

The Town of Lee Massachusetts



Annual Report
of the Town Officers
Fiscal Year 2018



In Memoriam

*This report is dedicated to the following persons
with gratitude for their many years of service
to the Town of Lee*

*Stephen Cozzaglio
Edward Handberg
Heamon Williams
Louis DiGrigoli
Gladys Kresiak
William Enser, Jr.
David Williams
Richard Ford*

Town of Lee Massachusetts



Fiscal Year 2018 ANNUAL REPORT of the Town Officers



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• Graduates	80
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• Superintendent of Schools	72
Lee Youth Commission	60
Library Association	56
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VOLUNTEERS HELP MAKE LEE SPECIAL

Lee wouldn't be what it is without the hundreds volunteers who serve in Town bodies, non-profits, our schools and churches, the Chamber of Commerce, service organizations, and at special events and elsewhere. As you read this report, you'll see the names of fellow residents who gave their time and effort in widely ranging ways, contributions that are invaluable to making Lee a great place to live, play, and work. We owe them our sincere thanks.

The town always needs more volunteers. Everyone has interests, knowledge, and skills of value. Volunteering need not take a lot of time or require joining a Town committee. It can be as simple as helping with a special event or just picking up litter near your home. Every act makes a difference and shows you care. Multiple acts show the community cares.

If you volunteer with others, you'll meet like-minded people, gain a sense of accomplishment, and likely have fun. And our town will be even better. To learn about volunteer opportunities, contact our schools, churches and non-profits, the Chamber, service organizations, or any of the bodies whose write-ups appear in the following pages.

AMBULANCE – FIRE – POLICE EMERGENCY DIAL – 911



**24 Hour Non-Emergency Or
After Office Hours – 243-2100**

Town Board Meetings*

Board of Assessors	As needed
Board of Health	2 nd Mon. of the month, 7:30 pm, Airolidi Building
Board of Public Works	2 nd & 4 th Tues. of the month, 4:30 pm, Airolidi Building
Board of Selectmen	1 st & 3 rd Tues. of the month, 7:00 pm
Conservation Commission	1 st & 3 rd Wed. of the month, 7:00 pm
Council on Aging	2 nd Tues. every other month, 7:30 pm Crossway Village
Historical Commission	2 nd Tues. of the month (Sept., Nov., Jan., March & May, 7:00 pm
Housing Authority	3 rd Mon. of the month, 4:30 pm, Brown Memorial Court
Lee Land Trust	every 3 rd Thurs. of the month, 7:00 pm
Lee Youth Commission	2 nd Mon. of the month, 7:00 pm
Planning Board	2 nd & 4 th Mon. of the month, 6:30 pm
School Committee	2 nd Tues. of the month, 7:00 pm
Veterans' Agent	Mon. 10:00 am to 1:00 pm or by appt., Airolidi Building

*Meeting times subject to change – Check website @ www.lee.ma.us

Business Hours of Town Offices

32 Main Street

Hours 8:30 am to 4:00 pm., Monday through Friday

TELEPHONE DIRECTORY

Accountant	243-5510
Administrator	243-5501
Assessors	243-5512
Board of Selectmen	243-5500
Building Inspector	243-5518
Conservation Commission	243-5511
Council on Aging	243-5545
Department of Public Works	243-5520
Health Department (Tri-Town)	243-5540
Library	243-0385
Planning Board	243-5517
Police Department	243-5530
Fire Dept/EMS	243-5547
Sewer Plant	243-5525
Tax Collector / Treasurer	243-5506
Treasurer / Collector Clerk	243-5515
Town Clerk	243-5505
Veterans' Agent	243-5519
Youth Association	243-5535
Water Plant	243-5526
Zoning Board of Appeals	243-5517

COMMUNITY PROFILE

<i>Location:</i>	Western Massachusetts, Berkshire County	
<i>First Settlement:</i>	Dodgetown, 1760's	
<i>Incorporated:</i>	October 21, 1777	
	Named after Major General Charles Lee	
Government:	<i>First Congressional District</i> John Olver	
	<i>Fourth Berkshire District</i> State Senator, Benjamin Downing State Representative, Wm. "Smitty" Pignatelli	
	<i>Representative Town Meeting</i> Six districts, 51 members	
Town Meeting	Second Thursday in May	
Population:	5,062	
Registered Voters:	4,132	
2018 Tax:	14.63 per thousand	
Area:	Square Miles	27
	Land	.55% (98.8%)
	Water	0.60% (2.2%)
	State Highways	11.39 miles
	Town Highways	60.1 miles
	Sidewalks	14.7 miles
Geographical Features:	Highest Elevation - 2,050 (October Mountain) Lowest Elevation - 888 (Steps of Memorial Hall) Housatonic River, 4 lakes, ponds, 2 mountains (October Mountain State Forest, Beartown Mountain State Park), lime quarry, marble quarry	
Services:	<i>Electric</i> - Eversource <i>Gas</i> - Berkshire Gas Company <i>Cable</i> - Time Warner <i>Bus</i> - Berkshire Regional Transit Authority <i>Fire Dept.</i> - Volunteer <i>Ambulance Dept.</i> - Volunteer	
Distances:	9 Miles to Pittsfield 122 Miles to Boston 138 Miles to New York City	

TOWN OF LEE
TOWN REPRESENTATIVES
JULY 1, 2018

(FY 18 – July 1, 2017 through June 30, 2018)

District I

Courchaine, Daniel	2019
120 Bradley St. 243-0331	
Donovan, John “Buck”	2019
140 Lander Rd. 243-1810	
Forfa, Edward	2018
45 Maritta Ave. 243-1569	
Leahey, Elizabeth, CH	2018
172 Reservoir Rd. 243-2893	
Collins, Christopher	2018
271 Bradley St. PO. Box 69. 243-8023	
Hansen, Marilyn	2020
86 Mill St. 243-2572	
Larson, Francine	2020
806 East St. 243-1080	
Castegnaro, James	2020
111 Woodland Ave. 243-9938	

District II

Kennedy, Thomas	2019
30 Hartwood Rd. 243-1698	
Wickham, Joan, CH	2019
22 High St. 243-0401	
LePrevost, Gerald	2018
94 East Center St. 243-2490	
Wespiser, Dian	2020
70 Orchard St. 243-2322	
Clarke, Neil	2020
85 Orchard St. 243-3649	
Daley, Sr., Nelson	2020
135 Maple St. PO Box 59 243-1065	
Bluhm, Valerie	2019
75 Orchard St. 394-4309	

District III

Fillio, Matthew	2020
370 Chapel St. 243-1855	
Bort, Kathleen, CH	2019
45 Forest St., #3 243-2697	
Eckert, Millard	2019
585 Marble St. 243-1797	
Hedding, Alexandra	2019
90 Silver St., 243-2897	
Coty Jr., John	2020
50 Forest St. PO Box 74 243-2813	
Tyer, Matthew	2019
720 Cape St., PO Box 542 429-1198	
Biasin, Ottavio	2020
515 Marble St. 243-3328	
Wadsworth, Andrea	2020
625 Marble St. 243-4828	
Young, Carolyn	2018
755 Maple St. 243-4848	

District IV

Brunell, William	2019
605 Fairview St. 243-1415	
Bailey, Gordon	2019
734 Pleasant St. 243-3110	
Kalischer, Cornelia	2019
PO Box 105, So. Lee 931-5302 (X-302)	
Brittain, Richard	2020
15 Davis St. 243-2023	
Collins, Alice	2018
PO Box 103, So. Lee 243-4206	
Cozzaglio, Stephen	2018
60 Davis St. 243-3204	
Mack, Arthur, CH	2020
130 Highfield Dr. 243-2156	
Daoust, Kathleen	2018
165 Highfield Dr. 243-3667	
Roche, William	2018
840 Fairview St. 243-2580	

District V

Cohen, Joshua	2016
81 Main St. 243-6637	
Biron, Margaret	2020
42 Park St. 243-0489	
William Enser	2019
42 School St. 243-0669	
Consolati, Deidre, CH	2018
57 Main St. Apt. 8 243-2318	
Roosa, Jeffrey	2020
240 Mandalay Rd. 243-3673	
Lucy, Jonathan	2018
41 Prospect St. 243-4060	
Trombley, Beverly	2020
115 Main St. 394-4265	
Sorrentino, Peter	2019
PO Box 905 243-2561	
Kelley, Susan	2018
290 Mandalay Rd. 243-1142	

District VI

Hofman, Peter	2019
483 Devon Rd. 603-676-4250	
Miller, Andrew	2020
35 Debra Ave. 243-1230	
Tyer, Matthew	2019
20 Theresa Terrace 429-1198	
Consolati, Frank	2018
5 Debra Ave. 243-2364	
Miller, William	2020
330 Laurel St. 243-4738	
Tierney, William	2019
30 Pease Terrace 243-0281	
Delorme, Dayton	2020
10 Debra Ave. 243-0960	
Borsody, Rosemarie	2018
39 West Center St., #2 243-2655	
Ryan, Monica	2018
165 Laurel St. 243-4282	

MEMBERS AT LARGE

Selectmen:

Consolati, David, CH	2021
330 Fairview St. 243-0951	
Carlino, Patricia	2019
810 Fairview St. 243-2825	
Wickham, Thomas	2020
45 Davis St. 329-2629	

Moderator:

R. Christopher Brittain	2020
325 Fairview St. 243-6152	

Town Clerk:

Page, Brandi	
28 East St., Stockbridge	

Finance Committee:

Arienti, Nicholas, CH	
15 Greylock St.	

MODERATOR APPOINTMENT

FINANCE COMMITTEE

9 Members, 3 Year Term

2020	Marylou Antoniazzi
2020	Robert Cohen
2019	Sandra Dignard
2019	C. Nicholas Arienti
2019	Donna Plankey
2018	Freda Grim
2018	Todd Morin
2018	John Graziano
2020	Susan Kelley

ELECTED TOWN OFFICERS

MODERATOR (One Year Term)

Christopher Brittain	2018
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SELECTMEN (Three Year Term)

David Consolati, Chairman	2021
Patricia D. Carlino, Chair	2019
Thomas P. Wickham	2020

CONSTABLES (Three Year Term)

Margaret Biron	2021
Richard Brittain	2021
Dennis Forshee	2021

HOUSING AUTHORITY (Five Year Term)

Diane Shepardson, Chairman	2020
Thomas Unsworth	2021
Jennifer Heath	2023
Sandra Cozzaglio, State Appointee	2018

PLANNING BOARD (Five Year Term)

David Durante (Associate Member)	2021
Peter Bluhm	2019
Thomas Wickham	2020
Margaret Biron	2021
John (Buck) Donovan	2023
Matthew Carlino	2022

SCHOOL COMMITTEE (Three Year Term)

Andrea Wadsworth, Chairman	2020
Anna Wescott	2019
Loren Kinnamon, Vice Chair	2019
Christine Lucy	2020
Nelson Daley, Sr.	2021
Kellie Koperek	2020
Kathleen Hall	2020

DEPARTMENT HEADS AND TOWN OFFICIALS

(Town Administrator Appointments)

Fiscal Year July 1, 2017 to June 30, 2018

Animal Control Officer	Michael Sullivan
Building Commissioner	BJ Church
Council on Aging Director	Patricia DiGrigoli
D.P.W. Superintendent	Alan Zerbato
Emergency Management Director	Jeffrey Roosa
Fire Chief-EMS Director	Ryan Brown
Assistant Fire Chief/Central Station	Glenn Wilcox
Assistant Fire Chief/Station 2	William Brunell
Deputy Fire Chief	Edward North
Inspector, Gas	Jason Dion
Inspector, Plumbing	Jason Dion
Inspector, Wiring	Michael Burton
Library Director	Damon Vorce
Police Chief	Jeffrey Roosa
Sealer / Weights & Measures	Gerald Cahalan
Town Accountant	Lynn Browne
Town Clerk	Brandi Page
Treasurer / Collector	Donna Toomey
Veterans' Agent	Lloyd "Doug" Mann

BOARD OF SELECTMEN APPOINTMENTS

(Town Counsel & Multi-Member Boards)

Fiscal Year July 1, 2017 to June 30, 2018

ONE YEAR TERM APPOINTMENTS

Town Counsel

MGL CH. 40 Sec. 5-15
Attorney Jeremia Pollard

Jacob's Ladder Trail Scenic

By-Way Commission

Dee Dee Fraser
Linda Cysz

Cable Television Commission

2 Members
David Parker
Steve Moritz, *Chairman*

Personnel Board

Town By-law, MGL Ch. 40, 41
Kathy Murphy
Neil Clark, *Chairman*
Rebecca Riordan

Capital Outlay Committee

Town By-law 2.3
Dan Courchaine
Nelson Daley
Steve Cozzaglio
Kathleen Bort
Deidre Consolati
Dorothy Fraser

School Building Commission

Town By-law 2-163 to 166
Minimum 5, Maximum 9 Members
Margaret Biron
Donna Toomey
Gary Wellington

Cemetery Committee

Shanon Albee
Christine Arment Lucy

Planning Board Associate Member

Dave Durante, *Associate*

Traffic Commission

Jeffrey Roosa, *Police Chief*
Gerald LePrevost, *Chairman*

Recycling Committee

Peter Hofman, *Chair*
Valerie Bluhm
Ron Giancolo
Linda Giancolo
Phyllis Hofman
Joan Angelo
Monica Ryan
Ann Sterlin
Uli Nagel

Agricultural Commission

Mary Brittain

BOARD OF SELECTMEN

THREE YEAR TERM APPOINTMENTS

Board of Public Works

MGL 40-69D, Enabling Act, Ch. 438 – Seven Members

Robert Bartini, ***Chair***
William Enser
David Forrest, ***Clerk***
Peter Jahn
Roger Scheurer
Monica Ryan
Nelson Daley, Jr.

Board of Assessors

MGL 41-24 - Three Members
2018 - Karen Avalle
2019 - Dayton DeLorme
2020 - Tony Caropreso

Board of Registrars

2019 - Mary Tyer Kelly
2019 - Rita Perry
Brandi Page, ***Town Clerk***

Council on Aging

2020 - Stephen Cozzaglio, ***Chair***
2019 - Betty Hodgkins
2019 - Mary McDarby
2020 - Bridgette White
2020 - Sandra Hayes

Sandy Beach Committee

2019 - Deidre Consolati, ***Chair***
2018 - Linda Cysz
2019 - Kelly Abdalla
2018 - Monica Ryan

Board of Health

MGL 41-1, 21 - Three Members
2018 - Dr. Robert Wespiser
2019 - Leslie Trachier Daley, RN
2019 - Dr. James Leahey

Conservation Commission

MGL 40-8C - Minimum 5, Maximum 7
2018 - Stuart Dalheim, ***Vice Chair***
2019 - Kathleen Arment, ***Chair***
2020 - Marilyn Hansen
2019 - John Philpott
2019 - John Coty, Jr.
2020 - James Wickham
2020 - Marilyn Hansen

Historical Commission

MGL 40-8D, Minimum 3, Maximum 7
2018 - Mary Morrissey, ***Chair***
2018 - Joseph Dupont
2019 - Dorothy Fraser
2020 - JoAnn Zarnock
Robert Macintosh, ***Co-Chair***

Zoning Board of Appeals

2016 - Francine Larson
2015 - Richard Brittain, ***Chair***
2016 - Garth Story
2015 - Keith Heerin
Alternates: 2015 - Bruce Singer,
Arthur Mack, Gordon Bailey

BOARD OF SELECTMEN APPOINTMENTS

AD-HOC COMMITTEE APPOINTMENTS

Golf Course Study Committee

Dayton DeLorme
Tom Unsworth
Christopher Shields
Peter Scolforo
Richard Salinetti
Dennis Mountain

Daniel Sullivan
Bruce Packard
Frank Consolati
Clare Lahey
Linda Morin

Energy Efficiency Advisory Committee

Roger Scheurer
Thomas Wickham, *Chair*
Gerald LePrevost

Robert Turtz
Gary Wellington, Advisor

Bikeway Committee

John Toole
Chris Pompei
Henry Hagenah
Kate Masztal
Rich Vinette

Bruce Singer
Dennis Regan
James Wickham
Peter Bluhm
Sal Angelo



BOARD OF SELECTMEN AND TOWN ADMINISTRATOR REPORT

To the Citizens of Lee:

In fiscal year 2018, the Town of Lee began the first year of a three-year intermunicipal agreement with the Town of Lenox to share a Chief Administrative Officer (who serves as our Town Administrator while also serving as Town Manager in Lenox). We are pleased with the first full year of implementation and look forward to improving upon our initial success. Furthermore, the two towns have a second intermunicipal agreement to share an Assistant Chief Administrative Officer to focus on human resources, which is the first time either town has been able to recruit specifically for this skill set. Lee and Lenox have been further recognized by the Governor, the legislature and many others for this innovative step to enhance efficiencies in government while maintaining the identity of the individual towns.

In addition to implementation of the shared administrative plan, some of the Town's other major accomplishments in FY2018 included:

- Enhanced public safety equipment, staffing, and scheduling

- Commencement of regional dispatch with Berkshire County Sheriff

- Approval and implementation of an aggressive capital reinvestment program

- Implementation of new marijuana establishment bylaws and permitting process

- Approval of zoning changes and funding for infrastructure related to Eagle Mill

- Fully funded the FY2019 School Department operating and capital budget requests

- Competitive restructuring of the salary classification schedule for non-union staff

At every level, the professional staff at Town Hall is committed to making Lee a great place to live and do business.

We, along with Assistant CAO Lyndsay Broom and Administrative Assistant Cindy Bigelow are mindful of how fortunate we are to serve a populace that strongly supports the community and its public services. As such, we are profoundly grateful to the people of Lee for all that they do to make the town a vibrant place to do business and make a home.

Respectfully submitted,

David J. Consolati, **Chair**

Patricia D. Carlino

Thomas P. Wickham



TOWN ACCOUNTANT

Debt Schedule

June 30, 2018

TOWN OF LEE DEBT SCHEDULE

SCHEDULE 5

PURPOSE:	Outstanding	Issued	Retired	Outstanding	Interest
Long Term Debt	7/1/17	This Year	This Year	6/30/18	Paid
Inside Debt Limit					
Washington Mtn Rd	-	-	-	-	-
Water Tank Repair Note	65,286		65,286	-	
Tyr Rd Water Main	71,739		40,704	31,035	1,096
School Boiler	126,000		23,075	102,925	1,925
Dump Truck	175,000		32,126	142,874	2,673
Large Dump Truck 1829	180,000	-	5,000	175,000	
High School	900,000	-	250,000	650,000	36,000
MWPAT Design	-	-	-	-	-
TOTALS:	\$ 1,518,025	\$ -	\$ 416,191	\$ 1,101,834	\$ 41,694
Outside Debt Limit					
Elementary School	4,735,000	-	735,000	4,000,000	119,850
Sewer Plant #5-35	11,518,114		1,050,938	10,467,176	219,853
Water Filtration#1	1,111,134		41,426	1,069,708	50,001
Water Plant #2	209,867		7,228	202,639	9,444
Water Plant #3	2,641,981		84,311	2,557,670	118,889
TOTALS	\$ 20,216,096	\$ -	\$ 1,918,903	\$ 18,297,193	518,037
GRAND TOTAL	\$ 21,734,121	\$ -	\$ 2,335,094	\$ 19,399,027	\$ 559,731



TOWN ACCOUNTANT

Combined Balance Sheet with Debt

June 30, 2018

FY18

ASSETS	GENERAL	SPECIAL	CAPITAL	WATER SEWER	TRUSTS AGENCY	DEBT	TOTAL
CASH	4,583,334	1,994,776	461,795	3,126,321	1,821,287		11,987,513
RECEIVABLES:							-
PROPERTY TAXES MINUS OVERLAY	(238,962)						(238,962.00)
EXCISE	78,143						78,143.00
TAX LIENS AND FORECLOSURES	238,021						238,021.00
USER CHARGES	-			99,249			99,249.00
DEFERRED TAXES	10,882						10,882.00
DEPARTMENTAL RECEIVABLES	71,761	422,175		12,574			506,510.00
OTHER ASSETS	-					19,399,027	19,399,027.00
TOTAL ASSETS:	4,743,179	2,416,951	461,795	3,238,144	1,821,287	19,399,027	32,080,383
LIABILITIES:							-
WARRANTS PAYABLE	107,115	56,610	549	33,546			197,820
ACCRUED PAYROLL AND WITHHOLDINGS	292,692	2,785		6,731			302,208
DEFERRED REVENUE	120,866	422,175		111,824			654,865
OTHER LIABILITIES	10,975	(9,962)					1,013
TOTAL LIABILITY:	531,648	471,608	549	152,101	-		1,155,906
RESERVED FOR ENCUMBRANCES	606,199	8,566		355,228			969,993
RESERVED FOR EXPENDITURES	853,755	100,000		255,180			1,208,935
RESERVED FOR FUTURE EXCLUD DEBT	164,793						164,793
RESERVED SHORT TERM DEBT EXCLUDE	3,076						3,076
FB FROM EXCESS ABATEMENTS/EXEMPTIONS	-						-
UNDESIGNATED FUND BALANCE	2,583,708	1,836,777	461,246	2,475,635	1,821,287	19,399,027	28,577,680
TOTAL FUND BALANCE:	4,211,531	1,945,343	461,246	3,086,043	1,821,287	19,399,027	30,924,477
TOTAL LIABILITIES & FUND EQUITY:	4,743,179	2,416,951	461,795	3,238,144	1,821,287	19,399,027	32,080,383

**TOWN OF LEE
SPECIAL REVENUE FUND**

SCHEDULE 1-A

FUND:	BALANCE 07/01/2017	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/18
AMBULANCE	31,803		1,003,178	(946,790)	(88,191)	-
ELECTIONS & REGISTRATION	0					-
TRI TOWN HEALTH	11,860	151,962	107,642	(260,088)		11,376
TOBACCO GRANT	2,496	43,765		(44,759)		1,502
MASS IN MOTION GRANT	26,119	50,000		(47,411)		28,708
RETAIL TRAINING PROGRAM	15,296	4,225		(7,669)	(5,296)	6,556
ACO	0					-
HTN	18,327					18,327
PWTF	29,112	50,878		(19,610)		60,380
CIC ONLINE TOBACCO RETAIL	0	9,960			(9,960)	-
BIKEWAY PHASE 2 DESIGN GRANT	(54,554)					(54,554)
HIGHWAY:CHAPTER 90	63,306	155,407		(463,343)		(244,630)
CONSERVATION COMMISSION	5,305	4,085		(2,608)		6,782
AGRICULTURAL DONATION	0					-
MSCP COMMUNITY DEV.	0					-
CDAG LEE BUSINESS PARK	0					-
PWED 95	0					-
MA HIST COMM PARK	0					-
YOUTH AND PARKS	0					-
HUD 107	0					-
RURAL BUS DEV	0					-
FY98 MASS PIKE GRANT	0					-
CDAG ADMIN FUNDS	0					-
MTA 2000 GRANT	0					-
LAUREL LAKE ASSOC.	0					-
BERK HOUSING GRANT	0					-

**TOWN OF LEE
SPECIAL REVENUE FUND**

SCHEDULE 1-A

FUND:	BALANCE 07/01/2017	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/18
LABOR ESCROW ACCT	16,653					16,653
REPAYMENT LOAN FUNDS	50,721	3,500		(44,503)		9,718
BRP BROWNFIELDS 13-15	0					-
SOLARIZE MASS	0					-
EPA SCHOOL GRANT	0					-
SPEC EVENT COMPOST BINS	912					912
COMPOST BINS	1,205	230		(1,197)		238
EPA BROWNFIELDS COMMUNITYWIDE	0	136,643		(136,643)		-
FIRE INSPECTORS REVOLVING	11,455				(11,455)	-
SALE OF REAL ESTATE	0					-
SALE OF CEMETERY LOTS	49,147	10,402			(2,400)	57,149
CONSERVATION COMMISSION	0					-
AMBULANCE	806,924	668,431			(1,275,179)	200,176
MUNICIPAL WATER INFRASTRUCTURE	0	120,315				120,315
SEWER EASEMENT	0					-
MA CLEAN UP GRANT	0					-
BUILDING INSPEC VIOLATIONS	750				(750)	-
INSURANCE CLAIM PROCEEDS	14,986				(14,986)	-
STATE AID TO LIBRARIES	19,124	8,301		(4,425)		23,000
LIBRARY TWEENS GRANT	0					-
ARTS LOTTERY COUNCIL	4,269	4,520		(5,021)		3,768
ARTS COUNCIL DONATIONS	2,394			(550)		1,844
COUNCIL ON AGING	542	14,541		(14,859)		224
MA DEP RECYCLING GRANT	0			(750)		(750)
NE GRASSROOTS ENV GRANT	0					-
MEMA GRANT POLICE	(2,400)	4,860		(2,460)		-

