**Lee Planning Board**

**32 Main Street**

**Lee, Massachusetts 01238**

**July 25, 2016**

**Present:** Chairman, Buck Donovan, Thomas Wickham, Peg Biron, Harold Sherman and Peter Bluhm

Meeting called to order at 6:00 P.M.

**Kitchen Collection/Premium Outlets/Sign Permit**

Matthew Signs LLC applied for a sign permit for a 8 sq.ft. building sign to be located at 17 Premium Outlets Blvd.

Tom made a motion to endorse the sign permit as presented. This motion was seconded by Sherman and was unanimously approved, 5-0.

**Other business**

Tom made a motion to approve the minutes of July 11th as amended. This motion was seconded by Peg and was unanimously approved, 3-0. Peter abstained. Sherman abstained.

There was a lengthy discussion regarding a possible scenic road violation. The property is located at 230 Church Street. Buck recused himself from the discussion. The Board received a letter from the abutter who lives at 315 Church Street indicating that numerous trees have been removed without receiving permission from the Planning Board. The Board wasn’t clear if the trees removed were located within the right of way. The location of the ROW needs to be determined by DPW. The Board suggested that a letter be sent to the property owner informing them that their property is located on a scenic road and any trees removed within the ROW requires permission from the Planning Board. The Board would also like to review the Conservation Commission files on the violation.

Meeting adjourned at 7:30 P.M.

Respectfully submitted,

Jaimy Messana

Land Use Administrative Assistant

CC: Board of Health Town Clerk

 Principal Assessor Historical Commission

 Board of Public Works Conservation Commission

 Town Administrator Building Inspector

 Board of Selectmen Town Counsel