount, for the second of five payments on the Middle & High School boiler replacement loan, and to meet that appropriation transfer the sum of \$25,200, or any other amount, from available funds, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 13. Large Dump Truck with Sander and Plow Debt Service

To see if the Town will vote to appropriate the sum of \$35,000, or any other amount, for the second of five payments on the 2017 International dump truck with sander and plow loan, and to meet that appropriation transfer the sum of \$35,000, or any other amount, from available funds, or to take any other action relative thereto.

Finance Committee recommends approval.

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

Article 14. Bridge Repairs/Replacement

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$150,000, or any other amount, to repair and/or replace the Town's failing bridges, or to take any other action relative thereto.

Capital Outlay and Finance Committees recommend approval.

Article 15. Reconstruction Design Funding (2/3 Vote)

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$500,000, or any other sum, to design the reconstruction of Main, Center, Columbia and Mill streets, and to meet said appropriation transfer from the Main Street Reconstruction Design Special Stabilization Fund the sum of \$400,000 and transfer from available funds the sum of \$100,000; or to take any other action relative thereto.

Capital Outlay and Finance Committees recommend approval.

Article 16. Chamber of Commerce Advertising and Marketing Campaign

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$29,121, or any other amount, for the Lee Chamber of Commerce to advertise and market the Town of Lee, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 17. Chamber of Commerce Gateway and Downtown Beautification

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Chamber of Commerce to maintain plantings and otherwise uphold the appearance of the public way from the Massachusetts Turnpike to the Lowell Street Bridge and to the First City Hall.

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

Article 18. "Rest of River" Cleanup Economic Damages Defense Fund

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Town of Lee's share of the cost to retain, together with the other communities along the Housatonic River from Lenox to Sheffield, an agent to obtain financial assistance from General Electric Company to mitigate the effects of its anticipated cleanup of the river, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 19. Laurel Lake Preservation Association's Ongoing Lake Studies

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,500, or any other amount, for the Laurel Lake Association's ongoing studies of the lake, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 20. Berkshire Brownfields Program

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$4,000, or any other amount, for the Berkshire Regional Planning Commission to continue its Berkshire Brownfields Program, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 21. Fireworks for Founders' Day

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$1,000, or any other amount, to offset the Chamber of Commerce's estimated \$6,000 expense to offer a fireworks show during Founders Day weekend, or to take any other action relative thereto.

Finance Committee recommends approval.

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

Article 22. Charter/Special Act Commission

To see if the Town will vote to establish a Charter Review Committee for the purpose of reviewing the Town's Special Act Charter, created under Chapter 471 of the Acts of 1990. Said committee shall consist of five members appointed by the Board of Selectmen. The committee shall prepare a report of their review, to include recommendations for any proposed amendments to said Special Act Charter, to be completed on or before January 15, 2020. Upon receipt of the report, the Board of Selectmen shall, within 30 days, hold a public hearing to receive community input on the report; or take any other action relative thereto.

Article 23. Town Bylaw Amendment – Classification Plan

To see if the Town will vote to remove the approval of the classification plan of non-school, non-union employees from Town Meeting, and further to grant approval of said classification plan to the Select Board in consultation with the Chief Administrative Officer/Town Administrator and Personnel Board, and specifically to Amend Article VI Personnel Board, Section 7-23 (Statutory authority; establishment; classification and compensation plan), Line 7 by striking "Town Meeting" and replacing with "Board of Selectmen, and, Line 9-10 by striking "and which plan shall provide for the attainment of such maximum salaries by periodical step rate increases based upon length of service and/or merit raises" and striking section 7-24 (Establishment of working hours, holiday, vacation, and sick leave) and section 7-25 (Personnel Relations Review Board), or to take any other action relative thereto.

Article 24. Authorization to Lease Landfill – Power Storage

To see if the Town will vote to authorize the Selectmen to enter a lease of landfill property owned by the Town to a power storage company, and consistent therewith, to negotiate and execute a lease exceeding three years and to take any other action necessary to enter the lease, or to take any other action relative thereto.

Article 25. Zoning Bylaw Amendment – Marijuana Establishments

To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new Section 199-9.11. "Marijuana Establishments" A.-I., a copy of said bylaw is on file for review with the Town Clerk, or take any other action relative thereto.

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

Article 26. Repeal of Temporary Moratorium on Recreational Marijuana Establishments

To see if the Town will vote to repeal the temporary moratorium adopted at the May 11, 2017, Annual Town Meeting (Article 50), currently in effect through September 1, 2018.

Article 27. Recreational Marijuana Excise Tax

To see if the Town will vote to create a new Section X within the Town's General Bylaws as follows:

In accordance with Mass Acts of 2017, Chapter 55, Section 13, and pursuant to G.L. c. 64N, Section 3, the Town of Lee hereby adopts a 3% gross sales tax applicable to marijuana retailers. The marijuana retailer shall pay the local sales tax imposed under this bylaw to the Commissioner at the same time and in the same manner as the sales tax due to the commonwealth.

Article 28. Citizen Petition – Ferncliff Reservation Signage

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1000, or any other amount, for the purchase of signage at the 4 main entrances of Ferncliff Reservation, and inside the Reservation.

You are hereby directed to notify and warn the Inhabitants of the Town of Lee qualified to vote in town affairs to meet at the Crossway Village gymnasium, 21 Crossway Street in Lee on **Monday, May 14, 2018** at 7:00 a.m. to 8:00 p.m. to cast their votes for the following offices:

Moderator	One for the term of one year
Selectman	One for the term of three years
Lee School Committee	Two for the terms of three years
	One for the term of one year
Planning Board	One for the term of five years
	One for the term of one year
Constables	Four for the term of three years

May 10, 2018 (FY 2019) Annual Town Meeting Warrant

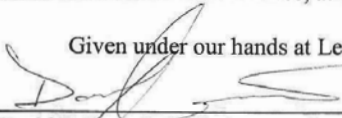
Representatives

District 1	Three for terms of three years
District 2	Three for terms of three years
District 3	Three for terms of three years
District 4	Three for terms of three years
District 4	One for term of two years
District 5	Three for terms of three years
District 6	Three for terms of three years

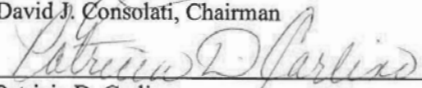
You are hereby directed to serve this Warrant by posting true and attested copies thereof, in five public places within the Town of Lee, seven (7) days at least, before the day and hour of holding said meeting.

Therefore, Fail Not and make due return of said Warrant with your doing thereon to the Town Clerk of the Town of Lee, at or before the day and hour of holding said meeting.

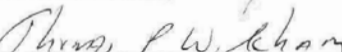
Given under our hands at Lee, this 1st, day of May, 2018



David J. Consolati, Chairman

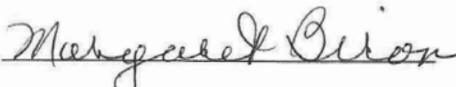


Patricia D. Carlino



Thomas P. Wickham

As per instruction in this Warrant, I have posted same, this 2 day of May, 2018 in five public places.



Margaret Wilson
Constable

