

APPROVED ON 9/15/15

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – August 18, 2015

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chairperson, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of August 4, 2015.*
2. **Public Hearings:** None.
3. **General Business:** Hawker & Peddler Application Vladimir Bovdyr came before the Board to request a Town of Lee Hawker & Peddler License. He stated to the Board that he already has a State Hawker & Peddler License and has already brought his information before the Police Chief who signed off on his application. He has also received from the Town Clerk the “no call list” and the rules and regulations regarding door to door solicitation. The purpose of his application is to go door to door with Solar Power Purchasing Agreements for residents of Lee as the company, vivint.solar, based out of Chicopee, MA does not advertise. When asked why the route of door to door instead of advertising he responded that every house will not qualify and this way he will only go to houses that are likely to qualify. Mr. Nason advised him not to represent this as a town authorized program. *The Board members voted unanimously to approve a Hawker & Peddler License to Vladimir Bovdyr for a six month period.*

In-Kind Technical Assistance for the Recycling Committee – *The Board members voted unanimously to authorize the Recycling committee to apply for In-Kind Technical Assistance Grant for up to 80 hours from the Massachusetts Department of Environment Protection Municipal Assistance Coordinator.*

Net Metering Credits Purchase Agreement – Mr. Nason presented the Board with a Power Purchasing Agreement with Willow Hill Road Solar LLC. The Agreement is recommended by the Energy Efficiency Advisory Committee and it was reviewed by Special Counsel, Jeff Grandchamp. This will be a joint venture between Lee and Lenox with Lee's share being 80% and Lenox 20%, with an estimated first year credit to the towns of \$27,500.00 and one-half million over the 20 years of the contract. *The Board members voted unanimously to approved the proposed agreement and authorize the Chair to sign it.*

Natural Gas Procurement Update - After much review, Mr. Nason reported that it would be more cost effective to buy our natural gas individually rather than collectively with other towns. The agreement would run from November 1, 2015 through October 31, 2017. We are getting ready to execute an agreement within the next week. *The Board members voted unanimously to authorize the Chair to sign the purchase agreement and the Town Administrator to co-sign, if necessary.*

Heating Oil Procurement – Mr. Nason reported that he had slightly increased (based on the most recent five year rolling average) the estimated quantity of heating oil to be purchased in FY 2016 for the two fire stations and the water treatment plant. He also reported the Town will continue to purchase its heating oil from Lipton Energy through the Berkshire Region Purchasing Group which locked in a price per gallon 38% less than FY 2015.

Porchlight VNA FY 2016 Services Agreement - The Board was presented with the FY 2016 Services Agreement with Porchlight VNA and the Town of Lee in the amount of \$22,942.50. *The Board members voted unanimously to approve the proposed agreement and authorize the Chair to sign it.*

The Lake House Inn on Laurel Lake - The Board was presented with a letter to be signed by the Chair to endorse the new owners of the Lake House Inn on Laurel Lake (615 Laurel Street) Application for (Historic) Rehabilitation Tax Credits. *The Board members voted unanimously "nunc pro tunc" August 11, 2015 to support ErinTerraFirma LLC's application to the Massachusetts Historical Commission.*

Community Compact Application - Six school districts (Berkshire Hills, Farmington River, Lee, Lenox, Richmond and Southern Berkshire) representing 13 communities (Great Barrington, Stockbridge, West Stockbridge, Otis, Sandisfield, Lee, Tyringham, Lenox, Alford, New Marlborough, Monterey, Richmond, and Sheffield) signed a memorandum of understanding to form the Southern Berkshire Shared Services Project. The group has been meeting monthly for more than a year. The group has two goals: 1) improve educational services to children and 2) limit or reduce expenses. The group has had initial success through sharing staff, purchasing and providing professional development. Each of the member towns is requesting additional support through the Community Compact process as we also look for philanthropic support. Immediate

projects will focus on technology, curriculum and supervision. *As Mr. Nason already applied on line, the Board members voted unanimously to support the application "nunc pro tunc"*

Berkshire Gas Permit - *The Board members voted unanimously to approve the Berkshire Gas Permit for the installation of new gas service at 280 Fairview Street with the condition that Berkshire Gas Co. must bore under the road and if for any reason they cannot bore under the road, the permit is rendered null and void.*

Selectmen Appointment - The Board read a letter from Gordon Bailey, expressing his interest in serving on the Zoning Board of Appeals and based on his letter and many years of experience, *the Board members voted unanimously to appoint Gordon Bailey as an alternate member of the Zoning Board of Appeals.*

4. Pending Business:

- a. 2015 Mini-Site Collections – Saturday, Sept. 5th – 10:30 AM – Lenox Dept. of Public Works
- b. 2015 Household Hazardous Waste Collections – Saturday, October 24th – 9:00 AM – Noon - Great Barrington Recycling Center
- c. Planning Board – Site Plan Review – Paul Davis Restoration – Monday, August 24, 2015 at 7:00 PM
- d. 25 School Street Sale – Sept. 18, 2015 – 2:00 PM Auction – former courtroom Memorial (Town) Hall – This will be advertised and on our Town of Lee website.

5. Town Administrator:

- a. Personnel Resignations – Mr. Nason announced that Dan Paquette, the Lee Library Director had submitted his resignation as of September 18th to take a similar position in the town of Westfield. The Board members wished him well in his new endeavor.
- b. Police Officer, Timothy J. Kelly (T.J. Kelly) handed in his resignation as of August 2, 2015 as he has accepted a similar position in Connecticut. The Board wished him well.
- c. Personnel Appointment - At the recommendation of Council on Aging Director, Gail Rothwell, Mr. Nason appointed Susan Holian as the Council on Aging Clerk to fill a vacancy left by Peg O'Brien's retirement. *The Board members voted to approve the appointment and wished her well in her new job.*
- d. Employment Opportunities – Mr. Nason announced that we are looking for a Building Inspector Clerk as Barb Thomson will be retiring at the end of August. We will be assessing applications with interviews on August 11th. Applications may be picked up in the Building Department.

We will be assessing applications for the position in the DPW of Truck Driver/Laborer on August 17th.

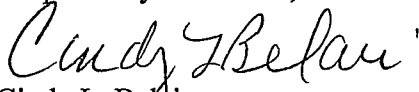
- e. Other Personnel Matter: Mr. Nason stated that he received a call from the Lee Sandy Beach Lifeguard Manager, Samantha Kate Brown, stating that Meghan Driscoll will be taking over the 20 hours of swim instructions at the Lake. Patty asked if the swimming lesson were on our Town of Lee website and Mr. Nason stated that we would look into doing that if it wasn't already there.
- f. FY 2016 Revenue and Expense Reports through July 31, 2015 - Mr. Nason stated that the FY 2016 Revenue and Expense Reports through July 31, 2015 are on the Selectmen's worktable for their review.

6. **Public Comments:** None.

7. **Next Regular Meeting:** The next regular meeting will be on Tuesday, August 18, 2015 at 7:00 PM, in the Courtroom.

8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 7:25 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
 Town Administrator
 Town Clerk
 Town Collector
 Planning Board

Board of Assessors
 Board of Health
 Conservation Commission
 Police Chief
 Building Inspector

Dept. of Public Works
 Town Treasurer
 Town Reps. District Cha Chairmen
 Superintendent of Schools
 Town Accountant