

APPROVED ON 8/4/15

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – July 21, 2015

Present: Patricia Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chairperson, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of July 7, 2015.*
2. **Public Hearings:** None.
3. **General Business:** Road Paving 2015 Project - Superintendent of Public Works, Chris Pompei, P.E., came before the Board with the Road Paving Project. LB Corporation's bid of \$1,141,538, the lower of two bids received, exceeded the funds currently available for this project. In accordance with the project specifications, we reduced the contract price to \$750,000 by deleting portion of the work at least until additional funds are available. Specifically, we removed High and Marble Streets, except for specified (on 11 x 17 Paving Schedule) full depth repairs to portions of each of those streets. *The Board members voted unanimously to award the Road Paving 2015 Project contract in the amount of \$750,000 to LB Corporation and authorize the chair to sign the agreement.*

FY 2015 Audit Agreement - The Board members reviewed the Agreement with Adelson & Company to conduct the FY 2015 Audit for a fee of \$24,800 (up from \$24,100 last year). *The Board members voted unanimously to approve the agreement and authorize the Town Administrator to sign it.*

One Day Beer & Wine License – *The Board members voted unanimously to grant a One Day Beer & Wine License to the Evening Star Lodge for Saturday, August 8, 2015 from 12:00 PM – 8:00 PM.*

Selectmen Meeting – July 21, 2015

One Day Beer & Wine License – *The Board members voted unanimously to grant a one Day Beer & Wine License to the Evening Star Lodge for Saturday, September 19, 2015 from 12:00 PM – 8:00 PM for an event held by the Masons and the Lee Fire Dept. for a fundraiser for scholarships for Lee Students.*

Selectmen's Appointment of an Alternae Delegate to the Berkshire Regional Planning Commission - *The Board members voted unanimously to appoint Buck Donovan as the alternate delegate to the Berkshire Regional Planning Commission.*

#### 4. Pending Business:

- a. 2015 Household Hazardous Waste Collections – Saturday, July 25, 2015, 9:00 AM – Noon – Stockbridge Recycling Center
- b. 2015 Mini-Site Collections – Saturday, August 15<sup>th</sup> – 8:30 – 11:00 AM – Great Barrington Recycling Center
- c. Planning Board – Site Plan Review – Monday, July 27, 2015 at 6:15 PM – application of Keith Heeren – 28 Park Street.
- d. ZBA – Continuance of Public Hearing – Wednesday, July 29, 2015 at 7:00 PM – application of AJT Realty Trust for a variance from the Town of Lee Zoning Bylaws 199-7.8 B(e) & 5.1A.
- e. Planning Board – Public Hearing – Monday, August 10, 2015 at 6:15 PM on the application of Gary Johnson for approval of a Special Permit under Section 199-4 J(2) b & (3) an Industrial District of the Town of Lee Zoning Bylaw for operation of a fence installation company and outside storage of materials.

#### 5. Town Administrator:

Mr. Nason spoke to the Board about Dennis Kelly's retirement. He said he felt remiss in not mentioning at our last meeting how valued Dennis' knowledge is to the Town. Bob replied that we benefited and learned a lot from Dennis. He was always the first guy on the scene and he will truly be missed. Once again, the Board thanked Dennis for his many years of service to the Town of Lee.

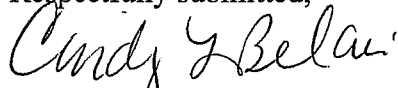
- a. Personnel Appointments – Wastewater Treatment Plant Operator – *At the recommendation of Alan Zerbato, the Board members voted unanimously to support Mr. Nason's appointment of Alex Kearin as Wastewater Treatment Plant Operator to replace Craig Rand.* Retirement - Mr. Nason announced the retirement of long time employee, Barbara Thomson. Barb worked for twenty years in numerous departments, but most recently in the Building Safety Department. The Board members thanked Barb for her many years of service and wish her well. Employee Recruitment Update – Mr. Nason announced that the search for a Council on Aging Clerk is underway and should be filled soon.

- b. New Town of Lee Website – Mr. Nason announced that the new Town of Lee Website is a work in progress. We are hoping it will be more user friendly. Individual departments will take control of their specific departments.

Mr. Nason presented the new job description for the Highway and Cemetery Division Supervisor. He explained that we are going back to a Highway Cemetery Division Supervisor from the position of Assistant Superintendent. Mr. stated that he has an appointment with the Union representatives to go over the job description. Patty asked if he went over the job description with the Board of Public Works, to which Bob replied that he had. *After lengthy discussion regarding the responsibilities of the Highway and Cemetery Division Supervisor, Board member Tom Wickham stated that he was comfortable with the content of the job description and motioned to accept the job description and member Consolati seconded that he also was okay with it, with the understanding that it is viable as written. Chair Person, Patty Carlino voted no.*

6. **Public Comments:** None.
7. **Next Regular Meeting:** The next regular meeting will be on Tuesday, August 4, 2015 at 7:00 PM, in the Courtroom.
8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 7:43 PM.*

Respectfully submitted,



Cindy L. Belair,  
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen	Board of Assessors	Dept. of Public Works
Town Administrator	Board of Health	Town Treasurer
Town Clerk	Conservation Commission	Town Reps. District Cha Chairmen
Town Collector	Police Chief	Superintendent of Schools
Planning Board	Building Inspector	Town Accountant