

BIRTH CERTIFICATES

TO OBTAIN A CERTIFIED BIRTH CERTIFICATE:

IN PERSON-FEEL FREE TO CALL AHEAD (413-243-5505) or STOP IN DURING NORMAL BUSINESS HOURS AND WE CAN PROVIDE YOU WITH WHAT YOU NEED. COPIES ARE \$5.00.

BY MAIL: WRITE A LETTER STATING THE NAME AND DATE OF BIRTH, INCLUDE A CHECK PAYABLE TO TOWN OF LEE FOR \$5.00 AND INCLUDE A SELF ADDRESSED, STAMPED ENVELOPE. **THE BIRTH CERTIFICATE WILL NOT BE MAILED IF A SELF ADDRESSED, STAMPED ENVELOPE IS NOT ENCLOSED.**

MAIL TO THE TOWN CLERK AT 32 MAIN STREET, LEE, MA 01238.