**TOWN OF LEE
SPECIAL REVENUE FUND**

SCHEDULE 1-A

FUND:	BALANCE 07/01/2017	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/18
911 GRANT	(24,416)	120,573		(96,157)		-
911 TRAINING GRANT	0					-
TASK FORCE - STATE GRANT	0	1,712		(2,638)		(926)
COMMUNITY POLICING "09	0					-
911 GRANT INCENCTIVE	0					-
O/S DETAIL POLICE DEPT	8,117	194,426		(196,414)		6,129
SCHOOL SPEC ARTICLES	17,818		126,860	(19,478)	(25,200)	100,000
SCHOOL LUNCH PROGRAM	21,702	294,905		(275,906)		40,701
TOTAL REVOLVING SCHOOL FUND	1,286,455	1,041,549		(839,862)		1,488,142
SCHOOL ATHLETIC REVOLVING	28,651	43,615		(22,924)		49,342
TOTAL SCHOOL GRANTS	(4,188)	538,044		(552,407)		(18,551)
ELDERLY TAX ABATE PROGRAM	3,875	1,691		(200)		5,366
POLICE D.A.R.E. DONATION	1,262					1,262
DONATIONS SANDY BEACH	0					-
DONATIONS POLICE	50					50
FLAG DONATIONS	0					-
DONATIONS COA	3,136	5,786		(5,887)		3,035
DONATIONS AMBULANCE	0	2,527				2,527
SKATEBOARD	110					110
SKATING RINK DONATION	150			(150)		-
DONATIONS/FNDR RECYCLING COMM	44	418				462
TOTAL	2,468,519	3,687,271	1,237,680	(4,014,709)	(1,433,417)	1,945,343

**TOWN OF LEE
CAPITAL PROJECTS FUND**

SCHEDULE 1-B

FUND:	BALANCE 7/1/17	PERM BOND	TRANSFER IN	EXPENSES	TRANS OUT	BALANCE 6/30/18
WATER FILTRATION PH#3	15,038					15,038
FOREST ST MASSWORKS	-	995,858		(995,858)		-
WATER TANK REPAIR NOTE	951			(951)		-
TYR ROAD WATER MAIN	33	31,985	71,706	(73,018)		30,706
DUMP TRUCK FINANCING	174,833	142,874		(177,673)		140,034
SCHOOL BOILER FINANCING	125,833	102,925		(128,108)		100,650
LARGE DUMP TRUCK 1829	180,000	177,340		(182,523)		174,817
TOTAL	496,688	1,450,982	71,706	(1,558,131)	-	461,245

TRUSTS AND AGENCY FUNDS
JUNE 30 2018

FUND:	BALANCE	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE	SCHEDULE 1-C
	7/1/17					6/30/18	
FAIRMONT CEMET	184,250		2,400			186,650	
M. JONES	4,700					4,700	
ST. MARY'S	5,870					5,870	
AA JONES	1,000					1,000	
TOTAL RESTRICTED:	195,820	0	2,400	0		198,220	
						0	
Medicare Seniors OPEB	386,748	61,032				447,780	
Fairmont	2,159	2,201			(400)	3,960	
Gravestone Repair	431	1				432	
AA JONES	186	14				200	
Morgan Jones	940	66				1,006	
Conservation	4,207	4			(4,211)	0	
Main St Reconstruction	304,843	2,419	100,000		(400,000)	7,262	
Stabilization	690,617	3,848				694,465	
Fire Truck Stabilization	131,751	5,222				136,973	
Law Enforcement	2,224	5				2,229	
Historical	2,250	8		(500)		1,758	
St Mary's Expend	0	69				69	
Scholarship Funds*	225,758	43,003		(41,615)		227,146	
TOTAL UNRESTRICTED:	1,752,114	117,892	100,000	(42,115)	(404,611)	1,523,280	1523280
TOTALS:	1,947,934	117,892	102,400	(42,115)	(404,611)	1,721,500	

AGENCY FUNDS**BALANCE****RECEIPTS****TRANSFERS****EXPENSES****TRANSFERS****BALANCE****Schedule 1-D****7/1/17****6/30/18**

Willow Hill Solar	0	302,942		(302,942)		0
Tri-Town	1,806	28,521		(29,783)		544
Ins Claim	3,138					3,138
Police Holdings Account	284	3,076		(1,709)		1,651
Deputy Fees	6,030	16,992		(17,721)		5,301
Firearms Lic	9,891	8,650		(9,262)		9,279
Berk Sterile Mfgt	690					690
Scully- Sewer Mitigation	114,826	202		(42,552)		72,476
Curb Cuts	0	4,005				4,005
O/S Consultant	66					66
Mill Reuse Pass Thru	2,400					2,400
Redemption Pass Thru	(79)	1,200		(1,125)		(4)
Time Warner Payment	240					240
5 Flags Pass Thru	0					0
TOTALS:	139,292	365,588	0	(405,094)	0	99,786

***Scholarship Funds (Schedule 1-C):**

	bal	rec	trans	exp	trans	bal
NAGLE SCHOLAR	487	6		(100)		393
JOHN J. BOYNE	6,240	88		(500)		5,828
M. ABDERHALDEN	0					0
LEE HIGH CLASS OF 1966	2,516	33		(500)		2,049
H.J. WHEELER	3,144	45		(100)		3,089
MICHAEL WHALEN	0					0
B & J STEVENSON	17,126	738		(1,500)		16,364
PEASE MEMORIAL	31,601	451		(1,000)		31,052
MICHAEL R. COTY	10,043	139		(200)		9,982

***Scholarship Funds (Schedule 1-C):**

	bal	rec	trans	JUNE 30 2018 exp	trans	bal
MICHAEL COTY/ CLASS 89	0					0
DAVID BAILEY	1,622		22	(250)		1,394
PENNY LOHBAUER	0					0
JOSEPH LORING	77		1			78
WURTZBACH	2,057		29	(400)		1,686
MARIO BONA MEMORIAL	870		12	(100)		782
VICTOR BLACHE MEMORIAL	338		5			343
HEATHER HELEN HAWLEY	2,866		41	(250)		2,657
LADIES AUXILARY VFW	0					0
ROBERT LUCY	10,645	2,141		(2,000)		10,786
CHARLES STRATTON	16,809	239		(400)		16,648
EUGENIO BONAFIN	835	12		(150)		697
ARDELLA DONNELL	2,191	31		(100)		2,122
AL&MARY VINATIER	6					6
LTP C.CARRINGTON	0					0
CLASS 37 D. TRUFANT	691	6		(680)		17
HENRY G. GREINER	4,297	61		(300)		4,058
MEG CADE	2,432	31		(500)		1,963
MARK DRURY	1,104	15		(500)		619
RICHARD MORIN	582	2,010		(500)		2,092
ALBA PASCO	9,396	133		(300)		9,229
ELOISE MYERS	3					3
JOSEPH SAVERY	4,552	65				4,617
MAJORIE WICKHAM MEM	91,431	36,062		(30,635)		96,858
JAMES GRALLA VOC ED	1,233	18				1,251
JOSEPH LOSTRANGIO	252	204		(200)		256
LEE RETIRED EDUCATORS	63	362		(200)		225
ADAMS SAVINGS BANK	0					0
MARION HAWKEY	249	3		(250)		2
Scholarship Funds	225,758	43,003		0	(41,615)	0
						227,146

TOWN OF LEE WATER SEWER BALANCE SHEET
FY18

<u>ASSETS</u>	<u>WATER</u>	<u>SEWER</u>	<u>TOTAL</u>
CASH	919,580	2,206,741	3,126,321
RECEIVABLES:			-
PROPERTY TAXES MINUS OVERLAY			-
EXCISE			-
TAX LIENS AND FORECLOSURES			-
USER CHARGES	29,585	69,664.00	99,249
DEFERRED TAXES			-
DEPARTMENTAL RECEIVABLES	6,415	6159	12,574
OTHER ASSETS			-
TOTAL ASSETS:	955,580	2,282,564	3,238,144
			-
LIABILITIES:			-
WARRANTS PAYABLE	8,051	25,495	33,546
ACCRUED PAYROLL AND WITHHOLDINGS	3,410	3,321	6,731
DEFERRED REVENUE	36,000	75,824	111,824
OTHER LIABILITIES	-	-	-
TOTAL LIABILITY:	47,461	104,640	152,101
			-
RESERVED FOR ENCUMBRANCES	122,456	232,772	355,228
RESERVED FOR EXPENDITURES	195,180	60,000	255,180
RESERVED FOR FUTURE EXCLUD DEBT			-
RESERVED SHORT TERM DEBT EXCLUDE			-
RESERVED FOR DEFICIT			-
			-
UNDESIGNATED FUND BALANCE	590,483	1,885,152	2,475,635
			-
TOTAL FUND BALANCE:	908,119	2,177,924	3,086,043



TOWN CLERK

To the Honorable Selectmen:

This last year was a busy one in the Clerk's office. With the RMV rolling out the new license and Real ID requirements we have had an increase in the need for certified birth certificates and marriage certificates.

We had the Annual Town Meeting and Election in May as well as a primary in September and a state election in November. Other than a quick jam caused by the humidity in September all races and procedures went well. Lee is lucky to have a consistent and reliable group of election workers to keep everything running smoothly. The State continues to make changes to election procedures striving to make things easier for the voter. The Elections page at sec.state.ma.us is a great resource. You can check your voter status, make changes, and even see who represents Lee in various State Offices. Voter participation resources are at an all time high utilizing everything from the local paper to social media.

The Clerk's office updates meeting information for various boards and committees on our website almost daily. We have useful links and forms for residents as well. Check us out at lee.ma.us. Special thank you to my Assistant, Sandy Cozzaglio, for running the office when I am away.

The following are the vital statistics for calendar year 2018:

Births	40
Business Certificates	39
Deaths (Non-resident)	21
Deaths (Residents)	71
Dog Licenses	329
Marriages	36
Raffle Permits	5
Storage Permits	18
Tag Sale Permits	29
Population	5062
Registered Voters	4132

Respectfully submitted,

Brandi J. Page
Town Clerk



ZONING BOARD OF APPEALS

During the year July 1, 2017, to June 30, 2018, the Lee Zoning Board of Appeals met as needed throughout the year as needed. Overall it was a relatively quiet year for the Zoning Board Appeals. The Board received Three (3) Special Permit Applications; petitions for work in the (Flood Plain District), all three were granted. The Board received Two (2) applications for variances both were denied.

Members attended several training sessions sponsored by the Massachusetts Association of Zoning Board of Appeals, as well as informative meetings of the Berkshire Regional Planning Commission. As the laws of the Commonwealth change or are reinterpreted, Board members must stay current of developments.

Francine Larson was voted in to serve as Chairman for this year. The Board welcomed Kristin O'Brien who will serve as a full time member. The Board was sorry to see Garth Story resign after many years of serving on the board.

Respectfully submitted,

Francine Larson, ***Chairman***

Keith Heeren

Gordon Bailey

Richard Brittain

Kristin O'Brien

Thomas Swift, ***Alternate Member***



AGRICULTURAL COMMISSION

The purpose of the Agricultural Commission is to promote agriculture in the Town of Lee and provide support to the various town boards on any agricultural-related matters.

Respectfully submitted,

Mary Brittain, ***Chairman***

Peter Naventi

Phil Leahey

Jennifer Leahey



CHAMBER OF COMMERCE

The Lee Chamber of Commerce works to support and foster community prosperity.

Our purposes and objectives shall be to promote and advance the economic, civic and social welfare of Lee and the Berkshire region. The Chamber provides a forum for the economic needs of those doing business in Lee and represents those interests as a unified group. The Chamber promotes friendship and cooperation within the business community and works in collaboration with town government and the Lee Development Corporation; we offer additional marketing opportunities for small businesses as a collaborative effort.

Fiscal year 2017-18 saw growth in our membership base and increased community involvement in key areas of our programs - Lee Founders Weekend, Lee Chamber Golf Open, and the Lee Beautification Committee. Major projects completed this year include expanded outreach programs to the wider Lee community, an additional summer Craft Fair was added, Lee Founders Weekend events (and community participation) was enhanced, a revamped website, and updates to the Chamber Visitor Center in Church Park were completed.

Respectfully submitted,

Holly Chaffee
Board President

Lee Chamber of Commerce Board of Directors

Holly Chaffee, ***President***

Paul Face

Gloria Friedman

Rob Healey

Marilyn Kelly

Rebecca Martin, ***Treasurer***

Mary McGinnis

Paula Miller, ***Secretary***

Jennifer O'Neil, ***Vice President***

Franck Tessier

Joey Scapin

Bruce Singer

Phil Smith

Colleen Henry, ***Executive Director***



LEE CULTURAL COUNCIL

Robin OHerin, *Chairman*
Liv Cummins, *Co-Chairman*

Valerie Blum
Wren Bernstein
Megan Reisel
Gloria Arnold
Sonja Mason

Respectfully submitted,

Sonja Mason
Recording Secretary
Lee Cultural Council



TOWN COLLECTOR/TREASURER

To the Honorable Board of Selectmen:

I hereby submit my annual report for the Treasurer/Collector's Office:

Our office hours are Monday through Friday, 8:30 – 4:00. All Tax payments can be made at the Collector's Counter on the first floor. Payments can also be made online through the Town of Lee website, www.lee.ma.us. I would like to thank Heather Ketchen and Katherin Phillips for their hard work and dedication to this office. I also wish to thank the Board of Selectmen, Chief Administrative Officer Christopher Ketchen, and Assistant Chief Administrative officer Lyndsay Broom for their continued support.

The current total amount outstanding for permanent long term debt is \$19,501,230.00. The total debt schedule effective 6/30/2018 is as follows:

Water Treatment Plant	\$6,021,916.00
Elementary School	5,158,600.00
High School\$	982,200.00
WWTP Expansion	10,687,029.00

June 30, 2018

Cash on hand June 30, 2017	\$12,314,482.50
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Cash Receipts July 1, 2017 to June 30, 2018	\$23,307,171.95
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Cash Payments July 1, 2017 to June 30, 2018	- \$23,221,564.52
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Balance June 30, 2018	\$12,400,089.93
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Funds in Various Banks:

Checking Accounts	\$ 1,148,893.24
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Liquid Investments	\$ 8,976,816.04
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Trust Funds	\$ 2,274,380.65
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All Cash Investments as of June 30, 2018	\$12,400,089.93
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**FY2018
COLLECTOR'S REPORT**

	<u>COLLECTED</u>	<u>BALANCE AS OF JUNE 30, 2016</u>
Real Estate Tax		
2016	0	(1,163.00)
2017	254,950.00	28,293.00
2018	12,287,664.00	278,726.00
Personal Property		
2016	2,020.00	1,238.00
2017	6,241.00	1,677.00
2018	885,664.00	5,109.00
Motor Vehicle Excise Tax		
Prior Years	183.00	4,811.00
2015	1,495.00	2,878.00
2016	5,813.00	6,176.00
2017	145,472.00	11,749.00
2018	750,113.00	49,616.00
2017 Water Lien Added to Tax	526.00	1,055.00
2017 Sewer Lien Added to Tax	2,265.00	1,569.00
2018 Water Lien Added to Tax	5,118.00	4,904.00
2018 Sewer Lien Added to Tax	9,875.00	3,395.00
2018 Municipal Water Infrastructure Charge	120,163.00	2,395.00
Trailer Park Fees	18,702.00	
Elderly-Disabled Donation Fund	1,662.00	
Deputy Fees	14,962.00	
Municipal Lien Certificates	4,725.00	
Interest Added to General Fund	61,525.00	
Fees Added to General Fund	14,015.00	
Registry of Motor Vehicles Clear	4,725.00	
Water Receipts	1,301,412.00	
Sewer Receipts	2,064,320.00	
Total Receipts	\$17,963,610.00	
Added to Tax Title in FY2018	\$56,272.00	
Total Taxes Deferred and Due	\$10,882.00	

Taxes in Litigation	0
Foreclosures	\$37,692.00

Respectfully submitted,

Donna M. Toomey,
Treasurer/Collector CMMT/CMMC



THE BRIEN CENTER

The Brien Center for Mental Health and Substance Abuse Services, Inc.

Respectfully submitted,

M. Christine Macbeth, ACSW, LICSW

President and Chief Executive Officer

Immediate Past Chair:	Richard Lombardi
Chair:	Linda Febles
Vice Chair & Treasurer:	Michael Fazio
Clerk:	Christopher Hennessey

Director:	Christa Ames
DirectorL	Tim Burke
Director:	Lori Gazzillo
Director:	Adam Klepetar



BOARD OF ASSESSORS

Total Appropriations	\$ 23,867,229.00
Other Charges	765,338.00
State and County Charges	688,338.00
Allowances for Abatements and Exemptions	264,860.03

Total Amount to be Raised:	\$ 25,585,740.03
Estimated Receipts – STATE	\$ 4,154,429.00
Estimated Receipts – LOCAL	5,987,195.00
Free Cash – Applied	729,580.00
Available Funds – Applied	1,175,993.00

Total Estimated Receipts: \$ 12,047,197.00

Raised From Real Estate Tax	\$ 12,646,122.98
Raised From Personal Property Tax	892,420.06

Total Raised From Taxes: \$ 13,538,543.03
Total Raised: \$ 25,585,740.03
Total Assessed Valuation: \$925,395,969.00

Tax Rate: \$ 14.63

The Board of Assessors processed:	
Elderly Exemptions and Veterans Exemptions	112
Personal Property and Real Estate Abatements	24
Motor Vehicle Abatements	341
Senior Work-Off Program	13

Respectfully Submitted,

Dayton DeLorme, *Chairman*
 Karen Avalue, *Appointed Assessor*
 Anthony L. Caropreso, *Appointed Assessor*
 Sarah T. Navin, *Assessors' Clerk*



DEPARTMENT OF PUBLIC WORKS

Highway Department

Staff: Matt Larson, Jim Morawiec, Dick Neales, Jim White, Don Humeston, Tony Giarolo, and Bruce Reynolds.

The Lee Highway Department had a busy year maintaining the roads. Projects during the year included the patching of roads, road side mowing, road sweeping, catch basins repairs, drainage work, and signage replacement. Along with other various jobs as needed. Also the winter maintenance of snowplowing, snow removal and salting the roads (2,500 tons of salt were used)

CEMETERY

The cemetery grounds and burials were done by Highway personnel along with maintaining the town's parks.

PROJECTS

Paving was done on West Park Street (300ft) & Stockbridge road (1.7 miles)

Evaluation and the Condition of all of the town streets were completed by Street Scan.

Twenty miles of road line striping was done.

Crack Sealing was done on Marble Street from Turnpike overpass to route #102, and on Via Bondi.

West Park Street Bridge had its concrete deck repaired, new membrane over entire deck and was repaved.

Guard rail replacement was done on Becket road.

PURCHASED - The town of Lee purchased a Wacker Neuson sidewalk Plow / Sander.

Water Department

Staff: Mike Towler, Jonathan Lucy, Matt Ranzoni and Josh Herlihy

The Lee Water Department continues to strive to produce and distribute high quality water to its customers. During the fiscal year the Treatment plant treated 190 million gallons, with an average of 522,000 thousand gallons per day.

The Water Department personnel, operates the Water Treatment Plant, oversees the town reservoirs and 60 miles of water distribution lines.

Water Department personal replaced approximately 400 faulty radio transponders. Water Sampling of areas throughout the town was done as required .

The Distribution Department flushed lines, maintained fire hydrants, marked Dig Safe areas and addressed water breaks as needed. They are also responsible for maintaining the backflows devices throughout the town.

PROJECTS

The Water line under Marble Street Bridge was insulated.

AECOM prepared a DEP mandated Water Master Plan and Capital Improvement Plan with input from the department.

PURCHASED - A new Ford F-350 utility truck was purchased.

Wastewater treatment plant

Staff: Alan Zerbato, Todd Tyer, Alex Kearin and Myron Ford.

The Lee Wastewater Treatment Plant continues to treat and discharge a high quality effluent. During the fiscal year, The Wastewater treatment plant treated 291 million gallons, with an average of 798,000 thousand gallons per day.

Wastewater personnel operate the Waste Water plant, maintain 45 miles of the collection system , and monitor five pump stations.

During this past year, 6 new sewer connections were added to the system, Plant personnel responded to 16 after hour alarms, along with Dig safe notifications as requested.

Preventive flushing of the collection system was done at past trouble locations.

During the past year 1.885.000 gallons of septage was received which equates to \$188,500 of revenue!!

PROJECTS

East Center Street sewer line pipe lining was completed (1300 ft)

During the past year phase two of the mandated DEP Inflow and Infiltration reduction

program continued. DPC engineering along with Plant personnel opened manholes and Sonar technology was used to evaluate the condition and potential blockages within the collection system.

PURCHASED - A Mongoose trailer mounted flusher, to be used for flushing of the collection lines.

Forestry

The town continues its efforts in the trimming and cutting of diseased trees, and also as requested by residents. This is an ongoing project to ensure public safety.

In Closing,

I would like to thank all departments and boards for their dedication, cooperation and commitment during this past year!

Respectfully submitted,

Alan Zerbato

D.P.W. Superintendent

Board of Public Works:

Robert Bartini, ***Chairman***

David Forrest, ***Clerk***

Roger Scheurer, ***Member***

Pete Scolforo, ***Member***

Donald Zukowski, ***Member***

Jonathan Terry, ***Member***



JACOB'S LADDER TRAIL SCENIC BYWAY, INC.

The past year brought many changes to the makeup of the JLTSB Advisory Board. In June, our long-time PVPC representative Erica Johnson announced that she was taking maternity leave and, due to changing priorities at the planning commission, would likely not be returning. We'll miss the partnership we've enjoyed with PVPC since the inception of the byway project in 1992. We'll especially miss Erica, who contributed so much energy, determination and continuity to the board.

In October, our BRPC representative, Lauren Gaherty announced that she would be retiring as of the end of the year. Lauren has been invaluable, both as our advocate in Berkshire County and as our clerk. She was successful in arranging for a new BRPC representative, so while we are saddened by Lauren's departure, we welcome Eammon Coughlin.

Lastly, our sole Russell representative, Liz Massa relocated to Chester, where she joins Bryan Farr and takes the place of that town's other representative, John Garvey. John is now living in and representing Becket. Liz's move leaves us with no representation for Russell.

Besides the changes to the board, we had an eventful year. After a long and arduous process, our joint project with the Lee Land Trust and the Trustees of Reservations – the walking path and parking area at Barlow Acres in Lee – was largely completed. Thank you and congratulations to Erica Johnson and Linda Czys for shepherding the project to a successful outcome.

We continue our involvement in the Highlands Footpath project (thank you Jeff Penn) and the Lee/Lenox bike path project. We also replaced the deteriorated gateway sign in Lee.

Respectfully Submitted,

Lauren Gaherty, **Clerk**
Jacob's Ladder Trail Scenic Byway, Inc.



BUILDING INSPECTOR

To the Honorable Board of Selectman:

Patricia D. Carlino, Chair
David J. Consolati
Tom P. Wickham

Patricia D. Carlino, Chair:

I hereby submit my report for the fiscal year 2018:

CATEGORY	ISSUED	PERMIT FEES
Residential	244	\$42,338
Commercial	78	\$25,947
Sheet Metal	15	\$675
Sign	33	\$1,730
Tent	8	\$405
Trench	25	\$1,125
Solid Fuel	6	\$360
COI (304/106)	94	\$10,200
COO (new construction)	3	\$180

Building and Safety is committed to assist the public in the permitting process.
Please refer to our department as a resource in any building or zoning inquires.

