

APPROVED ON 12/15/15

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – December 1, 2015

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chair, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** None.
2. **Public Hearings:** None.
2. **General Business:** Tyringham Road Reconstruction – Superintendant of Public Works, Chris Pompei, P.E., came before the Board with Change No. 12 and Change No. 13 for the Tyringham Road Reconstruction. Change No. 12, is for the additional gravel borrow of \$56,069.88 mostly due to rock removal, but some associated with a change in the design of the gabion walls. *The Board members voted unanimously to accept the \$56,069.88 increase in the construction contract amount and to authorize the Superintendent of Public Works to sign the change.* Change No. 132, is a Class A Trench Excavation in the amount of \$16,183.06 due to an additional and some expanded gabion walls. *The Board members voted unanimously to accept the \$16,183.06 increase in the construction contract amount and authorize the Superintendent of Public Works to sign the change.*

Disposition of Surplus 2005 Ford 250 Truck with Plow - Chris Pompei stated that there were two bids on the truck and the highest bidder in the amount of \$6,251.00 was Matthew Donald. *The Board members voted unanimously to sell the surplus vehicle to Matthew Donald of Richmond for the price of \$6,251.00, the higher of two bids received.*

Water Meter Transponder Replacement Project Update – Chris Pompei stated that the bids for the supply and installation of the 400 Transponder Units are due December 17th. All remote readings will be done by the end of February.

Shared Services Administrative Review Committee Recommendations – The Shared Services Administrative Review Committee met to go over the first project to be shared, Selectmen Meeting – December 1, 2015

which is the Building Commissioner/Inspector between the Town of Lee and Lenox. Stockbridge is not interested at this time, but can join in at any time. This will be reviewed after one year, to tweak it and see how it has worked out. Berkshire Eagle Reporter, Dick Lindsay asked if this would be a revolving account and how it would be set up financially and was told that it would not be a revolving account and the services would be split evenly down the middle. Lenox would be the host town and would provide the paperwork, payroll and insurance benefits and Lee would pay their half. Don Fitzgerald would be the lead Commissioner in charge of all inspections. Mr. Nason stated that we are interviewing four inspectors with one to start on January 1st. *At the recommendation of the Shared Services Administrative Review Committee, the Board members voted unanimously to approve the Lee/Lenox Shared Building Safety and Zoning Enforcement officials concept for which a formal agreement will be presented at our next meeting.*

District Local Technical Assistance Program 2016 Application - The Town of Lee seeks technical assistance to support the Shared Services of Lee, Lenox and Stockbridge and for the Rest or River Communities (Pittsfield, Lenox, Lee, Stockbridge, Great Barrington and Sheffield). *The Board members voted unanimously to apply with the named communities for District Local Technical Assistance and to authorize the Chair to sign the grant application.*

Board and Council Appointments - *The Board members voted unanimously to accept the re-appointment of Peter Scolforo and Jonathan Terry to the Board of Public Works. There is one vacancy on this Board due to Gordon Bailey stepping down. The Board members voted unanimously to accept the appointment of Kate Wampler to the Cultural Council.*

Liquor License Renewals – *The Board members voted unanimously to approve the renewals of the Liquor Licenses, along with supporting other licenses (Common Victualer, Entertainment, Innholders and Amusement) , all as read at the meeting (list attached).*

Brownfields Assessment Grant Application – *Noting last year's unsuccessful attempt, Board members voted unanimously to authorize Berkshire Regional Planning Commission to prepare and submit the grant application and authorize the Chair to sign.*

4. **Pending Business:**

- a. Municipal Office Closing – December 8th from 10:30 AM to Noon.
- b. Open Space and Recreation Plan Public forum – Monday, Dec. 7th at 6:30 at Lee Town Hall
- c. Zoning Board of Appeals – Appeal of the decision of Building Inspector – Wednesday, Dec. 9, 2015 at 7:00 PM in the Planning Board Office

d. Planning Board – Site Plan Review – Marion Missionaries of Divine Mercy – Monday, Dec. 14, 2015 at 6:15 PM.

c. Zoning Board of Appeals – Special Permit for Lee Bank – Wednesday, December 30, 2015 at 7:00 PM in the Planning Board Office

5. Town Administrator:

At the recommendation of Police Chief, Jeffrey Roosa, Mr. Nason appointed Ryan Dignard of Lee and Matthew Fenton of Lenox as Special Police Officers. *The members voted unanimously to approve Mr. Nason’s appointment of Special Police Officers Ryan Dignard and Matthew Fenton.*

We have two employment opportunities: Truck Driver/Laborer position and Library Director. Mr. Nason stated that we will be looking at responses next Monday.

The FY 2016 Revenue and Expense Reports through November 30, 2015 are on the Selectmen’s work table.

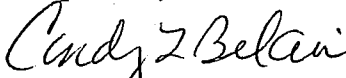
6. Public Comments:

Dick Lindsay asked if the fees collected by our Building Commissioners would stay in both of their respective communities and Mr. Nason stated they would.

7. Next Regular Meeting: The next regular meeting will be on Tuesday, December 15, 2015 at 7:00 PM, in the Courtroom.

8. Motion to Adjourn: *The Board members voted unanimously to adjourn the meeting at 7:50 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen’s Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Cha Chairmen
Superintendent of Schools
Town Accountant

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