

APPROVED ON 7/21/15

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – July 7, 2015

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chairperson, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of June 2, 2015 and June 23, 2015.*
2. **Public Hearings:** None.
3. **General Business:** Memorial (Town) Hall Boiler Replacement – Superintendent of Public Works, Chris Pompei, P.E. presented four bids for the Town Hall Boiler Replacement, of which LePrevost Plumbing and Heating was the lowest with a price of \$57,535.00. *The Board members voted unanimously to accept LePrevost Plumbing and Heating's \$57,535.00 bid; and authorize the Chair to sign the public building construction agreement.*

Bikeway Phase I Update MassDOT has requested the town's commitment to fund the estimate \$50,000 cost of the construction engineering services for the proposed bikeway from Route 102 (Big Y) to West Park Street (Lee Bank). - Our part of the construction engineering services for the proposed bikeway from Route 102 (Big Y) to West Park Street (Lee Bank) is approximately \$50,000. Berkshire Metropolitan Planning Organization (MPO) has programmed two federal funding sources to pay for the estimated \$3,796,500 design and construction of this first phase of our planned bikeway. *The Board members voted unanimously to commit to seek a FY 2017 Annual Town Meeting appropriation or to use FY 2017 Chapter 90 funding for the estimated \$50,000.00 construction engineering fee, and to authorize the Chair to sign the letter of commitment requested by MassDOT.*

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Parkland Acquisitions and Renovations for Communities (PARC) Grant Application - *The Board members voted unanimously to authorize the submittal of the application and to authorize Robert Nason to serve as the project manager.*

Ambulance Service Update and EMT Recognition – *The Board members joined Ambulance Director, Lisa Michaud in recognizing and thanking the following persons for their respective years of service:*

*Dawn Kinney, EMT, 10 years as a volunteer
 Mike Kline, EMT, 14 years as a volunteer
 Chad Heath, AEMT, 17 years as a volunteer
 Scott Rockefeller, EMT and EMT Instructor, 20 years as a volunteer
 Tom Arment, EMT, 30 years as a volunteer & volunteer member of our Fire Dept.
 Pete Willey, EMT, 35 years as a volunteer and now a full time employee.*

Lisa also noted that at present we have 37 members of which 9 are paramedics. She also extended congratulations to Matt Tyer who just passed his paramedic exam.

Patty Carlino asked Lisa how many paramedics were necessary and Lisa responded that we currently have enough to cover the hours but a few more would be good to cover for vacations, etc.

Conservation Commission FY 2016 Wetlands Fees Budget - *The Board members voted unanimously to approve the FY 2016 Wetlands Fees Budget in the amount of \$5,240.21.*

Building Safety Plan Review Assistance - The Board members noted that in order to expedite the permitting and inspecting of its renovation of the former Lee Corporate Center, Berkshire Sterile Manufacturing has offered to provide \$1,500 to fund the assignment of a building official chosen by the town to work up to 50 hours on its project. Retired Lenox Building Commissioner and Alternate Lee Building Inspector William Thornton has accepted the assignment. *The Board members voted unanimously to accept Berkshire Sterile Manufacturing's offer to fund the assignment of a building official to its renovation project in order to expedite the creation of employment opportunities.*

One Day Beer & Wine License - *The Board members voted unanimously to grant a One Day Beer & Wine License to Zogics, LLC for a Berkshire Young Professionals (BYP) event for the Berkshire of Chamber on Thursday, July 9, 2015 from 5:00 PM – 8:00 PM*

One Day Beer & Wine License - *The Board members voted unanimously to grant a One Day Beer & Wine License to the Evening Star Lodge for an event on Sunday, August 2, 2015 from 12:00 PM – 8:00 PM.*

Temporary Sign Permit - *The Board members voted unanimously to grant to the First Congregational Church, three 10-day temporary sign permits to run from July 8th through August 31st for the Movies in the Park by Sam Sorrentino.*

Selectmen Re-Appointments – *The Board members voted unanimously to re-appoint Rebecca Riordan to the Personnel Board and David Parker to the Cable Advisory Committee, each for the standard one-year term.*

4. Pending Business:

- a. 2015 Household Hazardous Waste Collections – Saturday, July 25, 2015, 9:00 AM – Noon – Stockbridge Recycling Center
- b. 2015 Mini-Site Collections – Saturday, August 15th – 8:30 – 11:00 AM – Great Barrington Recycling Center
- c. Zoning Board of Appeals – Public Hearing Notice – Wednesday, July 8, 2015 – 7:00 PM - Application of AJT Realty Trust for a variance from the Town of Lee Zoning Bylaws 199-7.8B(e) & 5.1 A.
- d. Lee Northern Mills Reuse Strategies – July 9, 2015 – 5:30 PM – 7:30 PM – Lee Library Gallery

5. Town Administrator:

Mr. Nason announced that he received a call from Gordon Bailey informing him that he would no longer be able to serve as a member of the Board of Public Works. The Board members thanked him for his service.

- a. Personnel Appointments – Sandy Beach Lifeguards – *The Board members voted unanimously to support Mr. Nason's reaffirmation of the appointment of Kendall Smith and the appointment of Meghan Driscoll as Summer Seasonal Lifeguards at Sandy Beach.*

Ambulance Service Paramedics - *At the recommendation of Ambulance Director, Lisa Michaud, the board members voted unanimously to support Mr. Nason's appointment of Karen Lucas and Kevin O'Connell as Ambulance Service Paramedics.*

- b. Retirement - Mr. Nason announced that after 41 years of service to the Department of Public Works and the community, Assistant Supervisor of DPW Dennis Kelly has submitted his letter of resignation effective Friday, July 17, 2015. Bob explained that any time there is a vacancy we look at the job description for any changes that we feel should be made. Bob has crafted job description changes which takes us back to the year 2000 when Dennis was Highway & Cemetery Division Supervisor. We will be

eliminating the Assistant Superintendent position. Supervisor to go back to a working supervisor position. He has shared this draft with the BPW and the Selectmen and is waiting for feedback. The Board thanked Dennis for his many years of service and wished him well.

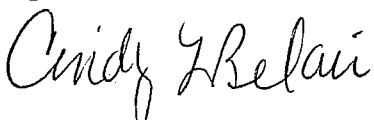
- c. Employment Recruitment Update – Wastewater Treatment Plant Operator - Mr. Nason reported that we received 8 applications which were screened by the Superintendent of Public Works, Christopher Pompei, PE and Wastewater Division Supervisor/Chief Plan Operator Al Zerbato and three interviews are to be scheduled.

Council on Aging Clerk – Mr. Nason reported that we received 17 applications to date. Council of Aging Director Gail Rothwell and Board member Bridgett White will be conducting preliminary interviews.

- d. FY 2015 Revenue and Expense Reports through June 30, 2015 – Mr. Nason stated that the reports are available on the Selectmen's work table, but noted that they are very preliminary end of FY 15 reports. Mr. Nason also reported that the Finance Committee will meet on Monday, July 13, 2015 to go over the year end Reserve Fund Transfers. Next month we should have the final figures.

6. **Public Comments:** Bev Trombley came before the Board and asked about the status of the solar panels. Member Tom Wickham explained that we would have needed a bigger array in order for it to be cost effective. Therefore, plans for the solar array are, at this time tabled. Bev asked about the teacher's budget inquiring about the health insurance split and the Board explained to her that it is the same as all employees; namely a 75/25 split for all current employees and a 60/40 split for retirees. She asked about the computer classes for the elderly and was told that they would look at it again in Sept. when the kids are back at school.
7. **Next Regular Meeting:** The next regular meeting will be on Tuesday, July 21, 2015 at 7:00 PM, in the Courtroom.
8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 8:06 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Cha Chairmen
Superintendent of Schools
Town Accountant