Respectfully Submitted,

B.J. Church
Building Commissioner



PLUMBING & GAS INSPECTOR

To the Honorable Board of Selectman:

Patricia D. Carlino, Chair
David J. Consolati
Tom P. Wickham

Patricia D. Carlino, Chair:

I hereby submit my report for the fiscal year 2018:

PLUMBING PERMITS:	Residential: 48	Commercial: 11
GAS PERMITS:	Residential: 60	Commercial: 14
Total Permits: 133		

Fees collected for: Plumbing and Gas Permits	Total:	\$8,657
July 1, 2017-June 30, 2018		

Respectfully Submitted,

Jason Dion
Plumbing and Gas Inspector



ELECTRICAL INSPECTOR

To the Honorable Board of Selectman:

Patricia D. Carlino, Chair

David J. Consolati

Tom P. Wickham

Patricia D. Carlino, Chair:

I hereby submit my report for the fiscal year 2018:

PERMITS ISSUED

Commercial: 57

Residential: 91

TOTAL PERMITS: 148

Fees collected for: Electrical Permits
July 1, 2017-June 30, 2018

Total: \$10,406

Respectfully Submitted,

Michael Burton

Electrical Inspector



SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen:

Patricia D. Carlino, Chair
David J. Consolati
Tom P. Wickham

Patricia D. Carlino, Chair:

I hereby submit my report for the fiscal year 2018:

CATEGORY	TESTED AND COLLECTED
Weighing Devices	74
Gasoline Dispensers	91
Diesel Dispensers	19
Price Scanners	26
TOTAL TESTED:	210

Fees collected for: Weights and Measures July 1, 2017-June 30, 2018	\$5,735
--	----------------

Respectfully Submitted,

Gerald Cahalan
Sealer of Weights and Measures



POLICE DEPARTMENT

To the Honorable Board of Selectmen:

This year the Department continues its attempts to connect with the youth in our community, as well as through other several programs and social media. Officers continue to be involved with the elementary school as well as Officers who coach sports with our youth leagues and high school teams. As a Department we would all like to thank the community as a whole for their continued support and cooperation. We could not do what we do without the residents of Lee who makes this a truly special place, for residents and visitors alike.

Sgt. DeSantis continues to mentor younger Officers, and has been instrumental in the process of making updated reports and evidence procedures run seamlessly.

Officer Towne and Cummings continue their assignment with the Berkshire County Special Response Team. The cost to the department is minimal and in return the Officers receive exceptional training that is brought back to the department.

Investigator Stephanie Burdick continues to expand her role as an investigator for the police department taking on increasingly more complex cases involving internet and computer crimes. The knowledge she has gained from working in these areas is extremely valuable to the department and the Town. Investigator Burdick's work load continues to grow with changes to Mass. General Law.

Officer Kohlenberger and Hopkins continue in their important roles as School Resource Officers for both the Elementary School and High School. We couldn't be prouder of their outreach and relationships they have with the students and the school staff.

The continued effort in traffic enforcement by all officers has made the community safer not just on the roads but within the neighborhoods themselves. The increased traffic patrols are highly visible and a deterrent to other crimes, not just motor vehicle ones.

I would like to recognize the Department as a whole for their continued support of the Law Enforcement Torch Run Charity. In November we decided to host our 4th Charity 5K run in cooperation with the Berkshire County Special Olympics. The Event drew over 250 runners and more than 400 spectators to the downtown area. Without the countless volunteer hours put in by our officers, we would not have been able to raise over \$10,000 for this worthy charity. So a special thank you to them as well as all Lee Residents/Businesses that helped out and donated.

I would like to give a special thank you to Tracy Dunn our Administrative Assistant. Tracy is always willing to drop what she is doing to assist any one of us at a moment's notice. Lastly I thank the Board of Selectmen, the Town Representatives and the Town Manager for all they do and for their continued support.

Listed below is a summary of calls the Lee Police Department responded to in FY 2018:

FY 2018 Statistical Summary

Total calls.....8785

Aggravated Assault:	4	Restraining Orders:	21
Simple Assault:	3	Bad Checks:	8
Burglary:	18	Drunkenness:.....	2
Shoplifting:	17	Liquor Law Violations:	1
Theft From Building:	15	Narcotic Violations:	2
Theft From Motor Vehicle:	16	Disorderly Conduct:.....	2
All Other Larceny:	29	Destruction/Vandalism:	19
Motor Vehicle Theft:.....	2	All Other Offenses:	4
Counterfeiting:	3	Town By-Law Offenses:	0
False Pretenses:	7	Alarms Answered:.....	575
Trespass:.....	4	Motor Vehicle Accidents:	124
Missing Persons:	0	Motor Vehicle Citations:	743
Weapon Law Violations:	8	Abduction:.....	0
Forcible Rape:.....	1	Driving Under the Influence:	12

Total Arrests: 198

Respectfully Submitted

Jeffrey D. Roosa
Chief of Police



FIRE DEPARTMENT AND AMBULANCE SERVICE

The Fiscal Year 2018 proved to be a busy year for our department. Through the year the full time EMS staff has been training in and is now working in the dual role of firefighter and emergency medical provider. This move has cemented the bond between the two departments essentially making them one and has drastically improved our response times.

The combined department answered 1427 calls for emergency service in FY 2018 broken down as follows;

- Calls for medical aid – 1190
 - Responses requiring transport to medical facilities -
 - From Town of Lee – 776
 - From Town of Stockbridge – 166
 - From Town of Tyringham – 17
 - Other Mutual Aide transports – 75
 - Responses not requiring transport – 156
- Calls for fire response – 237
 - Structure Fire – 3
 - Fire/Smoke in buildings – 14
 - Carbon Monoxide Detector Activation – 15
 - Fire Alarm Activation – 91
 - Motor Vehicle Fires – 11
 - Motor Vehicle Accidents – 22
 - Assistance the Ambulance – 15
 - Odor of Gas – 7
 - Outside/Wildland Fires – 13
 - Hazardous Materials – 5
 - Good Intent – 7
 - Mutual Aide – 9
 - Other – 25

The Department also conducted 314 fire prevention and safety inspections.

In December 2017, the new Engine 7 was delivered. This new, state of the art apparatus has taken the place of Engine 2 and Tanker 4. It serves us as a solid water supply vehicle as well as a fire attack engine and is housed in Central Fire Station.

In April 2018, the department replaced our ten year old ambulance. The new Rescue 1 came equipped with all of the equipment needed to maintain our paramedic service including a much needed LP15 heart monitor and a Lucas device to assist us with cardiac emergencies. This allows us to deliver the highest level of emergency medical service in the field that is possible. This project was funded through available monies

brought in through ambulance transport fees.

Through State and Federal programs, the Department has received a second all-terrain vehicle from the United States Army at no cost. We are hoping to convert this into a multi-use vehicle to address off road mobility as well as wildland fire fighting.

In October 2018 Firefighter/Paramedic Dakota Schaefer graduated from the Massachusetts Fire Fighting Academy with his national Firefighter Level I/II certification. Congratulations to Dakota. This was a five-month program delivered on nights and weekends at no cost to our community.

The department also took a proactive stance on active threats in the community. Our first step was to send 2 paramedics to a week-long program designed around EMS/Police Interface for active shooter incidents. Future trainings are planned with the Lee Police and with the assistance of Chief Roosa we are pursuing grants to equip our staff with the appropriate protective equipment.

The current leadership of the department is listed below;

Ryan Brown, Chief of department
Ed North, Deputy Chief of Department

Glenn Wilcox, Assistant Chief, Central Station
William Brunell, Assistant Chief, Station 2
Jim Hunt, Captain of Training, Station 2
Matt Tyer, Captain/EMS Coord, Central Station
Dan Antoniazzi, Lieutenant, Central Station
Bryan Brown, Lieutenant, Central Station
Patrick Guinan, Lieutenant, Central Station
Adam Mead, Lieutenant, Station 2

The Department currently sits with a roster of 9 full time, 8 part time, 2 volunteer and 44 on-call men and women proudly protecting your community twenty-four hours a day, 365 days a year.

Respectfully submitted,

Ryan C. Brown
Fire Chief



ANIMAL CONTROL OFFICER

I hereby submit my report as your Animal Control Officer for the Town of Lee for the period of July 1, 2017 through June 30, 2018.

I responded to 53 loose / stray pets, 28 dog complaints, 23 nuisance dog complaints, 18 nuisance animal complaints, 13 dog bites, 25 wild animals, 4 dogs hit/killed by vehicles, 0 dogs placed or destroyed, 11 well-being or neglected dogs, 13 pet attacks on people or other dogs, 85 phone consults, 17 other.

A Facebook Animal Control Page was constructed in July, 2012. It continues to be a huge success. A site to help locate owners of lost or found pets, and answer questions regarding animal control issues. Currently 2,100 local residents follow the page daily, and share lost or found information. The average reach of each post is 18,971, which has extremely improved time of locating stray or lost pets, normally within an hour. Numerous questions and concerns are answered daily from the anonymous inbox messaging. The Facebook address is animalcontrollee/lenox.

Thank you for the opportunity to serve the Town of Lee in this capacity.

Respectively submitted,

Michael Sullivan
Animal Control Officer



LEE HOUSING AUTHORITY

This year's town election resulted in Jennifer Heath being elected for a five year term on the Board of Commissioners. The housing authority is still running on a four member board because the Department of Housing and Community Development (DHCD), to date, has not finalized the new regulations regarding the tenant seat on the board.

This year's (FY'18) budget allowed an increase of 10% in the annual non-utility expense level. DHCD put \$10,000 into the budget to update technology where needed. They also put the equivalent of three month's operating expenses into the 4001 programs (Brown Memorial Court & Clarke Court) budget to build up its reserve level.

The housing authority had an energy audit completed on all its properties. We received new light fixtures as well as LED bulbs inside and outside. This was all done at no cost to the housing authority.

We were able to complete or get started all projects within the budget or in the Capital Improvement Plan. We did unit modernization work in four vacant units, new bathroom sinks, faucets and stoves at Brown Memorial Court, put a new shed at the Laurel Street Housing and for the Clarke Court Roadway project started.

Overall we ended the year with enough money budgeted for all projects that were planned with a good start for the next year.

Respectfully Submitted,

Diane Shepardson, **Chair**
Tom Unsworth
Sandra Cozzaglio
Jennifer Heath



TRI-TOWN HEALTH DEPARTMENT

To the Honorable Board of Selectmen:

I hereby submit my annual report for the fiscal year 2018.

Following is a summary of our Public Health Prevention programs:

Title 5 On-Site Wastewater Disposal: In Fiscal Year 2018, we experienced a 140% growth in septic systems inspections and permits. Due to online permitting, we have been able to fast track a large portion on the applications in order to meet the high-level demand of septic related activities.

Food Service Sanitation Program: In fiscal year 2018, the state DPH made changes to the State Food Code and there have been several trainings to assist health inspectors on the new changes. Although many changes have been made, we don't feel that it will impact our permit holders.

Pool & Spa/Public/Semi Public Beaches: Health Inspectors are assigned the task of inspecting, sampling and monitoring public, semi-public pools/spas and bathing beaches. Although somewhat challenging to seasonal businesses, regulation requirements are mandated for all public and semi-public beaches to be permitted by the Board of Health.

Tobacco Awareness Program: The Tobacco Awareness Program is grant funded by the Massachusetts Department of Public Health and provides a variety of tobacco control services for 12 Berkshire County communities. In Fiscal year 2018, we were awarded another RFR contract to serve several Berkshire towns.

Tobacco Retailer Training Program: The Tri-Town Tobacco Retailer certification program continues to be a success. We have continued to see reductions in store fine and suspensions due to ongoing training of store employees. In FY18, 209 vouchers were sold, and 163 clerks were trained. For more information on the Retailer certification program, please visit www.tritownhealth.org.

Be Well Berkshires/Mass in Motion Grant: Health/Wellness Coordinator(s), Amanda Chilson and Morgan Ovitzy are working diligently with the communities and focusing efforts on community accessibility/walkability, promoting the healthier dining program, supporting the schools on the new nutrition regulations, promoting the safe routes to school program, and working with town planners on complete streets. We continue to receive funding from MDPH to deliver these programs.

Polystyrene/Plastic Bag Initiative: Significant code compliance was achieved in FY18 with respect to the towns meeting local by-laws and regulations. We found 3

locations that had an oversight in meeting compliance, and we were able to work closely with those establishments to be sure they are complying.

Administration:

In fiscal year 2018 we were able to recruit and hire an additional full-time health inspector to meet state requirements and meet the demands of the district. Jonathan Pierce was hired and brings a vast amount of environmental science background to the district. We welcome Jonathan to the district team.

We would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff, and volunteers for their dedication and public service in providing essential public health prevention programs to the communities we serve.

FY 2018 ANNUAL REPORT

Permits Issued: (Lee only)

Permit Type	Issued
Bakery	4
Beach	3
Biological Wastes	1
Catering	3
Disposal Works Construction	12
Disposal Works Installer	12
Emergency Beaver Trapping Permits	0
Food Service	97
Frozen Dessert	15
Garbage Hauler	6
Milk/Cream Dealer	0
Milk/Cream Store	21
Milk/Cream Vehicle	0
Mobile Food	5
Motel/Hotel/Cabin/Trailer	11
Pool	13
Pasteurization	0
Rec. Children's Camp	2
Retail Food	44
Septage Hauler	8
Special Event Food Permit	37
Tanning Establishment	1
Tobacco	12
Well Permit	6

Inspections:

Children's Camps:	2
Food Service/Retail:	242
Housing Inspections/Reinspections	10
Misc. Complaints/Nuisances:	25
Percolation Test Witness:	8
Pool & Hot Tub Inspections:	18
Special Events	35
T5 Witness:	15

Water Testing:

Ice Sampling	63
Pool & Hot Tub Testing:	76
Quality Control:	172
Water Testing Performed- Beaches:	61
Well Sampling	3

Budget Revenue Information Fiscal 2018

Total budget: \$107,641.68 Revenue generated: \$ 40,563.44

Breakdown:	Permits	\$ 30,230.00
	Water Testing	\$ 6,330.00
	Septic	\$ 4,000.00
	Misc	\$ 3.44

Respectfully submitted,

James J. Wilusz, R.S.

Director of Public Health



COUNCIL ON AGING

The Council on Aging (COA) is committed to providing services and programs designed to be informative and educational to our senior needs. In addition, the Council on Aging advocates and identifies the needs and provides additional appropriate recommendations.

Services provided for seniors include transportation Monday through Thursday during regular business hours 9a.m. to 1:30 p.m. This transportation is for out-of-town doctor's appointments. Abbott's Limo service provides rides through our office on Tuesday and Thursday for all local services. On the third Thursday of the month transportation to WalMart is provided in conjunction with the Lenox Council on Aging.

The COA continues to offer a variety of programs throughout the year. Programs include blood pressure clinics, foot nurse appointments, exercise programs, yoga, art classes, cooking demos, Bridge, Bingo, Tai Chi, movie and soup night, as well as entertainment and educational programs. Several times throughout the year special dinners are provided by Devonshire Estates, The Landing at Laurel Lake, Fairview Commons, and the Lee Kiwanis Club provides soup for our monthly movie and soup night. A popular Prom Fashion Show is highlighted by Lee High School students as well as several musical presentations.

Elder Services provides in-house Meals on Wheels Monday through Friday, as well as an onsite Shine representative, Theresa Bragdon, who is available by appointment. We are fortunate to have AARP professionals provide Federal and State tax prep services. The Lee Cultural Committee has also provided us with special programs.

Memorial donations were received this year in remembrance of Lillian Hiser. A memorial bench was also donated in memory of Marian Ember by Lynn and Joe Toole. Donations received by Lee Bank, Lee Big Y, Lee and Lenox Price Chopper, Lenox Stop and Shop, Dunkin Donuts, The Locker Room, and Joe's Diner were greatly helpful for several held events at the Center.

Respectfully Submitted,

Patricia DiGrigoli, **Director**

COA Board:

Susan Holian, Assistant

Sandra Hayes

Marcia Briggs

Patty Jongkind

Brigitte White

Beverly Allen

Patricia and Buzz Hanley

Barbara Scolforo

Rose Mary Wirtes



VETERAN'S BENEFITS AND SERVICES

The Veterans' Services office serves the needs of the Veterans' of Lee and their families. The Department of Veterans Services Chapter 115 benefits are need based, and include temporary financial assistance, medical reimbursement, and assistance in applying for aid from other agencies, both state and federal. Veterans who were dishonorable discharged are ineligible.

There is a difference between the Department of Veterans Services (DVS) and the Veterans Administration (VA). DVS is a state based program, and the VA is federal. This office assists with finding and filling out VA requests, but has no part in the approval process. The most asked about VA program is Aid and Attendance, and we have helped several veterans and their spouses apply for this financial assistance program.

The case load of Veterans' Services decreased this year. The need for assistance varies, however, the greatest need continues to be for senior veterans' and their spouses, or widows, who have very little income and are unable to work. All veterans' and their families who meet the requirements, received the benefits they were entitle to.

The Town of Lee was able to assist veterans this year with benefits totaling \$45,838.83. Of this amount, 75%, or \$34,379.12, will be reimbursed by the state for an actual cost to the Town of \$11,459.71. This included regular benefits, heating assistance, and medical reimbursements. This was a decrease of about \$15,000 compared to last year. This was due to having three clients move, one became ineligible, and one died.

For those who received Chapter 115 benefits, there was additional help with heating costs during the winter. Recipients must first apply for, and use, funds from the Low Income Heating Assistance Program. Once that was used up, limited funds were made available.

As in previous years, one of the most underused programs available to veterans, is a program that allows a Veteran to receive Medical Only benefits, even if their income is too high for regular benefits. The asset limit of \$5000 for singles, or \$9800 for married applicant still applies. This program reimburses co-pays, other medical costs, and can even reimburse the cost of Medicare Part B and some supplemental insurances. Veteran Services does not pay the bills, but reimburses medical bills paid for by the veteran. Lee Veteran Services has several veterans', or their widows, on this Medical Only program.

The Veterans Service Officer is part-time, and the office is open on Monday's from 10:00 – 1:00. Sometimes, this is a hardship for some veterans, or their families, and if necessary, an appointment can be made for another day and time.

Respectfully Submitted,
Doug Mann
Lee Veterans' Service Officer



LEE LAND TRUST

To the Honorable Board of Selectmen:

The Lee Land Trust (LLT) entered 2018 with interesting items on the agenda.

In January, Devon Atwell, our 2017 scholarship recipient and his family joined us for the special event to award him his certificate and check. Devon has begun his studies at the University of New Hampshire with emphasis on sustainability and using natural resources.

In April we had a large crowd attend a special program, “What’s In Your Backyard”, presented by Laura Marx, Forest Ecologist of The Nature Conservancy. With a slide show of “Local Critters” including deer, bobcat, coyote, fox and moose, Laura explained that animals are making adjustments in their lives. Climate change is influencing migration routes, food sources, searching for mates and the disrupting of their living areas. Did you know the Mass Pike/ Mass DOT try to accommodate the movement of animals across the roads? You can learn more about how special East Lee is in the total picture of the ‘green northeast corridor’ by visiting: stayingconnectedinitiative.org.

May we picked our scholarship winner for 2018: Lydia Morawiec of Lee High School. She will be attending University of Massachusetts at Lowell to study electrical engineering & renewable energy.

In August, Nicole Pyser of Berkshire Natural Resources Council (BNRC) & Linda Cysz of LLT, collaborated on the annual inspection of the CR land at Oak ‘n Spruce/ Silverleaf in South Lee.

This summer Heather Pixley and her staff at Pixley Sign, produced a colorized version of our original black & white logo. Our own Dorothy (DeeDee) Fraser designed this logo with a view from the Pinnacle in Golden Hill Town Forest over 20 years ago! We are all thrilled with this color version which we needed for our signs at our new trail and elsewhere.

August was a hot one but our new Donato’s Trail received major efforts by Josh Knox and his crew from The Trustees Of Reservations (TTOR). They trimmed vegetation in the parking area and road side as well as at the trail head. Their work included marking the 1 ½ mile loop trail with yellow blazes and additional clearing of the path. Three cheers for all their hard work!

Thank You to Berkshire Fence for installing the handicap picnic table in the parking area. This is a benefit for all.

We continue to work on the information kiosk, road side sign and trail head map.

Thank You to Ann LaBier & her staff at Your Color Connection for making the beautiful, waterproof banner with our new color logo!

Alan Zerbato & the DPW deserve thanks too. They cleared the brush from the trail sign at Longcope Park in South Lee and the parking area at Golden Hill Town Forest.

LLT met with William Matthews and Susan Stone, Lee Historical Commission members, who have been studying the Community Preservation Act. Neighboring towns have adopted this act and with the funds acquired, completed some impressive missions! Can Lee adopt this program so money would be available for necessary projects?

On Saturday of Founder's Day Weekend , we had our table set up in front of Ben's Store. Here we had information, items for sale and photos from the development of our Donato's Trail.

We had a productive year and much was accomplished BUT we sincerely need interested members and funds to continue projects ahead. The Town of Lee is a wonderful 'Hometown' which includes area of public open spaces. These areas need stewards to keep them safe and available. It takes a team effort to make things work- would you consider joining us? We meet the third Thursday of the month at 7 PM in the Lee court room. Join us or talk to a member if you have any ideas that would help us keep Lee special!

Respectfully submitted,

Deidre Consolati
Mellie Johansen
Co-Presidents

Gail Ceresia
Treasurer

Linda Cysz
Secretary

Board Members:
Joan Angelo
Dorothy Fraser
Janet O'Brien



LEE LIBRARY ASSOCIATION

To the Honorable Board of Selectmen, I hereby submit my annual report for the fiscal year July 1, 2017 to June 30, 2018:

Total Circulation.....	61,431
Circulation of Print Materials.....	37,894
Circulation of Non-Print Materials.....	23,537
(DVD's, E-books, Music, Museum Passes)	
Materials Received From Other Libraries.....	10,005
Materials Provided To Other Libraries.....	6,147

Of the total circulation, 46,579 items were adult materials, 1,751 items were young adult and 13,107 were children's materials. A total of 13,229 circulations were by non-residents. Of that, 11,892 were to Massachusetts residents from certified towns. An additional 1,934 were to Massachusetts residents from non-certified towns, and 403 were to out of state patrons.

Number of Volumes Owned.....	39,426
Print Periodicals, Newspapers, & Subscriptions.....	1,772
Audio (CD, Cassette, etc.).....	511
Video (DVD, VHS, etc.).....	2,831
E-books.....	47,489
Downloadable Audio.....	15,531
Downloadable Video.....	1,236
Microfilm.....	242
Museum Passes.....	21
Miscellaneous.....	63
Number of Registered Borrowers.....	4,005

Memorial donations were received this year remembering Helen Greenwald, Grayson Pellegrino and Thomas Wickham. Donations were received from Lauren Pellegrino, Peg Biron, Lisa Bowers, Jeffery Cohen, Bette Flood, Annette Gordon, Lynn Goldman, Leonard Greenwald, Margaret Harding, Kiwanis Club of Lee, Lee Bank, Lee Chamber of Commerce, Lee Lions Club, Laura Lohbauer, Bonita Lovison, Paul Monachina, Robert Nason, Zara Rabb, Raytheon, Margaret Reid, Neal Shotwell, Jennifer Squeglia, Lisa Vecchiarello, Bonnalyn Wickham and Pamela Wickham, We thank all that have given this year!

It has been another action packed year for the library, and it all started with the 2017 Summer Reading Program, "Build a Better World!" This year we had our kickoff party with Mark Cook Magician and Illusionist, followed by a special visit from Belle, from Beauty and the Beast, an all ages Comic Jam, Starlab Planetarium visit, musical performances from Sweet Strings, Balloon Sculpting, Local Author visits

and we wrapped it all up with a visit from Meredyth Babcock Puppeteer and an ice cream sundae party. All of the children's summer programs were sponsored by the Marjorie Wickham Fund and the young adult programs were supported by funding from a federal library services and technology act administrated by the Massachusetts Library Board of Commissioners.

The library continues to offer a wide variety of children's programs throughout the year thanks to our partnerships with South Berkshire Kids and the Kiwanis Club of Lee. By working with South Berkshire Kids, we are able to offer Babies and Books and Brain Builders as weekly programs. South Berkshire Kids have also helped with special events like Every Child Ready to Read at Your Library, Getting Your Child Ready for Kindgarden and a STEM Program. The Kiwanis Club of Lee has also donated a great deal of time to the library with their Storytime and Craft program. The Lee Lions Club presented a wonderful program, Frog and Toad's A Lost Button Story; the Lions Clubs supplied books for all the children that came to the program. We also continue to see success in our monthly family movie screenings and our Summer Reading Program.

The Teen Space was very busy this year. We were able to offer a bunch of new weekly programs thanks to employee, Louis Lebwohl who created the new programs and was able to draw those teens in. Some of these programs include, DIY Art projects, D&D Club, Teen Gaming, Teen Chess, Wii Gaming, a Book Club and we also had a 3 day 3D printing program.

We also continue to offer a variety of programs for our adult patrons as well. This year we added an adult board game night to our other weekly programs, which also includes our knitters group led by Cathie Sparks. Aside from the weekly programing, we also held many photography programs led by Thad Kubis, who continues to try and make the patrons of Lee the best photographers in Berkshire County. We held a Cyber In-Security event to remind our patrons the importance of safety on the internet. DeeDee Consolati has helped us with our book club, which is now named The Main Street Literary Society.

The J. Peter Scolforo Gallery remains a popular place for local artists and crafters to show their talents. This year's displays included the works of the students from Gloria Malcolm Arnolds Studio, Colleen Surprise Jones and Lady's Wildcats Basketball The Championship Years Memorabilia. Local artist also showed off their skills in CreativeLEE XVII, Lee Middle and High School Underclassmen Art Show and the annual Quilt Show. This year we also included images from the library archives as in in our Papermill exhibit.

There are a number of volunteers that I would like to thank for all the help they provide to the library: Joan Palmer, Myron Hood, DeeDee Consolati, Julia Insinger, Thad Kubis, Linda Giancola, Tanni Labshere, Beth Rogers and Kathy Hamick from Riverbrook Residence, Michelle Hayden, Jessica Maloney, Cathie Sparks, Eli Mertinooke and Emilie Resca.

The library would like to thank our corporate officers for their continued support of the library. We would also like to welcome Kathy Naventi Brown, Denise Collins, Anne Delgrande, Joseph Hanley, Patricia Hanley, Colleen Korte as new corporate members.

The Board of Directors is composed of President Mary Philpott, Vice-President Judy Nardacci, Treasurer Thomas Unsworth, Clerk Sheila Viale, and members Barbara Allen, Tom Consolati, Zoe Dalheim, Sharon Delorme, Sandra Hayes, Susan Horsford, D. Lynn Shaw and Donna Toomey. The Lee Library Association would like to thank the library board for all their devotion and support to the library.

I would like to thank our dedicated staff for their hard work this year: Rosemarie Borsody, Jennifer Cummings, MaryLynn DeVarennnes, Jose Garcia, Robin Gottlieb, Liana Hall, Jen Heath, Louisa Lebwohl, Jodi Magner, Autumn Mawhinney and Mickey Sparks.

Respectfully submitted,

Damon Vorce
Library Director



THE LEE YOUTH ASSOCIATION

The Lee Youth Association has had one of its' busiest years in a long time. We moved, we expanded and we continued all of our traditional programming as well. The LYA has been exploring a move out of the old grange building for years. The LYA was originally established as a gathering place for the youth of Lee in 1980. In a continual effort to meet the ever-changing needs of our community, we have grown considerably and simply put – we outgrew the building!

The LYA and Berkshire Sterile Manufacturing (BSM) reached a mutually beneficial agreement allowing the LYA offices and Busy Bee programming to occupy a beautiful new space in the other half of the building that BSM occupies on Route 102 in Lee. This allowed us to expand and to now run an Infant Program, 2 Toddler Programs, a Preschool, a Pre-K and our School Age Before School Program.

In addition to this expansion we continue to run all of our off-site programming which includes a Summer Rec Camp, Summer Basketball Camp, Summer Soccer Clinic, Youth Soccer Program, T-Ball Baseball, Rookie League Baseball, Girls Softball, Gymnastics, Basketball, After School K-2 Program, After School Grades 3-6 Homework Help Program, School Week Vacation Camp, Counsellor in Training Program, Young Adult Employment Opportunities and LMHS Career Fair.

Thank you to all community members who support us in this ever-important programming for the Town of Lee and to the families who entrust their children's care to us – and special thanks to the Town of Lee, the Lee Public Schools, Berkshire United Way and Berkshire Sterile Manufacturing. Amazing how much we can do when we all work together!!!

Respectfully Submitted,

Sharon Terry, *Executive Director*

Ali Zabian, *Board President*

Paula Miller, *Board Secretary*

Sam Sorrentino, *Board Treasurer*

Sandy Dignard, *Board Member*

Kerry Burke, *Board Member*

Daniel Kinney, *Board Member*

John Donovan, *Board Member*

Heidi Cooper, *Board Member*



LEE YOUTH COMMISSION

The mission statement of the Lee Youth Commission (LYC) is to advocate for groups which provide recreational programming, designed or established, for the youth of Lee. In addition, the LYC may identify other needs and make appropriate recommendations for future activities and projects.

The renovations to the tennis courts at the Lee Athletic Field were completed by Piretti Sports. The town appropriated eight thousand dollars for the project, but to truly make the courts what they needed to be, the company went above and beyond by donating extra materials and time to complete those needs.

To complete the work at the athletic field, Paul Brown from Berkshire Fence fixed the latches at the fences for the tennis courts and the front gate of the athletic field.

Once again, the Lee Youth Commission sponsored the children's activities during the Lee Founders' Weekend. This year the commission was joined by the Boy Scouts who helped with activities and set up a food station for attendees.

The next project for the LYC was to set up and maintain an ice-skating area at the athletic field. Volunteers Michael Kelly, Chris Hayden, Peter Brown, Bill Hall, Sr., and the Lee Fire Department were instrumental in this project. Skaters enjoyed the time they had on the ice.

Also, on-going discussions with the LYC, Comalli Group, Inc., and Mike Kline concerning additional cameras at the athletic field were very productive. The challenge to this project is connecting the recordings from the cameras to the Lee Police Department.

As spring approached, Bradley Street Park playground equipment of a Climb & Discover Cave and a Double Camel Climber were installed by Tom Wickham and Bill Hall, Sr.

In early fall, new signs were posted about the use of the tennis courts.

The most notable contribution to our mission was when Old Castle Stone Products plant manager, Jeff Jager, was able to grant the LYC's request for the conversion of the baseball field to a softball field, new playground equipment, and more land for a parking lot on Marble Street.

In addition, discussions have started about a potential community center. Jeff Cohen, developer for the Eagle Mill project, worked with the LYC to brain storm ideas.

A huge thank you to the town representatives for approving the LYC's playground budget request for \$63, 542.59 at the Lee Town Meeting. Once these projects are completed, the families in surrounding areas will be able to enjoy the open space and recreation plans that were submitted to the state several years ago.

Respectfully Submitted,

Kathy Hall, ***Chairperson***

Loren Kinnaman, ***Secretary***

Christine Lucy

Clare Lahey

Janet Warner

Jennifer Carlino

Colleen Korte

Michael Kline

Thomas Fraser

William Consolati



PLANNING BOARD

During the year July 1, 2017 to June 30, 2018, the Lee Planning Board acted upon six (6) Form A Applications (Plans Not Requiring Approval under the Subdivision Control Law) all six (6) were approved. The Planning Board reviewed all applications for permanent signs. Twelve (12) site plans were also brought before the Board for public meeting and comment.

One of the larger site plan projects the board reviewed was a project submitted from Eversource for the construction of a new ground-mounted photovoltaic solar array on approximately 13.1 acres north of Water Street. The project would generate approximately 3.3 megawatts (MW) of direct current/2.5 MW alternating current. The proposed project would take 4 to 5 months to complete.

During the year the Planning Board the board worked on numerous amendments to the zoning bylaws. With the assistance of Berkshire Regional Planning Commission the board adopted a Smart Growth 40R Overlay bylaw which encourages mixed use developments. The board also amended the Bed & Breakfast bylaw which increased the number of rooms that could be rented from 10 rooms to 12 rooms and eliminating the restriction that the owner has to reside in the property. The board adopted at Medical Marijuana bylaw with the addition of Marijuana Enterprises and a definition of a Medical Marijuana Treatment Center. The board held a public hearing on April 9, 2018 and adopted a Recreational Marijuana bylaw.

Peg Biron was voted in to serve as Chair this year. The Board welcomes new member Peter Bluhm who was elected in May.

Respectfully submitted,

Peg Biron, ***Chairman***

Matt Carlino

Thomas Wickham

Peter Bluhm

Buck Donovan

David Durante, ***Associate Member***



FINANCE COMMITTEE

July 1, 2017 to June 30, 2018

Nicholas Arienti, *Chairman*

Freda Grim

Marylou Antoniazzi

Susan E. Kelly

Robert Cohen

Sandra Dignard

Donna Plankey

John Graziano

Respectfully Submitted,

Nicholas Arienti



SANDY BEACH COMMITTEE

To the Honorable Board of Selectmen:

Work on getting Sandy Beach up and running for the season began as usual during the first week in June. The Community Service Crew from the County Jail began their duties under the direction of Lieutenant John Salvie, who was retiring from community service after 10 years of hard work. He will be working at the jail in a different position, under Sheriff Thomas Bowler. Lieutenant Salvie has been a fine leader, a communicator who inspired teamwork. On our last day of the work week, we and the crew presented him with a card of appreciation and a cake, accompanied by joke-making and fun and well wishes.

The crew tackled the hard work of re-shingling the garden side of the beach house, repainting chairs and picnic tables and the dock, and then floating it. They repainted the beach house interior, removed downed branches and did other tasks.

The Beach Committee members (Kelly Abdalla) delivered coffee and donuts to the workers and repainted the fireplaces (Monica Ryan) and worked on flowerbeds (Linda Cysz). A fine group of female volunteers from Berkshire Bank did yeoman work from carrying 50-pound bags of mulch, pulling weeds and carrying brush. We welcome them any time.

The beach officially opened on June 14th with the traditional popcorn and watermelon party for Lee kids, a fun-filled, well-attended afternoon. Swimming lessons were held in August. The children were taught by Salem Choquette, managing lifeguard.

Weather was fine during the summer, sunny days interspersed with rains that nourished the gardens. The Lee Fire Company held their annual picnic there, as did the First Congregational Church of Lee (with a baptism). Other families held reunions or birthday parties. The scene is truly a picture of community.

The core of our fine lifeguard staff come from Adams, drawn to the beach by a well-placed ad in the Berkshire Eagle. They were: Salem Choquette, Kyle Morehouse and Ryan Perkins. Others were Bruna Lino-Shabazz and Katahdin Jenen. The maintenance staff was led by Dimitri Consolati, assisted by Milton Hastings.

The weeds in Laurel Lake have reached new heights, and new species have appeared. One obvious reason is that the waters of the lake have warmed up over the years. In August last year, a swimmer described it as "bath water". Very pleasant, but a cause of weed proliferation. We will need to take up a remedy at our annual town meeting. Also, after 6 years of keeping our beach budget at the same annual figure (level-funding it) we were short of funds by \$3800.00 and will be requesting a transfer at the meeting, as well as an increase in budget. The annual beach budget runs under \$50,000.00, a bargain considering the services offered to Lee families annually.

The Beach Committee wishes to thank the Lee families for their support, and the town representatives for their commitment, also the Lee Selectboard and Lee DPW and its fine highway department (always a pleasure to see their faces) and the Scheurer family for the use of the road. Thank you to Dave Deloria of Cakewalk Bakery for the delicious baked goods for the crew. We offer the Wilde family of Highlawn Farm our gratitude for these many years of fun and pleasure at Lee Sandy Beach.

Respectfully submitted,

Deidre Consolati, *chair*

Members

Kelly Abdalla

Mary Lou Antonazzi

Linda Cysz

Monica Ryan



LEE GREENER GATEWAY COMMITTEE

Thanks to support from Town officials and staff, residents, local businesses, Jamie Cahillane from the Center for EcoTechnology (CET), the Chamber of Commerce, and the Massachusetts Department of Environmental Protection (MADEP), we had another productive year striving to make Lee a greener gateway to the Berkshires.

Reducing Waste by Increasing Reuse, Recycling, and Composting

Approaching our Founders' Weekend zero-waste goal: Our friendly volunteers; the Lee Chamber of Commerce; the Tri-Town Health Department; DPW staff; Daley & Sons; Meadow Farm; and the reduced use of polystyrene plates, bowls, cups, and clamshells helped our zero-waste efforts yield much improved results. Trash significantly declined, downtown was cleaner, and we collected 300-400 pounds of compostable items and twice that volume of recyclables.

Working with the Schools: Committee members supported CET's Jamie Cahillane and school leaders in exploring opportunities to increase recycling and reduce trash. We met with district and school leaders and the facilities manager, participated in an on-site tour with facilities staff, and contributed to CET's report and recommendations.

To increase awareness of the impact of plastics, we donated to the school district DVDs, streaming rights, and associated materials for "A Plastic Ocean" (we gave DVD's to the public library). We also collaborated with staff and students at the College Internship Program (CIP).

Promoting reuse and composting: Members helped publicize and staff Lenox's "repair cafes." We also helped the DPW purchase new compost bins and we purchased compost pails, then promoted both through the Town website, distributing leaflets, and at special events.

Supporting recycling and composting at special events: We set up and staffed recycling-compost-trash stations at Jazz in the Park downtown. We had an exhibit, set up a zero-waste station, and helped with a book and toy exchange, a special Farmers' Market event. We also loaned signs and bins to Berkshire Botanical Gardens for its Harvest Festival and to the Lenox Crew Team for the Banff Film Festival.

Encouraging greener holidays: We promoted reuse, recycling, and waste reduction in gift giving, and suggested disposing of holiday greens at a local farm or at the Masons to benefit Boy Scout Troop 3. We distributed a flyer developed with CET, posting it and a CET-created slide show on the website, wrote letters to the editor, and put up posters designed by a CIP student.

Reducing waste by supporting a successful transition to the plastics reduction bylaws: To encourage shoppers to use reusable bags, we continued to sell our bags (below cost) at special events and through downtown merchants (Carr and Lee Hardware, Karen Keenan's, Paperdilly, and Zabian's) and the Lee Premium Outlets.

We signed a letter supporting a statewide plastic shopping bag ban, joining more than 160 environmental and community groups. And we began a voluntary initiative to reduce plastic straw use by doing some research and meeting with restaurant owners and staffs.

Making Lee more litter-free

Through our third annual spring cleanup (40+ volunteers), monthly cleanups, and a special cleanup by over 35 High School Honor Society students, we collected 200+ bags of trash and recyclables, and many large items – road signs, lumber, a bicycle, a sink, car parts, and more. We thank the Locker Room Sports Pub, 51 Park, Starving Artist, Chez Nous, Big Y, and Daley & Sons for supporting the annual cleanup. We publicized our cleanups on the Town's website and in newspapers, and CIP helped us with a Post Office exhibit to promote the annual cleanup.

To cut down on litter, we designed and purchased no litter signs for the four most litter-prone roads and purchased cigarette butt collectors for downtown.

Helping to Address Energy Use

We explored the Green Communities Program, a grant program designed to increase energy efficiency. Members also participated in the Berkshire Green Communities Network, and helped CET promote a new state program to make solar power more affordable.

Promoting Volunteerism

Members researched volunteer trends and insights then shared possible actions with Chris Ketchen. We also researched Outlet Mall companies' volunteer policies. We compiled and distributed a list of town organizations with specific volunteer needs. Select Board Chair David Consolati read at Town Meeting a statement we wrote praising the town's many volunteers.

Raising our profile and sharing our experiences

Through our activities, community outreach, participation in MA DEP regional meetings, letters to the editor, calendar postings, and news articles we raised our profile and increased awareness of key issues related to the town's attractiveness and environmental and public health. We regularly updated our content on the Town's website, added practical tips, and continued to share our knowledge, experience, and materials with other communities. We also exhibited at a regional Earth Expo in Dalton, and one member served on a panel for the Berkshire International Film Festival after the showing of "A Plastic Ocean." Another member attended a conference in New Hampshire hosted by the New England Grassroots Environment Fund.

Again, we are grateful to the Town, residents (adults and students), and businesses for their support. We hope it continues as we help Lee become an even greener gateway to the Berkshires.

Respectfully submitted,

Peter Hofman, ***Chair***

Valerie Bluhm, ***Vice-Chair***

Joan Angelo

Linda Giancola

Ron Giancola

Phyllis Hofman

Uli Nagel

Monica Ryan

Ann Sterlin



TOWN OF LEE

Wages Paid in Fiscal Year 2018

BOARD OF SELECTMEN

Bigelow, Cindy	\$42,315.00
Carlino, Patricia	\$2,100.00
Consolati, David	\$2,100.00
Wickham, Thomas	\$2,100.00

ASSISTANT CAO/HR

Broom, Lyndsay	\$61,617.76
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TOWN ACCOUNTANT

Browne, Lynn	\$56,966.35
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BOARD OF ASSESSORS

Navin, Sarah	\$40,730.00
Avalle, Karen	\$2,400.00
Caropreso, Anthony	\$2,400.00
Delorme, Dayton	\$2,400.00

TOWN TREASURER/ COLLECTOR

Toomey, Donna	\$60,200.15
Ketchen, Heather	\$37,618.00
Phillips, Katherin	\$30,156.59

TOWN COUNSEL

Pollard, Jeremia	\$28,477.00
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IT TRAINER

Parker, David	\$4,351.98
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LAND USE

Messana, Jaimy	\$25,521.66
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CONSERVATION COMMISSION

Vsetecka, Kathleen	\$2,608.90
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COUNCIL ON AGING

Digrigoli, Patricia	\$29,020.41
Holian, Susan	\$14,595.03
Faber, Christine	\$2,100.00
Maxfield, Eileen	\$6,791.19

TOWN CLERK

Page, Brandi	\$44,698.58
Cozzaglio, Sandra	\$1,813.00

MODERATOR

Brittain, R. Christopher	\$150.00
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BOARD OF REGISTRARS / ELECTIONS

Boldyga, Lucy	\$40.00
Borsody, Rosemarie	\$125.00
Bort, Kathleen	\$60.00
Brownhill, Nancy	\$50.00
Enser, Anne	\$70.00
Holmes, Mary	\$40.00
Kelly, Mary	\$300.00
Mack, Anne	\$30.00
Morrissey, Mary	\$40.00
O'Brien, Ann	\$70.00
Palmer, Frances	\$50.00
Perry, Rita	\$300.00
Salvatore, Maureen	\$70.00
Viale, Sheila	\$60.00

VETERANS' AGENT

Mann, Lloyd	\$6,927.00
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LEE LIBRARY

Vorce, Damon	\$46,779.32
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BUILDING DEPARTMENT / INSPECTORS

Burton, Michael	\$6,529.00
Leining, Michael	\$84.00
Dion, Jason	\$11,497.00
Cahalan, Gerald	\$5,360.00

POLICE DEPARTMENT

Biasin, Justin	\$223.20
Burdick, Stephanie	\$99,520.39
Colbert, Evan	\$991.61

Cummings, Chad	\$83,104.35
Desantis, Craig	\$97,402.52
Fenton, Matthew	\$5,328.60
Hernandez, Edwin	\$25,730.63
Hopkins, Jason	\$90,216.28
Kelly, Kevin	\$2,035.34
Kelly, Timothy	\$74,160.22
Kinnaman, Caleb	\$23,549.09
Kohlenberger, Adrian	\$100,152.38
Roosa, Jeffrey	\$88,184.96
Roy, Richard	\$79,972.49
Snyder, Michael	\$78,226.35
Towne, Benjamin	\$86,840.92
Wood, Robert	\$85,571.25
Dunn, Tracy	\$40,545.00
DeSantis, Zachary	\$344.00
Martin, Dan	\$26,940.61
Murphy, Francis	\$1,619.21
Pleu, William	\$5,157.45
Shook, Daniel	\$74.40
Toomey, James	\$148.80
Winters, John	\$4,024.37

COMMUNICATIONS

Arment, Kathleen	\$1,966.48
Auger, Luann	\$25,940.70
Lunt, Joanne	\$18,961.88
Speth, Frank	\$16,730.32
Tyer, Donna	\$19,647.56

AMBULANCE

Brown, Ryan	\$63,496.89
Kimball, Justin	\$49,308.38
Schaefer, Dakota	\$44,248.00
Stone, Caleb	\$232.32
Tyer, Matthew	\$59,876.12
Wilson, Matthew	\$31,114.76
Ferrin, Raymond	\$401.58
Rockefeller, Scott	\$150.00
Forsaith, Sarah	\$1,651.00
Hughes, Edward	\$1,368.88
Jolin, Kevin	\$25,992.27
LaCasse, Jonathan	\$32,366.36
Pires, Deborah	\$4,534.77
Poirier, Michael	\$28,108.22
Romeo, Joshua	\$27,189.96

Sibley, Cameron	\$27,051.22
Thomas, Joshua	\$312.00
Wellauer, Keegan	\$1,1586.00
Williams, Matthew	\$290.80

FIRE DEPARTMENT

Antoniazzi, Daniel	\$1,755.48
Arment, Thomas	\$578.86
Bailey, James	\$2,673.71
Bombardier, Theodore	\$2,944.33
Braim, Jeffrey	\$509.81
Brown, Bryan	\$2,641.93
Brown, Peter	\$2,079.50
Brunell, Kristen	\$345.50
Brunnell, Robert	\$293.28
Brunell, William	\$4,097.00
Carlotto, Joseph	\$971.29
Collins, Tyler	\$2,665.09
Daley, Shamus	\$974.78
Delsoldato, Michael	\$861.59
Dumont, Raymond	\$477.26
Fennelly, Adam	\$1,270.20
Finnegan, Patrick	\$848.72
Ford, Michael	\$611.41
Gaherty, Corey	\$1,155.27
Gangell, Keith	\$1,521.02
Giarolo, Adam	\$1,103.04
Guinan, Patrick	\$2,071.86
Hunt, James	\$3,347.00
Kelly, Michael	\$171.36
Koch, Joshua	\$904.44
Landback, Josephine	\$458.61
Lis, Erin	\$4,158.75
Mead, Adam	\$1,857.72
Mosca, Austin	\$1,345.79
North, Edward	\$6,280.00
O'Brien, Timothy	\$486.00
Palmer, Randall Todd	\$917.31
Perilli, Christopher	\$11,372.41
Pettibone, Kyle	\$1,765.96
Puleri, Louis	\$1,810.56
Renner, David	\$629.98
Simeone, Enrico	\$2,002.81
Sorrentino, Zachary	\$1,535.46
Wellspeak, William	\$1,734.07

Wilcox, Glenn \$4,097.00
Wood, James \$3,576.46

DEPARTMENT OF PUBLIC WORKS

Albee, Shanon \$30,727.00
Pompi, Christopher \$70,952.69
Zerbato, Alan \$69,736.39
Giarolo, Anthony \$52,259.14
Humeston, Donald \$48,970.63
Larson, Matthew \$61,867.30
Morawiec, James \$62,668.15
Neales, Richard \$54,974.52
Reynolds, Bruce \$53,114.10
White, James \$69,392.68
Babcock, Christopher \$5,987.81
Johnson, Noah \$2,059.07
Larson, Matthew \$304.86
Lohbauer, Matthew \$2,382.90
Carlino, Bryan \$18,023.86
Tower, Michael \$68,168.69
Herlihy, Joshua \$63,610.88
Lucy, Jonathan \$47,682.76
Kelley, Matty \$6,549.93
Ranzoni, Matthew \$63,171.32
Ford, Myron \$24,355.02
Kearin, Alex \$36,637.07
Tyer, Todd \$48,252.25

LEE SANDY BEACH

Consolati, Dmitri \$4,302.08
Hastings, Milton \$2,334.17
Sampson, Joshua \$415.80
Choquette, Salem \$1,254.00
Horan, Goldye \$873.38
Jefferys, Anna \$3,997.13
Jenen, Katahdin \$93.50
Merritt, Matthew \$962.63
Miller, Hannah \$1,134.75
Miller, Jordan \$2,582.25
Miller, Samantha \$6,221.08
Morehouse, Kyle \$799.00
Salvie, Matthew \$1,049.75
Shabazz, Bruna \$323.00
Therrien, Morgan \$170.00

TRI-TOWN HEALTH DEPARTMENT

Roberts, Zachary \$43,808.19
Wilusz, James \$81,918.46
Hall, Nicole \$11,786.31
Leahey, James \$2,198.01
Nolau, Linda \$14,548.50
Pierce, Jonathan \$15,137.01
Saunders, Abigail \$37,438.41
Stoll, Nancy \$3,365.20
Pelkey, Bree-Anna \$3,088.65
Sullivan, Michael \$10,987.98
Tharion, Melissa \$879.42
Briggs, Marleigh \$93.00
Macchi, Ann \$135.00
Saunders, Alexandra \$132.00
Scarfo, Courtney \$366.00
Simmons, Craig \$99.00
Zielinski, Daniel \$165.29



SUPERINTENDENT OF SCHOOLS

2017-2018

I am pleased to submit my first Annual Report as the Superintendent of Schools of School Union #29, Lee-Tyringham. It has been a pleasure to join this “gem” of a district, and I continue to be so impressed by the commitment of our community, parents, and faculty/staff towards the advancement of our schools and our students. The Lee Public Schools remains committed to *“Ensuring that students have the opportunities to develop the social, civil, and critical thinking skills to thrive in an ever-changing world.”* As such, we remain focused on offering high-quality core academic programming and a range of co-curricular activities including athletics and arts, while leveraging the strength of our community partnerships. We will do this through:

- Outstanding educational facilities
- An atmosphere of respect, compassion, & support
- Effective and innovative teaching, and
- Collaborative community partnerships.

As we do this, we expect that students will gain the knowledge, skills, attitudes and experiences necessary to:

- Set and meet goals
- Make healthy and responsible choices
- Embrace diversity
- Live with a sense of purpose, and
- Be ready to face the challenges of the future.

Joining the district in 2018, I am quite appreciative of the solid foundation provided by the school committee, administrative team, and the outgoing Superintendent, Al Skrocki. They forged a strong vision and strategic plan for the district, which offers a unique opportunity to build from. As such, my entry plan included: **communication** with key stakeholders across district and community; establishing district **context** by reviewing data, reports, and policies; managing **operations** mid-year including personnel, finance, safety, and support services; and **planning** for the future through budget and capital planning, enrollment analysis, curriculum and professional development, and evaluation systems – for example. This work has informed a thorough review of the strategic plan and afforded immediate and long-range goals and actions, further described below.

Overall, our district continues to shine. Our state assessment performance has been at or above state averages with above average student growth. In fact, our growth continues to be a point-of-pride in that we have among the highest student growth across schools in our region. Additionally, our dropout rate is low, our attendance rates are high, SAT scores are above national averages, and about 81% of our students pursue some type of post-secondary education (2 or 4-year college). Additionally,

many of our students participate in Advanced Placement or dual enrollment (college credit) courses, and more than half of our students participate in athletics, clubs or activities.

Building upon the strategic plan, we continue to set near-term goals and in 2018-2019 remain focused on several broad goal areas including:

- Academic: Literacy and writing across all grades and content areas
- Students: Skill development including work habits, initiative, respect and collaboration
- Students and Staff: Well-being and social-emotional learning
- System: Use of data to inform ongoing improvement and investment

While it is impossible to capture the full range of programs and exceptional efforts system-wide, a highlight reel is offered below:

CPR:

The district underwent a Coordinated Program Review (CPR) through the Department of Elementary and Secondary Education. Indicators within the district across a broad set of domains included: Special Education, Civil Rights, English Language Learners, and Career Vocational-Technical Education. This exhaustive process required the efforts of many administrators across the system in preparing paperwork, supporting the visiting team, and generating responsive plans. On November 21, 2018, the Superintendent was notified that all criteria, indicators, and standards had been met.

District Committees:

As a follow up to the Strategic Plan, several committees were formed to advance the action planning elements of the long-range plan. These committees allow us to engage stakeholders from across the district, identify priorities, and request investments through the budget development process. These committees with brief descriptions are:

Curriculum: This committee is reviewing the strategic plan and developing a 5-year review process to examine resources and alignment to standards. This renewal process is currently focused on generating a comprehensive inventory that identifies current resources and future needs. Additionally, social studies will be an area of focus given the release of new standards in this area. In FY18, district curriculum in middle school mathematics and science was purchased in order to fully align with the revised standards. Within the elementary school, model curriculum units continue to be developed and piloted. Additional updates can be found in the Lee Elementary and Middle/High school reports.

Data: The data team has assembled to enact the goal of more active use of data to identify patterns and trends, diagnose need, and target programming and investment. Recognizing that the Middle/High school continue to experience a small subset of students who fail to complete high school, a review of data led to a decision to launch the Positive Options classroom for at-risk high school students.

This classroom delivers academic work in the morning block, and then places students in work with local employers.

Technology: Technology improved greatly under Superintendent Skrocki, with a goal of fully enacting a plan to improve and integrate technology across the district. Additional mobile carts were purchased to support in-classroom use of technology, while infrastructure (security and backbone) were strengthened. The technology team is focused on managing a technology renewal and investment plan that includes network backbone, hardware, software, and classroom tools. Additionally, we remain focused on advancing the integration of technology into the classroom in an impactful way. This includes exploring innovative software tools, modeling a 1:1 laptop investment initiative, and considering ways to share best-practices through expertise we have on staff.

Wellness: The Wellness Committee reconvened in 2018 with the goal of reviewing both the Wellness Strategic Plan and the Wellness Policy. As a result, a wide range of activities has followed including the annual wellness speaker, investments in after school programming such as the Marathon Kids Running Club, and a variety of social-emotional supports that focus on mindfulness and readiness for learning and life. We were pleased to have representatives from our committee (LES) present at a Wellness Conference at Austin Riggs, where they were featured as a “leading edge” program.

Emergency Planning: In light of emerging national tragedies, the Emergency Planning Team meets and maintains an active handbook, including protocols and response plans. This team is composed of school and community leaders, who make recommendations based on identified needs and best practices in the field. Recommendations from this team led to investments in security features and training for all staff.

Dual enrollment:

We are pleased to report that our dual enrollment (college credit bearing) programming continues to grow, and in 2018-19 we added another course, Statistics, while continuing two English courses in partnership with Berkshire Community College. These courses allow students to take their high school course while earning transferable college credit, for free. It is our intention to grow dual enrollment options in the future so that students exit with college credits (12-15) upon graduation. This helps to elevate confidence and aspirations, while lowering the cost of college.

Preschool Enrichment Grant:

Another current interest of the district, and our community, is a focus on supporting early childhood access to students ages birth to Kindergarten. In the spring of 2018, a team of Lee and community members assembled to successfully write a Preschool Enrichment Planning Grant. This \$20,000 grant led to the creation of a shovel ready plan that explores and describes ways to build a stronger birth to age 5 support system in Lee. Recognizing the need for these children to have stimulating experiences as a foundation to future success, this plan identified the need to increase access to high

quality programs, increase in dosage (the amount of time they are in programs), and raise the quality of teachers through professional development, as key steps. Since the June submission, the state has since released a grant to implement these plans. We are currently writing this competitive application.

After school programming:

One of the priorities of the Superintendent, administrative team, and school committee was to restart summer programming, that had been phased out. In 2018, we added programming that serves students in Grades K-6. The Jump Start to Kindergarten is an 8-day program that builds a transition to Kindergarten expectations and curriculum. The Summer Slide program is offered two days a week for four weeks to 40 students in Grades 1-6. This program supports academic skills, practice, enrichment activities and community building. These programs, in concert with LYA summer offerings, help to provide some of our most at-risk students a summer experience that positively bridges the school years.

Staffing:

Several adjustments to staffing were made in FY19, primarily created by shifting existing resources. A **Work Based Learning Coordinator** was created and is designed to support a small cohort of students who are at risk for dropping out. As a result, the Positive Options program was launched and designed to offer access to split days that consist of academic programming (morning) and work-based experiences in the community (afternoon). The goal is to set these students on a positive trajectory towards employment and economic self-sufficiency. Additionally, the CPR report noted a need to convert an existing paraprofessional supporting English as a Second Language (ESL) to a full-time teacher. Thus, we began the 2018-2019 school year with a new, fully certified, **ESL teacher** at Lee Elementary School. This offers us the benefit of additional academic instruction for a growing number of ESL students in our community. In the area of Special Education, we continue to address the shifting needs of our students, and, for example, developed a more intensive **job coaching** position in our Life Skills programs to support the transition of students from the classroom to the community. Creative solutions have allowed us to maintain low special education numbers and very small numbers of students who are placed in high cost, out-of-district settings.

Community:

It is near impossible to keep pace with the number of community projects that connect our students to our community. These include service projects, community gatherings and events, interactions with seniors and our veterans, job fairs, and efforts to clean and beautify our towns. It's an impressive amount of activity that truly supports our core mission, fostering civic engagement among our students. We are fortunate to include the Lee Youth Commission as a standing committee of our school committee and appreciate our ongoing partnership (and donations) with a variety of town businesses and councils across our towns. Finally, our schools are regularly used by many groups across our community from sports leagues to police and fire training.

Buildings:

We were very fortunate to have received a \$100,000 capital allocation from the Town for FY19. Having established a capital investment plan, a maintenance plan, and a materials/equipment needs list – we set priorities in concert with school/district administration and the school committee. These funds were used to:

- Purchase a new Plow Truck
- Purchase a new Zero-Turn Mower
- Construct Phase I & II of a new practice field
- Invest in repairs (cracks) to the tennis courts
- Install cost-saving LED lights in the LMHS parking lots
- Add a security camera at LES
- Paint the trim at LMHS
- Install Phase I of the sound amplification system at LES

We are very thankful these funds equipped us to complete quite a few important projects. The capital, maintenance, and equipment plans will be kept updated. We will continue to think about ways to ensure that our schools reflect safe, high quality learning, and community spaces we can all be proud of.

School Committee:

The Lee School Committee continues to fully commit to and support the schools. In the past year, they have tackled policy changes, budgets, staffing (securing a new Superintendent), evaluations, and capital projects. Led by Andrea Wadsworth, members include Nelson Daley, Loren Kinnaman, Kelly Koperek, Kathy Hall, and Christine Lucy. Additionally, we were sad to see Bob Lohbauer exit our committee after years of exceptional service. We welcome Anna Wescott as our newest member. Members continue to actively serve on a variety of local and state committees, participate in the Massachusetts Association of School Committee (MASC) gatherings, and are regulars at regional collaborative efforts including the Southern Berkshire Education Future (SBEF) and Berkshire County Education Task Force (BCETF) groups. Finally, we are proud that Andrea Wadsworth was selected and is the MASC Region #6 School Committee Chair, supporting all committees and members across our region.

Collaborative work:

As mentioned, SBEF and BCETF remain active. Both groups are focused on exploring collaborative and consolidation efforts in light of shrinking enrollments, stagnant funds coupled with rising costs, and programs that are limited (or eliminated) due to these pressures. While SBEF remains focused on the four south county districts, BCETF continues to support, a) sub-regional collaborative efforts, and b) further research on a single Berkshire County school district. There is much more to do, but both groups have committed to securing facilitators and project leads to shape and direct the efforts. The Superintendent, School Committee Chair, and Lee Education Association President are active members of these groups.

Looking ahead:

Enrollment: As we look forward, we realize one of most critical pressure points

is our student enrollment. Overall, county enrollments are on the decline, with 22% drop since 2000 and another 10% projected by 2025. In Lee, we have seen a decline of about 1.5% per year since 1995 and are projected for another 1.25% decline through 2028. This is primarily driven by birth rates, 61 births in 2012 as contrasted with 38 births in 2016. Enrollment, however, actually increased this past year from 678 (2017-2018) to 691 (2018-2019). This is primarily due to increased in-migration into the district (either natural or by school choice). School choice, for example, increased to 146 total students (about 21% of total student body in 2018-2019) from 129 (about 19% of the total student body in 2017-2018).

Vocational: We are quite pleased to have launched a new vocational option with our carpentry program. Recognizing that neighboring school districts have or will be launching programs, and there is a need among our student body, we are actively pursuing additional career/vocational pathways and clusters. This will equip our students with content, skills, and experiences so that they are ready for both college and career/work. This work will also include use of career planning tools that help all students to imagine and plan their futures in an intentional way.

Facilities: Facilities Director, Gary Wellington, retires in March. Thus, we will be reorganizing our facilities department. The Superintendent and school committee are currently in the process of reviewing delivery models to ensure that daily/quality maintenance of our facilities, compliance with regulatory inspection and certification processes, and long-term capital investments and improvements occur.

Shared services: We continue to explore, through SBEF and BCETF, expansion of collaborative solutions. Recent successes such as shared food services, provide impetus for additional collaborative relationships in the areas of facilities, technology, special education and related services, and shared academic courses across high schools. These services can improve access and quality, while yielding financial efficiencies.

Early Childhood: Recognizing that the number of high-need students is rising, and fewer students meet entry-level Kindergarten readiness standards, we will continue to work with local partners to ensure that children aged birth to five have access to high quality, appropriate dosage, early childhood experiences. If we do this successfully, students will enter at grade-level and be better positioned to access learning and progress at or above target.

Curriculum, Instruction & Assessment: Ongoing efforts to align curriculum to existing standards, assess student progress towards these standards, and ensure high quality instruction is always paramount to the foundation of our work. Our approach will include assembling teams of teachers and administrators who will work together in target areas (such as literacy) and engage in the work through professional development and study of best/effective practices. As such, technology (hardware and software) will be explored and used to enrich

and enhance teaching and learning across the district, while tiered systems of academic, behavioral and social supports are refined.

Student outcomes: We remain focused on ensuring that students develop the knowledge, skills, attitudes and experiences to access college, career, and engaged citizenship. As such, we will continue to attend to the social-emotional health of our students, ensure they are regularly connected to their communities, and reinforce the development of readiness skills (work habits, initiative, collaboration, respect) that are transferable to future education and life. We are focused on mapping the “soft” skills and competencies, including those as a regular part of the Lee school experience.

Communication: Recognizing that our small size offers very unique advantages, we also want to be sure we take the time to tell our story. We aspire to expand outreach systems (such as our website and social media presence), while continuing to invite our community into our schools to witness the great work happening within our classrooms. If we do this, we instill trust in our school and community, and continue the tradition that the Lee schools and community is a great place to learn, work, and live.

In closing, I again thank each of you for all the support throughout my first year, as well as your ongoing commitment to the Lee-Tyringham School Union. I am honored to be a part of your community and remain enthusiastically hopeful and aspirational for all that we can and will accomplish in the coming year(s).

Respectfully submitted,

H. Jake Eberwein, Ed.D.
Superintendent



LEE HIGH SCHOOL COMMITTEE MEMBERS

Andrea Wadsworth, *Chair*

awadsworth@leepublicschools.net

Loren Kinnamon, *Vice Chair*

lkinnaman@leepublicschools.net

Nelson Daley, Sr.

ndaley@leepublicschools.net

Kathleen Hall

khall@leepublicschools.net

Kelly Koperek

kkoperek@leepublicschools.net

Anna Wescott

awescott@leepublicschools.net

Christine Lucy

clucy@leepuplicschools.net



LEE HIGH SCHOOL 2018 GRADUATES

* Shane Anthony Cloutier, *President*

* Khali Ness Zabian, *Vice President*

* † Cassidy Ruth Crawford, *Secretary*

* Shannon Susan Finnegan, *Treasurer*

* Perry William Alward

Angela Marie Bartini

* † Rachel Elizabeth Belanger

Michele Rose Belliveau

Morgan Raya Bohn

Victoria Lynne Boles

Jonas Anthony Burgos

* Sophia Marie Burnell

* Hunter James Cannon

† Nicolas Camilo Chacon

* Michael James Comalli

Jessica Lynn Conkling

Sarah Anne Cook

* † Iris Mae Grim Courchaine

* Mikayla Anne DeSantis

* † Michelle Desiata

Daniel Douglas Dowd

* Colin James Finnegan

Jack Ian Fox

Spencer Michael Garnish

McKenna Healey Hammerle

Brianna Lynn Hawley

* Alyssa Lynn-Ann Heath

Ryan Cody Hayes

Lukas Matthew Loehr

* Will Rutschmann McKeon

* † Lydia Fidelia Morawiec

Morgan Victoria Neales

Julian Gable Nejaime

* Alicia Christine Paolini

† Omar Jose Pichardo

Skylar Ann Pietras

* Peter Michael Romeo

* Hunter Maloney Roosa

Caleb Nesta Salvini

* Ahna Christine Schlaefer

Craig Alexander Simmons

Luke Thomas Standard

Benjamin Thomas Stevens

Desiree Nicole Strothers

Riley Eric Thomas

Joshua David Topham

Miranda Lynn Ward

Melanie Rianne Winn

Brian Christopher Winston

* *National Honor Society member*

† *Seal of Biliteracy recipient*



LEE HIGH SCHOOL SCHOLARSHIPS – 2018

Marjorie Wickham Memorial Scholarship in Memory of Tom Wickham, Sr. - \$1000 each to every member of the class of 2018 attending an accredited 2 or 4 year college

Henry T. Zukowski Memorial Scholarship – *Peter Romeo, Colin Finnegan, Shane Cloutier, Michael Comalli & Khali Zabian*

John J. Boyne Memorial Scholarship – *Peter Romeo*

BRP Scholarship – *McKenna Hammerle*

Drs. Charles & James Stratton Memorial Scholarship – *Alyssa Heath*

Tri Town Rotary Scholarship – *Hunter Roosa & Joshua Topham*

Joe Maley Memorial Scholarship – *Colin Finnegan & Hunter Roosa*

Michael R. Coty Memorial Scholarship – *Peter Romeo*

Andrew J. Bartini Memorial Scholarship – *Khali Zabian*

Scholarship in Memory of William Winn Given by his Caring Friends – *Mikayla DeSantis*

Lee High School Student Council Scholarships – *Khali Zabian, Shane Cloutier, Sophia Burnell & Cassidy Crawford*

Eugenio Bonafin Memorial Scholarship, Class of 1936 – *Benjamin Stevens*

Comalli Electric Scholarship in Memory of James Mougin and George Comalli – *Craig Simmons*

Scholarship in Memory of David Bailey – *Rachel Belanger & Julian Nejaime*

Tyringham Volunteer Fire Co. Scholarship – *Mikayla DeSantis*

Scholarship in Memory of Mario Bona – *Colin Finnegan*

Pittsfield Cooperative Bank Centennial Scholarship Fund – *Julian Nejaime*

Lee Retired Educators Scholarship – *Brianna Hawley*

Scholarship in Memory of John J. Nagle – *Mikayla DeSantis*

Joanne M. Keiderling Memorial Scholarship – *Craig Simmons*

Class of 1977, In Memory of our Deceased Class Members – *Rachel Belanger*

Hop Brook Community Club of Tyringham Scholarship – *Mikayla DeSantis*

Lee Lions Club Scholarship – Cassidy Crawford

Joseph Lostrangio Scholarship Fund – Mikayla DeSantis

Lee Central Volunteer Fire Co. Scholarship – *Alyssa Heath*

Pease Memorial Scholarship – *Shannon Finnegan*

Minnie L. Baird Scholarship in Memory of Lena Beal – *Will McKeon & Khali Zabian*

Lee Community Tennis Association's Claire "Bunnie" Lahey Scholarship – *Michael Comalli, Michelle Desiata & Lukas Loehr*

Scholarship in Memory of Richard Morin – *Hunter Roosa*

Mary Voght Memorial Scholarships – *Will McKeon, Lydia Morawiec, Khali Zabian, Ahna Schlaefer, Rachel Belanger, Sophia Burnell & Michael Comalli*

Gt. Barrington Fish and Game Club Scholarship in Memory of Jesse Townsend – *Perry Alward*

Scholarship in Memory of Heather Helen Hawley – *Will McKeon*

Scholarship in Memory of Harry Wheeler – *Miranda Ward*

Ardella Donnell Memorial Award, Class of 1933 – *Perry Alward*

Alba A. Pasco Memorial Scholarship – *Alicia Paolini & Craig Simmons*

Class of 1968 Scholarship in Memory of Deceased Classmates – *Rachel Belanger*

Austen Riggs Erikson Institute Scholarship – *Mikayla DeSantis*

Meg Cade Memorial Scholarship – *Michelle Desiata*

Richard C. Brunell Memorial Scholarship – *Hunter Roosa & Lukas Loehr*

Evening Star Masonic Temple Scholarship – *Lydia Morawiec*

Bruce and John Stevenson Memorial Scholarship – *Hunter Roosa*

Lee Historical Society Scholarship in Memory of Dolores I. Eckert and Marion M. Leach – *Peter Romeo*

Lee Historical Society Scholarship in Memory of Stephen A. Cozzaglio – *Hunter Roosa*

The Forfa Family Scholarship – *Hunter Roosa*

Lee Chamber of Commerce, Joe Sorrentino Scholar-Athlete Award – *Lydia Morawiec*

Lee Chamber of Commerce, Richard Shields Community Service Award – *Cassidy Crawford*

Lee Chamber of Commerce, Marie Toole Academic Scholar Award – *Will McKeon*

Lee Education Association Scholarship in memory of Arthur Welcome – *Brianna Hawley*

Janice “Sissy” Curtin Scholarship – *Mikayla DeSantis, Shannon Finnegan, McKenna Hammerle & Hunter Roosa*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Lou DiGrigoli – *Hunter Roosa*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Irene Walczak – *Shannon Finnegan*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of James P. Burns – *Mikayla DeSantis*

Robert Lucy Memorial Scholarship - *Angela Bartini & Shannon Finnegan*

Lee Youth Football Scholarship - *Lukas Loehr*

Karen Reilly Memorial Scholarship - *Nicolas Chacon & Jessica Conkling*

For Service and Kindness to Others in Memory of Richard & Marion Hawkey – *Will McKeon*

Lee Land Trust Science Scholarship – *Lydia Morawiec*

Lee High School Band Parents Scholarships - *Iris Courchaine, Will McKeon, Lydia Morawiec, Ahna Schlaefer, Ryan Hayes & Luke Stanard*

The Alan Wurtzbach Memorial Award – *Luke Stanard & Miranda Ward*

Catherine A. Stauffer Memorial Scholarship - *Luke Stanard*

Greylock Federal Credit Union Community Enrichment Scholarship – *Hunter Roosa & Michael Comalli*

Scholarship in Memory of Mark Drury given by the Applewynd Acres Tournament Teams – *Cassidy Crawford & Hunter Roosa*

Adams Community Bank Scholarship – *Alicia Paolini*

Timothy Shepardson, Sr. Memorial Scholarship – *Peter Romeo*

CTSB-TV Scholarship – *Michelle Desiata*

Martin Abderhalden & Mike Salinetti Scholarship – *Colin Finnegan & Hunter Roosa*

American Red Cross Blood Services High School Scholarship – *Khali Zabian*

Friends of Veterans Scholarship – *Lydia Morawiec*

Town of Otis Scholarship – *McKenna Hammerle & Brianna Hawley*

Class of 1966 Scholarship – *McKenna Hammerle ... and Patrick Finnegan in 2017*

Kelly Lyn Coty Scholarship Fund – *Joshua Topham*

Class of 1975 Scholarship in Memory of Nancy Biasin – *Hunter Roosa*

Paul Tsongas Scholarship – *Ahna Schlaefer*

The Chuck (Charles) O'Brien Memorial Scholarship – *Shannon Finnegan & Hunter Roosa*

Joseph C. Savery Scholarship Fund – *Iris Courchaine*

Hank Greiner Memorial Scholarship – *Colin Finnegan*

Kiwanis Club of Pittsfield Scholarship – *Shannon Finnegan*

The Amy Ford Miyashiro Memorial Scholarship sponsored by LifeFAQs – *Khali Zabian*



LEE MIDDLE AND HIGH SCHOOL 2017-2018

The 2017-2018 school year was a productive one for the Lee Middle and High School community. I am happy to be able to outline the year.

The Steering Committee of the Class of 2018 consisted of the following student officers: Shane Cloutier, *President*; Khali Zabian, *Vice President*; Cassidy Crawford, *Secretary*; and Shannon Finnegan, *Treasurer*.

Senior National Honor Society - Perry Alward, Rachel Belanger, Sophia Burnell, Hunter Cannon, Shane Cloutier, Michael Comalli, Iris Courchaine, Cassidy Crawford, Mikayla DeSantis, Michelle Desiata, Colin Finnegan, Shannon Finnegan, Alyssa Heath, Will McKeon, Lydia Morawiec, Alicia Paolini, Peter Romeo, Hunter Roosa, Ahna Schlaefel and Khali Zabian.

Student Council Senior Leadership Team -Khali Zabian, Shane Cloutier, Sophia Burnell, and Cassidy Crawford.

Academics

We continue to have great participation in our **Advanced Placement** classes, with 100 AP tests given. We have also seen student participation in **online classes** continue to grow; in the 2017-18 school year, 53 students completed courses that were delivered entirely online. Additionally, 38 students took college classes while enrolled in high school, through BCC's Bridge to College program or our dual enrollment agreement with MCLA.

Fourteen members of the Class of 2018 were awarded the **John and Abigail Adams Scholarship** by the Commonwealth. Students are selected based upon performance in the MCAS assessments. Adams Scholarship recipients receive discounted tuition to any state college or university. This year's recipients were: Rachel Belanger, Morgan Bohn, Hunter Cannon, Shane Cloutier, Michael Comalli, Iris Courchaine, Colin Finnegan, Alyssa Heath, Will McKeon, Lydia Morawiec, Peter Romeo, Hunter Roosa, Ahna Schlaefel and Khali Zabian.

LMHS continues to have good news in terms of student performance on the **Massachusetts Comprehensive Assessment System (MCAS)**. Students scored above the state average in Grade 7 ELA, Grade 8 ELA, Grade 8 Math, Grade 10 ELA, and Grade 10 Math. Additionally, our students showed impressive "student growth" results, meaning that they improved greatly within each subject area compared to their previous year's results. Congratulations to our students for their impressive performance!

