

APPROVED ON 7/7/15

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – June 2, 2015

Present: Patricia Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chair Person, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Minutes of May 19, 2015.*
2. **Public Hearings:** None.
3. **General Business:** Collection of Hazardous Waste Through the Multi-Town Collaborative - For the fourteenth year, *the Board members voted unanimously to approve the extension of the Agreement between CET and the Town of Lee for the Collection of Household Hazardous Waste through the Multi-town Collaborative; and to authorize the Chair to sign the letter extending the agreement.*

Sustainable Materials Recovery Program – Small Scale Initiative Grant Application - This grant reimburses up to \$750.00 for a variety of expenditures. Last year this was used to purchase water bottles to be passed out at Lee Founder's Weekend. *The Board members voted unanimously to authorize our recycling and household hazardous waste consult Jamie Cahillane, EET Green Business Services, to apply to the Massachusetts Department of Environmental Protection for a Small Scale Initiative Grant on behalf of the Town of Lee.*

Council on Aging Transportation Service for Seniors -- *The Board members voted unanimously to authorize the Chair to sign the 2015 Council on Aging Transportation Service for Seniors contract with Abbott's Limousine & Livery Service, Inc., in the amount of \$14,400.00.*

Streetlight LED Retrofit Demonstration Project, Phase II. – Henry’s Electric will furnish and install 13 new LED retrofit light pole luminaries in the existing light poles. The project is in conjunction with Eversource’s partial reimbursement program. Henry’s Electric’s cost is \$9,717, less the EverSource rebate of \$4,517, leaves a net expense of \$5,200.00. *The Board members voted unanimously to accept Henry’s Electric’s \$9,717.49 proposal; and authorize the Chair to sign the related public works construction agreement, subject to Eversource’s written confirmation that we qualify for the incentive payment of approximately \$4,517.00.*

Short Borrowing Authorization – Chairperson, Carlino read a June 2, 2015 memo from Town Treasurer/Collector, Donna Toomey, requesting short term borrowing authorization. She took bids to short term borrow a total of \$345,910 on May 26, 2015 to pay for the Water Tank cleaning and painting project authorized at our May 10, 2012 Annual Town Meeting and Tyringham Road water main replacement project authorized at our May 9, 2013 Annual town Meeting. Our Financial Advisor has recommended that we borrow one note for both of these projects. For the Water Tank project, we are making our second pay down of approximately \$60,000 and final payment will be made in FY18. The Tyringham Road project’s first pay down will be in FY15. This has replaced the borrowing and payoff of the Washington Road project which was paid off in FY14. The authorization for the Tyringham Road project borrowing was \$300,000. However, the actual spending was less and we will only be borrowing \$193,281. The approximate pay down will be \$42,000 per year for 5 years with a final payment in FY19. The bid was awarded to Easthampton Savings Bank at a rate of .53%. *The Board members voted unanimously to approve the borrowing of \$345,910.00 from Easthampton Savings Bank at a rate of .53%.*

25 School Street Re-Use Discussion - Mr. Nason sent out notices to Departments and commissions that might have use or ideas for the lot and to those who had shown interest in the past, but to date there have been no responses. When Mr. Nason asked what they wanted to do with it, David Consolati responded, “Sell it”, Tom Wickham responded, “Sell it and try to recoup some of our money”. Mr. Nason said he would defer to our Treasurer regarding the method (sealed bid or auction) for selling the property. Tom stated that the property is zoned for multi-family use and we have a survey of the prior structures original footprint. The consensus was to let the market determine its use. *The Board members voted unanimously to put the 25 School Street property up for sale, with a minimum bid of \$40,000.*

One Day Beer & Wine License – *The Board members voted unanimously to grant a One Day Malt Only License to the Evening Star Lodge for their event to be held on Sunday, July 26th from 12:00 PM – 8:00 PM.*

Entertainment License - *The Board members voted unanimously to grant an Entertainment License to St. Mary’s School for the Annual St. Mary’s Carnival at the Lee*

Athletic Field to be held on Thursday, August 27th, Friday, August 28th and Saturday, August 29th.

