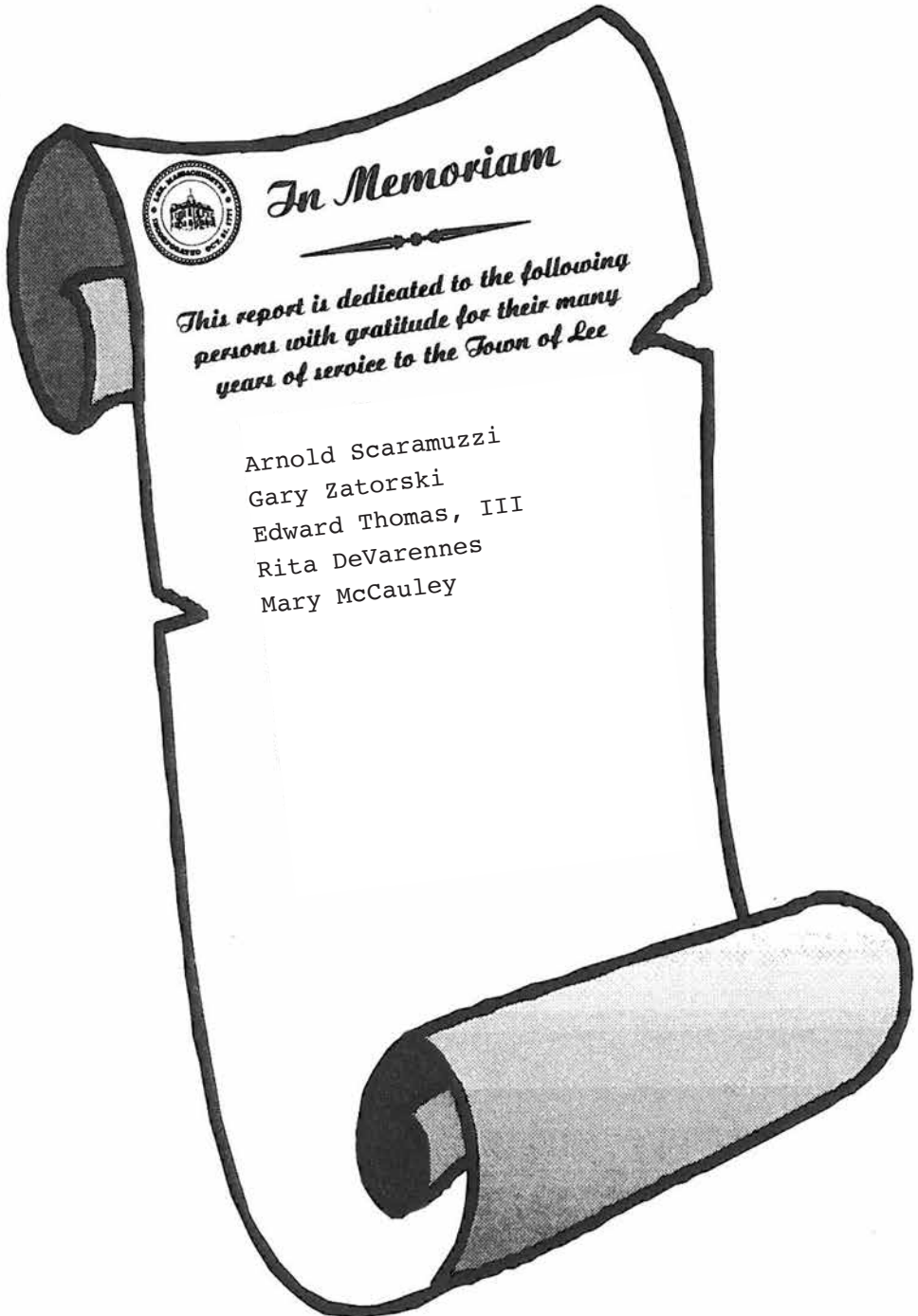


The Town of Lee Massachusetts



Annual Report
of the Town Officers
Fiscal Year 2017



Town of Lee Massachusetts



Fiscal Year 2017 ANNUAL REPORT of the Town Officers



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AMBULANCE – FIRE – POLICE EMERGENCY DIAL – 911



**24 Hour Non-Emergency Or
After Office Hours – 243-2100**

Town Board Meetings*

Board of Assessors	As needed
Board of Health	Quarterly (check website), 7:30 pm, Airolidi Building
Board of Public Works	2 nd & 4 th Tues. of the month, 4:30 pm, Airolidi Building
Board of Selectmen	1 st & 3 rd Tues. of the month, 7:00 pm
Conservation Commission	1 st & 3 rd Wed. of the month, 7:00 pm
Council on Aging	2 nd Tues. every other month, 7:30 pm Crossway Village
Historical Commission	2 nd Tues. of the month (Sept., Nov., Jan., March & May, 7:00 pm
Housing Authority	3 rd Mon. of the month, 4:30 pm, Brown Memorial Court
Lee Land Trust	every 3 rd Thurs. of the month, 7:00 pm
Lee Youth Commission	2 nd Mon. of the month, 7:00 pm
Planning Board	2 nd & 4 th Mon. of the month, 6:30 pm
School Committee	2 nd Tues. of the month, 7:00 pm
Veterans' Agent	Mon. 10:00 am to 1:00 pm or by appt., Airolidi Building

*Meeting times subject to change – Check website @ www.lee.ma.us

Business Hours of Town Offices

32 Main Street

Hours 8:30 am to 4:00 pm., Monday through Friday

TELEPHONE DIRECTORY

Accountant	243-5510
Administrator	243-5501
Assessors	243-5512
Board of Selectmen	243-5500
Building Safety	243-5518
Conservation Commission	243-5511
Council on Aging	243-5545
Department of Public Works	243-5520
Health Department (Tri-Town)	243-5540
Library	243-0385
Planning Board	243-5517
Police Department	243-5530
Sewer Plant	243-5525
Tax Collector / Treasurer	243-5506
Treasurer / Collector Clerk	243-5515
Town Clerk	243-5505
Veterans' Agent	243-5519
Youth Association	243-5535
Water Plant	243-5526
Zoning Board of Appeals	243-5517

COMMUNITY PROFILE

Location: Western Massachusetts, Berkshire County
First Settlement: Dodgetown, 1760's
Incorporated: October 21, 1777
Named after Major General Charles Lee

Government: ***First Congressional District***
Richard Neal
Fourth Berkshire District
State Senator, Adam Hinds
State Representative, Wm. "Smitty" Pignatelli
Representative Town Meeting
Six districts, 50 members

Town Meeting Second Thursday in May

Population: 5,800

Registered Voters: 4,085

2017 Tax: 14.72 per thousand

Area:

Square Miles	27
Land	.55% (98.8%)
Water	0.60% (2.2%)
State Highways	11.39 miles
Town Highways	60.1 miles
Sidewalks	14.7 miles

Geographical Features: Highest Elevation - 2,050 (October Mountain)
Lowest Elevation - 888 (Steps of Memorial Hall)
Housatonic River, 4 lakes, ponds, 2 mountains
(October Mountain State Forest, Beartown
Mountain State Park), lime quarry, marble quarry

Services: ***Electric*** - Eversource
Gas - Berkshire Gas Company
Cable - Time Warner/Spectrum
Bus - Berkshire Regional Transit Authority
Fire Dept.
Ambulance Dept.

Distances: 9 Miles to Pittsfield
122 Miles to Boston
138 Miles to New York City

TOWN OF LEE
TOWN REPRESENTATIVES
JULY 7, 2016

(FY 17 – July 1, 2016 through June 30, 2017)

District I

Courchaine, Daniel	2019
120 Bradley St. 243-0331	
Donovan, John “Buck”	2019
140 Lander Rd. 243-1810	
Forfa, Edward	2018
45 Maritta Ave. 243-1569	
Leahey, Elizabeth, CH	2018
172 Reservoir Rd. 243-2893	
Collins, Christopher	2018
271 Bradley St. PO. Box 69. 243-8023	
Hansen, Marilyn	2020
86 Mill St. 243-2572	
Larson, Francine	2020
806 East St. 243-1080	
Castegnaro, James	2020
111 Woodland Ave. 243-9938	

District II

Kennedy, Thomas	2019
30 Hartwood Rd. 243-1698	
Wickham, Joan, CH	2019
22 High St. 243-0401	
LePrevost, Gerald	2018
94 East Center St. 243-2490	
Wespiser, Diane	2020
70 Orchard St. 243-2322	
Clarke, Neil	2020
85 Orchard St. 243-3649	
Daley, Sr., Nelson	2020
135 Maple St. PO Box 59 243-1065	
Bluhm, Valerie	2019
75 Orchard St. 394-4309	

District III

Fillio, Matthew	2020
370 Chapel St. 243-1855	
Bort, Kathleen, CH	2019
45 Forest St., #3 243-2697	
Young, Caroline	2018
755 Maple St. 243-4848	
Hedding, Alexandra	2018
90 Silver St., 243-2897	
Coty Jr., John	2020
50 Forest St. PO Box 74. 243-2813	
Tyer, Matthew	2019
720 Cape St., PO Box 542 429-1198	
Biasin, Ottavio	2018
515 Marble St. 243-3328	
Wadsworth, Andrea	2020
625 Marble St. 243-4828	

District IV

Brunell, William	2019
605 Fairview St. 243-1415	
Bailey, Gordon	2019
734 Pleasant St. 243-3110	
Kalischer, Cornelia	2019
PO Box 105, So. Lee 931-5302 (X-302)	
Brittain, Richard	2017
15 Davis St. 243-2023	
Collins, Alice	2018
PO Box 103, So. Lee 243-4206	
Cozzaglio, Stephen	2020
60 Davis St. 243-3204	
Mack, Arthur, CH	2017
130 Highfield Dr. 243-2156	
Daoust, Kathleen	2018
165 Highfield Dr. 243-3667	
Roche, William	2018
840 Fairview St. 243-2580	

District V

Cohen, Joshua	2019
81 Main St. 243-6637	
Biron, Margaret	2020
42 Park St. 243-0489	
William Enser	2019
42 School St. 243-0669	
Consolati, Deidre, CH	2018
57 Main St. Apt. 8 243-2318	
Roosa, Jeffrey	2020
240 Mandalay Rd. 243-3673	
Lucy, Jonathan	2018
41 Prospect St. 243-4060	
Trombley, Beverly	2020
115 Main St. 394-4265	
Sorrentino, Peter	2019
PO Box 905 243-2561	
Kelley, Susan	2018
290 Mandalay Rd. 243-1142	

District VI

Hofman, Peter	2019
483 Devon Rd. 603-676-4250	
Lavigne, Alfred	2019
305 Laurel St., PO Box 333 243-2028	
Tyer, Matthew	2019
20 Theresa Terrace 429-1198	
Consolati, Frank	2018
5 Debra Ave. 243-2364	
Miller, William	2020
330 Laurel St. 243-4738	
Tierney, William	2019
30 Pease Terrace 243-0281	
Delorme, Dayton	2020
10 Debra Ave. 243-0960	
Borsody, Rosemarie	2018
39 West Center St., #2 243-2655	
Ryan, Monica	2018
165 Laurel St. 243-4282	
Miller, Andrew	2020
35 Debra Ave. 243-2340	

MEMBERS AT LARGE

Selectmen:

Consolati, David, CH	2018
330 Fairview St. 243-0951	
Wickham, Thomas	2019
45 Davis St. 413-329-2629	
Carlino, Patricia	2020
810 Fairview St. 243-2825	

Moderator:

R. Christopher Brittain	2018
325 Fairview St. 243-6152	

Town Clerk:

Page, Brandi	
28 East St., Stockbridge	

Finance Committee:

Arienti, Nicholas, CH	
15 Greylock St.	

MODERATOR APPOINTMENT

FINANCE COMMITTEE

9 Members, 3 Year Term

2017	Marylou Antoniazzi
2017	Robert Cohen
2019	Sandra Dignard
2019	C. Nicholas Arienti
2019	Donna Plankey
2018	Freda Grim
2018	John Graziano
2017	Susan Kelley

ELECTED TOWN OFFICERS

MODERATOR (One Year Term)

Christopher Brittain	2018
----------------------	------

SELECTMEN (Three Year Term)

David Consolati, Chairman	2019
Thomas Wickham	2018
Patricia D. Carlino	2020

CONSTABLES (Three Year Term)

J. Peter Scolforo	2018
Margaret Biron	2018
Stephen Cozzaglio	2020
Shaun Sullivan	2020

HOUSING AUTHORITY (Five Year Term)

Diane Shepardson, Chairman	2018
Thomas Unsworth	2020
Jody Decker, Treasurer	2018
Francine Larson, Vice-Chair	2018
Sandra Cozzaglio, State Appointee	2018

PLANNING BOARD (Five Year Term)

Thomas Wickham, Chairman	2020
David Durante (<i>assoc. member (annual appt.)</i>)	2017
Buck Donovan	2020
Harold Sherman	2019
Peggy Biron	2017

SCHOOL COMMITTEE (Three Year Term)

Andrea Wadsworth, Chairman	2019
Loren Kinnamon, Vice Chair	2019
Kathleen Hall	2020
Robert Lohbauer	2019
Kellie Koperek	2019
Christine Lucy	2019
Nelson Daley, Sr.	2019

DEPARTMENT HEADS AND TOWN OFFICIALS

(Town Administrator Appointments)

Fiscal Year July 1, 2016 to June 30, 2017

Fire/EMS Director	Ryan Brown
Animal Control Officer	Michael Sullivan
Building Commissioner	BJ Church
Council on Aging Director	Patricia DiGrigoli
D.P.W. Superintendent	Christopher Pompei
Emergency Management Director	Jeffrey Roosa
Inspector, Gas	Jason Dion
Inspector, Plumbing	Jason Dion
Inspector, Wiring	Michael Burton
Library Director	Damon Vorce
Police Chief	Jeffrey Roosa
Sealer / Weights & Measures	Gerald Cahalan
Town Accountant	Lynn Browne
Town Clerk	Brandi Page
Treasurer / Collector	Donna Toomey
Veterans' Agent	Lloyd "Doug" Mann

BOARD OF SELECTMEN APPOINTMENTS

(Town Counsel & Multi-Member Boards)

Fiscal Year July 1, 2016 to June 30, 2017

Town Administrator
Robert L. Nason

(Special Legislation)
(Chief Financial Officer)

ONE YEAR TERM APPOINTMENTS

Town Counsel

MGL CH. 40 Sec. 5-15
Attorney Jeremia Pollard

Jacob's Ladder Trail Scenic

By-Way Commission

Dee Dee Fraser
Linda Cysz

Cable Television Commission

2 Members

David Parker
Steve Moritz, *Chairman*

Personnel Board

Town By-law, MGL Ch. 40, 41
Kathy Murphy
Neil Clark, *Chairman*
Rebecca Riordan

Capital Outlay Committee

Town By-law 2.3
Buck Donovan
Nelson Daley
Matt Fillio
Arthur Mack
Deidre Consolati
Peter Hofman

School Building Commission

Town By-law 2-163 to 166
Minimum 5, Maximum 9 Members
Margaret Biron
Thomas Consolati
Donna Toomey
Gary Wellington

Cemetery Committee

Shanon Albee
Christine Arment Lucy

Planning Board Associate Member

Dave Durante, *Associate*

Traffic Commission

Gerald LePrevost, *Chairman*
Edward Forfa
Chris Pompi

Recycling Committee

Peter Hofman, *Chair*
Valerie Bluhm
Ron Giancolo
Linda Giancolo
Phyllis Hofman
Joan Angelo
Monica Ryan

BOARD OF SELECTMEN

THREE YEAR TERM APPOINTMENTS

Board of Public Works

MGL 40-69D, Enabling Act, Ch. 438 – Seven Members

Robert Bartini, *Chairman*

William Enser

David Forrest

Donald Zukowski

Jonathan Terry

Roger Scheurer

Peter Scolforo

Board of Assessors

MGL 41-24 - Three Members

2015 - Karen Avalle

2016 - Dayton DeLorme

2017 - Tony Caropreso

Board of Health

MGL 41-1, 21 - Four Members

2015 - Mary Fenwick

2016 - Leslie Trachier Daley, RN

2016 - Dr. James Leahey

2016 - Carissa Vincent

Board of Registrars

2016 - Mary Tyer Kelly

2016 - Rita Perry

Rosemary Borsody

Suzanne Scarpa, *Town Clerk*

Conservation Commission

MGL 40-8C - Minimum 5, Maximum 7

2018 - Stuart Dalheim, *Vice Chair*

2016 - Kathleen Arment, *Chair*

2017 - Marilyn Hansen

2016 - John Philpott

2016 - John Coty, Jr.

2017 - James Wickham

Council on Aging

2017 - Stephen Cozzaglio, *Chair*

2016 - Betty Hodgkins

2016 - Mary McDarby

2017 - Bridgette White

Historical Commission

MGL 40-8D, Minimum 3, Maximum 7

2015 - Mary Morrissey, *Chair*

2016 - Caroline Young, *Secretary*

2017 - Sandra Hayes

2016 - Dorothy Fraser

2017 - JoAnn Zarnock

Robert Macintosh, *Co-Chair*

Sandy Beach Committee

2017 - Deidre Consolati, *Chair*

2015 - Linda Cysz

2016 - Kelly Abdalla

2015 - Monica Ryan

Zoning Board of Appeals

2016 - Francine Larson

2018 - Richard Brittain

2017 - Gordon Bailey

2017 - Garth Story

2016 - Keith Heerin

BOARD OF SELECTMEN APPOINTMENTS

AD-HOC COMMITTEE APPOINTMENTS

Golf Course Study Committee

Dayton DeLorme
Tom Unsworth
Christopher Shields
Peter Scolforo
Richard Salinetti
Dennis Mountain

Daniel Sullivan
Bruce Packard
Frank Consolati
Clare Lahey
Linda Morin

Energy Efficiency Advisory Committee

Gerald LePrevost
Roger Scheurer
Thomas Wickham, *Chair*

Robert Turtz
Gary Wellington, Advisor

Bikeway Committee

John Toole
Chris Pompei
Henry Hagenah
Kate Masztal
Rich Vinette

Bruce Singer
Dennis Regan
James Wickham
Peter Bluhm
Sal Angelo



BOARD OF SELECTMEN AND TOWN ADMINISTRATOR REPORT

To the Citizens of Lee:

The last year has seen a great deal of management change at Town Hall, which was a substantial focus of our collective energies during FY2017. After 19 years of service, former Town Administrator Robert Nason was pivotal in laying the groundwork for the current structure and developing a financial model to make municipal services more efficient while saving for future needs. Mr. Nason retired at the end of June. His contributions to Lee and the entire municipal management profession were too numerous to count and his devotion to the job will continue to benefit future generations.

Under the Selectmen's leadership, Lee has entered into an intermunicipal agreement with the Town of Lenox to share administrative services. Thus, the Town Administrator's position has changed to incorporate the duties of both the job in Lee and the Town Manager's position in Lenox under the new title of Chief Administrative Officer. Furthermore, the two towns have collaborated to hire an Assistant Chief Administrative Officer to focus on human resources, which is the first time either town has been able to recruit specifically for this skill set. In August, Lyndsay Broom, a Berkshire native, was hired to fill this crucial management function. Lee and Lenox have been further recognized by the Governor, the legislature and many others for this innovative step to enhance efficiencies in government while maintaining the identity of the individual towns.

In addition to changes at Town Hall, some of the Town's other major accomplishments in FY2017 included:

Advisory Committee report and subsequent recruitment of Fire Chief Ryan Brown and reorganization of Fire/Ambulance operations

Expansion from half-time to full-time paramedic coverage

Savings toward improvements such as roads, bridges and water

Active reinvestment in the Town's infrastructure through the capital improvement plan, including grant funding for major improvements to Forest Street and Valley Street Bridge

Fully funded the FY2018 School Department operating and capital budget requests

It is our assessment that the Town has moved into FY2018 poised to make improvements to public safety and public works functions. At every level, the professional staff at Town Hall is committed to making Lee a great place to live and do business.

We, along with Assistant CAO Lyndsay Broom and Administrative Assistant Cindy

Bigelow, are mindful of how fortunate we are to serve a populace that strongly supports the community and its public services. As such, we are grateful to the people of Lee for all that they do to make the town a vibrant place to do business and make a home.

Respectfully submitted,

Thomas P. Wickham, ***Chair***
Patricia D. Carlino
David J. Consolati

Christopher J. Ketchen, ***Chief Administrative Officer/Town Administrator***



TOWN ACCOUNTANT

Combined Balance Sheet with Debt

June 30, 2017

FY17

ASSETS	GENERAL	SPECIAL	CAPITAL	WATER SEWER	TRUSTS AGENCY	DEBT	TOTAL
CASH	3,970,694	2,599,608	497,189	2,753,201	2,091,240		11,911,932
RECEIVABLES:							-
PROPERTY TAXES MINUS OVERLAY	57,445						57,445.00
EXCISE	97,838						97,838.00
TAX LIENS AND FORECLOSURES	157,075						157,075.00
USER CHARGES	-			130,676			130,676.00
DEFERRED TAXES	10,882						10,882.00
DEPARTMENTAL RECEIVABLES	113,366	419,902		7,343			540,611.00
OTHER ASSETS	-					21,734,121	21,734,121.00
TOTAL ASSETS:	4,407,300	3,019,510	497,189	2,891,220	2,091,240	21,734,121	34,640,580
LIABILITIES:							-
WARRANTS PAYABLE	83,932	133,290	501	31,449	16,814		265,986
ACCRUED PAYROLL AND WITHHOLDINGS	227,319	7,773		3,783			238,875
DEFERRED REVENUE	366,999	419,891		138,019			924,909
OTHER LIABILITIES		(9,962)					(9,962)
TOTAL LIABILITY:	678,250	550,992	501	173,251	16,814		1,419,808
RESERVED FOR ENCUMBRANCES	982,654	19,325		325,638			1,327,617
RESERVED FOR EXPENDITURES	634,145	-		-			634,145
RESERVED FOR FUTURE EXCLUDE DEBT	172,426						172,426
RESERVED SHORT TERM DEBT EXCLUDE	(4,556)						(4,556)
FB FROM EXCESS ABATEMENTS/EXEMPTIONS	-						-
UNDESIGNATED FUND BALANCE	1,944,381	2,449,193	496,688	2,392,331	2,074,426	21,734,121	31,091,140
TOTAL FUND BALANCE:	3,729,050	2,468,518	496,688	2,717,969	2,074,426	21,734,121	33,220,772
TOTAL LIABILITIES & FUND EQUITY:	4,407,300	3,019,510	497,189	2,891,220	2,091,240	21,734,121	34,640,580

**TOWN OF LEE
SPECIAL REVENUE FUND**

SCHEDULE 1-A

FUND:	BALANCE 07/01/2016	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/17
AMBULANCE	49,497		576,223	(541,071)	(52,846)	31,803
ELECTIONS & REGISTRATION	0	768		(768)		-
TRI TOWN HEALTH	6,802	146,916	103,333	(241,724)	(3,466)	11,861
TOBACCO GRANT	2,036	43,765		(43,305)		2,496
MASS IN MOTION GRANT	4,802	76,401		(55,085)		26,118
RETAIL TRAINING PROGRAM	15,771	8,788		(3,492)	(5,771)	15,296
ACO	0	9,863		(9,863)		-
HTN	20,686			(2,359)		18,327
PWTF	20,198	55,185		(46,271)		29,112
CIC ONLINE TOBACCO RETAIL	0					-
BIKEWAY PHASE 2 DESIGN GRANT	(30,190)	88,942		(113,306)		(54,554)
HIGHWAY:CHAPTER 90	54,594	306,090		(297,378)		63,306
CONSERVATION COMMISSION	5,019	2,840		(2,554)		5,305
AGRICULTURAL DONATION	375				(375)	-
MSCP COMMUNITY DEV.	62			(62)		-
CDAG LEE BUSINESS PARK	(546)				546	-
PWED 95	1,452				(1,452)	-
MA HIST COMM PARK	427				(427)	-
YOUTH AND PARKS	50				(50)	-
HUD 107	500				(500)	-
RURAL BUS DEV	(3,406)				3,406	-
FY98 MASS PIKE GRANT	948				(948)	0
CDAG ADMIN FUNDS	1,111				(1,111)	-
MTA 2000 GRANT	3,874				(3,874)	-
LAUREL LAKE ASSOC.	21				(21)	-
BERK HOUSING GRANT	0					-

**TOWN OF LEE
SPECIAL REVENUE FUND**

SCHEDULE 1-A

FUND:	BALANCE 07/01/2016	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/17
LABOR ESCROW ACCT	16,653					16,653
REPAYMENT LOAN FUNDS	50,721					50,721
BRP BROWNFIELDS 13-15	0	30,216			(30,216)	-
SOLARIZE MASS	1,742				(1,742)	-
EPA SCHOOL GRANT	(482)		482			-
SPEC EVENT COMPOST BINS	912					912
COMPOST BINS	1,141	64				1,205
EPA BROWNFIELDS COMMUNITYWIDE	0	3,452		(3,452)	0	-
FIRE INSPECTORS REVOLVING	12,287	5,398		(3,943)	(2,287)	11,455
SALE OF REAL ESTATE	1,336				(1,336)	-
SALE OF CEMETERY LOTS	45,830	4,117			(800)	49,147
CONSERVATION COMMISSION	3,303				(3,303)	-
AMBULANCE	607,747	583,902	52,846	0	(437,571)	806,924
SEWER EASEMENT	1,610				(1,610)	-
MA CLEAN UP GRANT	22,522				(22,522)	-
BUILDING INSPEC VIOLATIONS	1,500				(750)	750
INSURANCE CLAIM PROCEEDS	14,986					14,986
STATE AID TO LIBRARIES	11,308	8,225		(409)		19,124
LIBRARY TWEENS GRANT	2,615			(2,615)		-
ARTS LOTTERY COUNCIL	2,757	4,512		(3,000)		4,269
ARTS COUNCIL DONATIONS	2,394					2,394
COUNCIL ON AGING	1,603	13,942		(15,003)		542
MA DEP RECYCLING GRANT	0	750		(750)		-
NE GRASSROOTS ENV GRANT	0	1,000		(1,000)		-
MEMA GRANT POLICE	(6,083)	1,592		2,091		(2,400)
911 GRANT	(38,483)	160,831	27037	(173,801)		(24,416)
911 TRAINING GRANT	(9,697)	1,708		7,989		-

**TOWN OF LEE
SPECIAL REVENUE FUND**

SCHEDULE 1-A

FUND:	BALANCE 07/01/2016	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/17
TASK FORCE - STATE GRANT	(2,828)	937		1,891		-
COMMUNITY POLICING "09	(106)			106		-
911 GRANT INCENCTIVE	0					-
O/S DETAIL POLICE DEPT	7,373	157,753		(157,009)		8,117
SCHOOL SPEC ARTICLES	0		126,000	(108,182)		17,818
SCHOOL LUNCH PROGRAM	423	287,173		(265,894)		21,702
TOTAL REVOLVING SCHOOL FUND	1,046,616	1,090,940		(851,101)		1,286,455
SCHOOL ATHLETIC REVOLVING	34,735	45,076		(51,160)		28,651
TOTAL SCHOOL GRANTS	(12,948)	647,375		(638,615)		(4,188)
ELDERLY TAX ABATE PROGRAM	2,561	1,714		(400)		3,875
POLICE D.A.R.E. DONATION	1,262					1,262
DONATIONS SANDY BEACH	0	20		(20)		-
DONATIONS POLICE	50					50
FLAG DONATIONS	0					-
DONATIONS COA	566	7,479		(4,909)		3,136
ANIMAL CONTROL DONATIONS	70			(70)		-
SKATEBOARD	110					110
SKATING RINK DONATION	150					150
DONATIONS/FNDR RECYCLING COMM	0	1,043		(999)		44
TOTAL	1,980,340	3,798,777	885,921	(3,627,431)	(569,088)	2,468,518

**TOWN OF LEE
CAPITAL PROJECTS FUND**

SCHEDULE 1-B

FUND:	BALANCE 7/1/16	PERM BOND	TRANSFER IN	EXPENSES	TRANS OUT	BALANCE 6/30/17
WATER FILTRATION PH#3	15,038					15,038
FOREST ST MASSWORKS	-					-
WATER TANK REPAIR NOTE	700	65,286		(65,035)		951
TYR ROAD WATER MAIN	(51)	71,739		(71,655)		33
DUMP TRUCK FINANCING	200,000	175,000		(200,167)		174,833
SCHOOL BOILER FINANCING	126,000	126,000		(126,167)		125,833
LARGE DUMP TRUCK 1829	-	180,000				180,000
TOTAL	341,687	618,025	-	(463,024)	-	496,688

TRUSTS AND AGENCY FUNDS
JUNE 30 2017

TRUSTS

SCHEDULE 1-C

FUND:	BALANCE	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE
	7/1/16					6/30/17
FAIRMONT CEMET	183,450		800			184,250
M. JONES	4,700					4,700
ST. MARY'S	5,870					5,870
AA JONES	1,000					1,000
Medicare Seniors OPEB	332,599	54,149				386,748
TOTAL RESTRICTED:	527,619	54,149	800	0		582,568
						0
Fairmont	2,097	462			(400)	2,159
Gravestone Repair	431					431
AA JONES	183	3				186
Morgan Jones	926	14				940
Conservation	4,202	5				4,207
Main St Reconstruction	262,934	1,909	40,000			304,843
Stabilization	688,715	1,902				690,617
Fire Truck Stabilization	423,775	5,976	177,000		(475,000)	131,751
Law Enforcement	1,908	316				2,224
Historical	2,244	6				2,250
St Mary's Expend	0	15		(15)		0
Scholarship Funds*	198,237	55,358		(27,837)		225,758
TOTAL UNRESTRICTED:	1,585,652	65,966	217,000	(27,852)	(475,400)	1,365,366
TOTALS:	2,113,271	120,115	217,800	(27,852)	(475,400)	1,947,934

TRUSTS AND AGENCY FUNDS
JUNE 30 2017

Schedule 1-D

AGENCY FUNDS	BALANCE	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE
	7/1/16					6/30/17
Willow Hill Solar	0					0
Tri-Town	3,000	28,434		(30,890)		544
Ins Claim	3,138					3,138
Police Holdings Account	0	317		(33)		284
Deputy Fees	3,938	14,492		(14,811)		3,619
Firearms Lic	9,266	10,900		(10,275)		9,891
Berk Sterile Mfgt	1,504	4		(818)		690
Scully- Sewer Mitigation	128,634	64		(22,999)		105,699
Curb Cuts	(1,000)	1,004		(4)		0
O/S Consultant	66					66
Mill Reuse Pass Thru	2,400					2,400
Redemption Pass Thru	(79)	300		(300)		(79)
Time Warner Payment	240					240
5 Flags Pass Thru	0	2,280		(2,280)		0
TOTALS:	151,107	57,795	0	(82,410)	0	126,492
TOTAL TRUST AND AGENCY						2,074,426

***Scholarship Funds (Schedule 1-C):**

	bal	rec	trans	exp	trans	bal
NAGLE SCHOLAR	581		6		(100)	487
JOHN J. BOYNE	5,578		662			6,240
M. ABDERHALDEN	0					0
LEE HIGH CLASS OF 1966	0	2,516				2,516
H.J. WHEELER	3,210		34		(100)	3,144
MICHAEL WHALEN	2,863		24		(2,887)	0

B & J STEVENSON	17,795	831	(1,500)	17,126
PEASE MEMORIAL	32,262	339	(1,000)	31,601
MICHAEL R. COTY	10,140	103	(200)	10,043
MICHAEL COTY/ CLASS 89	0			0
DAVID BAILEY	10	1,862	(250)	1,622
PENNY LOHBAUER	0			0
JOSEPH LORING	324	3	(250)	77
WURTZBACH	2,234	23	(200)	2,057
MARIO BONA MEMORIAL	960	10	(100)	870
VICTOR BLACHE MEMORIAL	334	4		338
HEATHER HELEN HAWLEY	3,084	32	(250)	2,866
LADIES AUXILARY VFW	0			0
ROBERT LUCY	10,995	1,650	(2,000)	10,645
CHARLES STRATTON	17,131	178	(500)	16,809
EUGENIO BONAFIN	975	10	(150)	835
ARDELLA DONNELL	2,267	24	(100)	2,191
AL&MARY VINATIER	205	1	(200)	6
LTP C.CARRINGTON	0			0
CLASS 37 D. TRUFANT	684	7		691
HENRY G. GREINER	4,252	45		4,297
MEG CADE	2,704	228	(500)	2,432
MARK DRURY	1,113	491	(500)	1,104
RICHARD MORIN	1,074	8	(500)	582
ALBA PASCO	9,447	99	(150)	9,396
ELOISE MYERS	3			3
JOSEPH SAVERY	4,504	48		4,552
MAJORIE WICKHAM MEM	61,591	45,840	(16,000)	91,431
JAMES GRALLA VOC ED	1,220	13		1,233
JOSEPH LOSTRANGIO	449	3	(200)	252
LEE RETIRED EDUCATORS	2	261	(200)	63
ADAMS SAVINGS BANK	0			0
MARION HAWKEY	246	3		249
Scholarship Funds	198,237	55,358	0 (27,837)	0 225,758

TOWN OF LEE WATER SEWER BALANCE SHEET
FY17

<u>ASSETS</u>	WATER	SEWER	TOTAL
CASH	712,479	2,040,722	2,753,201
RECEIVABLES:			-
PROPERTY TAXES MINUS OVERLAY			-
EXCISE			-
TAX LIENS AND FORECLOSURES			-
USER CHARGES	40,857	89,819.00	130,676
DEFERRED TAXES			-
DEPARTMENTAL RECEIVABLES	2,038	5305	7,343
OTHER ASSETS			-
TOTAL ASSETS:	755,374	2,135,846	2,891,220
			-
LIABILITIES:			-
WARRANTS PAYABLE	4,163	27,286	31,449
ACCRUED PAYROLL AND WITHHOLDINGS	3,187	596	3,783
DEFERRED REVENUE	42,895	95,124	138,019
OTHER LIABILITIES	-	-	-
TOTAL LIABILITY:	50,245	123,006	173,251
			-
RESERVED FOR ENCUMBRANCES	156,899	168,739	325,638
RESERVED FOR EXPENDITURES	-	-	-
RESERVED FOR FUTURE EXCLUDE DEBT			-
RESERVED SHORT TERM DEBT EXCLUDE			-
RESERVED FOR DEFICIT			-
			-
UNDESIGNATED FUND BALANCE	548,230	1,844,101	2,392,331
			-
TOTAL FUND BALANCE:	705,129	2,012,840	2,717,969
			-
			-
TOTAL LIABILITIES & FUND EQUITY:	755,374	2,135,846	2,891,220



TOWN CLERK

To the Honorable Selectmen:

The Clerk's Office had a relatively quiet year in 2017. The office and annual election ran smoothly. We welcomed a new Town Administrator and things continue to run efficiently within the Town. I rely heavily on my Assistant, Sandy Cozzaglio, to keep the office open when I'm on vacation or at classes. We have a great group of election workers and strive to make everything from registering to vote to casting your ballot as easy and streamlined as possible. The State continues to make changes to elections and voting procedures to make things easier for the voter. It's always an evolving process, incorporating new technology and national trends.

The Clerk's office updates Town wide meeting information on our website almost daily. We have useful links and forms for residents as well. It's a great tool for the times when a trip to Town Hall is inconvenient. www.lee.ma.us Check us out and be sure to let us know if there's additional information you'd like to see.

The following are the vital statistics for calendar year 2017:

Births	39
Business Certificates	55
Deaths (Non-resident)	9
Deaths (Residents)	85
Dog Licenses	351
Marriages	45
Raffle Permits	3
Storage Permits	18
Tag Sale Permits	27
Population	5020
Registered Voters	4103

Respectfully submitted,

Brandi J. Page
Town Clerk



ZONING BOARD OF APPEALS

During the year July 1, 2016, to June 30, 2017, the Lee Zoning Board of Appeals met as needed throughout the year as needed. Overall it was a relatively quiet year for the Zoning Board Appeals. The Board received Two (2) Special Permit Applications; petitions for work in the (Flood Plain District), both were granted. The Board received Two (2) applications for variances one was denied and one was granted. The Board received One (1) application for an appeal which was denied.

Members attended several training sessions sponsored by the Massachusetts Association of Zoning Board of Appeals, as well as informative meetings of the Berkshire Regional Planning Commission. As the laws of the Commonwealth change or are reinterpreted, Board members must stay current of developments.

Francine Larson was voted in to serve as Chairman for this year. The Board welcomed Gordon Bailey who will serve as a full time member and Thomas Swift who will serve as an Alternate Member.

Respectfully submitted,

Francine Larson, ***Chairman***

Garth Story

Keith Heeren

Gordon Bailey

Bruce Singer, ***Alternate Member***

Thomas Swift, ***Alternate Member***



TOWN COLLECTOR/TREASURER

To the Honorable Board of Selectmen:

I hereby submit my annual report for the Treasurer/Collector's Office:

The Town of Lee employs a total of 433 full-time, part time, on-call and seasonal employees and maintains its commitment to our employees to educate and encourage them in regards to wellness. MIIA, our health insurance partner, sponsors several wellness programs for our employees including Yoga, Chair Massages, several on-line self-directed wellness programs and our annual wellness/open enrollment fair.

We currently offer our employees health insurance, life insurance, whole and universal insurance, accident and disability insurance, two separate voluntary retirement plans, dental, and vision insurance. We always strive to obtain the best products and rates for both our employees and the Town with most of these renegotiated each year. We also rely on the input from the Insurance Advisory Committee which consists of the following members: Chairperson Amy Consolati, Bruce Reynolds, Neil Clarke, Jim Walker, Patricia Motarella, Melanie Reynolds, Nancy Cummings, and Craig DeSantis. Health insurance rates continue to be a challenge and the Insurance Advisory Committee has worked diligently to keep rate increases down while striving to deliver a good health insurance product to our employees. This office appreciates and thanks each of the members for their participation and time on this committee.

The following employees retired: Rosalie McCollum, Janet Warner, Paul Belknap, David Duquette, Cynthia Brouker, Debra Connors, Nora Babcock and Robert Nason. We thank each one of them for the many years of dedicated service and wish them all the best in their retirement!

The following retirees passed away: Chief Edward Finnegan, Edward "Cookie" Thomas, and Mary Doris McCauley. We express our deepest condolences to their families.

Our office hours are Monday through Friday, 8:30 – 4:00. All Tax payments can be made at the Collector's Counter on the first floor. Payments can also be made online through the Town of Lee website, www.lee.ma.us. I would like to thank Heather Ketchen and Katherin Phillips for their hard work and dedication to this office, the employees and the taxpayers of Lee. I also wish to thank the Board of Selectmen and Town Administrator Robert Nason for their continued support.

\$18,393.00 was earned in investment income for FY17.

The current total amount outstanding for permanent debt is \$24,959,862. The total debt schedule effective 6/30/2017 is as follows:

Water Treatment Plant	\$6,021,916.00
WWTP Upgrade	-
Elementary School	5,158,600.00
High School\$	982,200.00
WWTP Expansion	12,797,146.00

BANK BALANCES JUNE 30, 2017:

Lee Bank General Fund	469,977.62
Berkshire Bank Cafeteria	51,282.07
TD Bank	86,325.77
Citizen Bank	27,998.40
Lee Bank MM	2,162,338.58
Easthampton Savings Bank – General Fund	694,760.97
UniBank MM	767,181.11
Berkshire Bank MM	1,980,669.29
Massachusetts Municipal Depository Trust	157,298.64
TD Bank Ambulance Account	7,782.72
UniBank Online Collections	47,225.18
Unibank CDBG	2,019.62
Unipay Gold – School Online Payments	1,575.98
Unibank Deputy Collections	17,423.82
Unibank Building Inspections Online	6,821.65
Lee Bank School Payroll	37,664.46
Lee Bank Town Payroll	93,463.69
Century Bank	576,919.28
Bartholomew General Fund	41,475.77
TD Bank Town A/P	7,410.59
TD Bank School A/P	1,715.91
Unibank Town A/P	116,446.42
Unibank School A/P	42,531.46
Lee Bank Flexible Spending	2,348.14
Berkshire Bank Accts. Depository for Taxes	25.52
Berkshire Bank – Parking Ticket	.80
Belmont Savings – Main St. Reconstruction-Stabilization	304,843.16
Lee Bank Stabilization Fund	690,617.08
Lee Bank OPEB Trust Fund	386,747.73
Lee Bank Cultural Council	5,163.78
Lee Bank Historical	2,250.51
Lee Bank Law Enforcement	1,422.73
Lee Bank Sale of Lots	46,347.07
A. A. Jones – Lee Bank	1,185.97
Morgan Jones – Lee Bank	5,640.09
Fairmount Cemetery Perpetual Care Fund-Lee Bank	184,908.82
Conservation Commission Trust Fund-Lee Bank	4,206.87
Gravestone Repair-Lee Bank	431.27
Scholarship Accounts-People's United	225,297.33
Elderly Taxation Account	3,839.39
NBT - Sewer Mitigation	128,698.64
St. Mary's Perpetual – Lee Bank	5,870.00
Bartholomew – Fire Truck Stabilization	606,751.50
United Bank	393,902.96
Belmont Savings Bank	892,822.29
Farmington Bank	226,176.71
Adams Community Savings Bank	750,243.71
Unibank Tri Town Permitting	44,646.73
Unibank Tri Town Online Retail	1,515.06
Berkshire Bank – Water & Sewer Depository	269.64

BALANCE IN TREASURY JUNE 30, 2017 **\$12,314,482.50**

FY2017 COLLECTOR REPORT

		BALANCE AS OF
Real Estate Tax	COLLECTED	JUNE 30, 2016
2015	\$ 72,320.00	\$ 6,428.00
2016	304,589.00	148,831.00
2017	12,115,804.00	377,314.00
 Personal Property		
2015	0	1,062.00
2016	8,181.00	3,258.00
2017	876,854.00	7,883.00
 Motor Vehicle Excise Tax		
Prior Years	786.00	0
2013	592.00	2,511.00
2014	1,430.00	2,753.00
2015	5,147.00	4,385.00
2016	160,666.00	12,143.00
2017	692,482.00	72,928.00
 2016 Water Lien Added to Tax	1,526.00	0
2016 Sewer Lien Added to Tax	919.00	0
2017 Water Lien Added to Tax	2,590.00	2,038.00
2017 Sewer Lien Added to Tax	1,431.00	5,305.00
 Trailer Park Fees	12,642.00	
Elderly-Disabled Donation Fund	1,651.00	
Deputy Fees	14,492.00	
Municipal Lien Certificates	4,350.00	
Interest Added to General Fund	65,749.00	
Fees Added to General Fund	16,412.00	
Registry of Motor Vehicles Clear	3,300.00	
 Water Receipts	1,139,887.00	
Sewer Receipts	1,794,781.00	
 Total Receipts	\$17,298,581.00	
 Added to Tax Title in FY2017	Real Estate Taxes	0
 FY2016 Real Estate Taxes Deferred	0	
Total Taxes Deferred and Due	\$10,882.00	
 Taxes in Litigation	0	
Foreclosures	\$37,692.00	

Respectfully submitted,

Donna M. Toomey,
Treasurer/Collector CMMT/CMMC



TRAFFIC COMMISSION

To the Honorable Board of Selectmen:

The duties of the Traffic Commission are to act as an advisory board on matters relating to the movement and regulation of traffic within the Town of Lee, to coordinate traffic activities, to carry on educational activities in traffic matters, to receive complaints having to do with traffic problems, and to make recommendations to the Board of Selectmen for the improvement of traffic conditions within the Town of Lee, and the administration and enforcement of traffic regulations. I would like to thank the Traffic Commission members for their continued service and dedication to Town of Lee and its Residents.

Respectfully submitted,

Jeffrey D. Roosa, *Advisor*
Edward Forfa
Christopher Pompei



THE BRIEN CENTER

The Brien Center for Mental Health and Substance Abuse Services, Inc.

Respectfully submitted,

M. Christine Macbeth, ACSW, LICSW

President and Chief Executive Officer

Chair:	Richard Lombardi
Vice Chair:	Linda Febles
Treasurer:	Michael Fazio
Clerk:	Christopher Hennessey

Director:	Christa Ames
Director:	Lori Gazzillo



BOARD OF ASSESSORS

Total Appropriations	\$ 22,573,106.00
Other Charges	751,775.00
State and County Charges	656,504.00
Allowances for Abatements and Exemptions	210,445.63

Total Amount to be Raised:	\$ 24,218,867.63
Estimated Receipts – STATE	\$ 4,099,963.00
Estimated Receipts – LOCAL	5,353,506.00
Free Cash – Applied	636,005.00
Available Funds – Applied	694,163.00

Total Estimated Receipts: \$ 10,783,637.00

Raised From Real Estate Tax	\$ 12,549,861.20
Raised From Personal Property Tax	885,369.43

Total Raised From Taxes: \$ 13,435,230.63
Total Raised: \$ 24,218,867.63
Total Assessed Valuation: \$912,719,473.00

Tax Rate: \$ 14.72

The Board of Assessors processed:	
Elderly Exemptions and Veterans Exemptions	110
Personal Property and Real Estate Abatements	14
Motor Vehicle Abatements	312
Senior Work-Off Program	11

Respectfully Submitted,

Dayton DeLorme, *Chairman*
 Karen Avalue, *Appointed Assessor*
 Anthony L. Caropreso, *Appointed Assessor*
 Sarah T. Navin, *Assessors' Clerk*



DEPARTMENT OF PUBLIC WORKS

The following is the annual report of the Department of Public Works for the fiscal year 2017 (FY17).

Highway Division

The primary responsibility of the Highway Department is to maintain the Towns highway and bridge infrastructure. This year town employees modified problem drainage areas, patched potholes, landscaped roadsides, and completed a multitude of roadway and bridge maintenance projects. In addition to the Town's workforce, LB Corp reconstructed portions of Greylock and East Streets.

The winter season was handled superbly by the Highway Department. Matt Larson and his staff performed with excellence during extremely adverse and tiring conditions. The Town utilized 2,700 tons of salt and countless man hours to provide safe traveling for the public.

Forestry

The DPW continues to receive numerous requests to remove trees. The budget is limited as to the number that can be removed. We prioritize tree removal to those that are of an immanent danger to the public.

Water Division

The Water Department strives to provide all users with excellent water and uninterrupted service. This fiscal year the Water Department finished 169 million gallons of potable water. The Towns Water Supervisor, Mike Towler and his staff continue to maintain, operate, and initiate improvements to the distribution system, storage tanks, treatment plant, reservoirs, access road, and watershed. With the Towns aging water system, these tasks become increasingly difficult. Mike and his staff should be commended on their effort to maintain the system.

Distribution System:

This year the Water Department, with assistance from the Highway Department, replaced 17 inoperable hydrants and 3 inoperable inline gate valves.

Water Plant:

The energy efficiency upgrades at the plant continue to save the rate payers money while staying green in the process.

Sewer Division

The Sewer Departments primary responsibility is to collect, pump, and treat raw sewage. This fiscal year the Sewer Department treated approximately 206 million gallons of raw sewage. The Towns Waste Water Supervisor, Alan Zerbato and his staff continue to maintain, operate, monitor, and initiate improvements to the collection system, and pump stations. The Waste Water Treatment Plant is operational and is producing a “quality” effluent without permit violations.

Collection System:

This year there were 7 new sewer connections, adding additional revenue to the department. Town staff responded to 11 after hour alarms, 5 sewer line blockages, replaced 1 troubled location with new sewer pipe, and performed preventative maintenance for 5 pump stations and 26 miles of collection lines throughout the town.

Waste Water Treatment Plant:

The town continues to conduct its rigorous phosphorous removal program. This was mandated by the EPA. The in-house program continues with excellent results, thanks to Al Zerbato and the effort of his staff. To offset incurred costs of the plant, the Sewer Department accepted and treated 1.8 million gallons of septage. The revenue generated by this undertaking was \$180,000.00.

The town once again received the very prestigious Aqua-Aerobics Plant Performance Award for Operational Excellence. Nice job Al, Todd, Alex and Myron.

Respectfully submitted,

Christopher A. Pompei, P.E.

D.P.W. Superintendent

Board of Public Works:

Robert Bartini, ***Chairman***

David Forrest, ***Clerk***

Roger Scheurer, ***Member***

Pete Scolforo, ***Member***

Donald Zukowski, ***Member***

Jonathan Terry, ***Member***



JACOB'S LADDER TRAIL SCENIC BYWAY, INC.

The Jacob's Ladder Trail Scenic Byway, Inc. is a nonprofit organization that serves as the steward of the Jacob's Ladder Trail Scenic Byway, which is Route 20 as it travels through the towns of Russell, Huntington, Chester, Becket, and Lee. The overall goal of our work is to entice people – local residents and tourists alike – to visit Jacob's Ladder Trail, learn a bit about our history, enjoy our natural and scenic areas, and patronize our local businesses.

We are pleased to say that the Lee Land Trust has completed its trailhead parking project on Barlow Acres in East Lee. The new parking area and the Donato Trail provide access to a hiking trail system owned by The Trustees of Reservation and the Lee Land Trust. We invite you to visit our property and enjoy a walk through the woods. Funding for the project was provided through the National Scenic Byways Grant Program. This project was completed with the persistence of Linda Cysz of the Lee Land Trust and Erica Johnson of the Pioneer Valley Planning Commission (PVPC) – thank you Linda and Erica!

We replaced the brown gateway sign at the junction of Routes 20 and 102 in Lee, which was deteriorating. Replacement of the sign was possible due to the financial support of Dresser Hull in Lee, which provided the wood at a reduced rate for us, to Steve Hamlin of Huntington who cut the lettering and painted the sign for us at a much-reduced rate, and to MassDOT whose staff installed the new sign panels crafted by Steve. A special Thank You to the Shields Family and Steve – we couldn't have done it without you!

We continue to support the Town of Lee's efforts to develop a biking/walking path along the Housatonic River in the town center. Engineers expect to hold a 25% Design Public Hearing by spring of 2018. We encourage residents and outdoor enthusiasts to attend the public hearing and provide input on this exciting project. This project was funded by the Scenic Byways Program.

We also continued our participation in the Highlands Footpath initiative, a regional effort to investigate the possibility of creating hiking linkages along the Jacob's Ladder Trail and Route 112 Scenic Byways to connect the area's existing trails to village centers. The group received a grant from the Dept. of Conservation & Recreation for trail improvements in Chester-Blandford State Forest, with work expected to be conducted in 2018. Special thanks to Patty Gambarini of PVPC, who spearheaded the grant application.

Respectfully Submitted,

Lauren Gaherty, *Clerk*
Jacob's Ladder Trail Scenic Byway, Inc.



BUILDING INSPECTOR

To the Honorable Board of Selectman:

Patricia D. Carlino
David Consolati
Tom Wickham

Mr. David Consolati, *Chairman*:

I herby submit my report for the fiscal year 2017:

CATEGORY	ISSUED	PERMIT FEES
Residential	271	\$43,444
Commercial	95	\$42,889
Sign	33	\$2,310
Solid Fuel	5	\$300
Tent	13	\$585
Sheet Metal	12	\$540
Trench	17	\$765
COI	36	\$6,651
(304/106)		
COO	5	\$300
Total Permits	487	\$97,784

Building and Safety is committed to assist the public in the permitting process.
Please refer to our department as a resource in any building or zoning inquires.

Respectfully Submitted,

B.J. Church
Building Commissioner



PLUMBING & GAS INSPECTOR

To the Honorable Board of Selectman:

David Consolati, *Chairman*

Patricia D. Carlino

Tom Wickham

I hereby submit my report for the fiscal year 2017.

PLUMBING PERMITS:	64
GAS PERMITS:	69
Total Permits:	133

Fees collected for: Plumbing and Gas Permits	Total:	\$8,050
July 1, 2016-June 30, 2017		

Respectfully Submitted,

Jason Dion

Plumbing and Gas Inspector



ELECTRICAL INSPECTOR

To the Honorable Board of Selectman:

Thomas Wickham
David Consolati
Patricia D. Carlino

I hereby submit my report for the fiscal year 2017:

PERMITS ISSUED

Commercial	209
-------------------	------------

Fees collected for: Electrical Permits	Total:	\$9,900
July 1, 2016-June 30, 2017		

Respectfully Submitted,

Michael Burton
Electrical Inspector



SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen:

David Consolati, *Chairman*
Patricia Carlino
Tom Wickham

I hereby submit my report for the Fiscal: 2017

CATEGORY

TESTED AND COLLECTED

Fees collected for: Weights and Measures
July 1, 2016-June 30, 2017

\$6,717

Respectfully Submitted,

Gerald Cahalan
Sealer of Weights and Measures



POLICE DEPARTMENT

To the Honorable Board of Selectmen:

This year the Department continues its attempts to connect with the youth in our community through several programs we are involved with the elementary school as well as Officers who coach sports with our youth leagues and high school teams. As a Department we would all like to thank the community as a whole for their continued support and cooperation. We could not do what we do without the residence of Lee who make this a truly special place, for residence and visitors alike.

Sgt. DeSantis has left the Berkshire County Special Response team, after 15 years of dedicated service to not only the town of Lee but the entire county. Sgt. DeSantis made this decision to allow him to deal with the increased demands placed on him by the ever changing case load and daily operations of a younger departmental staff.

Officer Towne continues his assignment with the Berkshire County Special Response Team. Officer Chad Cummings has now joined the team in the place of Sgt. DeSantis who as noted above has left the team. The cost to the department is minimal and in return the Officers receive exceptional training that is brought back to the department.

Investigator Stephanie Burdick continues to expand her role as an investigator for the police department taking on increasingly more complex cases involving internet and computer crimes. The knowledge she has gained from working in these areas is extremely valuable to the department and the Town.

Officer Kohlenberger, and Hopkins continue in their increasingly important roles as School Resource Officers for both the Elementary School and High School. Officer Hopkins is also assisting the Berkshire County's Districts Attorney's Office with their delivery of a Life Skills program to the sixth grade at the Elementary School.

The continued effort in traffic enforcement by all officers has made the community safer not just on the roads but within the neighborhoods themselves. The increased traffic patrols are highly visible and a deterrent to other crimes, not just motor vehicle ones.

I would like to recognize the Department as a whole for their continued support of the Law Enforcement Torch Run Charity. In November we decided to host our 3rd Charity 5K run in cooperation with the Berkshire County Special Olympics. The Event drew over 250 runners and more than 400 spectators to the downtown area. Without the countless volunteer hours put in by our officers, we would not have been able to raise over \$7,000 for this worthy charity. So a special thank you to them as well as all Lee Residents/Business that helped out and donated.

I would like to give a special thank you to Tracy Dunn our Administrative Assistant. Tracy is always willing to drop what she is doing to assist any one of us at a moment's

notice. Lastly I thank the Board of Selectmen, the Town Representatives and the Town Manager for all they do and for their continued support.

Listed below is a summary of calls the Lee Police Department responded to in FY 2017:

FY 2017 Statistical Summary

Total calls.....7782

Aggravated Assault:	3	Restraining Orders:	19
Simple Assault:	4	Bad Checks:	6
Burglary:	20	Drunkenness:.....	2
Shoplifting:	14	Liquor Law Violations:	1
Theft From Building:	16	Narcotic Violations:	3
Theft From Motor Vehicle:	17	Disorderly Conduct:	2
All Other Larceny:	32	Destruction/Vandalism:	17
Motor Vehicle Theft:	4	All Other Offenses:	4
Counterfeiting:	1	Town By-Law Offenses:	0
False Pretenses:	6	Alarms Answered:	545
Trespass:.....	2	Motor Vehicle Accidents:	131
Missing Persons:	0	Motor Vehicle Citations:	692
Weapon Law Violations:	7	Abduction:.....	0
Forcible Rape:	2	Driving Under the Influence:	14

Total Arrests: 203

Respectfully Submitted

Jeffrey D. Roosa
Chief of Police



FIRE DEPARTMENT AND AMBULANCE SERVICE

The Fiscal Year 2017 saw some dramatic changes to the Lee Fire Department and Lee Ambulance Service. This year both the Fire Chief Alan Sparks and Ambulance Director Lisa Michaud announced their retirements. The Town put together a committee to research the feasibility of combining the positions which concluded that was the path to follow. On February 21st of 2017 the new full time Fire Chief/Ambulance Director took over both departments and began the task of merging the two agencies into one. The merger should be completely operation in the fiscal year 2018 with the fulltime EMS personnel taking on the dual role of medical provider and firefighter.

The combined department answered 1398 calls for emergency service in FY 2017 broken down as follows;

- Calls for medical aid – 1192
 - Responses requiring transport to medical facilities - 998
 - From Town of Lee – 781
 - From Town of Stockbridge – 167
 - From Town of Tyngham – 18
 - Other Mutual Aide transports – 47
 - Responses not requiring transport – 194
- Calls for fire response – 206
 - Structure Fire – 1
 - Fire/Smoke in buildings – 8
 - Carbon Monoxide Detector Activation – 13
 - Fire Alarm Activation – 85
 - Motor Vehicle Fires – 9
 - Motor Vehicle Accidents – 17
 - Assistance the Ambulance – 16
 - Odor of Gas – 8
 - Wildland Fires – 4
 - Hazardous Materials – 3
 - Good Intent – 9
 - Mutual Aide – 7
 - Other – 26

The Department also conducted 287 fire prevention and safety inspections.

A new Engine has been ordered. The Engine will be taking the place of two pieces of apparatus. Delivery is expected in mid to late December. The new piece of apparatus will be housed in Central Station and be taking the place of Engine 2 and Tanker 4. This will increase the department's ability to combat fires in the area outside of public water coverage.

Through State and Federal programs, the Department has received an all-terrain vehicle from the United States Army at no cost. The membership is currently converting this into a vehicle to address mobility for wildland fires. We hope to have this in service by the Spring of 2018.

The following personnel were promoted within the department to leadership positions;

- Ed North, Deputy Chief
- Jim Hunt, Captain of Training
- Matt Tyer, Captain
- Dan Antoniazzi, Lieutenant
- Bryan Brown, Lieutenant
- Patrick Guinan, Lieutenant
- Adam Mead, Lieutenant

The Department currently sits with a roster of 10 full time and 45 on-call men and women proudly protecting your community twenty-four hours a day, 365 days a year.

Respectfully submitted,

Ryan C. Brown

Fire Chief/Ambulance Director



ANIMAL CONTROL OFFICER

I hereby submit my report as your Animal Control Officer for the Town of Lee for the period of July 1, 2016 through June 30, 2017.

I responded to 68 loose / stray pets, 31 dog complaints, 22 nuisance dog complaints, 22 nuisance animal complaints, 9 dog bites, 25 wild animals, 4 dogs hit/killed by vehicles, 0 dogs placed or destroyed, 11 well-being or neglected dogs, 9 pet attacks on people or other dogs, 72 phone consults, 17 other.

A Facebook Animal Control Page was constructed in July, 2012. It continues to be a huge success. A site to help locate owners of lost or found pets, and answer questions regarding animal control issues. Currently 1,900 local residents follow the page daily, and share lost or found information. The average reach of each post is 18,971, which has extremely improved time of locating stray or lost pets, normally within an hour. Numerous questions and concerns are answered daily from the anonymous inbox messaging. The Facebook address is animalcontrollee/lenox.

Thank you for the opportunity to serve the Town of Lee in this capacity.

Respectively submitted,

Michael Sullivan
Animal Control Officer



LEE HOUSING AUTHORITY

This year there were some changes in the Board of Commissioners. Jody Decker resigned as of the end of November. The Selectmen appointed Jennifer Heath to fill Jody's unexpired term. Francine Larson resigned as of the end of February. This seat has come off the town ballot and will become the tenant seat once the Department of Housing and Community Development (DHCD) has finalized the regulations regarding this. We would like to thank Jody and Francine for their contributions to the Housing Authority over the years and we welcome Jennifer Heath to the board.

There were two unit turnovers at Clarke Court and eight at Brown Memorial Court. This year's budget gave an additional \$200 per unit (\$12,800) to use for non-routine items which was used for these turnovers.

This year's (FY'17) budget had a 3% increase in the ANUEL (annual non-utility expense level). This was a much needed increase since the FY'16 budget was level funded. We started off the year in both programs with good reserve levels and we were able to maintain that reserve level through the end of this year despite doing many updates.

DHCD introduced a new program called Regional Capital Assistance Team Program (RCAT). This new program has been set up to help assist housing authorities with projects and preparing their Capital Improvement Plans (CIP) every year. This team has been great to work with and is one of the best programs that DHCD has put in place.

This year we were able to do some of the projects in our CIP with formula funding money. We were able to get a new driveway and walkway at Laurel St. house, do a complete rehab in a couple of units, do plexiglass walls at the Budd House and start the design phase for the Clarke Court project, which will be a new roadway, some driveways and drainage.

In June we had a public safety meeting for our tenants with Lee Fire Chief Ryan Brown. Ryan did a wonderful presentation and answered many questions from the tenants. Thank you Ryan.

As with any state housing budget there are always financial challenges but we are happy to say that all of our programs are running well.

Respectfully Submitted,

Diane Shepardson, **Chair**
Tom Unsworth
Sandra Cozzaglio
Jennifer Heath



TRI-TOWN HEALTH DEPARTMENT

To the Honorable Board of Selectmen:

I hereby submit my annual report for the fiscal year 2017.

Following is a summary of our Public Health Prevention programs:

Title 5 On-Site Wastewater Disposal: In Fiscal Year 2017, septic systems inspections and permits have continued to grow. Many permits and inspection include T-5 inspections due to property transfers and a large percent of permits were to repair failed non-conforming systems. As we catch up with inspectional services, we plan to devise a new training to support our local septic contractors to keep them up to date on wastewater technologies and systems.

Food Service Sanitation Program: Food service establishment inspections have been steady including weekend special events. Two (2) inspections per year are required in accordance with State Sanitary Code Chapter X Minimum Sanitation Standards for Food Establishments. Unfortunately, due to turnover in staffing, we ended the fiscal year behind on mandated food inspections. In FY18 and beyond, the boards of health will be in process of exploring options to meet the demand of food service inspections to ensure compliance is met.

Pool & Spa/Public/Semi Public Beaches: Health Inspectors are assigned the task of inspecting, sampling and monitoring public, semi-public pools/spas and bathing beaches. Although somewhat challenging to seasonal businesses, regulation requirements are mandated for all public and semi-public beaches to be permitted by the Board of Health. All of our pools are in good standing in the Town of Lee and there were no reported health/safety incidents in FY16.

Tobacco Awareness Program: The Tobacco Awareness Program is grant funded by the Massachusetts Department of Public Health and provides a variety of tobacco control services for 12 Berkshire County communities. Grant deliverables and accomplishments for Year 7 focused on amending current local regulations for the Town of Great Barrington and will be exploring options to update regulations in the Tri-Town district. FY18 is the last year of the grant and the District is poised to re-write a new grant next year.

Tobacco Retailer Training Program: The Tri-Town Tobacco Retailer certification program continues to be a success. We have continued to see reductions in store fine and suspensions due to ongoing training of store employees. In FY17, 596 vouchers were sold, and 275 clerks were trained. For more information on the Retailer certification program, please visit www.tritownhealth.org.

Be Well Berkshires/Mass in Motion Grant: Health/Wellness Coordinator(s), Amanda Chilson and Morgan Ovitzky are working diligently with the communities and focusing efforts on community accessibility/walkability, promoting the healthier dining program, supporting the schools on the new nutrition regulations, promoting the safe routes to school program, and working with town planners on complete streets. North Adams implemented a Complete Streets policy with sharrows and bike lanes and we continued to promote the annual Mayor's fitness challenges.

Polystyrene/Plastic Bag Initiative: Fiscal 17 marks the first year of implementation of these by-laws. Although there were a few stores found to be in non-compliance, we were able to work with their corporate managers to quickly gain compliance. The transition and implementation plan derived by the Boards of Health, the Lee Recycling Committee, Lenox Environmental Committee, and other stakeholder yielded an elevated level of awareness, education and compliance.

Administration:

James J. Wilusz, R.S.: Over the past year, the Executive Director continued to work with the member towns on drafting and implementing local regulations on polystyrene and plastic bags. In FY18, all 3-member towns will have similar requirements. There is continuous effort to keep the website updated and resources available for the community at large. Other initiatives include having a grant funded Matter of Balance Instructor, Linda Nolau, who has offered a number of free classes focused on seniors who are at risk of falls. This class is designed to assist, educate, and offer support to reduce the risk of falls. The free program will continue into FY18. A major focus in FY18 and beyond is the explore strategies to reduce staffing turnover, and to be well positioned to ensure compliance with mandated inspections.

Zachary Roberts: Zachary has worked diligently to streamline multiple departmental operations to increase efficiencies and streamline services for the public. As a certified Community Health Worker, Zach continues to work in the community to promote the Department and our programs. He attended several events in the town of Lee and surrounding communities to promote public health. He continues to take on more responsibility to assist the member towns to meet the public health needs.

Abigail Saunders: Abby has been working for the department in different roles over the past couple of years and is now working with the department to support the tobacco program. In the spring of 2017, she was promoted to the full-time health inspector. We look forward to seeing her increase her responsibilities and training to assist the District on mandated inspection. Congratulation's Abby!

Nicole Hall: Nicole Hall joined our team in a part time role as a Health Inspector to assist the Department with laboratory and food inspection services. A current student at MCLA, she plans to earn her BA in Environmental Studies. We thank her and all staff for their hard work.

Maryanne Antoniazzi/Glenda Anderson: Maryanne and Glenda participate in the Senior Tax Write off program and provides the Department with an ongoing, valuable services and her dedication to the Department is second to none. We thank both of them for all that they do for the District.

We would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff for their dedication and public service in providing essential public health prevention programs to the communities we serve.

FY 2017 ANNUAL REPORT

Permits Issued: (Lee only)

Permit Type	Issued
Bakery	6
Beach	4
Biological Wastes	1
Catering	3
Disposal Works Construction	7
Disposal Works Installer	10
Emergency Beaver Trapping Permits	3
Food Service	119
Frozen Dessert	8
Garbage Hauler	6
Milk/Cream Dealer	2
Milk/Cream Store	14
Milk/Cream Vehicle	0
Mobile Food	4
Motel/Hotel/Cabin/Trailer	11
Pool	12
Pasteurization	1
Rec. Children's Camp	1
Retail Food	30
Septage Hauler	7
Special Event Food Permit	24
Tanning Establishment	1
Tobacco	16
Well Permit	1

Inspections:

Children's Camps:	1
Food Service/Retail:	199
Housing Inspections/Reinspections	25
Misc. Complaints/Nuisances:	15
Percolation Test Witness:	4
Pool & Hot Tub Inspections:	12
Special Events	14
T5 Witness:	10

Water Testing:

Ice Sampling	76
Pool & Hot Tub Testing:	81
Quality Control:	197
Water Testing Performed- Beaches:	61
Well Sampling	4

Budget Revenue Information Fiscal 2017

Total budget: 103,333 Revenue generated: \$ 42,225.92

Breakdown:	Permits	\$ 27,845.25
	Water Testing	\$ 10,353.00
	Septic	\$ 4,017.30
	Misc	\$ 10.37

Respectfully submitted,

James J. Wilusz, R.S.

Director of Public Health



COUNCIL ON AGING

The Council on Aging submits the following report of services and activities for the fiscal year of July 2106 to June 2017.

The Lee Council on Aging and Senior Center is located at 21 Crossways Street which is open Monday-

Thursday from 9 a.m. to 1:30 p.m. As in recent years our mission remains the same: to enhance people's lives by assisting them to remain independent at home through a spectrum of quality services and programs.

Services and Programs

Transportation for Lee residents 60 and older are provided (no physical help) for local shopping and in town medical appointments on Tuesday and Thursday by appointment.

Serviced 700 town residents

Transportation for out of town appointments is offered Monday through Thursday (Pittsfield, Lenox, Great Barrington and Stockbridge). Hours are between 9-1:30.

Serviced 832 town residents

In addition to transportation The Lenox Council on Aging provides rides to Lenox Price Chopper every Thursday at 9:45. And every third Thursday to Wal-Mart at 12:45. All rides must be booked in advance through the Lee Senior Center.

We also provide support to seniors to help them remain independent in their homes as well as concentrate on the social aspect of well being.

Weekly:

Osteo exercise program, Tai Chi, Gym walks and Yoga, Art classes, Bingo, Bridge, Blood Pressure clinic provided by Porchlight, Meals on Wheels luncheons.

Monthly:

Foot Nurse clinic, Movie and soup night,

Socialization and Educational Services:

AARP Smart Driver Course and Tax Services, Fairview Commons Community Bingo, Laurel Lake Special Dinners, Lee High School Prom Fashion Show and dinners, Holiday Celebrations, Tri Town Matter of Balance Classes, Shine referrals, , Intergenerational Programs, Lee Cultural Council recipients for lectures and entertainment and Council responds to requests for information and referral resources.

The Council also remembers Stephen Cozzaglio our former Chairman who passed away. Steve was devoted to the Council and his presence is sorely missed by all.

Respectfully Submitted,

Patricia DiGrigoli, ***Director***

Susan Holian, ***Assistant***

Members:

Sandra Hayes, ***Interim Chairwoman***

Beverly Allen

Patty Jongkind

Brigitte White

Marcia Briggs

Mary Puleri

Rose Mary Wirtes

Patricia and Joseph Hanley

Barbara Scolforo



VETERAN'S BENEFITS AND SERVICES

The Veterans' Services office serves the needs of the Veterans' of Lee and their families. Chapter 115 benefits are need based, and include temporary financial assistance, medical reimbursement, and assistance in applying for aid from other agencies, both state and federal.

Again this year, the case load of Veterans' Services increased. The need for assistance varies. The greatest need continues to be for senior veterans' and their spouses, or widows, who have very little income and are unable to work. All veterans' and their families who meet the requirements, received the benefits they were entitled to.

The Town of Lee was able to assist veterans this year with benefits totaling \$60,631.49, an increase of a little more than \$10,000 over last year. Of this amount, 75%, or \$45,473.62, will be reimbursed by the state for an actual cost to the Town of \$15,157.87. This included regular benefits, heating assistance, and medical reimbursements.

For those who received Chapter 115 benefits, there was additional help with heating costs during the winter. Recipients must first apply for, and use, funds from the Low Income Heating Assistance Program. Once that was used up, limited funds were made available.

One of the most underused programs available to veterans, is a program that allows a Veteran to receive Medical Only benefits, even if their income is too high for regular benefits. The asset limit of \$5000 for singles, or \$9800 for married applicant still applies. This program reimburses co-pays, other medical costs, and can even reimburse the cost of Medicare Part B and some supplemental insurances. Veteran Services does not pay the bills, but reimburses medical bills paid for by the veteran. Lee Veteran Services has several veterans', or their widows, on this Medical Only program.

The Veterans Service Officer is part-time, and the office is open on Monday's from 10:00 – 1:00. Sometimes, this is a hardship for some veterans, or their families, and if necessary, an appointment can be made for another day and time.

Respectfully Submitted,

Doug Mann
Lee Veterans' Service Officer



LEE CONSERVATION COMMISSION

2017/16 was a very busy year for the Lee Conservation Commission. The Commission worked with a number of Lee homeowners and businesses to help provide guidance and direction in dealing with the WPA (Wetland Protection Act) MGL 131. This year projects included houses and deck rebuilds on Goose Pond, Office expansions at Quarry Hill Business Park, Parking lot modifications at Oak and Spruce, Patio revisions at Black Swan as well as many smaller residential projects through the Town.

Major projects included the rebuilding of the Forest Street road and resurfacing Route 102. The Commission was involved with projects for upgrading the local infrastructure and utilities working with the Massachusetts Turnpike, Eversource and the Housatonic Railroad.

The Commission and the Town Building Inspector continue to work closely to deal with Building Sign offs to ensure that both new construction and building modifications are compatible State and Town resource areas.

The Scenic Mountain Act can be found on the Town of Lee's Web site. The Scenic Mountain Act was approved by the Town and the State in 2008. These regulations apply to the areas delineated in the Town of Lee, Scenic Mountain Act Mapped Mountain Regions. There are three "Zones" that are mapped in Lee. The Conservation Commission has detailed maps of the zones.

Zone	Elevation (feet)	Location
A	984	Southwest corner of Lee encompassing Beartown Mountain Area
B	1181	Southeast corner of Lee encompassing Goose Pond Area
C	1280	Northeast corner of Lee encompassing October Mountain Area

The Commission email address is concom@town.lee.ma.us. This is the fastest way to communicate with the Commission. Our telephone number is 413-243-5511.

The Lee Conservation Commission yearly summary of activity as compared to the past year is as follows:

Notice of Intent (NOI)	Request for Determination (RDA)	Certificate of Compliance (COC)	Building Sign-offs	Enforcement Order	Scenic Mountain (RDA)
2017/2016	2017/2016	2017/2016	2017/2016	2017/2016	2017/2016
6 vs. 5	14 vs. 13	5 vs. 5	16 vs. 20	1 vs. 1	5 vs. 1

Lee Conservation Commissioners

Kathy Arment, **Chair**
John Philpott

Stu Dalheim, **Vice Chair**
John Coty, Jr.

Marilyn Hansen
James Wickham

Respectfully Submitted,
Kathy Arment, **Chairperson**



LEE LAND TRUST

To the Honorable Board of Selectmen:

This years marks the 26th anniversary of the Lee Land Trust!

The Trust was created in 1992 by a small group of citizens who recognized the unique natural beauty of Lee and the need to ensure its protection.

Our years-long project in East Lee is almost ready for public use! Called Donato's Trail, the one and a half mile loop is a gentle hike, and the kiosk tells the story of the Barlows, a family who were among the first settlers of Dodgetown and the very last to leave.

We hosted a talk about Greenagers, an organization whose mission is to do outdoor, paid work under the guidance of an expert and is composed of young, motivated helpers. Our speaker was Elia Delmolino.

At Founders Day, our Land Trust table in front of Ben's Clothing Store sold postcards, daffodil bulbs and locally made items.

This year our annual scholarship to a Lee senior for excellence in environmental science was awarded to Devon Atwell, a freshman at the University of New Hampshire. Devon and his parents came to an award ceremony hosted by the Trust in January. We enjoyed his description of studies and the bonhomie of shared stories later on, accompanied by cider and good food. All in all, an excellent evening.

Our wetlands specialist Gail Ceresia met with a surveyor last fall to walk the Williams property on Church Street, a 30-acre tract donated to the Trust several years ago. We plan to focus on that land once Barlow's Acres has been finished up.

The officers and board of the Trust meet on the third Thursday of every month in the courtroom at town hall (except for July and August) to report on ongoing projects and talk about plans for future ones. Why don't you join us?

Respectfully submitted,

Deidre Consolati
Mary Lee Johansen
Co-Presidents

Gail Ceresia
Treasurer

Linda Cysz
Secretary

Joan Angelo
Dorothy Fraser
Janet O'Brien
Board of Directors



LEE LIBRARY ASSOCIATION

To the Honorable Board of Selectmen, I hereby submit my annual report for the fiscal year July 1, 2016 to June 30, 2017:

Total Circulation.....	63,912
Circulation of Print Materials.....	37,424
Circulation of Non-Print Materials.....	26,488
(DVD's, E-books, Music, Museum Passes)	
Materials Received From Other Libraries.....	9,827
Materials Provided To Other Libraries.....	7,953

Of the total circulation, 50,002 items were adult materials, 1,909 items were young adult and 12,001 were children's materials. A total of 17,628 circulations were by non-residents. Of that, 15,464 were to Massachusetts residents from certified towns. An additional 1,687 were to Massachusetts residents from non-certified towns, and 477 were to out of state patrons.

Number of Volumes Owned.....	39,267
Print Periodicals, Newspapers, & Subscriptions.....	1,866
Audio (CD, Cassette, etc.).....	585
Video (DVD, VHS, etc.).....	3,145
E-books.....	68,157
Downloadable Audio.....	10,124
Downloadable Video.....	1,008
Microfilm.....	242
Museum Passes.....	21
Miscellaneous.....	51
Number of Registered Borrowers.....	3,960

Memorial donations were received this year remembering Concetta McCarthy, Milton Gordon, and Helen Greenwald. Donations were received from Glenda Anderson, Francis and Glenda Baczek, Ben's Shop, Peg Biron, Peter Bosworth, Thomas and Beverly Brunette, Mary F. Cheaney, Ron and Linda Giancola, Margo Golos-Reines, Annette Gordon, Leonard Greenwald, Margaret C. Harding, Ives and Sultan LLP, Fred and Minna Kapp, Klara's Gourmet Cookies, Sonia Morrison Korbin, Lee Elementary School, Morris Elementary School, Joan Piacuadio, Jean Placido, Robert Schwedel, Jeanette Spalinger, Thomas Unsworth, Lynn Wellington, Jay Wein, Tari Wheeler Roosa, Dr. Jay Wise. We thank all that have given this year!

It has been another action packed year for the library, and it all started with the 2016 Summer Reading Program, "On Your Mark, Get Set... Read!" This year we had our

kickoff party with Magicians Pete and Chris, followed by visits from our friends at Hooked on Llamas, Swords Through the Ages, Refire Don't Retire!, a special visit from Elsa, the Princess from Frozen, a 3D Printing and Makerspace Workshop, and we wrapped it all up with a visit from Bowie the Clown and an ice cream sundae party. All of the children's summer programs were sponsored by the Marjorie Wickham Fund and the young adult programs were supported by funding from a federal library services and technology act administrated by the Massachusetts Library Board of Commissioners.

The library continues to offer a wide variety of children's programs throughout the year. Some of these included our weekly story time, Toby on Tuesday (the reading assistance dog that visits every Tuesday) and monthly family movie screenings. We have also worked closely with South Berkshire Kids to offer Every Child Ready to Read at Your Library, STEM Programs. Students from the Lee Elementary School's Student Council raised \$300 for the library and surprised the library with a check at the annual Community Reads Day. We were very honored and humbled by such a nice gift.

Though the funding for the Teen Space ended last year we were still able to offer programs for our young adults. We offered weekly programs such as Teen Chess, Wii Gaming, a Dungeon and Dragons Club and we even had a Comic Book Social Club that was facilitated by a local middle school student, Eli Mertinooke.

We also continue to offer a variety of programs for our adult patrons as well. This year we were able to offer programs like "Get Cuffed", Managing Chronic Pain, local author visits which included a wonderful tasting at our Green Plate Special program. Another important presenter this year has been Thad Kubis and all of the photography classes. Mr. Kubis has offered trainings on Smartphones, How to use Lenses, The Golden Hour and guided tours around the town of Lee. In addition to these programs, the library saw great success with our monthly book club led by Prof. Charles Haynes and the weekly knitting group led by Cathie Sparks.

The J. Peter Scolforo Gallery remains a popular place for local artists and crafters to show their talents. This year's displays included the works of the students from Gloria Malcolm Arnolds Studio, Gloria Goldstein, Donna Carpenter, DeeDee Consolati and the Consolati Sports Memorabilia, the Lee Middle and High School Underclassmen Art Show and Pat Clark. Local artist also showed off their skills in CreativeLEE XVI and the annual Quilt Show.

There are a number of volunteers that I would like to thank for all the help they provide to the library: Joan Palmer, Myron Hood, Julia Insinger, Linda Giancola, Bea Blais, Haleigh Richardson, Grant Draper from CIP, Tanni Labshere, Beth Rogers and Kathy Hamick from Riverbrook Residence, Ruth Francis, Michelle Hayden, Jessica Maloney, Gloria Cohen, Prof. Charlie Haynes, Cathie Sparks, Eli Mertinooke and Gavin Murray

The library would like to thank our corporate officers for their continued support of the library. We would also like to welcome Patricia Digrigoli, Mary Puleri and Jessica Trombley as new corporate members.

The Board of Directors is composed of President Mary Philpott, Vice-President Judy Nardacci, Treasurer Thomas Unsworth, Clerk Sheila Viale, and members Barbara Allen, Tom Consolati, Zoe Dalheim, Sharon Delorme, Sandra Hayes, Susan Horsford, D. Lynn Shaw and Donna Toomey. The Lee Library Association would like to thank the library board for all their devotion and support to the library.

I would like to thank our dedicated staff for their hard work this year: Rosemarie Borsody, Jennifer Cummings, MaryLynn DeVarenes, Jose Garcia, Susie Harding, Janel Harrison, Jen Heath, Louisa Lebwohl and Mickey Sparks.

Respectfully submitted,

Damon Vorce
Library Director



THE LEE YOUTH ASSOCIATION

The Lee Youth Association's mission is "To value all children, young adults and their families for their individuality while enriching their lives through social, healthy, educational and recreational programming based on the ever changing needs of our community". To that end we continue to monitor the effectiveness and quality of our programs to improve and add as needed.

As always, we have been working hard to help working families and their children. To that end our doors open at 6:30 AM with before school programming and programming ends at 5:30 PM. The before school program provides homework help, computer games, board games, puzzles, crafts and a very healthy breakfast!!! We also offer 2 after school programs both in collaboration with and located at the Lee Elementary School – a K-2 Program which consists of reading, crafts, games and outdoor play and a Homework Help Program for grades 3-6. Homework Help allows children to receive assistance from teachers and staff who work for the LYA in this program, know the children and are familiar with their work and each individual's needs. These programs run until 5:30 pm. The Homework Help program promotes great academic success for its students. We work very closely with the school in identifying students who would benefit from this program. We also have students from LMHS's National Honor Society who work with these students. We have started our first "one on one" tutoring with NHS students and children in this program whose parents would like them to have this extra help. We plan on expanding this in 2018 to include all students who would benefit from private tutoring as our pilot has been very successful.

Over the past few years the state of Massachusetts has been very focused on Early Childhood Education with a concentration on children who will be entering Kindergarten. We at the LYA believe in the importance of this and as a result have split our preschool program into two different programs – preschool (for children who are 2 years 9 months up to age 4 years) and Pre-k (for those children who are 4 and 5 and will be entering kindergarten the following September). This allows us to work hard with our older children and ensure that they will have a greater understanding of the basic skills needed for kindergarten.

Our Toddler Program (15 months to 2 years 9 months) which we started in September of 2016 has had a full enrollment for the past 7 months. Having three Early Education programs in one building allows for smooth transitioning for our children between programs.

All of the above programs are licensed by the Massachusetts Department of Early Education and Care.

We are continuing our work with youth in LMHS around Career Planning by coordinating the College/Career/Job Fair with staff at LMHS. The Fair is a day of exploration for all LMHS students to tour the gym where we provide representation of 40 businesses, organizations, branches of the military and colleges. All vendors

provide information and answer questions allowing students to think about plans for their future. Following the fair, staff from some of the businesses and organizations stay and we help conduct mock Interviews for the 11th grade class. LMHS staff work with the students prior to this assisting them in preparing their resumes and advising them on how to dress and conduct themselves during an interview.

The LYA offered the following youth/teen programming during 2017:

1. Community Service for students in the National Honor Society
2. Community Service for youth through Southern Berkshire District Court
3. Job Placement for teens and young adults in Summer Basketball Camp, Summer Rec Program, After School Program and vacation programs during school vacations

Our sports programming consists of:

1. House League basketball program for children in grades pre-K through 8th grade. 6 divisions serving more than 200 children
2. Travel basketball program for boys and girls in grades 3-8 – 6 teams (75 youth)
3. Girls softball – inter county play (15 girls)
4. Boys and Girls T-ball (30 kids pre-k and k)
5. Boys and Girls Rookie League Baseball (30 kids)
6. Gymnastics program for children in grades pre-K through 6 (60 kids)

Summer programming in 2017 saw a lot of activity with:

1. Summer Rec Program – summer camp is held at Lee Elementary School for 7 weeks with approximately 180 kids enrolled
2. Summer Rec Extension Program – last 3 weeks of the summer – beginning at the Lee Athletic Field – 30 youth enrolled – this consists of days at the beach and various field trips
3. Youth Basketball Camp – 100 kids in grades pre-k - 8
4. Summer Preschool Program – 20 preschoolers

The LYA is very active in community events with the following in 2017

1. Founders Day Baked Potato booth
2. Children's Float in the Memorial Day Parade
3. Toole Agency Community BBQ on Memorial Day

4. Beginning of Summer Community BBQ
5. Kiwanis Golf Tournament
6. LYA basketball shoot-a-thon fundraiser

For more information on LYA activities, please visit our website at www.leeyouthassociation.org.

We would like to take this opportunity to thank all of the people, businesses, schools, organizations and the Town of Lee for all of the support that you give in so many ways to our LYA children and families! We could not provide the variety of programming that we do without your help!

Respectfully Submitted,

Sharon A. Terry
Executive Director

President – Ali Zabian
Vice-President – Tom Consolati
Secretary – Paula Miller
Treasurer – Louise Naventi-Lucchese

Board Members -

Heidi Cooper
Sandra Dignard
Buck Donovan
Dan Kinney
Pam Naventi
Ralph Olds
Michele Puleri
Tobey Simone
Sam Sorrentino
Bob Wood



LEE YOUTH COMMISSION

The mission statement of the Lee Youth Commission (LYC) is to advocate for groups which provide recreational programming, designed or established, for the youth of Lee. In addition, the LYC may identify other needs and make appropriate recommendations for future activities and projects.

The Lee Youth Commission keeps in mind the Open Space and Recreation Plan that was submitted and approved by the State in order to continue acting on the needs of the town.

Again, the Lee Youth Commission sponsored the children's activities for the Founders' Day Weekend. This year the activities which included races, tennis, face painting, arts and crafts, Bowie the Clown, and Terry a La Berry were held at the Lee Athletic Field.

There has been a great deal of discussion about the Stockbridge Road Property, playground equipment, signage at the athletic field, and the ice skating facility. The LYC has tabled the discussion of the Stockbridge Road Property until more information can be gathered about its usage. The area has a total of 175 acres of protected land. As for the playground equipment for a toddler playground at the athletic field, it has to be ordered, received, and installed by June 1st in order for the town to be reimbursed from the state for the grant that was awarded the town. Before that could happen, however, the town needed to make sure that the grant required for the completion of Edith Wharton Park was done. The signage at the athletic field is still a work in progress because of the number of signs and the wording for each sign. The ice skating facility received a unanimous okay from the Lee Conservation Commission, and the skating form with a generous donation of lumber from Dresser Hull was built. Unfortunately, the weather did not cooperate with us this year, and the ice skating facility was not completed. Nonetheless, the frame needed to be removed. This was done by Chris Hayden, Michael Kelly, Bill Hall, and the Lee Middle and High School Lacrosse Team.

With monies from the town and a grant from the state, the installation of the playground equipment at the athletic field began in early May. Tom Wickham, a licensed builder, and Cindy Maak, the licensed installer from Miracle Playgrounds, with twenty-five Lee volunteers worked on a rainy day to begin the installation. Thanks to the Lee Department of Public Works and the Lee Fire Department, the workers were able to get some of the installation done after water was pumped from the framed area! The work was completed within the next few days. The Toddler Playground has a Toddlers Choice Model 2 Primary play tower, triple chinning bars, a merry-go-cycle, an arch climber, a see-saw spring rider, and an ADA swing.

Another area of improvement at the athletic field was the tennis courts. The town appropriated \$8,000.00 for this project. Piretti Sports will be contacted about signing a contract. The LYC also received a bid of \$1,225.00 from Berkshire Fence Company to replace the old latches on the tennis court gates and installed a small, new opened

gate entrance to the field.

After considering the next project for the LYC, it was decided to look into the Bradley Street Playground. The demographics were conducive for investigating this area of the town. Clare Bunnie Lahey reported that the basketball court was in excellent condition but the hoops and nets needed to be replaced and lines drawn on the court. There was a picnic table there as well as a huge slide, a swing set, and a see-saw, and an area where children played soccer. Nothing else was there. In May, the town voted to appropriate \$4,900.00 for improvements at the Bradley Street Playground. Equipment was ordered for the summer/fall seasons.

Respectfully Submitted,

Kathy Hall, ***Chairperson***
Jessica Maloney, ***Secretary***
Loren Kinnaman
Susie Harding
Clare Bunnie Lahey
Nicole McElroy
Sharon Terry



PORCHLIGHT VISITING NURSE ASSOCIATION, INC.

The following is a report of the services performed in the Town of Lee during the 2017 calendar year 1/01/2017 – 12/31/2017:

HOME VISITS	1st Quarter 1/1/17-3/31/17	2nd Quarter 4/1/17-6/30/17	3rd Quarter 7/1/17-9/30/17	4th Quarter 10/1/17-12/31/17	Total
Skilled Nursing	356	347	365	260	1328
Physical Therapy	274	228	245	139	886
Occupational Therapy	79	54	127	57	317
Speech Therapy	3	4	4	0	11
Medical Social Work	19	11	20	5	55
Maternal Child Health	0	4	0	0	4
Nutrition Services	0	0	0	4	4
Home Health Aide	45	65	64	0	174
Totals	776	713	825	465	2779
NON-BILLABLE	0	0	0	1	0
Nurse Practitioner Visits	0	0	0	0	0
COMMUNICABLE DISEASE					
Confirmed	25	7	12	8	52
Probable	1	0	0	0	1
Suspected	0	11	13	12	36
Revoked	0	3	3	0	6
CLINICS					
	# of Clinics Held / Attendance				
Flu	0	0	0	8/287	8/287
Blood Pressure	12/54	13/55	12/54	13/64	50/227
Telehealth Monitoring	8	5	3	4	20

Respectfully submitted,

Holly Ann Chaffee, RN, BSN, MSN
President, CEO



PLANNING BOARD

During the year July 1, 2016 to June 30, 2017, the Lee Planning Board acted upon four (4) Form A Applications (Plans Not Requiring Approval under the Subdivision Control Law) all four (4) were approved. The Board also made decisions concerning one (1) Special Permit Application which was approved. The Planning Board reviewed all applications for permanent signs. Seven (7) site plans were also brought before the Board for hearing and comment.

One of the larger site plan projects the board reviewed was a project submitted from Eversource for the construction of a new ground-mounted photovoltaic solar array on approximately 13.1 acres north of Water Street. The project would generate approximately 3.3 megawatts (MW) of direct current/2.5 MW alternating current. The proposed project would take 4 to 5 months to complete.

During the year the Planning Board adopted a Moratorium on the Sale and Distribution of Recreational Marijuana until September 1, 2018. The public hearing was held in May. Berkshire Regional Planning Commission assisted the Board in the adoption of a draft of a Chapter 40R Smart Growth Overlay District Bylaw.

Thomas Wickham was voted in to serve as Chairman this year. The Board welcomes new member Matt Carlino who was elected in May.

Respectfully submitted,

Thomas Wickham, *Chairman*

Matt Carlino

Harold Sherman

Buck Donovan

Peg Biron

David Durante, *Associate Member*



FINANCE COMMITTEE

July 1, 2016 to June 30, 2017

Nicholas Arienti, *Chairman*

Freda Grim

Todd Morin

Marylou Antoniazzi

Susan E. Kelly

Robert Cohen

Sandra Dignard

Donna Plankey

Respectfully Submitted,

Nicholas Arienti



SANDY BEACH COMMITTEE

To the Honorable Board of Selectmen:

As usual, work at Sandy Beach began with the arrival of the crew from the House of Correction. This year the crew arrived on June 11, slightly later than usual as the Lee schools didn't end their year until June 19th.

It was a scramble to do all that is required to get a two-acre property ready for public use, including the hiring of staff and acquisition of toilet, electric and telephone services, and heavy duty berm work, raking, painting, shingling, and dock and waterfront preparation.

Under the sound guidance of Sgt. John Salvie, the crew cheerfully did those tasks and more. We are once again grateful to Sgt. Salvie and Sheriff Thomas Bowler for making these hardworking men available at our popular town beach.

The lifeguard staff was supervised by Samantha Miller in her final year at the job. She will be moving on to a teaching job in the future. Aiding her were Jordan and Hannah Miller and Anna Jefferys who took on extra shifts when needed. Thank you, Anna. Part timers and subs were Matt Merritt and Goldye Horan. Maintenance was led by Dmitri Consolati, assisted by Milton Hastings.

The lifeguard staff became seriously shorthanded in Mid-July through August. This is an issue, as lifeguard pay at our beach tops out at \$12.75 per hour as compared to \$16.50 at other beaches and pools. We have discussed the situation with officials at town hall, and hopefully a remedy is in sight.

It is always gratifying to see the Lee community at their beach. On July 15 the Lee Fire Company held their yearly extravaganza, much deserved for their volunteer work in the town. On Sunday August 13th the Lee Congregational Church celebrated a baptism in the waters of Laurel Lake followed by a picnic. On nice days, birthday parties were routinely held in the grove.

As our benefactor Col. H. George Wilde of Highlawn Farm once wisely remarked, the sound of happy children at play in nature was his greatest reward. We must never lose sight of his magnanimous gesture carried out today by his descendants, when he gifted us in perpetuity the seasonal use of this incomparable property.

We thank Highlawn Farm and manager Roberto Laurens, the families of the town of Lee for their support, the Scheurer family for use of the access road, town representatives and officials for hearing us at town meetings, and the Lee DPW and highway department for hard work. See you at the beach!

Respectfully submitted,

Deidre Consolati, *chair*

Members

Kelly Abdalla, *staff supervisor*

Linda Cysz, *grounds specialist*

Monica Ryan, *budget coordinator*



LEE GREENER GATEWAY COMMITTEE

We had a productive year; with support from Town officials and staff, Jamie Cahillane from the Center for EcoTechnology (CET), the Chamber of Commerce, the Massachusetts Department of Environmental Protection (MADEP), and the New England Grassroots Environment Fund (NEGEF), to make Lee a greener gateway to the Berkshires.

Reducing Waste by Increasing Reuse, Recycling, and Composting

Approaching our zero-waste goal during Founders' Weekend: With the help of 25+ volunteers, Daley & Sons, and Meadow Farm, collaboration with the Chamber of Commerce and the Tri-Town Health Department, and the cooperation of numerous businesses and organizations, we diverted to recycling and composting more than two thirds of the waste generated during the Taste of Lee, the various activities in the Park and athletic field on Saturday. We also helped keep downtown clean by organizing a roadside cleanup before the weekend and monitoring trash bins along Main Street on Friday and Saturday.

Promoting composting and making it easier: In May, we hosted a composting workshop at the Library with presentations by CET staff. We also worked with Meadow Farm to set up a hopper outside its gate on Meadow Street (1 ½ miles south of Big Y off of Tyringham Road) for citizens to drop off compostable materials.

Supporting recycling and composting at special events: We set up and staffed recycling-compost-trash stations at the Jazz in the Park event downtown and on the Farmers' Market's Green Day. We also loaned signs and bins to the Berkshire Botanical Gardens for its Harvest Festival and to the Lenox Crew Team for the Banff Film Festival.

Promoting greener holidays: For the holiday season, we promoted reuse, recycling, and waste reduction in gift wrapping and disposal of holiday greens at a local farm or with the Masons for the benefit of Lee Boy Scout Troop 3 by distributing a brochure developed with CET, posting it and a slide show on the Town's website, and writing letters to the editors of local papers.

Helping address recycling issues: Along with Jamie Cahillane, we helped the Tri-Town Health Department address citizens' concerns and complaints about recycling. We also participated in a Tri-Town Health Department meeting with waste haulers to discuss recycling issues.

Reducing waste by supporting a successful transition to the plastics reduction bylaws

Working with the Tri-Town Health Department, we helped businesses, residents, and visitors transition to life under the thin-film plastic shopping bag and polystyrene

container bylaws. Through numerous meetings, mailings, printed materials, displays, posters, Select Board presentations, Chamber of Commerce e-newsletters, website content, and media coverage we sought to explain the bylaws and their implications. Using some budget funds plus grants from the MADEP (\$750) and NEGEF (\$1000) we purchased hundreds of reusable bags, distributing many to the Food Bank, the Council on Aging, the Literacy Network, and the Berkshire Immigrant Center. We also sold bags below cost at special events and through Carr and Lee Hardware, Karen Keenan's, Paperdilly, Zabian's, and Lee Premium Outlets. Our efforts paid off as there have been no significant issues since the bylaws went into effect.

Making Lee more litter-free with our annual and monthly roadside cleanups

With the help of 50 volunteers, including many students, we collected 130 bags of recyclables and trash along the Town's roadways during our annual spring town-wide cleanup. We are very grateful for the support of the following event partners: Daley & Sons, Athena's, Locker Room Sports, 51 Park, Starving Artist, Big Y, Price Chopper, Lee Hardware, Carr Hardware, and the Housatonic Valley Association. We started holding mini-cleanups the last Saturday of the month (weather permitting) and, despite all we picked up during the annual cleanup, collected much trash and recyclables in May and June. We publicize the cleanups on the Town's website and in newspapers' calendars and welcome all the help we can get!

Properly disposing of hazardous waste

We helped promote the Household Hazardous Waste (HHW) and Mini-Site events by posting information on the Town's website and distributing posters. The events were well-attended.

Expanding our capacity and resources by securing grants

As noted elsewhere, we used a \$750 MADEP grant and a \$1000 grant from the New England Grassroots Environment Fund to purchase reusable shopping bags. For FY 2018, with CET's support, we applied for a \$750 MADEP grant to support educational activities related to our collaboration with the Lee School District to increase recycling.

Raising our profile and sharing our experiences

Through our activities, community outreach, and increased media coverage, we raised our profile and increased awareness of key issues related to the town's attractiveness and environmental and public health. We regularly updated our content on the Town's website, adding practical tips and other information. On an ongoing basis we reached out to share our knowledge, experience, and materials. For example, we provided advice and materials to other communities, online through the Mass Green Network, in a presentation to the Pittsfield Green Commission, and at the 2017 Mass Green Network (MGN) Summit (which we helped organize), and in a presentation during a spring, western Massachusetts MA DEP-sponsored meeting.

Our new name and updated mission

In December 2016 the Select Board approved a new name and updated mission statement for our committee. The changes reflect our expanded scope of activities well beyond recycling. We started developing a work plan that will support a greater range of initiatives over time.

Our sincere thanks

We are grateful to the Town, residents, and businesses for their support and look forward to future collaboration aimed at helping Lee become an even greener gateway to the Berkshires.

Respectfully submitted,

Peter Hofman, ***Chair***

Valerie Bluhm, ***Vice-Chair***

Joan Angelo

Linda Giancola

Ron Giancola

Phyllis Hofman

Uli Nagel

Monica Ryan

Ann Sterlin



TOWN OF LEE

Wages Paid in Fiscal Year 2016

BOARD OF SELECTMEN

Belair, Cindy	\$38,047.00
Carlino, Patricia	\$2,100.00
Consolati, David	\$2,100.00
Wickham, Thomas	\$2,100.00

TOWN ADMINISTRATOR

Nason, Robert	\$88,471.00
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TOWN ACCOUNTANT

Browne, Lynn	\$52,641.51
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BOARD OF ASSESSORS

Navin, Sarah	\$39,971.00
Avalle, Karen	\$2,400.00
Caropreso, Anthony	\$2,400.00
Delorme, Dayton	\$2,400.00

TOWN TREASURER/ COLLECTOR

Toomey, Donna	\$59,263.00
Ketchen, Heather	\$36,137.00
Phillips, Katherin	\$28,855.28

TOWN COUNSEL

Pollard, Jeremia	\$27,822.00
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IT TRAINER

Parker, David	\$7,147.68
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LAND USE

Messana, Jaimy	\$25,051.31
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CONSERVATION COMMISSION

Vsetecka, Kathleen	\$2,817.69
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COUNCIL ON AGING

Digrigoli, Patricia	\$27,577.96
Maroney, Norma	\$63.68
Holian, Susan	\$14,038.68
Faber, Christine	\$2,200.00

Maxfield, Eileen	\$7,069.94
McDarby, Mary	\$140.00

TOWN CLERK

Page, Brandi	\$42,366.73
Cozzaglio, Sandra	\$2,091.04

MODERATOR

Brittain, R Christopher	\$150.00
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BOARD OF REGISTRARS / ELECTIONS

Antoniazzi, Maryann	\$145.00
Biron, Margaret	\$60.00
Boldyga, Lucy	\$40.00
Borsody, Rosemarie	\$300.00
Bort, Kathleen	\$60.00
Bowers, David	\$80.00
Brownhill, Nancy	\$150.00
Bullock, Nancy	\$125.00
Cozzaglio, Stephen	\$80.00
Enser, Anne	\$210.00
Forshee, Dennis	\$90.00
Grady, Karen	\$40.00
Holmes, Mary	\$140.00
Kelly, Mary	\$300.00
Mack, Anne	\$65.00
Merwin, Kathryn	\$130.00
Morrissey, Mary	\$85.00
O'Brien, Ann	\$210.00
Palmer, Frances	\$150.00
Perry, Rita	\$300.00
Salvatore, Maureen	\$205.00
Sullivan, Shawn	\$120.00
Viale, Sheila	\$185.00
White, Patricia	\$150.00

VETERANS' AGENT

Mann, Lloyd	\$6,825.00
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LEE LIBRARY

Vorce, Damon \$44,802.00

**BUILDING DEPARTMENT /
INSPECTORS**

Slick, Rebecca \$6,923.29
Burton, Michael \$6,389.00
Leining, Michael \$126.00
Dion, Jason \$11,327.00
Cahalan, Gerald \$5,281.00

POLICE DEPARTMENT

Biasin, Justin \$215.36
Burdick, Stephanie \$91,958.65
Colbert, Evan \$11,847.28
Cummings, Chad \$81,147.76
Desantis, Craig \$99,315.69
Fenton, Matthew \$5,119.28
Hopkins, Jason \$80,268.71
Kelly, Timothy \$61,212.37
Kohlenberger, Adrian \$83,397.76
Lucy, Ryan \$20,665.80
Roosa, Jeffrey \$81,245.00
Roy, Richard \$21,261.93
Snyder, Michael \$75,877.46
Towne, Benjamin \$103,091.37
Wood, Robert \$83,144.38
Dunn, Tracy \$37,243.00
Giarolo, Robert \$107.68
Martin, Dan \$9,301.58
Murphy, Francis \$4,520.20
Toomey, James \$53.84
Winters, John \$23,483.98

COMMUNICATIONS

Arment, Kathleen \$6,273.04
Auger, Luann \$56,926.97
Lunt, Joanne \$43,335.22
Speth, Frank \$40,996.09
Tyler, Donna \$47,079.20

AMBULANCE

Brown, Ryan \$23,499.58
Wilson, Matthew \$41,246.22
Michaud, Lisa \$22,533.70
Durso, Peter \$1,108.79

Ferrin, Raymond \$3,480.72
Heath, Chad \$22.00
Kline, Michael \$54.00
Rockefeller, Scott \$50.00
Searing, Nancy \$1,953.72
VanBramer, Robert \$287.28
Taylor, Juli \$2,251.77
Hughes, Edward \$345.87
Jolin, Kevin \$22,267.53
LaCasse, Jonathan \$15,409.71
Pires, Jonathan \$23,574.44
Poirier, Michael \$1,562.82
Romeo, Joshua \$29,270.14
Sibley, Cameron \$24,518.35
Tyler, Matthew \$45,889.80
Willey, Peter \$13,268.49
Williams, Matthew \$23,761.98
Hannum, John \$166.53
Kimball, Justin \$5,176.02
Sanderson, Sean \$435.16
Schaefer, Dakota \$40,924.51

FIRE DEPARTMENT

Albert, Erin \$2,610.98
Antoniazzi, Daniel \$500.00
Arment, Thomas \$3,881.15
Bailey, James \$1,328.11
Bombardier, Theodore \$900.00
Brown, Bryan \$650.00
Brown, Peter \$550.00
Brunell, Kristen \$50.00
Brunell, William \$2,470.08
Carlotto, Joseph \$500.00
Collins, Tyler \$900.00
Daley, Shamus \$400.00
Delgado, Kelly \$50.00
Delsoldato, Michael \$200.00
Dumont, Raymond \$300.00
Finnegan, Patrick \$600.00
Ford, Michael \$100.00
Gaherty, Corey \$750.00
Gangell, Keith \$500.00
Giarolo, Adam \$500.00
Giarolo, Paul \$2,922.43
Guinan, Patrick \$700.00
Hunt, James \$2,375.51

Kelly, Michael	\$518.74
Leprevost, Jeffrey	\$50.00
Mead, Adam	\$400.00
North, Edward	\$3,630.32
O'Brien, Timothy	\$150.00
Palmer, Randall Todd	\$150.00
Perilli, Christopher	\$3,509.34
Pettibone, Kyle	\$400.00
Puleri, Louis	\$700.00
Renner, David	\$150.00
Rodriguez, Jason	\$300.00
Simeone, Enrico	\$300.00
Sorrentino, Peter	\$300.00
Sorrentino, Zachary	\$900.00
Sparks, Alan	\$20,476.62
Wellspeak, William	\$500.00
Wilcox, Corey	\$50.00
Wilcox, Glenn	\$2,753.60
Wood, James	\$1,250.00

DEPARTMENT OF PUBLIC WORKS

Albee, Shanon	\$24,884.56
Pompi, Christopher	\$82,019.07
Giarolo, Anthony	\$52,938.82
Humeston, Donald	\$51,511.75
Larson, Matthew	\$59,682.00
Morawiec, James	\$64,959.68
Neales, Richard	\$53,367.53
Reynolds, Bruce	\$54,119.19
White, James	\$75,727.42
Babcock, Christopher	\$5,511.84
Larson, Matthew	\$100.00
Withers, Lucas	\$3,660.16
Carlino, Bryan	\$14,617.66
Ford, Myron	\$23,796.18
Kearin, Alex	\$34,162.00
Tyer, Todd	\$45,731.68
Zerbato, Alan	\$62,294.56
Herlihy, Joshua	\$60,726.21
Lucy, Jonathan	\$46,602.13
Kelley, Matty	\$7,364.96
Ranzoni, Matthew	\$60,999.74
Towler, Michael	\$67,079.00

LEE SANDY BEACH

Consolati, Dmitri	\$3,752.76
Hastings, Milton	\$920.71
Hood, Myron	\$963.20
Brown, Abigail	\$1,961.82
Cade, Asa	\$113.04
Horan, Goldye	\$1,714.44
Jefferys, Anna	\$3,325.87
Miller, Hannah	\$2,773.19
Miller, Jordan	\$3,310.00
Miller, Samantha	\$4,876.73
Newton, Amber	\$2,175.22
Salvie, Matthew	\$63.75

TRI-TOWN HEALTH DEPARTMENT

Bushee, Mark	\$29,285.91
Roberts, Zachary	\$43,183.83
Wilusz, James	\$80,470.30
Lanoue, Melissa	\$27,821.42
Leahey, James	\$2,165.53
Saunders, Abigail	\$19,500.87
Halford, Emily	\$2,716.00
Moreau, Mathieu	\$388.16
Simmons, Craig	\$66.00
Therrien, Morgan	\$340.69
Zielinski, Daniel	\$106.12
Blanchette, David	\$11,229.25
Sullivan, Michael	\$10,825.80
Tharion, Melissa	\$86.44



SUPERINTENDENT OF SCHOOLS 2016-2017

This is my last town report of Lee Public Schools as interim Superintendent. Over the past 4 ½ years, I have worked with the school committee on the charge of exploring creative options to run the school district in the most innovative and cost effective way, with a priority in meeting both the individual and collective needs of the students of Lee Public Schools. During this tenure we provided public forums to inform both the internal and external stakeholders of the school district with a description of how the schools currently operate and how that would compare to various other models that are in place throughout the commonwealth of Massachusetts. In the three years that followed the school committee created “Shared Service Agreements” with Lenox and Berkshire Hills for positions that include the Superintendent, Curriculum Directors, Facility Directors, SPED Directors and Food Service Directors among others. (Lee and Lenox are currently sharing a Food Service Director.) The committee also conducted two unsuccessful searches for a permanent Superintendent, made an offer to share a Superintendent with Lenox that was turned down and at its meeting on November 16, 2017, we hired Howard Eberwein in the capacity as a .6 Superintendent for Lee Public Schools with a starting date of December 18th, 2017.

In 2014, the school district revisited the Strategic Plan created in 2012. Both annual and long term initiatives were developed by the district cabinet following the strategic goals for the past three years. The following is a summary of the accomplishments of these efforts.

CURRICULUM

Based on a program audit conducted by the Department of Elementary and Secondary Education (DESE) in 2014, the school district developed and implemented a multi-year model to review and revise curriculum. The district reviewed math in 2015, science in 2016 and English in 2017. A major focus in Language Arts at the elementary level is the development of curriculum model units in each grade. The middle/high school re-established a carpentry program with the assistance of McCann Technical School and DESE. In addition to the shop experience, students will be provided with academic electives in this discipline at each grade level. Finally, a 6-12 transition team of administrators and teachers was formed to review curriculum for students in the transition from elementary to the middle school.

TEACHING AND LEARNING

Teachers and Administrators at the elementary level recognized a need to address social/emotional needs of their students in addition to academics. With assistance of Berkshire Health Group and the Center for Educational Improvement worked with staff to develop programs to address these needs, beginning in 2016. Lee Public Schools continues to participate in a county wide professional development experience in multiple trainings for both academic and special subject teachers. Internally staff at

the middle/high school have been receiving ongoing training in the use of technology to enhance instruction. In addition they are working on an integration of “competency based grading” for all teachers. In 2017 teachers in grades 3-8 have initiated a plan with administration to address grammar and vocabulary in those grades. District Determined Measures (DDM’s) were developed by staff in 2015 to help use data to measure the effectiveness of their teaching. And in 2016, the SPED Director and Principal of the Middle/High School developed an integration plan for SPED students in the regular classroom.

TECHNOLOGY

In 2016, the school completed the migration from its current infrastructure to a reduction in file servers from 15 to 2, a creation of compatible operating systems, open-source software, web-based email and a shift from desktops to Chromebooks, (operating with total wireless access in each building). The result of this work created an increase in effectiveness in technology and a reduction in cost of over \$78,000 for FY16 to FY17. A school district subcommittee was created in 2014 to help guide this process and will continue to support goals and action plans to use this technology to enhance instruction for students and efficiencies in district operation at the administrative level. Through 2017, the district has reduced its need for expensive desktop computers and provided Chromebook carts for all grade levels at the elementary school and multiple options at the high school. Students also have the option to use their own devices. In 2017 the committee created a single librarian/technology specialist to serve both buildings. The focus of the technology sub-committee in 2017 is to begin to create a K-12 technology curriculum.

WELLNESS

The elementary school, (grades 3-6) has collaborated with the District Attorney’s Office to provide a Lifeskills program for students in 2016. Speakers on wellness topics continue to be sponsored by the district for students and the public, including Jeff Bauman a victim of Boston Marathon bombing, Chris Herren, former NBA player on substance abuse, and Lisa and Kyle Brodeur, on drunk driving, “A Mother’s Journey”. All staff and students have been trained to address school intruders with a program called Alert, Lockdown, Inform, Counter, and Evacuate (ALICE), which replaces the current lock down model. The district continues to communicate information on health and wellness topics through the district website and materials sent to homes. The wellness committee is very active in the continued implementation of its “Heart-Centered” program and the discipline prevention program at the elementary school. Before and after school fitness have been created for staff as a health initiative and our dean of students at both buildings are working to address tardy and absence issues in each building.

COMMUNITY

Lee Public Schools continue to see the value and necessity to ensure that stakeholders outside of the school district are actively involved in meeting the needs of students through the goals of the strategic plan. School Committee members, headed by member Kathy Hall, have been very committed to collaborating with the town of Lee to meet

the needs of the youth of the community. Communication continues through an updated website that includes a “master calendar of events”, a monthly student publication and a link to the town website. School councils, parent-teacher groups, and PAC giving for special needs are among the formal connection to parents in the community.

Ongoing connection to the business community continued in 2017 through “Ground Hog Day” to explore careers with local businesses, college and career days and “Bionic Week” – (Believe It Or Not We Can) where students provide service to businesses.

Lee Middle & High School began to reestablish connection with local clubs, including the VFW, Kiwanis and Sons of Italy and an advisory board of local business people to help guide the establishment of a carpentry vocational program in the high school.

Finally, the school committee recognizes the schools as community centers for the residents of Lee, making them accessible, as much as possible during the year.

FACILITIES AND GROUNDS

The Strategic Goal and Action Plan is an addition to the original Strategic Plan. Action steps created in 2016 include a review and assessment of custodial duties and Facility Director duties in maintaining LES and LMHS.

The action steps also identify maintenance and capital issues that need to be addressed. Those that have been completed through 2017 include: replacing curbing at the entrances of LES and LMHS, moving the district offices to LMHS (at a savings of \$20,000), securing bleachers in the LMHS gym, replacing the phone system in the district, replacing the intercom system at LMHS, replacing the carpeting in the LMHS auditorium, replacing the boilers at LMHS, the installation of security cameras at Lee Elementary School to cover all entrances and corridors. The District is currently working with the conservation commission to create a new field on Maple St. for the school and youth teams for practice and games.

DISTRICT SUPERINTENDENT POSITION

This goal was completed. On November 16th Howard Eberwein was hired by the school committee as a .6 Superintendent for Lee Public Schools. He officially began his tenure on December 18th, 2017.

I would like to take this opportunity to express my sincere appreciation to the Administration, staff and students of Lee Public Schools and the parents and members of the communities of Lee and Tyngham. My time here involved a tremendous amount of respect, responsiveness, collaboration and patience from all stakeholders during an interim period that lasted far longer than anyone could have imagined. Because of that, a great deal has been accomplished that everyone can feel very proud of. I am very fortunate to have been given the opportunity to work with you and know you during my stay here. I wish you all well as you continue your dedication to the students of Lee Public Schools.

Alfred Skrocki, *Interim Superintendent*



LEE HIGH SCHOOL COMMITTEE MEMBERS

Andrea Wadsworth, *Chairperson*

Loren Kinnamon, *Vice Chairperson*

Nelson Daley, Sr.

Kathleen Hall

Kelly Koperek

Robert Lohbauer

Christine Lucy



LEE HIGH SCHOOL 2017 GRADUATES

Karen Elizabeth Amaya

Devon James Atwell

Emma Lynn Bartini

Zoe Anne Bean

Abigail Marie Brown

Jordan Quinn Castegnaro

Jhon Nicolas Castillo

Erin Molly Cook

John Thomas Cosmus

Ethan Peter Costi

Madison Jane DeSantis

Kevin Matthew Fadding

Taylor Ann Fera

Patrick Ryan Finnegan

Corey Patrick Gaherty

Hunter Ian Gaudette

Madeleine Day Graziano

Emma Ann Hanley

Makayla Elizabeth Hopkins

Anna Christine Jefferys

Samantha Rose Johnson

William Joseph Kastrinakis

Devin Charles Katt

Kevin John Kelly, Jr.

Kailynn Marie Kingsley

Matthew Gerald LePrevost

Matthew Robert Lohbauer

Sean Allen McLaughlin

Lindsey Paige Milton

Angelique Grace Nejaime

Emily Elizabeth Nutt

Alex William O'Brien

Samuel Robert O'Neil

Hannah Rae Parrott

Samantha Lynn Passetto

Karli Martha Retzel

Zachary Tyler Reynolds

Haleigh Allia Richardson

Rafael Imanol Rivera

Hugo Henrique Rodrigues Chioderoli

Maria Jose Rodriguez

Amanda Lynn Rubito

Ryan Lawrence Ruef

Mia Esperanza Salazar

Nicole Alexa Salazar

Emily Rose Sands

Daniel Ian Shepardson

Joshua Robert Stewart

Padraic James Sullivan

Alexa Imogen Tallboy

Margaret Blair Thiel

Shenna Mary Tyer

Cara Lee Walker

William George Wellspeak

Bryce Dunham Whalen

Kendra Elizabeth Williams

Sina Alicia Zabian

Fahd Muhammad Zia

Emelia Marie Zukowski



LEE HIGH SCHOOL SCHOLARSHIPS – 2017

Henry T. Zukowski Memorial Scholarship – *Patrick Finnegan, Kendra Williams, Matthew Lohbauer, Matthew LePrevost & Abigail Brown*

John J. Boyne Memorial Scholarship - *Patrick Finnegan*

Vanessa Stone Memorial Scholarship – *Corey Gaherty*

BRP Scholarship – *John Cosmus & Corey Gaherty*

The G. Marconi Lodge, Lee Sons of Italy Scholarship in memory of Deceased Members – *Emma Bartini*

Marjorie Wickham Memorial Scholarship – *Zoe Bean, Abigail Brown, Madison DeSantis, Samantha Johnson, Lindsey Milton, Angelique Nejaime, Haleigh Richardson, Emily Sands, Shenna Tyer, Sina Zabian & Emelia Zukowski;*
and a special full four-year scholarship to UMass is given to *Matthew Lohbauer*, who is the final great-grandchild of Marjorie Wickham to graduate from Lee High

Drs. Charles & James Stratton Memorial Scholarship – *Haleigh Richardson*

Tri Town Rotary Scholarship – *Corey Gaherty*

Joe Maley Memorial Scholarship - *Bryce Whalen & Sean McLaughlin*

Michael R. Coty Memorial Scholarship – *Shenna Tyer*

Andrew J. Bartini Memorial Scholarship – *Emelia Zukowski, Abigail Brown & Karli Retzel*

Scholarship in Memory of William Winn Given by his Caring Friends – *Corey Gaherty*

Lee High School Student Council Scholarships – *Kendra Williams, Abigail Brown, Madison DeSantis, Emelia Zukowski, Karli Retzel, William Wellspeak & Ethan Costi*

Eugenio Bonafin Memorial Scholarship, Class of 1936 – *Samantha Passetto*

Comalli Electric Scholarship in Memory of James Mouglin and George Comalli – *Erin Cook*

Scholarship in Memory of David Bailey - *Corey Gaherty*

Tyringham Volunteer Fire Co. Scholarship – *Madison DeSantis*

Scholarship in Memory of Mario Bona – *Zachary Reynolds*

Pittsfield Cooperative Bank Centennial Scholarship Fund – *Ryan Ruef*

Lee Retired Educators Scholarship – *Samantha Johnson*

Scholarship in Memory of John J. Nagle – *Zachary Reynolds*

Joanne M. Keiderling Memorial Scholarship – *Karen Amaya*

Class of 1977, In Memory of our Deceased Class Members - *Kendra Williams*

Hop Brook Community Club of Tyringham Scholarship - *Madison DeSantis*

Lee Lions Club Scholarship – *Emma Hanley*

Kiwanis Club of Lee, Inc. Scholarships – *Zachary Reynolds, Corey Gaherty & Matthew LePrevost*

Joseph Lostrangio Scholarship Fund – *Karen Amaya*

Lee Central Volunteer Fire Co. Scholarship – *Patrick Finnegan, Corey Gaherty & Karli Retzel*

Pease Memorial Scholarship – *Kailynn Kingsley*

Minnie L. Baird Scholarship in Memory of Lena Beal – *Emma Hanley & Madeleine Graziano*

Lee Community Tennis Association's Claire "Bunnie" Lahey Scholarship – *Madison DeSantis & Angelique Nejaime*

Scholarship in Memory of Richard Morin - *Patrick Finnegan*

Dorothy Wright Trufant - Class of 1937 Scholarship – *Ethan Costi*

Mary Voght Memorial Scholarships – *Kendra Williams, Devon Atwell, Emma Hanley, Madeleine Graziano, Abigail Brown, Karli Retzel, Alexa Tallboy & Emelia Zukowski*

Gt. Barrington Fish and Game Club Scholarship in Memory of Jesse Townsend - *Devon Atwell*

Scholarship in Memory of Heather Helen Hawley - *Taylor Fera*

Scholarship in Memory of Harry Wheeler – *Fahd Zia*

Lee High School Scholarship in memory of Mary and Albert Vinatier – *Sina Zabian*

Ardella Donnell Memorial Award, Class of 1933 - *Samantha Passetto*

Alba A. Pasco Memorial Scholarship – *William Kastrinakis & Devon Atwell*

Class of 1968 Scholarship – *Emma Bartini*

Austen Riggs Erikson Institute Scholarship – *Haleigh Richardson*

Meg Cade Memorial Scholarship – *John Cosmus*

Richard C. Brunell Memorial Scholarship – *Kendra Williams & Matthew Lohbauer*

Evening Star Masonic Temple Scholarship - *Zachary Reynolds*

Bruce and John Stevenson Memorial Scholarship – *Kendra Williams*

Lee Historical Society Scholarship in Memory of Dolores I. Eckert and Marion M. Leach – *William Kastrinakis*

The Forfa Family Scholarship – *Taylor Fera*

Dorothy Finnegan Award given to seniors entering the teaching profession – *Samantha Johnson*

Lee Chamber of Commerce, Joe Sorrentino Scholar-Athlete Award - *Karli Retzel*

Lee Chamber of Commerce, Richard Shields Community Service Award – *Abigail Brown*

Lee Chamber of Commerce, Marie Toole Academic Scholar Award – *Alexa Tallboy*

Lee Education Association Scholarship in memory of Arthur Welcome – *Samantha Johnson*

Janice “Sissy” Curtin Scholarship – *Bryce Whalen, Emma Bartini, Madison DeSantis, Patrick Finnegan, Karli Retzel & Devon Atwell*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Henry & Joan Zukowski – *Emelia Zukowski*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Martin Deely – *Kendra Williams*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Rick Retzel – *Karli Retzel*

Robert Lucy Memorial Scholarship - *Patrick Finnegan & Emelia Zukowski*

Peter D. Fraser, Jr. Memorial Scholarship – *John Cosmus*

Frank P. Consolati Junior Lodge - Order Sons of Italy – *Lindsey Milton, Haleigh Richardson, Nicole Salazar, Shenna Tyer & Kendra Williams*

Lee Youth Football Scholarship - *Ryan Ruef*

Karen Reilly Memorial Scholarship - *Makayla Hopkins & Hunter Gaudette*

The Marion Hawkey Memorial Scholarship for kindness and service to others – *John Cosmus*

The Richard Hawkey Memorial Scholarship for love of literature and language – *Erin Cook*

The Becket Scholarship Foundation – *Devon Atwell*

Lee Land Trust Science Scholarship – *Devon Atwell*

South Lee Fire Co. Scholarship – *William Wellspeak*

Lee High School Band Parents Scholarships - *Samantha Passetto & Kendra Williams*

The Alan Wurtzbach Memorial Award – *Karen Amaya & Daniel Shepardson*

Catherine A. Stauffer Memorial Scholarship - *Padraic Sullivan*

Greylock Federal Credit Union Community Enrichment Scholarship – *Devon Atwell*

Scholarship in Memory of Mark Drury given by the Applewynd Acres Tournament Teams – *Padraic Sullivan*

Scholarship in Memory of Deceased Members of the Class of 1972 – *Shenna Tyer*

Adams Community Bank Scholarship - *Nicole Salazar*

Scholarship from the Class of 1965 in Memory of Deceased Class Members - *Kihara Guzman*

Academy Garden Club of Lenox Scholarship – *Devon Atwell*

Timothy Shepardson, Sr. Memorial Scholarship – *Matthew Lohbauer*

Onyx Specialty Papers, Inc. – *Emelia Zukowski*

Scholarship in Memory of Marty Barenski – *Corey Gaherty*

Thornton Kinney Memorial Scholarship for the Arts - *Madison DeSantis*

Kiwanis Club of Pittsfield Scholarship – *Lindsey Milton*



LEE MIDDLE AND HIGH SCHOOL

2015-2017

The 2016-2017 school year was a productive one for the Lee Middle and High School community. I am happy to be able to outline the year.

The **Steering Committee of the Class of 2017** consisted of the following student officers: Emma Bartini, Madison DeSantis, Madeleine Graziano, Zachary Reynolds, Shenna Tyer, Kendra Williams and Emelia Zukowski

Senior National Honor Society - Karen Amaya, Devon Atwell, Emma Bartini, Zoe Bean, Abigail Brown, Erin Cook, John Cosmus, Madison DeSantis, Patrick Finnegan, Madeleine Graziano, Emma Hanley, William Kastrinakis, Kailynn Kingsley, Matthew Lohbauer, Lindsey Milton, Samantha Passetto, Karli Retzel, Zachary Reynolds, Haleigh Richardson, Ryan Ruef, Nicole Salazar, Emily Sands, Padraic Sullivan, Alexa Tallboy, Shenna Tyer, Bryce Whalen, Kendra Williams, Sina Zabian, Fahd Zia and Emelia Zukowski.

Student Council Senior Leadership Team - Kendra Williams, Madison DeSantis, Abigail Brown and Emelia Zukowski.

Academics

We continue to have great participation in our **Advanced Placement** classes, with 111 AP tests given. We have also seen student participation in **online classes** grow; in the 2016-17 school year 38 students completed courses that were delivered entirely online. Additionally, 43 students took college classes while enrolled in high school, including 31 who took two MCLA-credit courses offered onsite at LMHS.

Seventeen members of the Class of 2017 were awarded the **John and Abigail Adams Scholarship** by the Commonwealth. Students are selected based upon performance in the MCAS assessments. Adams Scholarship recipients receive discounted tuition to any state college or university. This year's recipients were: Devon Atwell, Zoe Bean, Erin Cook, Madeleine Graziano, Emma Hanley, Anna Jefferys, William Kastrinakis, Matthew Lohbauer, Lindsey Milton, Zachary Reynolds, Rafael Rivera, Alexa Tallboy, Shenna Tyer, Kendra Williams and Emelia Zukowski.

LMHS had an excellent year in terms of student performance on the **Massachusetts Comprehensive Assessment System (MCAS)**. Students scored well above the state average in Grade 7 ELA, Grade 8 ELA, Grade 8 Math, Grade 10 ELA, and Grade 10 Math. In all tested subjects, our results compared favorably to other south county middle and high schools. Additionally, our students showed impressive "student growth" results, meaning that they improved greatly within each subject area compared to their previous year's results. Congratulations to our students for their impressive performance!

Co-curricular Activities and Community Outreach

The **National Honor Society** had 45 members who were actively involved in service learning projects that ranged from tutoring, food drives, and coaching youth sports teams, to volunteering at soup kitchens, assisting with basketball clinics, visiting local nursing homes and playing music for the patients, volunteering at local food pantries, helping with recycling at Founder's Day and supporting numerous other community activities.

The **Helping Hands** club has continued their work with the Dreams of Joy. The high school purchased gifts for a family and organized the staff who purchased for two other families. Members decorated a car and participated in the Elementary School's Trunk or Treat. We assisted the Red Cross in sponsoring fall and spring blood drives, qualifying LMHS to receive a scholarship for a graduating senior. Students volunteered as "elves" at the annual St. Mary's Dinner with Santa. Helping Hands sponsored a "Pink Day" and collected donations that were made to the American Cancer Society's October walk to raise breast cancer awareness. Juniors and Seniors visited the Lee Senior Center for a "Prom Fashion Show," modeling their prom dresses and spending some time with those in attendance. We also attempted to create an in-school food pantry. It would allow students to take home food to prepare (such as soup or mac and cheese). It was located in Mr. Bear's office, but it was not utilized. It is something we would like to continue to investigate in the future!

The members of the 2016-2017 LMHS **Theatre Program** were involved in two productions this past year, *A Midsummer Night's Dream* and *A Funny Thing Happened on the Way to the Forum*. *A Midsummer Night's Dream* was a collaboration with Shakespeare & Company, as part of their annual Fall Festival. Forum was directed by advisor Gary Cannon. Both were excellent productions of the highest quality!

The Lee Middle and High School **Music Department** had an exciting school year in 2016-17. Middle School Chorus performed in two concerts at the school as well as a concert tour to local nursing homes. The bands performed at two traditional concerts at the school, a "Prism" concert featuring student chamber groups and full bands, graduation, the Lee Founders Day Parade, the Memorial Day Parade, and several home football games. The High School Band traveled to New York City to attend a performance of *La Boheme* at the Metropolitan Opera, and went to UMass Amherst for a clinic with Dr. Matthew Westgate. High School Chorus performed at three concerts at the school, Class Night, and Graduation. The Lee Middle School Band won a gold rating at the Great East Music Festival in May 2017. Several students participated in the MMEA Junior District Chorus: Maccus Dinsmore, Makenna Albee, Madailein Demler, Hope Harrison, and Teresa Navin; and Annie Maloney played oboe in the MMEA Junior District Band.

The Lee Middle and High School **Quiz Team** began its 2016-2017 season in October by hosting the first match. In addition to Lee, the participating schools for this season were Taconic High School, Lenox Memorial Middle/High School, Pittsfield High School, St. Joseph's High School, BART, Wahconah Regional High School,

and Monument Mountain Regional High School. Members of Lee's team were very active at competitions. We regularly had 15 or more students participating from a wide variety of backgrounds. Lee's final standings were 27 matches played, 10 wins, 17 losses.

Lee Middle and High School students also competed in the Massachusetts **Academic Decathlon**. On Saturday, Nov. 19, our team travelled to Franklin High School. The theme for 2016 - 2017 was World War II and featured the book *Transit* by Anna Seghers. Members of the team were Alexa Tallboy, Karli Retzel, Kendra Williams, Zach Reynolds, Abby Brown, Emelia Zukowski, Emma Hanley, Liana Hall, and Khali Zabian.

Lee Middle and High School participated in the 56th season of the TV program "**As Schools Match Wits**". Members of the Lee team were Kendra Williams, Madeleine Graziano, Colin Finnegan, and Alexa Tallboy. This year we competed against Ware High School. It aired on WGBY on Feb. 25, 2017. The coaches for the three academic teams were Joshua Hall and Keri Wade.

We rounded out the year with participation in the **Mock Trial** program sponsored by the Massachusetts Bar Association. This year's case was a murder case. We argued defense twice and prosecution once. All trials took place at Pittsfield Probate court. Will Consolati received much acclaim from the security guards for his red velvet jacket! Participating students were: Haleigh Richardson, Erin Somes, Elias Keiderling, Will Consolati, Emily Molino, Ahna Schlaefer, Khali Zabian, Sophie Burnell, and Cassidy Crawford.

The Lee Middle and High School Social Justice Club was formed as a non-partisan group of 35-50 students who work to promote equality, justice, understanding, and compassion in our school, our community, and our nation. To that end, the club sponsors and hosts several events throughout the year. During the 2016-2017 school year, the club hosted a celebration of religious diversity and engaged in activities to support women's and LGBTQ rights. We participated in the Four Freedoms March and the Pittsfield Women's March in January 2017. In the spring, the club initiated a campaign against bullying by staging a Friendship Week, a week of activities designed to encourage a school-wide sense of community and mutual support.

Athletics

In 2016-17 Lee Middle and High School had another large group of students continue to enjoy success, teamwork, and character-building through athletics. Approximately 55% of our student body competed on 14 varsity, 9 junior varsity and/or 5 cooperative teams. Over 300 athletes were on the field for our various teams.

During the fall, the golf team won the WMASS championship. The football team had another competitive season, narrowly missing the WMASS playoffs and ending with a record of 5-5. The girls soccer team qualified for the WMASS tournament, playing in the quarter-finals. The volleyball team had a record of 17-1 in the regular season ... and were again Berkshire County Champions before losing in the WMASS

finals. The boys and girls cross country teams had steady numbers again, and they ran in the WMASS championships. Our teams were well represented on All-WMASS, All-Berkshire and All-League teams.

In the winter, the boys basketball team was a young team, rebuilding for the future. The girls basketball team went 16-4 before losing in the WMASS finals at the Cage. We also had students participating in cooperative teams with neighboring schools in hockey, swimming and skiing. Numerous students made All-Berkshire or All-South in girls basketball, boys basketball, swimming and skiing.

In the spring, the girls tennis team qualified for the WMASS tournament, losing in the quarter finals. The boys tennis team qualified for the tournament and lost in the quarter finals also. The softball team had a great season; although a young team, they barely missed qualification for the tournament. The baseball team, despite being a young squad, enjoyed their most competitive season in several years and finished with an overall record of 7-13. Boys lacrosse was welcomed back to LMHS after a year hosted by Monument Mountain, and qualified for the WMASS tournament. Girls lacrosse had large numbers participating, but it was a rebuilding year for the cooperative team with Monument Mountain and Lenox. Students also participated in track and field through a cooperative team hosted by Lenox.

The Lee Athletic programs are thankful for the town and booster club support we receive each year. The opportunities for our LMHS student-athletes to participate are only possible because of the generous financial support from the town, the user fees families pay, and the incredible efforts of the booster clubs.

Respectfully Submitted,

Gregg M. Brighenti
Principal



LEE ELEMENTARY SCHOOL 2016-2017

It is my pleasure to report to you from Lee Elementary School.

With sadness, we said goodbye to two of our longest-standing employees, Mrs. Janet Warner and Ms. Rosalie McCollum. The office and the gymnasium will just not be the same without them!!!!

Heart-Centered Learning Environment/Mindfulness

Our team at LES began work to understand how the brain works and how mindfulness can help increase student achievement. We chose compassion as a focus in this work. Teams worked on incorporation of brain breaks and breathing exercises into instruction; use of alternate seating options in class; and project-based learning concerning food security in the World as well as our own backyards.

Curriculum Endeavors

With the above main focus taking much Professional Development time, staff continued using Model Curriculum Units (MCUs) for both ELA and/or Science, Technology, and Engineering instruction in classrooms. We initiated a school wide persuasive writing unit most notably considering whether vending machines should be allowed in schools. We employed writing strategies from a program called Self-Regulated Strategy Development in Writing in preparation for formal training in this area.

Other Exciting Events

LES regularly holds monthly assemblies called “Community Gatherings”. The Gathering time is used to acknowledge student efforts and achievements; share the school wide character development aims and anti-bullying curricula; introduce school wide initiatives; give classes a “Chance to Shine” to share curriculum they are working on; and, of course, encourage music and the arts in the school.

Effort continues to be made to use limited funds in our budget and seek outside grants to provide enrichment opportunities for students outside the school day. We have the following clubs for students:

Fun and Fitness
Hockey & Volleyball
Morning Fitness
Jazz Band/ Enrichment Band
Geography Club
Wildcat Tales Newspaper
Robotics
Various Art Clubs
Chess Club

Student Council
Ukulele Lessons

It has been our pleasure to continue to serve the youth of the Town of Lee this past year.

Respectfully Submitted,

Kate Retzel
Principal
Lee Elementary School



LEE SCHOOL DEPARTMENT

School Employee Gross Pay for FY2017

Cafeteria

LMHS Cook	Belanger, Jane E	\$21,693.20
LMHS Cafeteria Worker	Bercury, Donna L	\$13,971.82
Elem Cafeteria Worker	Broderick, Pamela J	\$15,514.08
Elem Cafeteria Worker	Buker, Judith A	\$13,874.11
LMHS Cafeteria Worker	Drake, Tina C	\$11,285.39
Elem Cafeteria Worker	Redstone, Tina M	\$10,449.40
LMHS Cafeteria Worker	Reynolds, Melanie C	\$11,867.10
Elem Cafeteria Cook	Santolin, Deborah L	\$17,640.43

Facilities

Custodian	Boyne, William T	\$43,259.50
Custodian	Cahalan, William E	\$42,863.76
Custodian	Cook, Stacey A	\$43,408.96
Maintenance	Coons, Jeffrey R	\$53,227.72
Custodian	Hopkins, Daniel M	\$35,796.18
Custodian	Soules, Thomas E	\$41,316.18
Custodian	Souza, Deborah L	\$42,743.16
Custodian	Walker, James A	\$42,681.60
Facilities Director	Withers, Glenn E	\$74,993.00

Lee Elementary School

Elem Principal	Retzel, Kathryn L	\$88,094.00
Elem Records Clerk	Kearney, Eileen A	\$39,528.42
Elem Secretary	Bartini, Lea J	\$15,079.93
Elem Secretary	McCollum, Rosalie T	\$22,539.08
1st Grade Teacher	Burt, Stephanie M	\$54,065.00
1st Grade Teacher	Curtin, Lori A.	\$76,595.00
1st Grade Teacher	Duhon, Paula J	\$76,874.00
2nd Grade Teacher	DeVarenes, Kathleen H	\$76,595.00
2nd Grade Teacher	Pollard, Jessica M	\$68,792.00
2nd Grade Teacher	St. John, Carrie A	\$54,065.00
3rd Grade Teacher	Fennelly, Marcy L	\$63,951.00
3rd Grade Teacher	Hartman, Theresa M	\$75,618.00
4th Grade Teacher	DeSantis, Trysta M	\$51,099.00
4th Grade Teacher	Hickey, Leslie M	\$76,595.00
4th Grade Teacher	LeCompte, Ruth D	\$76,874.00
5th Grade Teacher	Finnegan, Thomas H Jr	\$54,557.00
5th Grade Teacher	Herman, Kimberly L	\$76,595.00
5th Grade Teacher	Puleri, Michele N	\$76,595.00
6th Grade Teacher	DeVarenes, Kelly S	\$59,856.00
6th Grade Teacher	Finnegan, Lauren B	\$63,951.00
6th Grade Teacher	Sparks, Courtney E	\$73,246.34

Cafeteria-Playground Para	Consolati, Patrice	\$4,849.68
Cafeteria-Playground Para	Garland, Toni M	\$5,275.20
Cafeteria-Playground Para	Raftery, Jennifer Lynn	\$4,969.35
Elem Art Teacher	Boule, Brandon K	\$45,047.00
Elem Nurse	Naventi, Diane R	\$75,618.00
Guidance	Lucy, Heather M	\$65,398.00
Kindergarten Teacher	Ardouin, Virginia E	\$65,398.00
Kindergarten Teacher	Parisi, Amber M	\$72,664.00
Kindergarten Teacher	Patton, Charlene M	\$76,595.00
Librarian/Media Specialist	Olender, Katrina S	\$60,520.00
Music Teacher	Feldman, Patricia C	\$75,618.00
Music Teacher	White, Erin M	\$52,819.00
PE Teacher	Carlino, Jennifer M	\$51,160.80
PE Teacher	Warner, Janet E	\$76,595.00
Reading Teacher	Darone, Mia R	\$65,398.00
Reading Teacher	Schlaefel, Amy M	\$76,595.00
Title I Teacher	Hickson, Ashley D	\$49,122.00
Title I Teacher	Spizz, Renee J	\$45,170.00

Lee Middle and High School

LMHS Principal	Brighenti, Gregg	\$95,523.00
Principal's Secretary	Baker, Susan W	\$39,528.42
Receptionist	LePrevost, Jenifer M	\$22,839.59
Art Teacher	Webster Clark, Nicole I	\$43,903.69
Dean of Students	Reilly, Arthur P	\$76,595.00
English Teacher	Hudnall, Jessica M	\$52,581.00
English Teacher	McEvoy, Jane K	\$63,951.00
English Teacher	Smith, Laura A	\$45,170.00
English Teacher	Verdi, Mary E	\$75,359.35
Foreign Language Teacher	Antil, Maria B	\$48,172.00
Foreign Language Teacher	Jarowski, Francie L.	\$63,951.00
Foreign Language Teacher	Putnam, Peter E	\$63,951.00
Guidance	Duquette, David A	\$76,595.00
Guidance	Korte, Daniel S	\$75,618.00
Guidance Secretary	Mottarella, Patricia A	\$39,528.42
History Teacher	Belknap, Paul H	\$76,595.00
History Teacher	Trabka, Thomas J	\$68,792.00
Librarian	Consolati, Amy S	\$76,595.00
LMHS Nurse	Carroll, Diane L	\$76,595.00
Math Teacher	Briggs, Pamela A	\$75,353.00
Math Teacher	McCormack, Thomas K	\$76,595.00
Math Teacher	North, Jamie M	\$43,193.00
Math Teacher	Wade, Keri A	\$68,792.00
Middle School Teacher	Hall, Joshua D	\$63,951.00
Music Teacher	Nelson-Unczur, Joanne M	\$63,437.60
PE Teacher	Brouker, Cynthia Ellen	\$75,618.00

PE Teacher	Thomson, Keith M	\$56,076.00
Science Teacher	Curry, Robin I	\$75,618.00
Science Teacher	Hungate, Robert M	\$76,595.00
Science Teacher	Patel, Rakhee	\$75,618.00
Science Teacher	Verdi, Amy L	\$51,099.00
Technology Teacher	Armstrong, Virginia C	\$76,595.00
Technology Teacher	Fillio, Matthew C	\$75,618.00
Technology Teacher	Heath, Corey R	\$46,281.00
English Teacher	Zurawka, Mary E	\$48,629.00
Middle School Teacher	Hall, Ella	\$68,792.00
Middle School Teacher	Killion, Candice M	\$76,595.00
Middle School Teacher	Mertinooke-Jongkind, Timothy E	\$76,595.00
Middle School Teacher	Roosa, Jennifer M	\$62,976.00

School Central Office

Secretary	Betti, Emily	\$38,053.04
Assistant Technologist	Locke, Marie N	\$52,284.00
CFCE Grant Coordinator	Maloney, Jessica	\$38,700.00
Business Administrator	Morawiec, Tiffany D	\$4,907.86
Asst. Business Manager	Ragusa-Hallock, Kathie M	\$30,332.25
Superintendent	Skrocki, Alfred W	\$80,555.20
Business Administrator	Wadsworth, Andrea N	\$64,956.23

SPED Department

SPED Director	Norton, Jennifer L	\$76,335.62
SPED Secretary	Vaughan, Astrid B	\$32,345.63
Dev. Resource Specialist	Orluk, Jo-Ann M	\$70,809.50
Elem Paraprofessional	Allen Hanson, Nancy J	\$23,683.74
Elem Paraprofessional	Bartini, Lea J	\$3,794.50
Elem Paraprofessional	Bienvenue, Mary C	\$24,125.92
Elem Paraprofessional	Brown, Mary Beth	\$24,060.36
Elem Paraprofessional	Coty, Frances M	\$17,717.45
Elem Paraprofessional	Coughlin, Joseph L	\$21,413.86
Elem Paraprofessional	Daly, Sonya A	\$23,313.99
Elem Paraprofessional	Durfee, Leselee M	\$17,660.19
Elem Paraprofessional	Fitzgerald, Rebecca J	\$24,125.92
Elem Paraprofessional	Flynn, Sarah R	\$8,212.22
Elem Paraprofessional	Fuller, Cynthia M	\$25,942.74
Elem Paraprofessional	Kresiak, Donna M	\$24,060.36
Elem Paraprofessional	Naventi, Aimee E	\$20,417.16
Elem Paraprofessional	Newton, Allison E	\$24,418.98
Elem Paraprofessional	Romeo, Kay E	\$26,183.43
Elem Paraprofessional	Tietgens, Jeannette M	\$25,803.96
Elem SPED Teacher	Beck, Virginia L	\$2,890.33
Elem SPED Teacher	Crespo Valle, Brenda	\$7,837.39
Elem SPED Teacher	Fitzhugh, Maryann C	\$76,595.00

Elem SPED Teacher	Noonan Forget, Nancy L	\$76,595.00
Elem SPED Teacher	Thompson, Debra B	\$56,781.00
Elem SPED Teacher	Vosburgh, Monique M	\$46,653.00
Elem Speech Teacher	Floyd, Susan M	\$76,595.00
Elem Speech Teacher	Gray, Heather L	\$72,552.57
ELL Teacher - LMHS	Ely, Carrie J	\$54,557.00
ESL Assistant	Coughlin, Marisa L	\$38,495.00
Kindergarten Paraprofessional	Alarie, Mary R	\$24,926.83
Kindergarten Paraprofessional	Bailey, Anita M	\$24,715.34
Kindergarten Paraprofessional	Buratto, Karen L	\$26,309.92
Kindergarten Paraprofessional	Griffin, Kathleen B	\$25,733.85
Kindergarten Paraprofessional	Sedelow, Elizabeth M	\$26,183.43
LMHS Paraprofessional	Babcock, Nora J	\$24,366.98
LMHS Paraprofessional	Biasin-Burton, Cynthia A	\$19,352.98
LMHS Paraprofessional	Bissell, Beverly L	\$26,309.92
LMHS Paraprofessional	Cummings, Nancy C	\$23,683.10
LMHS Paraprofessional	Daley, Letisha A	\$23,396.25
LMHS Paraprofessional	Fera, Kim M	\$25,666.59
LMHS Paraprofessional	Scarpa, Diane K	\$23,898.37
LMHS Paraprofessional	Shook, Kim F	\$22,402.64
LMHS Paraprofessional	Strezynski, Melissa M	\$22,175.53
LMHS Paraprofessional	Wilcox, Linda L	\$22,294.94
LMHS SPED Teacher	Connors, Debra H	\$63,951.00
LMHS SPED Teacher	Cox, Mary Katherine	\$68,792.00
LMHS SPED Teacher	Jefferys, Joanna M	\$76,595.00
LMHS SPED Teacher	Priester, Patrick M	\$70,371.00
Preschool Paraprofessional	Coulter, Lisa A	\$25,670.47
Preschool Paraprofessional	Deming, Evelyn B	\$26,309.92
Preschool Teacher	Mertinooke-Jongkind, Emily H	\$68,659.20
School Adjustment Counselor	McHugh, Lori A	\$46,653.00
School Psychologist	Wildrick, Rachel A	\$75,618.00



PROCEEDINGS OF ANNUAL TOWN ELECTION MAY 15, 2017

Brandi Page, Town Clerk, declared the polls open at 7:00 am. Zero report was printed and posted.