During the 2017-2018 year, LMHS restarted our vocational carpentry program after

a decade or more. Under the guidance of teacher Corey Heath (himself a graduate of the former housebuilding program), students will be able to participate in this program for up to four years of high school, including an internship in the community during senior year. We hope to continue to expand our vocational offerings in the future beyond the carpentry program, perhaps into the areas of early childhood education, video production, and graphic design.

In May, LMHS was awarded a **silver medal** by *US News & World Report* in their list of the Best High Schools in America. *US News* ranked us 65 out of 354 in Massachusetts, and 1,444 out of 6,000 in the nation. Congratulations to our students, staff, and community for this recognition!

Co-curricular Activities and Community Outreach

The **National Honor Society** had 45 members who were actively involved in service learning projects that ranged from tutoring, food drives, and coaching youth sports teams, to volunteering at soup kitchens, assisting with basketball clinics, visiting local nursing homes and playing music for the patients, volunteering at local food pantries, helping with recycling at Founder's Day and supporting numerous other community activities. This year, the National Honor Society teamed up with other school groups and Venture Crew 3 to put on our first annual Veteran's Day dinner in November and a second Senior Citizen's dinner and show in April. Both meals were well attended and well received by the community.

The **Helping Hands** club has continued their work with the Dreams of Joy. The high school purchased gifts for a family and organized the staff who purchased for two other families. Members decorated a car and participated in the Elementary School's Trunk or Treat. We assisted the Red Cross in sponsoring fall and spring blood drives, qualifying LMHS to receive a scholarship for a graduating senior. Students volunteered as "elves" at the annual St. Mary's Dinner with Santa. Helping Hands sponsored a "Pink Day" and collected donations that were made to the American Cancer Society's October walk to raise breast cancer awareness. Juniors and Seniors visited the Lee Senior Center for a "Prom Fashion Show," modeling their prom dresses and spending some time with those in attendance. Members also volunteered at the Special Olympics held at Monument Mountain High School.

The members of the 2017-2018 LMHS **Drama Program** were involved in two productions this past year, *The Tragedy of Julius Caesar* and *Shrek: The Musical*. **Julius Caesar** was a collaboration with Shakespeare & Company, as part of their annual Fall Festival. *Shrek* was directed by advisor Gary Cannon. Both were excellent productions of the highest quality! The Drama Program also brought back an old tradition of a senior play in May -- *The Watersdown Affair: A Murder Mystery*, written and directed by senior Hunter Cannon.

The Lee Middle and High School **Music Department** had an exciting school year in 2017-18. LMHS Bands and Choruses presented three concerts at the school, including

an “Around the World” concert that featured music from other countries. The bands performed at Graduation, Lee Founders Day Parade, Memorial Day Parade, and several home football games. The High School Band took a trip to New York City in April 2018. Highlights included a band clinic with Professor Glen Adsit of the University of Hartford, attending a Broadway show, going on a dinner cruise around the Statue of Liberty and other sightseeing. The Lee Middle School Band won a silver rating at the Great East Music Festival in May 2018. Middle School Chorus did a concert tour to local nursing homes in June. Several students participated in the MMEA Western District Chorus: Makenna Albee, Gracie Baczek, and Hope Harrison.

The Lee Middle and High School **Quiz Team** began its 2017-2018 season in October by hosting the first match. In addition to Lee, the participating schools for this season were Taconic High School, Lenox Memorial Middle and High School, Pittsfield High School, St. Joseph High School, BaRT, Wahconah Regional High School, and Monument Mountain Regional High School. Members of Lee’s team were very active at competitions. We regularly had 15 or more students participating and from a wide variety of extra-curricular backgrounds.

Lee Middle and High School participated in the 57th season of the TV program “**As Schools Match Wits.**” Members of the Lee team were Will Consolati, Sophia Burnell, Colin Finnegan and Shane Cloutier. The coaches for the academic teams were Joshua Hall and Keri Wade.

The final academic team is the **Mock Trial** program sponsored by the Massachusetts Bar Association. This year’s case was a civil case. We argued on the side of the defense twice and prosecution once and competed against Wahconah, Pittsfield, and Lenox High Schools. All trials took place at Pittsfield Probate court. Participating students were: Emily Somes, Olivia Keiderling, Will Consolati, Emily Molino, Amber MacDowell, Mika Frasher, Homer Winston, Sophie Burnell, and Cassidy Crawford.

The Lee Middle and High School **Social Justice Club** is a non-partisan group of around 40 students who work to promote equality, justice, understanding, and compassion in our school, our community, and our nation. To that end, the club sponsors and hosts several events throughout the year. During the 2017-2018 school year, the club hosted an Equality Fair, in which club members prepared and presented engaging, interactive exhibits to teach their peers about the history of the fight for equality among several groups in America. These groups included women, the LGBTQ community, blue collar workers, African Americans, and Native Americans. The day concluded with a speech about the importance of equal opportunity for all Americans by former Massachusetts governor Jane Swift.

Athletics

LMHS athletics enjoyed a very successful fall season in 2017 with over 140 student athletes participating in 5 different sports at the varsity and junior varsity levels. The girls volleyball team won the Berkshire County title and earned the #2 seed in the

WMass tournament before ultimately falling to Frontier in the WMass championship. The cross-country program continued to grow with over 30 student athletes participating. The girls soccer team qualified for the WMass tournament and won their opening round game before falling in the quarterfinals. The golf team did not qualify for the tournament, but Thomas Fraser won the WMass individual title. The football team won the Intercounty South championship and earned the #2 seed in the WMass playoffs before falling to Ware in the semifinals.

The winter season saw both our boys and girls basketball programs in rebuilding modes. Under new head coach Jason Bliss the boys team narrowly missed out on qualifying for the WMass tournament and ended with an 8-12 record. The girls program played very competitively despite a very young team that saw 3 freshman starters. LMHS student-athletes also participated in co-op teams in swimming (Monument Mountain), alpine skiing (Lenox), and hockey (Mt. Everett).

The spring season was another very productive season for LMHS athletics with over 130 student-athletes participating. The baseball team won 7 games and continued to improve and play competitively throughout Berkshire County. The softball team was very young and fielded a varsity-only program that saw 6 freshman and 2 middle school players in the starting lineup. The girls lacrosse team was also in a rebuild mode but saw excellent participation numbers with over 40 girls participating at both the varsity and junior varsity levels. The boys lacrosse team had a very successful campaign, going 12-8 and qualifying for the WMass tournament. The boys tennis team also had a successful season, going 9-5 and qualifying for the WMass tournament. The highlight of the spring season was the girls tennis team which won the WMass championship before eventually falling in the state semifinal.

The student-athletes at Lee Middle and High School continue to enjoy tremendous support from the community of Lee and the future of Wildcat athletics looks to continue the long, proud history of our athletic programs.

Respectfully Submitted,

Gregg M. Brighenti
Principal



LEE ELEMENTARY SCHOOL 2017-2018

It is my pleasure to report to you from Lee Elementary School (LES).

Retirements and New Staff:

With sadness, we said goodbye to two members of the LES staff this summer. We wish our former Kindergarten teacher, Mrs. Charlene Patton, and our Special Educator, Mrs. Mary Ann Fitzhugh, the best of luck in their retirements. They will be missed.

With relief, we welcomed Mr. Tim Mertinooke as the LES Dean of Students this year. His availability to teachers for immediate behavior support and swift, careful communication with parents has been a huge factor for us in more effectively addressing student behavior.

Heart-Centered Learning Environment/Mindfulness

Our team at LES continued to work to understand how the brain works; which mindfulness techniques can help; and how trauma and toxic stress affect our staff and students alike. Teams incorporate brain breaks and breathing exercises into instruction; allow students to use alternate seating options in class; assist students to regulate their emotions; and affect food security in the community. Staff is active in community efforts to collectively create “trauma sensitive communities” as well. One very positive student outcome we attribute to this work is the increased student attendance at our building. Attendance monitoring for Accountability through the State shows LES “Exceeding Targets” for all subgroups in the area of “Chronic Absenteeism”. In short, our struggling and non-struggling students want to be here.

Curriculum Endeavors

Our main curricular focus for the year was the incorporation of the Self-Regulated Strategies Development (SRSD) program for writing school wide. Teachers in grades 3-6 were trained in the SRSD methodology. This year the focus was on non-fiction writing, but the program itself has persuasive and narrative writing involved as well.

Additionally, we had four members of the staff trained to use a new Science Technology Engineering Arts and Math tool (STEAM). Kate Olender, Paula Duhon, Brandon Boule, and Marie Locke are all able to train staff and students alike to use Fabmaker. Fab@School Maker Studio is an easy-to-use web-based 3D printing/digital fabrication platform, which lets students in grades 3-8 experience STEM learning in a more engaging, personally-meaningful way. The web-based software provides an accessible, low-cost way to imagine, design, invent and fabricate 2D designs, pop-ups, and 3D projects like geometric constructions and working machines. We look forward to using the tool with students for design projects.

State Testing Results

We are extremely proud to be able to share that in Math and English Language Arts our

students show growth within or above the percentage of growth that is recommended by the State (between 40-60%). Average student growth for English Language Arts at LES was 56.1% and Math growth was at 48.6%. We also had many students excel individually beyond the 60% growth mark in ELA and Math alike in many grade levels.

Summer Learning Program Returns

We were able to add the running of summer programming back into our services for students this summer after a brief break. We provided the Summer Slide and Jump Start to K programs to a total of 47 LES students. We made the program more accessible with the providing of transportation and some sponsorship of LYA Summer Program to assist families with attendance.

Other Exciting Events

LES regularly holds monthly assemblies called “Community Gatherings”. The Gathering time is used to acknowledge student efforts and achievements; share the school wide character development aims and anti-bullying curricula; introduce school wide initiatives; and, of course, encourage music and the arts in the school. Our favorite Gathering remains the Veterans Day Celebration to honor our community’s men and women who have served.

Effort continues to be made to use a maximum of funds in our budget and seek outside grants to provide enrichment opportunities for students inside and outside the school day. We have the following clubs for students:

Fun and Fitness	Technology Club	Chorus
Hockey & Volleyball	Yearbook Club	Band
Morning Fitness	Kids 4 Kitale	Instrumental Lessons
Jazz Band/ Enrichment Band	Rising Runners	Chess Club
Geography Club	Wildcat Tales Newspaper	Student Council
Robotics	Various Art Clubs	

Through the knowledgeable guidance of Mrs. Paula Duhon and Mrs. Kelly DeVarennnes, our school planted a splendid community garden this Spring! The crops were shared as part of the weekly Food Security boxes provided to between 20-30 boxes per week. The boxes were continued throughout the summer by the Summer Learning Program staff led by Mrs. Lucy.

It has been our pleasure to serve the youth of the Town of Lee this past year.

Respectfully Submitted,

Kate Retzel
Principal, Lee Elementary School



LEE SCHOOL DEPARTMENT

School Employee Gross Pay for FY2018

Cafeteria

Belanger, Jane E	Cafeteria Cook	\$21,532.68
Bercury, Donna L	Cafeteria Workers LMHS	\$14,230.52
Broderick, Pamela J	Cafeteria Worker Elem	\$15,665.84
Buker, Judith A	Cafeteria Worker Elem	\$12,757.55
Drake, Tina C	Cafeteria Workers LMHS	\$11,575.10
Redstone, Tina M	Cafeteria Worker Elem	\$3,116.79
Reynolds, Melanie C	Cafeteria Workers LMHS	\$11,872.41
Santolin, Deborah L	Cafeteria Cook	\$17,879.40
Schwab, Leah R	Cafeteria Worker Elem	\$4,899.16

Facilities

Wellington, Gary S	Facilities Director	\$76,118.00
Boyne, William T	Custodian	\$41,240.29
Cahalan, William E	Custodian	\$44,137.20
Cook, Stacey A	Custodian	\$43,448.20
Coons, Jeffrey R	Custodian Maintenance	\$52,754.40
Hopkins, Daniel M	Custodian	\$37,315.73
Soules, Thomas E	Custodian	\$43,093.36
Souza, Deborah L	Custodian	\$40,651.78
Walker, James A	Custodian	\$42,545.28

School Central Office

Eberwein, Howard J III	Superintendent - .60 Part time	\$46,070.77
Skrocki, Alfred W	Superintendent - Interim	\$1,619.20
Betti, Emily	Former Superintendents Secretary	\$4,902.15
Crawford, Christine O	Former Superintendents Secretary	\$8,835.00
Seward, Katie M	Superintendents Secretary	\$25,206.35
Wadsworth, Andrea N	Business Administrator	\$80,960.00
Ragusa-Hallock, Kathie M	District Sr. Accounting Coordinator	\$34,537.16
Norton, Jennifer L	SPED Director	\$86,792.00
Vaughan, Astrid B	SPED Secretary	\$33,428.10
Locke, Marie N	Technology Assistant	\$53,068.00
Maloney, Jessica	CFCE Grant Coordinator	\$44,762.50

Lee Elementary School

Retzel, Kathryn L	ELEM Principal	\$89,415.00
Mertinooke-Jongkind, Timothy E	LES Dean of Students	\$77,744.00
Bartini, Lea J	Principals Secretary	\$32,561.76
Kearney, Eileen A	ELEM Records Clerk	\$40,191.22
Mertinooke-Jongkind, Emily H	Preschool Teacher	\$76,752.00

Colbert, Alexandra R	Kindergarten Teacher	\$42,004.00
DeVarennes, Kathleen H	Kindergarten Teacher	\$77,744.00
Parisi, Amber M	Kindergarten Teacher	\$77,744.00
Patton, Charlene M	Kindergarten Teacher	\$77,744.00
Burt, Stephanie M	1st Grade Teacher	\$57,633.00
Curtin, Lori A.	1st Grade Teacher	\$77,744.00
Spizz, Renee J	1st Grade Teacher	\$48,895.00
Herman, Kimberly L	2nd Grade Teacher	\$77,744.00
Pollard, Jessica M	2nd Grade Teacher	\$69,824.00
St. John, Carrie A	2nd Grade Teacher	\$57,633.00
Fennelly, Marcy L	3rd Grade Teacher	\$64,910.00
Hartman, Theresa M	3rd Grade Teacher	\$76,752.00
LeCompte, Ruth D	3rd Grade Teacher	\$77,744.00
Duhon, Paula J	4,5,6 Science & Technology	\$77,744.00
DeVarennes, Kelly S	4,5,6 Social Studies	\$60,754.00
Hickey, Leslie M	4th Grade Teacher	\$77,744.00
Sparks, Courtney E	4th Grade Teacher	\$76,752.00
Finnegan, Thomas H Jr	5th Grade Teacher	\$56,881.00
Puleri, Michele N	5th Grade Teacher	\$77,744.00
DeSantis, Trysta M	6th Grade Teacher	\$53,370.00
Finnegan, Lauren B	6th Grade Teacher	\$64,910.00
Boule, Brandon K	ELEM Art Teacher	\$46,975.00
Olender, Katrina S	ELEM Librarian	\$63,025.00
Feldman, Patricia C	ELEM Music Teacher	\$76,752.00
White, Erin M	ELEM Music Teacher	\$54,876.00
Naventi, Diane R	ELEM Nurse	\$76,752.00
Carlino, Jennifer M	ELEM PE Teacher	\$51,928.00
Warner, Julia M	ELEM PE Teacher	\$40,707.00
Darone, Mia R	ELEM Reading Teacher	\$68,837.00
Burke, Samantha L	ELEM SPED Teacher	\$47,602.00
Fitzhugh, Maryann C	ELEM SPED Teacher	\$77,744.00
Noonan Forget, Nancy L	ELEM SPED Teacher	\$77,744.00
Thompson, Debra B	ELEM SPED Teacher	\$60,391.00
Vosburgh, Monique M	ELEM SPED Teacher	\$55,500.00
Floyd, Susan M	ELEM Speech Teacher	\$77,744.00
Gray, Heather L	ELEM Speech Teacher	\$60,779.29
Hickson, Ashley D	ELEM Title I Teacher	\$51,740.00
Schlaefel, Amy M	ELEM Title I Teacher	\$77,744.00
Wildrick, Rachel A	School Psychologist	\$76,752.00
Consolati, Patrice	Cafeteria/Playground Para	\$9,690.48
Garland, Toni M	Cafeteria/Playground Para	\$6,122.69
Rafty, Jennifer Lynn	Cafeteria/Playground Para	\$2,542.08
Williams, Linsey K	Cafeteria/Playground Para	\$2,842.63
Coulter, Lisa A	Preschool Paraprofessional	\$26,160.96

Deming, Evelyn B	Preschool Paraprofessional	\$26,609.80
Alarie, Mary R	Kindergarten Paraprofessional	\$25,149.43
Bailey, Anita M	Kindergarten Paraprofessional	\$25,032.45
Buratto, Karen L	Kindergarten Paraprofessional	\$26,673.92
Griffin, Kathleen B	Kindergarten Paraprofessional	\$25,519.76
Sedelow, Elizabeth M	Kindergarten Paraprofessional	\$26,545.68
Allen Hanson, Nancy J	ELEM SPED Paraprofessional	\$25,776.24
Bienvenue, Mary C	ELEM SPED Paraprofessional	\$22,631.31
Brown, Mary Beth	ELEM SPED Paraprofessional	\$24,372.18
Choquette, Nicole L	ELEM SPED Paraprofessional	\$18,412.42
Coty, Frances M	ELEM SPED Paraprofessional	\$18,451.56
Daly, Sonya A	ELEM SPED Paraprofessional	\$23,665.74
Durfee, Leslee M	ELEM SPED Paraprofessional	\$19,452.22
Fitzgerald, Rebecca J	ELEM SPED Paraprofessional	\$26,673.92
Flynn, Sarah R	ELEM SPED Paraprofessional	\$18,742.50
Fuller, Cynthia M	ELEM SPED Paraprofessional	\$26,032.72
Kresiak, Donna M	ELEM SPED Paraprofessional	\$24,372.18
Newton, Allison E	ELEM SPED Paraprofessional	\$26,299.86
Romeo, Kay E	ELEM SPED Paraprofessional	\$26,545.68
Tietgens, Jeannette M	ELEM SPED Paraprofessional	\$26,160.96
Coughlin, Marisa L	ESL Assistant	\$38,111.05

Lee Middle and High School

	Brightenti, Gregg	LMHS Principal
\$96,956.00		
Maddelena, Nicole J	LMHS Dean of Students	\$64,910.00
Baker, Susan W	Principals Secretary	\$40,191.22
LePrevost, Jenifer M	LMHS Receptionist	\$23,181.06
Mottarella, Patricia A	Guidance Secretary	\$40,191.22
Hall, Ella	Middle School Teacher	\$69,824.00
Hall, Joshua D	Middle School Teacher	\$64,910.00
Killion, Candice M	Middle School Teacher	\$77,744.00
Naventi, Mary E	Middle School Teacher	\$55,500.00
Roosa, Jennifer M	Middle School Teacher	\$66,379.00
Webster Clark, Nicole I	LMHS Art Teacher	\$54,876.00
Ely, Carrie J	LMHS ELL Teacher	\$63,527.66
Hudnall, Jessica M	LMHS English Teacher	\$54,876.00
McEvoy, Jane K	LMHS English Teacher	\$64,910.00
Smith, Laura A	LMHS English Teacher	\$47,353.00
Verdi, Mary E	LMHS English Teacher	\$76,752.00
Antil, Maria B	LMHS Foreign Language Teacher	\$50,359.00
Jarowski, Francie L.	LMHS Foreign Language Teacher	\$64,910.00
Putnam, Peter E	LMHS Foreign Language Teacher	\$64,910.00
Clark, Shannon L	LMHS Guidance	\$76,752.00

Korte, Daniel S	LMHS Guidance	\$76,752.00
Trabka, Thomas J	LMHS History Teacher	\$69,824.00
Briggs, Pamela A	LMHS Math Teacher	\$77,744.00
McCormack, Thomas K	LMHS Math Teacher	\$77,744.00
North, Jamie M	LMHS Math Teacher	\$44,492.20
Wade, Keri A	LMHS Math Teacher	\$69,824.00
Nelson-Unczur, Joanne M	LMHS Music Teacher	\$64,910.00
Carroll, Diane L	LMHS Nurse	\$77,744.00
Barbarotta, Samantha K	LMHS PE Teacher	\$40,707.00
Thomson, Keith M	LMHS PE Teacher	\$56,917.00
Curry, Robin I	LMHS Science Teacher	\$76,752.00
Dufresne, Erin B	LMHS Science Teacher	\$57,633.00
Hungate, Robert M	LMHS Science Teacher	\$77,744.00
Patel, Rakhee	LMHS Science Teacher	\$76,752.00
Verdi, Amy L	LMHS Science Teacher	\$53,370.00
Consolati, Amy S	LMHS Social Studies	\$77,744.00
Spoto, Elisabeth A	LMHS SPED Life Skills Teacher	\$45,848.00
Cox, Mary Katherine	LMHS SPED Teacher	\$69,824.00
Jefferys, Joanna M	LMHS SPED Teacher	\$73,541.60
Priester, Patrick M	LMHS SPED Teacher	\$76,752.00
Armstrong, Virginia C	LMHS Technology Teacher	\$77,744.00
Fillio, Matthew C	LMHS Technology Teacher	\$76,752.00
Heath, Corey R	LMHS Technology Teacher	\$49,484.00
Lucy, Heather M	School Adjustment Counselor	\$68,837.00
McHugh, Lori A	School Adjustment Counselor	\$48,895.00
Daley, Letisha A	LMHS Library Paraprofessional	\$27,416.60
Biasin-Burton, Cynthia A	LMHS Paraprofessional	\$26,041.88
Bissell, Beverly L	LMHS Paraprofessional	\$26,673.92
Coughlin, Joseph L	LMHS Paraprofessional	\$19,816.27
Cummings, Nancy C	LMHS Paraprofessional	\$26,432.93
Fera, Kim M	LMHS Paraprofessional	\$25,968.60
Raftery, Jennifer Lynn	LMHS Paraprofessional	\$10,772.56
Scarpa, Diane K	LMHS Paraprofessional	\$22,084.65
Shook, Kim F	LMHS Paraprofessional	\$22,740.64
Strezynski, Melissa M	LMHS Paraprofessional	\$22,412.64
Wilcox, Linda L	LMHS Paraprofessional	\$22,631.31

Substitutes

Consolati, Cynthia L	Cafeteria	\$93.50
Delsoldato-Warden, Sarah	Cafeteria	\$825.00
Duhon, Peyton A	Cafeteria	\$115.50
Hopkins, Sarah Jean	Cafeteria	\$203.50
Kloc, Heather A	Cafeteria	\$49.50
McCormack, Christine M	Cafeteria	\$110.00

Olds, Judith L	Cafeteria	\$27.50
Schwab, Leah R	Cafeteria	\$518.21
Trombley, Jessica C	Cafeteria	\$38.50
Walger, Deirdre A	Cafeteria	\$27.50
Bell, Kate	Lee Elementary School	\$496.00
Boomsma, Michelle M	Lee Elementary School	\$30.00
Borner, Georgia G	Lee Elementary School	\$572.00
Butler, Shari	Lee Elementary School	\$2,214.00
Cardillo, Margaret M	Lee Elementary School	\$72.00
Chin, Allegra S	Lee Elementary School	\$70.00
Choquette, Nicole L	Lee Elementary School	\$85.87
Consolati, Patrice	Lee Elementary School	\$86.27
Daley, Margaret M	Lee Elementary School	\$1,050.00
Delsoldato-Warden, Sarah	Lee Elementary School	\$144.00
Duhon, Peyton A	Lee Elementary School	\$298.50
Flower, Michael L	Lee Elementary School	\$5,903.72
Galisa, David G	Lee Elementary School	\$615.00
Gangloff, Carolyn E	Lee Elementary School	\$170.00
Garland, Toni M	Lee Elementary School	\$307.53
Gormalley, Marie T	Lee Elementary School	\$4,792.50
Guinan, Martha A	Lee Elementary School	\$164.00
Hallock, Kristina B	Lee Elementary School	\$82.00
Haywood, Brenda L	Lee Elementary School	\$544.50
Hopkins, Sarah Jean	Lee Elementary School	\$1,134.50
Kloc, Heather A	Lee Elementary School	\$120.00
Lagarce, Marjorie J	Lee Elementary School	\$190.00
Loring, Allison E	Lee Elementary School	\$280.00
Maroney, Kate L	Lee Elementary School	\$1,165.43
McCormack, Christine M	Lee Elementary School	\$132.00
McCormack, Christine M	Lee Elementary School	\$244.75
Naventi, Pamela A	Lee Elementary School	\$2,850.00
Olds, Judith L	Lee Elementary School	\$180.00
Raftery, Jennifer Lynn	Lee Elementary School	\$278.21
Raftery, Jennifer Lynn	Lee Elementary School	\$257.00
Retzels, Kenneth	Lee Elementary School	\$108.00
Trombley, Jessica C	Lee Elementary School	\$7,189.00
Walger, Deirdre A	Lee Elementary School	\$255.50
Warner, Janet E	Lee Elementary School	\$3,015.00
Warywoski, Peter S	Lee Elementary School	\$95.00
Zamberletti, Susan K	Lee Elementary School	\$36.00
Brouker, Cynthia Ellen	Lee Middle and High Schools	\$6,282.50
Brunette, Tom	Lee Middle and High Schools	\$1,222.50

