

APPROVED ON 2/2/16

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – January 19, 2016

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chair, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of January 5, 2016.*
2. **Public Hearings:** None.
3. **General Business:** Building Inspections – Don Fitzgerald, Building Commissioner came before the Board to present a listing of the new hours and methods of operation for the Lee/Lenox Building Inspection Department. He would also like to implement a standardized fee schedule as our fees have not been revised since 2003. This is the same that he is proposing for Lenox which is from the newly revised fee schedule in Stockbridge adopted in 2015. Don shared his concerns regarding the \$55.00 fee for windows, siding and roofing and suggested that fees should be based on the cost of the project. David Consolati stated that he had no issue with the change in sign permit fees, but questioned the raise in the annual building safety inspection. Don stated that the certificate of inspection consists of substantial man hours and \$25.00 of the \$65.00 inspection fee goes to the fire inspector. Don also stated that the inspection fees are waived for town owned building and the Select Board can vote on waiving any other fees for non-profits. Don advised that he had inadvertently omitted the waiver for a handicap access for a one/two family residence. Don also asked that the Summary be put on the Town's website. In conclusion he stated that he is trying to provide better service five days a week to satisfy the customer. Customers will be able to have a face to face meeting or phone consult. *The Board members agreed that they would review the revised rate schedule and discuss and/or make recommendation at our next meeting on February 2nd.*

Lee Bikeway – The Board members were presented with the Design Funding contract with the Commonwealth of Massachusetts in the amount of \$317,000. This includes 100% design for .9 miles of off-road bikeway from Route 102 to West Park Street along the easterly bank of the Housatonic River. *The Board members voted unanimously to*

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approve the contract as presented in the amount of \$317,000.00 and authorize the Chair to sign it.

Public Notification Policy for the Americans with Disabilities Act - Mr. Nason presented the Board with the Nondiscrimination on the Basis of Disability Policy and Public Notice to be posted in public places. This is the same policy that the school uses. *The Board members voted unanimously to accept the policy and notice as presented.*

Laurel Lake Drawdown - The Board members were presented the 2015 Laurel Lake Drawdown Report from Water Resource Services (WRS), dated December 2015, which will be posted on the town's website in its entirety for anyone interested. Member, Tom Wickham stated that the reason for the drawdown is to control the Zebra Mussels. He commented that this does not solve the problem, though it helps to contain the problem.

Open Space and Recreation Plan - The Board members were presented with the Open Space and Recreation Plan for Lee, Massachusetts dated January, 2016 and letters of endorsement from the Lee Planning Board, the Lee Youth Commission and the Berkshire Regional Planning Commission. *The Board members voted unanimously to endorse and adopt the plan.*

One Day Beer & Wine Licenses – *The Board members voted unanimously to grant (2) one day beer and wine licenses to the Lee Sportsmen's Club. 1) For a fundraiser for the Pheasant Program to be held at the Clubhouse on Sunday, January 31st from 3:00 PM – 9:00 PM and 2) For an Ice Fishing Derby Dinner to be held at the Clubhouse on Sunday, February 14th from 3:00 PM – 9:00 PM.*

4. **Pending Business:**

- a. Zoning Board of Appeals – Special Permit for Lee Bank – Wed., Jan. 20, 2016 at 7:00 PM in the Planning Board Office.
- b. Public Meeting, 7:00 PM on January 28th at Lee Middle & High School – Single-Use Plastic Shopping Bags and Styrofoam Container

5. **Town Administrator:** Personnel – Appointment - *The Board members voted unanimously to support Mr. Nason's appointment (at the recommendation of the Search Committee) of Damon Vorce, M.S.I.S., as Library Director.* Retirement – Mr. Nason announced that Ambulance Director Lisa Michaud, planned to retire effective March 31, 2016.

Mr. Nason also announced that the Council on Aging(COA) is still seeking drivers for Monday through Thursday -8:30 – 12:00. Anyone interested can call the COA at 243-5545. This is a volunteer position or could be used for the work off program.

6. **Public Comments:**

None. Patty Carlino wished the Lee & Lenox School Committee good luck on their superintendant search. The Board also congratulated Mrs. Goodfellow for her work in the Lee/Lenox cafeteria.

7. **Next Regular Meeting:** The next regular meeting will be on Tuesday, February 2, 2016 at 7:00 PM, in the Courtroom.

8. **Motion to Adjourn:** *At 7:55 PM, the Board members, by roll call, voted unanimously to adjourn to Executive Session to discuss the physical condition of an individual. The members will not return to public session.*

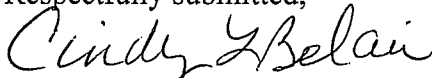
AYE

NAY

Patricia Carlino
David Consolati
Thomas Wickham

None

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant