

**TOWN OF LEE**

**32 MAIN STREET**

**PUBLIC MEETING**

**POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39  
SECTION 23B - AMENDED.**

**CONSERVATION COMMISSION**

**Meeting Minutes**

**PLACE OF MEETING: Land Use Office 2<sup>nd</sup> Floor, Town Hall**

**DAY, DATE & TIME: Wednesday, November 18, 2015 7PM**

**Member Present: Kathy Arment, Chair, John Philpott, John Coty, James Wickham, Stu Dalheim**

**Public Present: Sarah Schultz, Engineer, SK Design Group. Peter Shaffer, DiMella, Shaffer, Architects, Ellen Apfel, Homeowner**

**7:00 Notice of Intent, Lee Bank 103 West Park Street DEP #196-4??.** The project involves the renovation of an existing building. The building is located in a Riverfront Area and borders land subject to flooding. Sarah Schultz from SK Design Group Inc. presented the proposed renovation project. The renovation will include construction of a porch, side entry access and a handicap ramp into the building. New utilities will be installed and to augment the existing electrical, water and sewer connections. The work proposed in the flood plane is approximately 1000 square feet and is limited to previously developed area. The project does not include any Land Under Water and no wet lands will be altered. Storm water flow will mimic the existing conditions and no point source discharges are proposed. Impervious areas from the West Park Street side of the building will be removed which will offset the new impervious areas from the porch and sidewalk. A stone drip edge will be installed to collect clean rooftop run-off. Floodplain calculations indicated a loss of 8.3 CuY and have been compensated by 9.5 CuY. Debris by the riverbank will be cleaned up. The one outstanding item from a Con Com standpoint is the signoff from Natural Heritage. The request was continued to December 2<sup>nd</sup> at 7:15 pm. John Philpott recused himself because of a conflict of interest.

**7:15 Peter Shaffer, Ellen Apfel**

**460 Cooper Creek Road.** Peter Shaffer presented a proposed plan for a new residence to replace an older existing residence on Cooper Creek Road. Ellen Apfel the homeowner was present. The discussion was informal and the Commission told the homeowner that she had to file an NOI for the proposed project. Mr. Shaffer was referred to the DEP Web site to obtain the necessary forms and instructions.

**7:30 Request for Certificate of Compliance, Janette Cimini, 49 Chanterwood Road, DEP# 196-409.** Commissioner John Coty and John Philpott inspected the site on November 6, 2015. The site was in good shape and the erosion control measures were still in good order. We did indicate to Ms. Cimini that they should stay in place till the spring of 2016. Kathy Arment made the motion to grant the CofC and was seconded by John Coty. All approved.

**7:15 Other** Stu Dalheim review the note from the Open Spaces Committee. Much of what the noted in their letter is outside the jurisdiction of the Commission. The lack of funds and the volunteer nature of the Commissioners limits the time that can be devoted to the Open Spaces Committee requests.

Ms. Arment motioned to close the meeting, seconded by James Wickham. All in favor. Meeting closed 8:18 PM.

Respectfully submitted,

John Philpott