Copper, Jennifer	Lee Middle and High Schools	\$1,440.00
Cresto, Glenda G	Lee Middle and High Schools	\$380.00
Daley, Margaret M	Lee Middle and High Schools	\$3,375.00
Duquette, David A	Lee Middle and High Schools	\$10,906.44
Galisa, David G	Lee Middle and High Schools	\$2,419.00
Graziola, Estelle	Lee Middle and High Schools	\$85.00
Guinan, Martha A	Lee Middle and High Schools	\$1,696.00
Harford, Julie A	Lee Middle and High Schools	\$85.00
Harris, James K	Lee Middle and High Schools	\$902.00
Johnson, David A	Lee Middle and High Schools	\$1,854.00
Loring, Allison E	Lee Middle and High Schools	\$526.00
Maroney, Kate L	Lee Middle and High Schools	\$194.32
Paolini, Sheryl M	Lee Middle and High Schools	\$204.00
Shepard, Janet M	Lee Middle and High Schools	\$6,372.00
Strout, Gary	Lee Middle and High Schools	\$82.00
Swift, Thomas J	Lee Middle and High Schools	\$420.00
Tarin, Ericka A	Lee Middle and High Schools	\$82.00
Van Sickle, Susan L	Lee Middle and High Schools	\$170.00
Warner, Janet E	Lee Middle and High Schools	\$617.50
Warywoski, Christine M	Lee Middle and High Schools	\$712.50
Wescott, Anna M	Lee Middle and High Schools	\$1,290.00
Zamberletti, Susan K	Lee Middle and High Schools	\$72.00
Borner, Georgia G	SPED	\$2,030.00
Brooks, Leah E	SPED	\$360.00
Brouker, Cynthia Ellen	SPED	\$540.00
Cardillo, Margaret M	SPED	\$180.00
Consolati, Cynthia L	SPED	\$360.00
Consolati, Patrice	SPED	\$102.24
Consolati, Patrice	SPED	\$36.00
Cook, Emma C	SPED	\$180.00
Duhon, Peyton A	SPED	\$102.50
Flower, Michael L	SPED	\$70.00
Galisa, David G	SPED	\$287.00
Garland, Toni M	SPED	\$260.34
Garland, Toni M	SPED	\$144.00
Guinan, Martha A	SPED	\$697.00
Haywood, Brenda L	SPED	\$696.00
Hopkins, Sarah Jean	SPED	\$676.50
Johnson, David A	SPED	\$292.00
Kloc, Heather A	SPED	\$252.84
Maroney, Kate L	SPED	\$8,373.44
McCormack, Christine M	SPED	\$3,294.00
Naventi, Aimee E	SPED	\$410.00

Naventi, Pamela A	SPED	\$4,492.12
Olds, Judith L	SPED	\$162.00
Paolini, Sheryl M	SPED	\$5,036.40
Raftery, Jennifer Lynn	SPED	\$41.73
Salazar, Luz D	SPED	\$615.00
Shepard, Janet M	SPED	\$150.00
Szwyd, Katie E	SPED	\$180.00
Walger, Deirdre A	SPED	\$1,681.00
Warywoski, Peter S	SPED	\$5,890.00
Williams, Linsey K	SPED	\$471.33
Zamberletti, Susan K	SPED	\$504.00

Athletics

Thomson, Keith M	Athletic Director	\$6,464.00
Finnegan, Thomas H Jr	Asst. Athletic Director	\$3,232.00
Abderhalden, Christopher M	Coach	\$1,158.00
Bartini, Lea J	Coach	\$2,478.00
Bliss, Jason D	Coach	\$3,986.00
Cardinal, Eric W	Coach	\$2,478.00
Carlino, Matthew D	Coach	\$2,478.00
Comalli, Norma J	Coach	\$3,986.00
Finnegan, Lauren B	Coach	\$3,986.00
Finnegan, Thomas H Jr	Coach	\$1,158.00
Fresia, Andrew T	Coach	\$2,478.00
Galisa, David G	Coach	\$3,986.00
Heath, Harold E III	Coach	\$3,986.00
Johnson, David A	Coach	\$2,396.00
Naventi, Mary E	Coach	\$2,478.00
Perry, John T	Coach	\$3,986.00
Puleri, Richard	Coach	\$3,986.00
Roosa, Jennifer M	Coach	\$1,158.00
Shepardson, Timothy K	Coach	\$3,986.00
Smith, Laura A	Coach	\$3,986.00
Thomson, Keith M	Coach	\$3,986.00
Thomson, Keith M	Coach	\$1,158.00
Walker, Christopher W	Coach	\$2,478.0
Warner, John T	Coach	\$3,986.00
Warner, Julia M	Coach	\$2,478.00

Antil, Maria B	Athletic Activity Fees	\$175.00
Bartini, Lea J	Athletic Activity Fees	\$135.00
Bienvenue, Mary C	Athletic Activity Fees	\$225.00
Bienvenue, Mary C	Athletic Activity Fees	\$240.00
Brouker, Cynthia Ellen	Athletic Activity Fees	\$150.00

Brouker, Steven J	Athletic Activity Fees	\$150.00
Cummings, Nancy C	Athletic Activity Fees	\$470.00
Cummings, Nancy C	Athletic Activity Fees	\$150.00
Finnegan, Lauren B	Athletic Activity Fees	\$90.00
Finnegan, Lauren B	Athletic Activity Fees	\$60.00
Flynn, Sarah R	Athletic Activity Fees	\$30.00
Raftery, Jennifer Lynn	Athletic Activity Fees	\$520.00
Raftery, Jennifer Lynn	Athletic Activity Fees	\$50.00
Roosa, Jennifer M	Athletic Activity Fees	\$25.00
Schlaefel, Amy M	Athletic Activity Fees	\$630.00
Seward, Katie M	Athletic Activity Fees	\$30.00
Shepard, Janet M	Athletic Activity Fees	\$240.00
Strezynski, Melissa M	Athletic Activity Fees	\$120.00
Warner, Janet E	Athletic Activity Fees	\$315.00
Warywoski, Peter S	Athletic Activity Fees	\$59.00
Warywoski, Peter S	Athletic Activity Fees	\$235.00
Warywoski, Peter S	Athletic Activity Fees	\$395.00



PROCEEDINGS OF ANNUAL TOWN ELECTION MAY 14, 2018

Brandi Page, Town Clerk, declared the polls open at 7:00 am. Zero report was printed and posted.

Election workers on staff throughout the day were Nancy Brownhill, Lucy Boldyga, Mary Holmes, Anne Enser, Mary McDarby, Maureen Salvatore, Sheila Viale, Ann O'Brien, Peter Warywoski, Chris Warywoski, Kathy Bort, Ann Mack, Sarah Navin, Sandra Cozzaglio, Francis Palmer, and Mary Morrissey. Police Officers were Ben Towne and Adrian Kohlenberger.

Polls were declared closed at 8:00 pm. Results were printed from the Accuvote machine at 8:02 pm. There were 104 total ballots cast. From District 1 -15 ballots, District 2 -22 ballots, District 3 -13 ballots, District 4 -26 ballots, District 5 -14 ballots, and District 6 -14 ballots.

The following are the results of the election:

****Indicates Incumbent**

Moderator (1yr)

**R. Christopher Brittain	92
Blanks	11
Write In-Other	1

Selectmen (3yr)

**David Consolati	78
Blanks	21
Write In-Other	5

Planning Board (5yrs)

**Buck Donovan	91
Blanks	12
Write In-Other	1

Planning Board (1yr)

Peter Bluhm	84
Blanks	18
Write In-Other	2

School Committee (3yr)

**Nelson Daley Sr	70
**Kelly Koperek	82
Blanks	56
Write In-Other	0

School Committee (1yr)

Anna Wescott	92
Blanks	12
Write In-Other	0

Constable (3yrs)

**Margaret Biron	75
**Dennis Forshee	69
Richard Brittain	79
Vacancy	0
Blanks	190
Write In-Other	3

Housing Authority (5yrs)

**Jennifer Heath	84
Blanks	20
Write In-Other	0

District 1 Rep (3yrs)

**Edward Forfa	13
**Elizabeth Leahey	12
Josh Cohen	11
Blanks	9
Write In-Other	0

District 2 Rep (3yrs)

Vacancy	0
Vacancy	0
Vacancy	0
Blanks	66
Write In-Other	0

District 3 Rep (3yrs)

**Ottavio Biasin	11
**Caroline Young	11
**Alexandra Hedding	11
Blanks	6
Write In-Other	0

District 4 Rep (3yrs)

**Kathleen Daoust	24
**Alice Collins	25
**William Roche	22
Blanks	7
Write In-Other	0

District 4 Rep (1yr)

**Janet Warner	25
Blanks	1
Write In-Other	0

District 5 Rep (3yrs)

**Susan Kelly	10
**Diedre Consolati	9
Vacancy	0
Blanks	19
Write In-Other	4

District 6 Rep (3yrs)

**Frank Consolati	11
**Monica Ryan	9
Vacancy	0
Blanks	20
Write In-Other	2

Total number of ballots 104 voted out of 4077 registered voters. This included 7 Absentee ballots and 2 spoiled ballots. The used and unused ballots were sealed in separate containers and returned to Town Hall at 8:30 pm.

Brandi J. Page
Town Clerk



ANNUAL TOWN MEETING WARRANT

May 11, 2017

May 11, 2017 Annual Town Meeting, April 25, 2017

WARRANT

COMMONWEALTH OF MASSACHUSETTS
BERKSHIRE, S.S.

To any of the Constables of the Town of Lee, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify all of the inhabitants of the Town of Lee, qualified to vote in Town Affairs, to meet at the **Lee Middle/High School Auditorium on Thursday, May 11, 2017 at the hour of 7:00 p.m.** in the evening, for the purposes then and there, to take action upon the following Articles, namely:

ANNUAL TOWN MEETING WARRANT ARTICLES

Article 1. **Town Reports**

To receive the reports of the Selectmen, Town Accountant and the other officers, boards, commissions and committees of the Town.

Article 2. **Prior Fiscal Year (2016) Appropriations (9/10 Vote)**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,478.24, or any other amount, to pay the following invoices which surfaced after fiscal year 2016 closed, or to take any other action relative thereto.

Devon Road Greenhouse & Nursery for war memorial wreaths and flowers, \$518.00

Kiefer Swim Products for lifeguard tank tops, \$50.24

New England Bioassay for wastewater treatment plant testing, \$1,910.00

Finance Committee recommends approval.

Article 3. **Current Fiscal Year (2017) Supplemental Snow and Ice Appropriation**

To see if the Town will vote to amend Articles 5 of the Annual Town Meeting held on May 12, 2016 by transferring from available funds \$99,244 to increase the Snow and Ice (Account 423) appropriation to \$508,191.

Finance Committee recommends approval.

Article 4. **Current Fiscal Year (2017) Sewer Receipts Shortfall**

To see if the Town will vote to amend Article 10 of the Annual Town Meeting held on May 12, 2016 by transferring from the Sewer Enterprise Account \$236,528, such amount, together with the Sewer receipts, to offset the \$2,149,598 fiscal year 2017 operating budget appropriation, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 5. **Transfer of Proceeds from the Sale of Cemetery Lots to the Perpetual Care Account**

To see if the Town will vote to authorize the transfer of the sum of \$1,200, or any other amount, from the Sale of Cemetery Lots receipts to the Fairmont Perpetual Care Trust Account, or to take other action relative thereto.

Finance Committee recommends approval.

Article 6. **Shared Administrative Services with the Town of Lenox**

To see if the Town will vote to approve the sharing of Administrative Officers with the Town of Lenox, or to take any other action relative thereto.

Finance Committee recommends approval.

Town of Lee Annual Town Report - 2018

May 11, 2017 Annual Town Meeting, April 25, 2017

Article 7. Fiscal Year 2018 Classification Plan

To see if the Town will vote to amend the personnel bylaw by establishing the FY 2018 Classification Plan as follows:

Position	Classification	Hours	Ranges		
			Step 1	Mid	Step 12
Council on Aging Director	A-1	25	24,671	28,658	32,645
Town Clerk	A-2	35	43,620	47,907	52,194
Accountant	A-3	40	47,680	54,774	61,867
Treasurer/Collector	A-3	37.5	44,700	51,350	58,000
Water Division Supervisor	A-3	40	47,680	54,774	61,867
Sewer Division Supervisor	A-3	40	47,680	54,774	61,867
Highway Supervisor	A-3	40	47,680	54,774	61,867
Library Director	A-4	35	44,169	51,347	58,524
Fire Chief/Ambulance Director	A-6	40	61,618	71,952	82,285
DPW Superintendent	A-6	40	61,618	71,952	82,285
Chief of Police	A-6	40	61,618	71,952	82,285
Town Administrator	A-8	40	82,683	92,098	101,513
Council on Aging Clerk	CL-1	18	17.70	18.12	18.53
Treasurer/Collector Clerk	CL-2	35	28,464	33,133	37,802
Conservation Admin. Assistant	CL-2	4.5	15.64	18.21	20.77
Police Secretary	CL-2	35	28,464	33,133	37,802
Land Use Asst.	CL-2	21	17,078	19,880	22,681
Assistant Treasurer/Collector	CL-3	37.5	31,982	37,149	42,315
Assessors' Clerk	CL-3	35	29,850	34,673	39,495
DPW Secretary	CL-3	35	29,850	34,673	39,495
Selectmen/Administrator's Secretary	CL-3	37.5	31,982	37,149	42,315
Laborer, Sewer Division	PW-1	25	12.66	14.88	17.10
Assistant Water Plant Operator	PW-5	40	32,696	38,708	44,719
Sewer Plant Operator 1	PW-5	40	32,696	38,708	44,719
Sewer Plant Operator 2	PW-5	40	32,696	38,708	44,719
Paramedic/Coordinator	Medic	40.0	18.03	21.68	25.33
Paramedic/Training Director	Medic	36	18.03	21.68	25.33
Paramedic	Medic	36	18.03	21.68	25.33
Custodian/EMT-Basic F-T	EMT-1	36	13.00	15.18	17.36
Custodian/EMT-Basic P-T	EMT-1	6	13.00	15.18	17.36

Personnel Board recommends approval.

Article 8. Fiscal Year 2018 Operating Budgets

To see if the Town will vote to raise and appropriate or transfer from available funds any sum or sums of money for the maintenance of the several departments of the Town and for any other necessary changes, or pass any vote or votes relative thereto.

Town of Lee Annual Town Report - 2018

May 11, 2017 Annual Town Meeting, April 25, 2017

GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
114 MODERATOR				
Personnel	150.00	150.00	150.00	150.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 114	150.00	150.00	150.00	150.00
122 SELECTMEN				
Personnel	42,933.00	44,347.00	48,615.00	48,615.00
Expenses	4,106.60	4,895.00	4,895.00	4,895.00
TOTAL 122	47,039.60	49,242.00	53,510.00	53,510.00
123 TOWN ADMINISTRATOR				
Personnel	87,164.00	88,471.00	91,242.00	91,242.00
Expenses	1,471.82	3,405.00	3,405.00	3,405.00
TOTAL 123	88,635.82	91,876.00	94,647.00	94,647.00
131 FINANCE COMMITTEE				
Personnel	0.00	0.00	0.00	0.00
Expenses	177.20	500.00	500.00	500.00
TOTAL 131	177.20	500.00	500.00	500.00
135 TOWN ACCOUNTANT				
Personnel	51,820.52	55,761.00	61,678.00	61,678.00
Expenses	32,655.16	36,705.00	38,463.00	38,463.00
TOTAL 135	84,475.68	92,466.00	100,141.00	100,141.00
141 ASSESSORS				
Personnel	46,486.00	47,061.00	47,895.00	47,895.00
Expenses	61,410.96	58,310.00	39,135.00	39,135.00
TOTAL 141	107,896.96	105,371.00	87,030.00	87,030.00
145 TREASURER/COLLECTOR				
Personnel	109,026.15	115,740.00	115,677.00	115,677.00
Expenses	34,796.79	36,824.00	38,176.00	38,176.00
TOTAL 145	143,822.94	152,564.00	153,853.00	153,853.00
151 TOWN COUNSEL				
Personnel	27,422.00	27,822.00	28,477.00	28,477.00
Expenses	965.00	4,000.00	4,000.00	4,000.00
TOTAL 151	28,387.00	31,822.00	32,477.00	32,477.00
155 INFORMATION TECHNOLOGIES				
Personnel	8,357.54	6,628.00	6,749.00	6,749.00
Expenses	30,395.96	36,645.00	36,524.00	36,524.00
TOTAL 155	38,753.50	43,273.00	43,273.00	43,273.00

Town of Lee Annual Town Report - 2018

May 11, 2017 Annual Town Meeting, April 25, 2017

GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
156 LAND USE ASSISTANT				
Personnel	24,282.84	27,003.00	27,640.00	27,640.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 156	24,282.84	27,003.00	27,640.00	27,640.00
161 TOWN CLERK				
Personnel	56,705.69	50,450.00	47,074.00	47,074.00
Expenses	1,503.02	1,960.00	2,320.00	2,320.00
TOTAL 161	58,208.71	52,410.00	49,394.00	49,394.00
163 ELECTIONS/REGISTRATIONS				
Personnel	3,408.00	5,580.00	2,500.00	2,500.00
Expenses	6,925.77	9,730.00	9,730.00	9,730.00
TOTAL 163	10,333.77	15,310.00	12,230.00	12,230.00
171 CONSERVATION COMMISSION				
Personnel	1,203.95	2,435.00	2,435.00	2,435.00
Expenses	336.93	700.00	700.00	700.00
TOTAL 171	1,540.88	3,135.00	3,135.00	3,135.00
175 PLANNING BOARD				
Personnel	0.00	0.00	0.00	0.00
Expenses	3,469.14	7,581.00	7,581.00	7,581.00
TOTAL 175	3,469.14	7,581.00	7,581.00	7,581.00
176 ZONING BOARD				
Personnel	0.00	0.00	0.00	0.00
Expenses	138.48	2,575.00	2,575.00	2,575.00
TOTAL 176	138.48	2,575.00	2,575.00	2,575.00
188 LEE C.D.C.				
Personnel	0.00	0.00	0.00	0.00
Expenses	15,000.00	15,000.00	15,000.00	15,000.00
TOTAL 188	15,000.00	15,000.00	15,000.00	15,000.00
195 TOWN REPORTS				
Personnel	0.00	0.00	0.00	0.00
Expenses	3,033.59	3,600.00	3,600.00	3,600.00
TOTAL 195	3,033.59	3,600.00	3,600.00	3,600.00
196 OFFICE EQUIP. MAINTENANCE				
Personnel	0.00	0.00	0.00	0.00
Expenses	6,593.05	13,000.00	13,000.00	13,000.00
TOTAL 196	6,593.05	13,000.00	13,000.00	13,000.00
197 STAFF DEVELOPMENT				
Expenses	33.00	1,500.00	1,500.00	1,500.00
TOTAL 197	33.00	1,500.00	1,500.00	1,500.00
TOTAL GENERAL GOVERNMENT	661,972.16	708,378.00	701,236.00	701,236.00

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PUBLIC SAFETY				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
210 POLICE				
Personnel	792,670.95	878,785.00	911,561.00	911,561.00
Expenses	84,938.43	89,900.00	89,900.00	89,900.00
TOTAL 210	877,609.38	968,685.00	1,001,461.00	1,001,461.00
221 FIRE DEPARTMENT				
Personnel	60,245.66	120,530.00	120,596.00	120,596.00
Expenses	51,511.17	68,246.00	70,052.00	70,052.00
TOTAL 221	111,756.83	188,776.00	190,648.00	190,648.00
242 GAS INSPECTOR				
Personnel	4,883.00	4,956.00	5,030.00	5,030.00
Total Expenses	105.00	575.00	575.00	575.00
TOTAL 242	4,988.00	5,531.00	5,605.00	5,605.00
244 SEALER/WEIGHTS & MEASURES				
Personnel	5,203.00	5,281.00	5,360.00	5,360.00
Total Expenses	130.49	350.00	350.00	350.00
TOTAL 244	5,333.49	5,631.00	5,710.00	5,710.00
245 WIRING INSPECTOR				
Personnel	6,419.00	6,371.00	6,613.00	6,613.00
Total Expenses	640.66	1,289.00	1,289.00	1,289.00
TOTAL 245	7,059.66	7,804.00	7,902.00	7,902.00
246 PLUMBING INSPECTOR				
Personnel	6,277.00	6,371.00	6,467.00	6,467.00
Total Expenses	105.00	685.00	685.00	685.00
TOTAL 246	6,382.00	7,056.00	7,152.00	7,152.00
291 EMERGENCY MANAGEMENT				
Personnel	1500.00	1500.00	1500.00	1500.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 291	1,500.00	1,500.00	1,500.00	1,500.00
299 COMMUNICATIONS				
Personnel	122,912.43	181,517.00	94,240.00	94,240.00
Expenses	21,737.46	22,000.00	22,000.00	22,000.00
TOTAL 299	144,649.89	203,517.00	116,240.00	116,240.00
TOTAL PUBLIC SAFETY	1,159,279.25	1,388,356.00	1,336,218.00	1,336,218.00

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EDUCATION				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
300 EDUCATION				
Fixed Charges	25,243.00	29,243.00	29,243.00	29,243.00
School Committee	8,250.00	8,000.00	8,000.00	8,000.00
Superintendent's Office	271,255.00	253,835.00	289,237.00	289,237.00
Principals' Offices	340,774.00	349,520.00	348,650.00	348,650.00
Principal Technology	297,260.00	219,191.00	219,983.00	219,983.00
Regular Education & Transportation	4,677,033.00	4,798,598.00	4,835,048.00	4,835,048.00
Special Education	2,019,105.00	2,257,743.00	2,394,683.00	2,394,683.00
Vocational Ed	159,439.00	106,200.00	106,200.00	106,200.00
Health	155,997.00	158,388.00	157,996.00	157,996.00
Athletics	133,551.00	138,868.00	148,422.00	148,222.00
Other Student Activities	38,313.00	44,658.00	47,736.00	47,736.00
Maintenance & Operations	950,807.00	932,978.00	939,520.00	939,520.00
SUBTOTAL	9,077,027.00	9,297,222.00	9,524,718.00	9,524,718.00
Less School Choice	-650,000.00	-715,000.00	-725,000.00	-725,000.00
SUBTOTAL	8,427,027.00	8,582,222.00	8,799,718.00	8,799,718.00
Less Circuit Breaker	-61,000.00	-61,000.00	-80,000.00	-80,000.00
TOTAL EDUCATION	8,366,027.00	8,521,222.00	8,719,718.00	8,719,718.00

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PUBLIC WORKS				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
421 D.P.W. ADMINISTRATION				
Personnel	37,733.18	38,582.00	38,020.00	38,020.00
Expenses	4,113.72	4,900.00	4,900.00	4,900.00
TOTAL 421	41,846.90	43,482.00	42,920.00	42,920.00
422 HIGHWAY CONST. & MAINT.				
Personnel	180,874.90	151,698.00	159,496.00	159,496.00
Expenses	178,778.93	199,540.00	204,540.00	204,540.00
TOTAL 422	359,653.83	351,238.00	364,036.00	364,036.00
423 SNOW AND ICE				
Personnel	146,577.14	196,839.00	201,217.00	201,217.00
Expenses	198,033.03	212,108.00	250,624.00	250,624.00
TOTAL 423	344,610.17	408,947.00	451,841.00	451,841.00
424 STREET LIGHTING				
Personnel	0.00	0.00	0.00	0.00
Expenses	78,992.30	86,518.00	86,518.00	86,518.00
TOTAL 424	78,992.30	86,518.00	86,518.00	86,518.00
425 FORESTRY				
Personnel	0.00	0.00	0.00	0.00
Expenses	15,615.00	17,400.00	17,400.00	17,400.00
TOTAL 425	15,615.00	17,400.00	17,400.00	17,400.00
433 SANITARY LANDFILL				
Personnel	0.00	0.00	0.00	0.00
Expenses	6,723.34	14,400.00	14,400.00	14,400.00
TOTAL 433	6,723.34	14,400.00	14,400.00	14,400.00
654 PARKS & PLAYGROUNDS				
Personnel	2,716.77	3,805.00	3,862.00	3,862.00
Expenses	9,402.86	15,682.00	15,682.00	15,682.00
TOTAL 654	12,119.63	19,487.00	19,544.00	19,544.00
192 PUBLIC BLDGS AIROLDI BLDG				
Personnel	7,942.06	18,966.00	17,502.00	17,502.00
Expenses	17,054.07	21,600.00	21,600.00	21,600.00
TOTAL 192/193	24,996.13	40,566.00	39,102.00	39,102.00
193 PUBLIC BLDGS MEMORIAL HALL				
Personnel	19,652.46	18,965.00	17,502.00	17,502.00
Expenses	37,375.04	42,775.00	42,775.00	42,775.00
TOTAL 192/193	57,027.50	61,740.00	60,277.00	60,277.00
TOTAL PUBLIC WORKS	941,584.80	1,043,778.00	1,096,038.00	1,096,038.00