Berkshire Gas Permit - *The Board members voted unanimously to grant a Permit to Berkshire Gas Company for new gas service installation at 1630 Pleasant Street.*

4. Pending Business:

- a. Spring 2015 Mini-Site Collections – Saturday, June 20th, 8:30 – 11:00 AM – Great Barrington Recycling Center.
- b. 2015 Sandy Beach Season – As read by Patty Carlino – “Through the ongoing generosity of High lawn Farm, Laurel Lake Water Power and Tom & Katie Scheurer, Lee residents and their guests will again be able to enjoy Sandy Beach at Laurel lake this summer. Access to the beach parking area will be open from **Tuesday, June 16th through and including Monday, September 7th from 10:00 AM – 8:00 PM**, but a beach parking pass will be required. The passes are restricted to Lee residents (seasonal and year round), their guests, and the paying guests of motels, B&B’s, Inns, and October Mountain State Park campground. The beach parking passes are free of charge and may be obtained from the dispatchers at the Lee Communications Center (in Town Hall) at 32 Main Street, or they may be obtained from the beach access control officer when s/he is stationed at the access road gate. Proof of residency is required to obtain the resident seasonal parking pass. It is valid only for use by year round and seasonal residents of the Town of Lee. Guest passes may be obtained by Lee residents for their guests and are valid only for the date listed on the pass. Guest passes for those paying guests of motels, B&B’s and Inns located within the Town of Lee as well as campers at October Mountain State Park Campground are also available free of charge. These guest passes require proof of lodging. For more information about the parking restrictions at Sandy Beach or questions on how to obtain a beach pass for residents or guests, please contact the Lee Communications Center at 413-243-2100. Please remember that alcohol is not permitted at the beach; and, to drive slowly on the private access road to the beach and in the parking lot.
- c. Open Space & Recreation Plan Public Hearing hosted by the Lee Youth Commission – Monday, June 8th, in the former courtroom – 7:00 PM.

5. Town Administrator:

- a. Electricity Supply Procurement - Mr. Nason announced that at the recommendation of the Energy Efficiency Advisory Committee (EEAC) and with the consent of the School Dept. on May 22, 2015 we executed a 24 month (June 2015 – June 2017) electricity supply agreement with Constellation NewEnergy for an “all in” price of 9.17 cents per kilowatt-hour. That price is 2.32 cents or 33% more than our June 2012 three-year price of 6.85 cents. Constellation, our current supplier, offered the

lowest price. Constellation is the endorsed energy supplier of the Massachusetts Municipal Association's (MMA) MunEnergy Program. MMA's review and endorsement of the Constellation agreement continues to be a consideration.

- b. Personnel Appointments - Summer Seasonal – At the recommendation of the Beach Committee, Mr. Nason announced his Seasonal Sandy Beach Employee appointments as follows: Entry Lifeguards, Abigail Brown & Hannah Miller – Substitute Lifeguard – Anna Jefferys. At the recommendation of Police Chief Jeffrey Roosa, Mr. Nason appointed Amber Newton as Beach Access Control Officer. Reserve Police Officer – At the recommendation of Police Chief Jeffrey Roosa, Mr. Nason appointed Stone Burdick as Traffic Officer for the purpose of performing third party details. Emergency Medical Technician- At the recommendation of Ambulance Director Lisa Michaud, Mr. Nason appointed Kevin Stant – EMT-B, Julie Skibski – EMT-B and Norman Beamon - EMT-B. *The Board members voted unanimously to approve all of the above appointments.*

- c. Personnel Retirement - Mr. Nason reported that Craig Rand, Wastewater Treatment Plant (WWTP) Operator, submitted his resignation effective July 6, 2015. Craig has worked for the town for over 15 years. The Board members wished him well. To that end, Mr. Nason reported that this creates a job opening at the WWTP. Anyone interested should call the DPW at 413-243-5520 for an application. Applications will be assessed at the end of the month. The position will remain open until filled. We plan to advertise the job with The Berkshire Eagle and The Berkshire Record and it will also be published on the Town of Lee website.

There is also a job opening as a Council on Aging (COA) Clerk. We will advertise this position in The Berkshire Record and the Shopper's Guide. If interested call the COA at 413-243-5545 for an application. This will also be published on the Town of Lee website.

- d. Stockbridge Road Recreation Area Haying – Mr. Nason reported that he has made several calls to local farmers about haying the Stockbridge Road Recreation Area. If more than one is interested, names will be put in a hat and a winner will be drawn. This will be on a “you cut it, you keep it” basis. The person haying will be required to provide the town with a copy of their liability insurance.

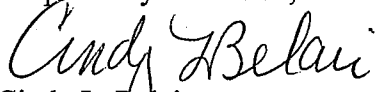
- e. FY 2015 Revenue and Expense Reports through May 31, 2015 – Mr. Nason stated that the reports are available on the Selectmen's work table.

6. **Public Comments:** None.

7. **Next Regular Meeting:** The next regular meeting will be on Tuesday, June 23, 2015 at 7:00 PM in the Courtroom, instead of June 16th to accommodate vacation schedules.

8. Motion to Adjourn: *The Board members voted unanimously to adjourn the meeting at 7:35 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Cha Chairmen
Superintendent of Schools
Town Accountant