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HUMAN SERVICES				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FIN COM RECOMMENDS
511 BOARD OF HEALTH				
Personnel	0.00	510.00	510.00	510.00
Expenses	0.00	255.00	255.00	255.00
TOTAL 511	0.00	765.00	765.00	765.00
522 PORCHLIGHT V.N.A.				
TOTAL 522	22,942.50	22,943.00	22,943.00	22,943.00
523 BRIEN CENTER FOR MENTAL HEALTH				
TOTAL 523	2,867.00	2,867.00	2,867.00	2,867.00
524 COMMUNITY HEALTH PROGRAM				
TOTAL 524	1,000.00	1,000.00	1,250.00	1,250.00
540 CABLE ADVISORY COMM				
Expenses	150.00	150.00	150.00	150.00
TOTAL 540	150.00	150.00	150.00	150.00
541 COUNCIL ON AGING				
Personnel	40,990.65	45,877.00	47,501.00	47,501.00
Expenses	16,127.47	18,832.00	18,832.00	18,832.00
TOTAL 541	57,118.12	64,709.00	66,333.00	66,333.00
542 LEE YOUTH ASSOCIATION				
TOTAL 542	48,488.00	49,458.00	50,447.00	50,447.00
543 VETERAN'S SERVICES				
Personnel	6,724.00	6,825.00	6,927.00	6,927.00
Expenses	51,512.09	50,750.00	68,750.00	68,750.00
TOTAL 543	58,236.09	57,575.00	75,677.00	75,677.00
TOTAL HUMAN SERVICES	190,801.71	199,467.00	220,432.00	220,432.00
RECREATION & CULTURE				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FIN COM RECOMMENDS
610 LEE LIBRARY				
Personnel	178,596.00	180,033.00	184,038.00	184,038.00
Expenses	98,114.00	101,051.00	100,836.00	100,836.00
LIG/MEG GRANT	-8,400.00	-8,400.00	-8,067.00	-8,067.00
TOTAL 610	268,310.00	272,684.00	276,807.00	276,807.00
620 SANDY BEACH				
Personnel	29,629.67	33,580.00	33,778.00	33,778.00
Expenses	9,394.28	9,440.00	9,550.00	9,550.00
TOTAL 620	39,023.95	43,020.00	43,328.00	43,328.00
691 HISTORICAL COMMISSION				
Expenses	345.00	485.00	485.00	485.00
TOTAL 691	345.00	4,817.94	485.00	485.00
693 WAR MEMORIALS				
Expenses	4,817.94	2,600.00	2,600.00	2,600.00
TOTAL 693	4,817.94	2,600.00	2,600.00	2,600.00
TOTAL RECREATION & CULTURE	312,496.89	323,121.94	323,220.00	323,220.00

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DEBT SERVICE				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
700 DEBT SERVICE				
Retirement of Debt	945,000.00	965,000.00	985,000.00	985,000.00
Long Term Interest	208,350.00	182,450.00	155,850.00	155,850.00
Short Term Interest	1,750.00	2,500.00	2,500.00	2,500.00
TOTAL 700	1,155,100.00	1,149,950.00	1,143,350.00	1,143,350.00

INTERGOVERNMENTAL				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
830 INTERGOVERNMENTAL				
Berkshire Regional Planning Commission	4,289.86	4,290.00	4,398.00	4,398.00
TOTAL 810	4,289.86	4,398.00	4,508.00	4,508.00

MISCELLANEOUS - (FIXED COSTS)				
CODE NUMBER	EXPENDED FY2016	BUDGET FY2017	REQUESTED FY2018	FINANCE COMMITTEE RECOMMENDS
910 - 912 EMPLOYEE BENEFITS				
911 Medicare (5173)	130,091.00	132,091.00	134,700.00	134,700.00
911 Berkshire County Retirement (5177)	699,693.00	706,056.00	751,333.00	751,333.00
912 Health Insurance (5171)	2,920,387.60	2,995,589.00	3,036,815.00	3,036,815.00
912 Life Insurance (5175)	12,835.84	13,250.00	13,250.00	13,250.00
912 Worker's Comp. (5176)	71,515.93	72,000.00	74,000.00	74,000.00
912 Police Medical (5177)	613.00	1,900.00	1,900.00	1,900.00
912 Medicare Part B Penalty (5179)	1,206.92	1,700.00	0.00	0.00
TOTAL 910	3,836,343.29	3,922,586.00	4,011,998.00	4,011,998.00
945 LIABILITY INSURANCE				
Liability/Property/Vehicle (5742)				
TOTAL 945	92,531.00	100,686.00	100,000.00	100,000.00
946 OTHER INSURANCES				
Police Accident (5745)				
TOTAL 946	59,659.00	62,000.00	57,000.00	57,000.00
TOTAL MISCELLANEOUS	3,988,533.29	4,085,272.00	4,168,998.00	4,168,998.00

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Article 9. Building Department Budget

To see if the Town will vote to appropriate the sum of \$96,147, or any other amount, for the maintenance of the Building Department (Account 241) in fiscal year 2018 and to meet that appropriation, raise \$95,397, or any other amount, and transfer from the building department receipts reserved for appropriation the amount of \$750, or any other amount, or to take any other action relative thereto.

241 BUILDING DEPT.	Expended FY16	Budget FY17	Request FY18
Personnel	56,523.10	21,446.00	3,500.00
Expenses	33,790.72	74,713.00	92,647.00
Total	90,313.82	96,159.00	96,147.00

Finance Committee recommends approval.

Article 10. Reserve Fund

To see if the Town will vote to appropriate the sum of \$70,000, or any other amount, to the Reserve Fund (Account 132) for unanticipated expenses in fiscal year 2018, and to meet said appropriation, raise \$20,000, or any other amount, and transfer from available funds \$50,000, or any other amount, or to take any other action relative thereto.

132 RESERVE FUND	Expended FY16	Budget FY17	Request FY18
Total	31,454.32	70,000.00	70,000.00

Finance Committee recommends approval.

Article 11. Ambulance Service Budget

To see if the Town will vote to appropriate the sum of \$660,390, or any other amount, for the maintenance of the Ambulance Service (Account 231) in fiscal year 2018 and to meet that appropriation raise \$253,560, or any other amount, such amount to be offset by receipts totaling \$114,908, or any other amount, from the Towns of Stockbridge and Tyringham, and transfer from the ambulance receipts reserved for appropriation the sum of \$406,830, or any other amount, or to take any other action relative thereto.

231 AMBULANCE	Expended FY16	Budget FY17	Request FY18
Personnel	308,976.51	447,116.00	526,884.00
Expenses	113,165.57	129,107.00	133,506.00
Subtotal	422,142.08	576,223.00	660,390.00
Receipts Reserved	-379,759.00	-400,000.00	-406,830.00
Subtotal	42,383.08	176,223.00	253,560.00
Less Other Towns	-10,241.00	-37,571.00	-114,908.00
Total	32,142.08	138,652.00	138,652.00

Finance Committee recommends approval.

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Article 12 Animal Control Budget

To see if the Town will vote to appropriate the sum of \$19,919, or any other amount, for the maintenance of Animal Control (Account 292) in fiscal year 2018 and to meet that appropriation raise \$19,919, or any other amount, such amount to be offset by receipts of \$9,959, or any other amount, from the Town of Lenox, or take any other action relative thereto.

292 ANIMAL CONTROL	Expended FY16	Budget FY17	Request FY18
Personnel	14,188.38	14,434.00	14,619.00
Expenses	4,329.90	5,301.00	5,301.00
Sub Total	18,518.28	19,735.00	19,919.00
Less Other Town	-9,259.14	-9,868.00	-9,959.00
Total	9,259.14	9,867.00	9,960.00

Finance Committee recommends approval.

Article 13. Sewer Department Budgets

To see if the Town will vote to appropriate the sum of \$2,129,771, or any other amount, for the maintenance of the Sewer Department (Accounts 440, 442 & 443) in fiscal year 2018 and to meet that appropriation raise \$1,913,070, or any other amount, such amount to be offset by the receipts of the Sewer Department, and transfer from the Sewer Enterprise Account the sum of \$216,701, or any other amount, or to take any other action relative thereto.

440, 442, 443 SEWER DEPT.	Expended FY16	Budget FY17	Request FY18
Personnel	289,083.00	350,478.00	333,462.00
Expenses	1,806,654.00	1,799,120.00	1,796,309.00
Total	2,095,737.00	2,149,598.00	2,129,771.00

Finance Committee recommends approval.

Article 14. Water Department Budget

To see if the Town will vote to appropriate the sum of \$1,076,236, or any other amount, for the maintenance of the Water Department (Account 452) in fiscal year 2018, and to meet that appropriation raise \$1,076,236, or any other amount, such amount to be offset by the receipts of the Water Department, or to take any other action relative thereto.

452 WATER DIST.	Expended FY16	Budget FY17	Request FY18
Personnel	481,572.70	416,632.00	457,504.00
Expenses	526,296.16	613,716.00	618,732.00
Total	1,007,868.86	1,030,348.00	1,076,236.00

Finance Committee recommends approval.

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Article 15. Cemetery Budget

To see if the Town will vote to appropriate the sum of \$81,992, or any other amount, for the maintenance of the Cemetery Department (Account 491) in fiscal year 2018 and to meet said appropriation raise \$81,592, or any other amount, and transfer from the Perpetual Care Interest Account \$400, or any other amount, or to take any other action relative thereto.

491 CEMETERY	Expended FY16	Budget FY17	Request FY18
Personnel	33,786.64	56,221.00	56,986.00
Expenses	20,350.21	25,006.00	25,006.00
Subtotal	54,136.85	81,227.00	81,992.00
Perpetual Care Interest	-400.00	-400.00	-400.00
Total	53,736.85	80,827.00	81,592.00

Finance Committee recommends approval.

Article 16. Health Department Budget

To see if the Town will vote to appropriate the sum of \$261,837, or any other amount, for the maintenance of the Health Department (Account 519) in fiscal year 2018 and to meet that appropriation raise \$261,837, or any other amount, such amount to be offset by receipts totaling \$154,195 or any other amount, from the Towns of Lenox and Stockbridge, or to take any other action relative thereto.

519 TRI-TOWN HEALTH	Expended FY16	Budget FY17	Request FY18
Personnel	212,268.68	221,802.00	228,834.00
Expenses	33,992.89	33,794.00	37,020.00
Subtotal	246,261.57	255,596.00	265,854.00
In-kind	-4,016.88	-4,017.00	-4,017.00
Subtotal	242,244.69	251,579.00	261,837.00
Less Other Towns	-142,831.71	-148,246.00	-154,195.00
Total	99,412.98	103,333.00	107,642.00

Finance Committee recommends approval.

Article 17. Salaries of Elected Officials

To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2017, or to take any other action thereto.

Article 18. Home Composting Bins Revolving Account

To see if the Town will vote to authorize the Department of Public Works to establish under the provisions of Chapter 44, Section 53E ½ a revolving fund for

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Composting Bins in the amount of \$4,000, and to designate to this revolving account the receipts received in connection with the sale of composting bins; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53E ½ of the General Laws, provided however, that said expenditures for the revolving account shall not exceed the receipts for such funds, and further provided that at the end of the fiscal year account balances in excess of the amounts authorized revert to the General Fund, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 19. Health Department Training Certification Revolving Account

To see if the Town will vote to authorize the Tri-Town Health Department to establish under the provisions of Chapter 44, Section 53E ½ a revolving fund to provide training and certification for tobacco retailers, food service staff, septic system installers and others in the amount of \$10,000, and to designate to this revolving account the fees generated by the certification and training programs; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53E ½ of the General Laws, provided however, that said expenditures for the revolving account shall not exceed the receipts for such funds, and further provided that at the end of the fiscal year account balances in excess of the amounts authorized revert to the General Fund, or to take any other action relative thereto. Finance Committee recommends approval. **Finance Committee recommends approval.**

Article 20. Blanket Grant Application Authorization

To see if the Town will vote to authorize the Board of Selectmen, or other Town Departments with the knowledge of the Board of Selectmen, to apply for and accept grants from the Federal Government, Commonwealth of Massachusetts or any other source, to execute any documents in connection with said applications and to expend grant funds for purposes received without further appropriation, or to take any other action relative thereto.

Article 21. School Medicaid Reimbursement Agent Fee

To see if the Town will raise and appropriate or to transfer from available funds the sum of \$3,000, or any other amount, to pay an agent to process requests for reimbursement from Medicaid for services provided students at Lee Public Schools, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 22. Middle and High School Boiler Replacement Debt Service

To see if the Town will vote to appropriate the sum of \$25,200, or any other amount, for the first of five payments on the Middle & High School boiler replacement loan, and to meet that appropriation transfer the sum of \$25,200, or any other amount, from available funds, or to take any other action relative thereto. **Finance Committee recommends approval.**

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Article 23. Firefighter Turnout Gear

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$30,000, or any other amount, to purchase ten sets of firefighter turnout gear, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 24. Carbon Air Cylinders for Firefighters

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000, or any other amount, to purchase ten carbon air cylinders for firefighters, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 25. Drug Pumps

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000, or any other amount, to purchase two infusions pumps to equip the Town's ambulances, such amount to be offset by receipts totaling \$1,740, or any other amount, from the Towns of Stockbridge and Tyringham, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 26. Heart Monitor

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$35,000, or any other amount, to purchase a heart monitor to equip the Town's primary ambulance, such amount to be offset by receipts totaling \$6,090, or any other amount, from the Towns of Stockbridge and Tyringham, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 27. Ambulance Building Exterior Doors

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$25,000, or any other amount, to replace the ambulance building doors, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 28. Ambulance Building Carpet

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000, or any other amount, to replace the ambulance building carpeting, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

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Article 29. Large Dump Truck with Sander and Plow Borrowing Authorization (2/3 Vote)

To see if the Town will vote to authorize borrowing the sum of \$180,000, or any other amount, to purchase a new, large, replacement dump truck with sander and plow; and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow \$180,000 and issue bond notes thereof under Chapter 44, Section 8 of the General Laws, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 30. Large Dump Truck with Sander and Plow Debt Service

To see if the Town will vote to appropriate the sum of \$35,000, or any other amount, for the first of five payments on the 2017 International dump truck with sander and plow loan, and to meet that appropriation transfer the sum of \$35,000, or any other amount, from available funds, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 31. Road Repair and Paving

To see if the Town will vote to expend the sum of \$293,013, or any other amount, from fiscal year 2018 "Chapter 90" funds as provided by the Commonwealth; and, to raise and appropriate or transfer from available funds the sum of \$100,000, or any other amount, for a total expenditure of \$393,013, or any other amount, to repair and pave the Town's roads, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 32. Road Repair and Paving Borrowing Authorization (2/3 Vote)

To see if the Town will vote to authorize borrowing \$5,000,000 or any other amount to repair and pave the Town's roads, and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow when affordable \$5,000,000 and issue bond notes thereof under Chapter 44, Section 8 of the General Laws, or take any other action relative thereto. **Capital Outlay Committee recommends a \$3,000,000 borrowing authorization. Finance Committee does not recommend approval.**

Article 33. Bridge Repairs/Replacement

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$150,000, or any other amount, to repair and/or replace the Town's failing bridges, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 34. Main Street Reconstruction Design Funding Installment (2/3 Vote)

To see if the Town will vote to raise and appropriate or to transfer from available funds to the Main Street Reconstruction Design Special Stabilization Fund the sum of \$100,000, or any other amount, to partially fund the \$500,000 needed to fully fund the

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estimated \$800,000 design fee for the reconstruction of Main Street, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 35. South Lee Water Tank Coating Project Debt Service

To see if the Town will vote to appropriate the sum of \$65,250, or any other amount, for the last of five payments on the water storage tank coating loan, and to meet that appropriation transfer \$65,250, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 36. Tyringham Road Water Main Replacement Project Debt Service

To see if the Town will vote to appropriate the sum of \$42,000, or any other amount, for the fourth of five payments on the Tyringham Road water main replacement loan, and to meet this appropriation transfer \$42,000, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 37. Water Plant and Distribution System Extraordinary Repairs

To see if the Town will vote to appropriate the sum of \$31,000, or any other amount, to make unforeseen repairs and improvements to the water treatment plant and distribution system, and to meet this appropriation transfer from the Water Enterprise Account \$31,000, or any other amount, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 38. Water Plant Process Control Software

To see if the Town will vote to appropriate the sum of \$35,000, or any other amount, to replace the process control software at the water treatment plant, and to meet that appropriation to transfer \$35,000, or any other amount, from the Water Enterprise Account, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 39. Sewer Plant and Collection System Extraordinary Repairs

To see if the Town will vote to appropriate the sum of \$25,000, or any other amount, to make unforeseen repairs and improvements to the wastewater treatment plant and collection system, and to meet that appropriation to transfer \$25,000, or any other amount, from the Sewer Enterprise Account, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 40 Sewer Main Lining – East Center Street

To see if the Town will vote to appropriate the sum of \$125,000, or any other amount, to line approximately 1,200 feet of eight inch clay sewer pipe on East Street

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between Tamarack Avenue and Greylock Street, and to meet that appropriation to transfer \$125,000, or any other amount, from the Sewer Enterprise Account, or to take any other action relative thereto. **Finance Committee Recommends approval.**

Article 41. Chamber of Commerce Advertising and Marketing Campaign

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$22,873, or any other amount, for the Lee Chamber of Commerce to advertise and market the Town of Lee, or to take any other action relative thereto.

Capital Outlay and Finance Committees recommend approval.

Article 42. Chamber of Commerce Gateway and Downtown Beautification

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Chamber of Commerce to maintain plantings and otherwise uphold the appearance of the public way from the Massachusetts Turnpike to the Laurel Street Bridge and of the East Side parking lot, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 43. “Rest of River” Cleanup Economic Damages Defense Fund

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Town of Lee’s share of the cost to retain, together with the other communities along the Housatonic River from Lenox to Sheffield, an agent to obtain financial assistance from General Electric Company to mitigate the effects of its anticipated cleanup of the river, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 44. Bradley Street Playground Equipment

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$4,900, or any other amount, to purchase equipment for the Bradley Street playground, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 45. Laurel Lake Preservation Association’s Ongoing Lake Studies

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,500, or any other amount, for the Laurel Lake Association’s ongoing studies of the lake, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 46. Berkshire Brownfields Program

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,000, or any other amount, for the Berkshire Regional Planning Commission to continue its Berkshire Brownfields Program, or to take any other action relative thereto. **Finance Committee recommends approval.**

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Article 47. Fireworks for Founders' Day

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$1,000, or any other amount, to offset the Chamber of Commerce's estimated \$6,000 expense to offer a fireworks show during Founders Day weekend, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 48. Lee Community Tennis Association

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$1,000, or any other amount, to support the Lee Community Tennis Association, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 49. Chapel Street Bridge Layout and Easements

To see if the Town will approve the layout of a portion of land on the southern side of the Greenwater Brook where the Chapel Street Bridge ends; and authorize the Board of Selectmen to acquire the following rights in land parcels for the purpose of replacing the existing bridge.

	Total # Parcels	Area (Square Feet)
Permanent Easements	3	5,929
Temporary Easements	7	16,576

Further, that the Selectmen may acquire these parcels, or modifications of these parcels or other required parcels through all legal means. This includes donations, purchase or eminent domain. The subject parcels are currently identified on a plan drafted by Holye and Tanner Associates, Inc., dated February 17, 2017, titled Preliminary Right of Way, and a plan drafted by Green International Affiliates, Inc., dated March 3, 2017, titled Easement Plan Of Land Laid Out As A Highway By The Board of Selectmen In Lee, Massachusetts Chapel Street (Route 20), which plans are available for inspection at the Town Clerk's office, or take any other action relative thereto.

Article 50. Temporary Moratorium on Recreational Marijuana Establishments

To see if the Town will vote to amend the Town's Zoning Bylaws by adding the following new section:

"16.0 TEMPORARY MORATORIA," and further to amend the Table of Contents to add Section 16.0. "Temporary Moratoria" and the ensuing parts as proposed herein.

"16.1. Temporary Moratorium on the Sale and Distribution of Recreational Marijuana

16.1.1 Purpose: By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provides that it is

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effective on December 15, 2016 and the Cannabis Advisory Board is required to issue regulations regarding implementation by September 15, 2017.

Currently under the Zoning Bylaw, Recreational Marijuana Establishments and Marijuana Retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Advisory Board are expected to provide guidance to the Town in regulating Recreational Marijuana Establishments and Marijuana Retailers. Further, the ballot measure establishes two important provisions that require ballot action by the Town prior to the adoption of zoning. First, the Town must, by ballot, determine whether it will issue licenses for Recreational Marijuana Establishments and Marijuana Retailers and second, by ballot that cannot occur prior to November 6, 2018, the next biennial state election, on whether to allow on-site consumption of marijuana products should the Town decide to allow licenses for such facilities.

The regulation of Recreational Marijuana Establishments and Marijuana Retailers raise novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and Marijuana Retailers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments and Marijuana Retailers and other uses related to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments and Marijuana Retailers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

16.1.2 Definitions

"Manufacture", to compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

"Marijuana accessories", equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body.

"Marijuana cultivator", an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

"Marijuana establishment", a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business. (k) "Marijuana product manufacturer", an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver

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marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

"Marijuana products", products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

"Marijuana testing facility", an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

"Marijuana retailer", an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

16.1.3 Temporary Moratorium.

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments and Marijuana Retailers. The moratorium shall be in effect through September 1, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Advisory Board regulations regarding Recreational Marijuana Establishments and Marijuana Retailers and related uses, determine whether the town shall restrict any, or all, licenses for Recreational Marijuana Establishments and Marijuana Retailers, determine whether the town will prohibit on-site consumption at Recreational Marijuana Establishments and Marijuana Retailers and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and Marijuana Retailers and related uses.

16.1.5. Severability. The provisions of this by-law are severable. If any provision, paragraph, sentence, or clause of this By-law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw."

or take any action relative thereto.

Article 51. Personal Property Tax Agreement for Gas Turbine Power Plant

To see if the Town will vote to approve a Tax Agreement between the Town, acting through its Board of Assessors, and Essential Power of Massachusetts, LLC for the term of three years covering fiscal years 2018, 2019 and 2020 beginning on July 1, 2017 and ending June 30, 2020, which agreement establishes a \$679,000 personal property valuation for Essential Power of Massachusetts, LLC's 20 MW Jet Type Gas Turbine located on Woodland Road, or to take any other action relative thereto.

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You are hereby directed to notify and warn the Inhabitants of the Town of Lee qualified to vote in town affairs to meet at the Crossway Village gymnasium, 21 Crossway Street in Lee on **Monday, May 15, 2017** at 7:00 a.m. to 8:00 p.m. to cast their votes for the following offices:

Moderator	One for the term of one year
Selectman	One for the term of three years
Lee School Committee	Three for terms of three years
Planning Board	One for the term of five years
Representatives	
District 1	Three for terms of three years
District 1	One for the term of two years
District 2	Three for terms of three years
District 2	Two for terms of one year
District 3	Three for terms of three years
District 3	One for the term of 2 years
District 4	Three for terms of three years
District 5	Three for terms of three years
District 6	Three for terms of three years

You are hereby directed to serve this Warrant by posting true and attested copies thereof, in five public places within the Town of Lee, seven (7) days at least, before the day and hour of holding said meeting.

Therefore, Fail Not and make due return of said Warrant with your doing thereon to the Town Clerk of the Town of Lee, at or before the day and hour of holding said meeting.

Given under our hands at Lee, this , day of April, 2017

Thomas P. Wickham, Chairman

David J. Consolati

Patricia D. Carlino

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As per instruction in this Warrant, I have posted same,
this day of April, 2017 in five public places.

Constable