Election workers on staff throughout the day were Pat White, Nancy Brownhill, Mary Holmes, Mary Antoniazzi, Anne Enser, Mary McDarby, Maureen Salvatore, Nancy Bullock, Sheila Viale, Ann O'Brien, Peter Warywoski, Chris Warywoski, Kathy Bort, Ann Mack, Sarah Navin, Glenda Anderson, Francis Palmer, and Mary Morrissey. Constables were Dennis Forshee, Sandy Cozzaglio, and Shawn Sullivan.

Polls were declared closed at 8:00 pm. Results were printed from the Accuvote machine at 8:02 pm. There were 415 total ballots cast. From District 1 -68 ballots, District 2 -83 ballots, District 3 -54 ballots, District 4 -97 ballots, District 5 -46 ballots, and District 6 -67 ballots.

The following are the results of the election:

****Indicates Incumbent**

Moderator (1yr)

**R. Christopher Brittain	355
Blanks	57
Write In-Other	3

Selectmen (3yr)

**Thomas Wickham	304
Blanks	83
Write In-Other	28

Planning Board (5yrs)

**Peter Bluhm	180
Thomas Logsdon	31
Matthew Carlino	201
Blanks	2
Write In-Other	1

School Committee (3yr)

**Kathleen Hall	332
**Christine Lucy	292
Andrea Wadsworth	299
Blanks	318
Write In-Other	4

District 1 Rep (3yrs)

**James Castegnaro	56
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**Marilyn Hansen	46
**Francine Larson	45
Blanks	57
Write In-Other	0

District 1 Rep (2yrs)

David Forrest	48
Ulrike Nagel	17
Blanks	3
Write In-Other	0

District 2 Rep (3yrs)

**Neil Clarke	68
**Nelson Daley Sr	63
**Diane Wespiser	71
Blanks	45
Write In-Other	2

District 3 Rep (3yrs)

**John Coty Jr	34
**Matthew Fillio	36
**Andrea Wadsworth	41
Blanks	51
Write In-Other	0

District 4 Rep (3yrs)

**Stephen Cozzaglio	76
**Arthur Mack	82
**Richard Brittain	84
Blanks	48
Write In-Other	1

District 5 Rep (3yrs)

**Margaret Biron	38
**Jeffrey Roosa	39
**Beverly Trombley	28
Blanks	32
Write In-Other	1

District 6 Rep (3yrs)

**Andrew Miller	52
**Dayton Delorme	55
**William Miller	47
Blanks	44
Write In-Other	3

Total number of ballots 415 voted out of 4083 registered voters. This included 9 Absentee ballots and 4 spoiled ballots. The used and unused ballots were sealed in separate containers and returned to Town Hall at 9:00 pm.

Brandi J. Page
Town Clerk



ANNUAL TOWN MEETING WARRANT

May 12, 2016

WARRANT						
COMMONWEALTH OF MASSACHUSETTS						
BERKSHIRE, S.S.						
To any of the Constables of the Town of Lee, Greetings:						
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify all of the inhabitants of the Town of Lee, qualified to vote in Town Affairs, to meet at the Lee Middle/High School Auditorium on Thursday, May 12, 2016 at the hour of 7:30 p.m. in the evening, for the purposes then and there, to take action upon the following Articles, namely:						
ANNUAL TOWN MEETING WARRANT ARTICLES						
Article 1. Town Reports						
To receive the reports of the Selectmen, Town Accountant and the other officers, boards, commissions and committees of the Town.						
Article 2. Prior Fiscal Year (2015) Appropriations (9/10 Vote)						
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,850.20, or any other amount, to pay the following invoices which surfaced after fiscal year 2015 closed, or to take any other action relative thereto.						
Devon Road Greenhouse & Nursery for War Memorial Wreaths and Flowers, \$518.00						
Henry's Electric for Street Lighting Maintenance, \$591.30						
Knead a Bagel for Public Works Meal Vouchers, \$52.00						
Clifford Oil for Ambulance Fuel, \$698.17						
Finance Committee recommends approval.						
Article 3. Transfer of Proceeds from the Sale of Cemetery Lots to the Perpetual Care Account						
To see if the Town will vote to authorize the transfer of the sum of \$800, or any other amount, from the Sale of Cemetery Lots receipts to the Fairmont Perpetual Care Trust Account, or to take other action relative thereto.						
Finance Committee recommends approval.						
Article 4. Fiscal Year 2016 Classification Plan						
To see if the Town will vote to amend the personnel bylaw by establishing the FY 2017 Classification Plan as follows:						
Position	Classification	Hours	Ranges			
			Step 1	Mid	Step 12	
Council on Aging Director	A-1	25	24,306	28,235	32,163	
Town Clerk	A-2	35	42,975	47,259	51,543	
Accountant	A-3	37.5	44,039	50,591	57,143	
Treasurer/Collector	A-3	37.5	44,039	50,591	57,143	
Water Division Supervisor	A-3	40	46,975	53,964	60,953	
Sewer Division Supervisor	A-3	40	46,975	53,964	60,953	
Highway Supervisor	A-3	40	46,975	53,964	60,953	
Library Director	A-4	35	43,516	50,588	57,659	
Fire Chief	A-6	40	60,707	70,888	81,069	
DPW Superintendent	A-6	40	60,707	70,888	81,069	

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Chief of Police	A-6	40	60,707	70,888	81,069
Town Administrator	A-8	40	81,461	90,737	100,013
Council on Aging Clerk	CL-1	18	14.48	16.37	18.26
Treasurer/Collector Clerk	CL-2	35	28,043	32,643	37,243
Building Inspector's Clerk	CL-2	19	15.41	17.94	20.46
Con. Com. Administrative Assistant	CL-2	4.5	15.41	17.94	20.46
Police Secretary	CL-2	35	28,043	32,643	37,243
Land Use Asst.	CL-2	21	16,826	19,586	22,346
Assistant Treasurer/Collector	CL-3	37.5	31,509	36,600	41,690
Assessors' Clerk	CL-3	35	29,409	34,160	38,911
DPW Secretary	CL-3	35	29,409	34,160	38,911
Selectmen/Administrator's Secretary	CL-3	35	29,409	34,160	38,911
Laborer, Sewer Division	PW-1	25	12.47	14.66	16.84
Assistant Water Plant Operator	PW-5	40	32,213	38,136	44,058
Sewer Plant Operator	PW-5	40	32,213	38,136	44,058
Paramedic/Training Director	EMT-P	36	17.77	21.36	24.95
Paramedic	EMT-P	36	17.77	21.36	24.95
Custodian/EMT-B (Basic)	EMT-1	36	12.81	14.96	17.10
Article 5. FY17 Operating Budgets					
To see if the Town will vote to raise and appropriate or transfer from available funds any sum or sums of money for the maintenance of the several departments of the Town and for any other necessary changes, or pass any vote or votes in relation thereto.					
GENERAL GOVERNMENT					
CODE NUMBER	EXPENDED FY2015	BUDGET FY2016	REQUESTED FY2017	FINANCE COMMITTEE RECOMMENDS	
114 MODERATOR					
Personnel	150.00	150.00	150.00	150.00	
Expenses	0.00	0.00	0.00	0.00	
TOTAL 114	150.00	150.00	150.00	150.00	
122 SELECTMEN					
Personnel	41,554.00	42,963.00	44,347.00	44,347.00	
Expenses	4,326.65	4,895.00	4,895.00	4,895.00	
TOTAL 122	45,880.65	47,858.00	49,242.00	49,242.00	
123 TOWN ADMINISTRATOR					
Personnel	85,876.00	87,164.00	88,471.00	88,471.00	
Expenses	3,605.55	3,405.00	3,405.00	3,405.00	
TOTAL 123	89,481.55	90,569.00	91,876.00	91,876.00	
131 FINANCE COMMITTEE					
Personnel	0.00	0.00	0.00	0.00	
Expenses	176.00	500.00	500.00	500.00	
TOTAL 131	176.00	500.00	500.00	500.00	

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GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED FY2015	BUDGET FY2016	REQUESTED FY2017	FINANCE COMMITTEE RECOMMENDS
135 TOWN ACCOUNTANT				
Personnel	46,331.61	53,778.00	55,761.00	55,761.00
Expenses	32,971.38	35,151.00	36,705.00	36,705.00
TOTAL 135	79,302.99	88,929.00	92,466.00	92,466.00
141 ASSESSORS				
Personnel	44,969.00	46,486.00	47,061.00	47,061.00
Expenses	47,866.11	57,460.00	58,310.00	58,310.00
TOTAL 141	92,835.11	103,946.00	105,371.00	105,371.00
145 TREASURER/COLLECTOR				
Personnel	112,750.98	117,915.00	115,740.00	115,740.00
Expenses	31,524.42	35,641.00	36,824.00	36,824.00
TOTAL 145	144,275.40	153,556.00	152,564.00	152,564.00
151 TOWN COUNSEL				
Personnel	26,979.00	27,422.00	27,822.00	27,822.00
Expenses	913.62	4,000.00	4,000.00	4,000.00
TOTAL 151	27,892.62	31,422.00	31,822.00	31,822.00
155 INFORMATION TECHNOLOGIES				
Personnel	6,515.06	6,533.00	6,628.00	6,628.00
Expenses	25,149.55	36,645.00	36,644.00	36,644.00
TOTAL 155	31,664.61	43,178.00	43,272.00	43,272.00
156 LAND USE ASSISTANT				
Personnel	25,952.04	26,692.00	27,003.00	27,003.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 156	25,952.04	26,692.00	27,003.00	27,003.00
161 TOWN CLERK				
Personnel	56,221.79	58,620.00	50,450.00	50,450.00
Expenses	1,889.82	1,940.00	1,960.00	1,960.00
TOTAL 161	58,111.61	60,560.00	52,410.00	52,410.00

GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2015	FY2016	FY2017	COMMITTEE
				RECOMMENDS
163 ELECTIONS/REGISTRATIONS				
Personnel	4,173.00	3,860.00	5,580.00	5,580.00
Expenses	10,676.67	6,475.00	9,730.00	9,730.00
TOTAL 163	14,849.67	10,335.00	15,310.00	15,310.00
171 CONSERVATION COMMISSION				
Personnel	1,111.66	2,435.00	2,435.00	2,435.00
Expenses	1,377.83	700.00	700.00	700.00
TOTAL 171	2,489.49	3,135.00	3,135.00	3,135.00
175 PLANNING BOARD				
Personnel	0.00	0.00	0.00	0.00
Expenses	3,880.18	7,581.00	7,581.00	7,581.00
TOTAL 175	3,880.18	7,581.00	7,581.00	7,581.00
176 ZONING BOARD				
Personnel	0.00	0.00	0.00	0.00
Expenses	2,277.31	2,575.00	2,575.00	2,575.00
TOTAL 176	2,277.31	2,575.00	2,575.00	2,575.00
188 LEE C.D.C.				
Personnel	0.00	0.00	0.00	0.00
Expenses	15,000.00	15,000.00	15,000.00	15,000.00
TOTAL 188	15,000.00	15,000.00	15,000.00	15,000.00
195 TOWN REPORTS				
Personnel	0.00	0.00	0.00	0.00
Expenses	2,813.58	4,250.00	3,600.00	3,600.00
TOTAL 195	2,813.58	4,250.00	3,600.00	3,600.00
196 OFFICE EQUIP. MAINTENANCE				
Personnel	0.00	0.00	0.00	0.00
Expenses	11,402.81	13,000.00	13,000.00	13,000.00
TOTAL 196	11,402.81	13,000.00	13,000.00	13,000.00
197 STAFF DEVELOPMENT				
Expenses	0.00	1,500.00	1,500.00	1,500.00
TOTAL 197	0.00	1,500.00	1,500.00	1,500.00
TOTAL GENERAL GOVERNMENT	648,435.62	703,236.00	708,377.00	708,377.00

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PUBLIC SAFETY				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2015	FY2016	FY2017	COMMITTEE
				RECOMMENDS
210 POLICE				
Personnel	793,562.03	856,610.00	878,785.00	878,785.00
Expenses	78,409.87	90,300.00	89,900.00	89,900.00
TOTAL 210	871,971.90	946,910.00	968,685.00	968,685.00
221 FIRE DEPARTMENT				
Personnel	65,442.50	94,459.00	120,530.00	120,530.00
Expenses	65,772.25	68,246.00	68,246.00	68,246.00
TOTAL 221	131,214.75	162,705.00	188,776.00	188,776.00
242 GAS INSPECTOR				
Personnel	4,811.00	4,883.00	4,956.00	4,956.00
Total Expenses	122.92	575.00	575.00	575.00
TOTAL 242	4,933.92	5,458.00	5,531.00	5,531.00
244 SEALER/WEIGHTS MEAS.				
Personnel	5,126.00	5,203.00	5,281.00	5,281.00
Total Expenses	50.45	350.00	350.00	350.00
TOTAL 244	5,176.45	5,553.00	5,631.00	5,631.00
245 WIRING INSPECTOR				
Personnel	6,324.00	6,419.00	6,515.00	6,515.00
Total Expenses	669.47	1,289.00	1,289.00	1,289.00
TOTAL 245	6,993.47	7,708.00	7,804.00	7,804.00
246 PLUMBING INSPECTOR				
Personnel	6,184.00	6,277.00	6,371.00	6,371.00
Total Expenses	138.60	685.00	685.00	685.00
TOTAL 246	6,322.60	6,962.00	7,056.00	7,056.00
291 EMERGENCY MANAGEMENT				
Personnel	1500.00	1500.00	1500.00	1500.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 291	1,500.00	1,500.00	1,500.00	1,500.00
299 COMMUNICATIONS				
Personnel	53,038.46	175,900.00	181,517.00	181,517.00
Expenses	21,680.04	22,000.00	22,000.00	22,000.00
TOTAL 299	74,718.50	197,900.00	203,517.00	203,517.00
TOTAL PUBLIC SAFETY	1,102,831.59	1,334,696.00	1,388,500.00	1,388,500.00

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EDUCATION					
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE	
	FY2015	FY2016	FY2017	COMMITTEE	
				RECOMMENDS	
300 EDUCATION					
Fixed Charges	4,990.53	25,243.00	29,243.00	29,243.00	
School Committee	9,084.44	8,250.00	8,000.00	8,000.00	
Superintendent's Office	251,519.61	271,255.00	253,835.00	253,835.00	
Principals' Offices	340,746.67	340,774.00	349,520.00	349,520.00	
Principal Technology	293,610.89	297,260.00	219,191.00	219,191.00	
Regular Education & Transportation	4,584,792.84	4,677,033.00	4,798,598.00	4,798,598.00	
Special Education	1,988,120.82	2,019,105.00	2,257,743.00	2,257,743.00	
Vocational Ed	88,704.28	159,439.00	106,200.00	106,200.00	
Health	151,174.05	155,997.00	158,388.00	158,388.00	
Athletics	123,941.00	133,551.00	138,868.00	138,868.00	
Other Student Activities	36,037.63	38,313.00	44,658.00	44,658.00	
Maintenance & Operations	905,338.88	950,807.00	932,978.00	932,978.00	
SUBTOTAL	8,778,061.64	9,077,027.00	9,297,222.00	9,297,222.00	
Less School Choice	-479,816.64	-650,000.00	-715,000.00	-715,000.00	
SUBTOTAL	8,298,245.00	8,427,027.00	8,582,222.00	8,582,222.00	
Less Circuit Breaker	-61,000.00	-61,000.00	-61,000.00	-61,000.00	
TOTAL EDUCATION	8,237,245.00	8,366,027.00	8,521,222.00	8,521,222.00	

Town of Lee Annual Town Report - 2017

PUBLIC WORKS				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2015	FY2016	FY2017	COMMITTEE
				RECOMMENDS
421 D.P.W. ADMINISTRATION				
Personnel	37,213.93	37,733.00	38,582.00	38,582.00
Expenses	3,887.86	4,300.00	4,900.00	4,900.00
TOTAL 421	41,101.79	42,033.00	43,482.00	43,482.00
422 HIGHWAY CONST. & MAINT.				
Personnel	161,684.27	154,357.00	151,698.00	151,698.00
Expenses	153,726.48	188,040.00	199,540.00	199,540.00
TOTAL 422	315,410.75	342,397.00	351,238.00	351,238.00
423 SNOW AND ICE				
Personnel	214,025.08	197,803.00	196,839.00	196,839.00
Expenses	306,606.59	235,485.00	212,108.00	212,108.00
TOTAL 423	520,631.67	433,288.00	408,947.00	408,947.00
424 STREET LIGHTING				
Personnel	0.00	0.00	0.00	0.00
Expenses	65,746.80	86,518.00	86,518.00	86,518.00
TOTAL 424	65,746.80	86,518.00	86,518.00	86,518.00
425 FORESTRY				
Personnel	0.00	0.00	0.00	0.00
Expenses	5,919.00	17,400.00	17,400.00	17,400.00
TOTAL 425	5,919.00	17,400.00	17,400.00	17,400.00
433 SANITARY LANDFILL				
Personnel	0.00	0.00	0.00	0.00
Expenses	10,696.08	14,400.00	14,400.00	14,400.00
TOTAL 433	10,696.08	14,400.00	14,400.00	14,400.00
654 PARKS & PLAYGROUNDS				
Personnel	2,797.04	3,748.00	3,805.00	3,805.00
Expenses	10,231.65	15,682.00	15,682.00	15,682.00
TOTAL 654	13,028.69	19,430.00	19,487.00	19,487.00
192 PUBLIC BLDGS AIROLDI BLDG				
Personnel	24,041.55	20,985.00	18,966.00	18,966.00
Expenses	22,593.66	21,600.00	21,600.00	21,600.00
TOTAL 192/193	46,635.21	42,585.00	40,566.00	40,566.00
193 PUBLIC BLDGS MEMORIAL HALL				
Personnel	18,288.42	16,946.00	18,965.00	18,965.00
Expenses	39,026.83	42,775.00	42,775.00	42,775.00
TOTAL 192/193	57,315.25	59,721.00	61,740.00	61,740.00
TOTAL PUBLIC WORKS	1,076,485.24	1,057,772.00	1,043,778.00	1,043,778.00

HUMAN SERVICES					
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FIN COM	
	FY2015	FY2016	FY2017	RECOMMENDS	
511 BOARD OF HEALTH					
Personnel	0.00	510.00	510.00	510.00	
Expenses	0.00	255.00	255.00	255.00	
TOTAL 511	0.00	765.00	765.00	765.00	
522 PORCHLIGHT V.N.A.					
TOTAL 522	22,942.50	22,943.00	22,943.00	22,943.00	
523 BRIEN CENTER FOR MENTAL HEALTH					
TOTAL 523	5,734.00	2,867.00	2,867.00	2,867.00	
524 COMMUNITY HEALTH PROGRAM					
TOTAL 524	1,000.00	1,000.00	1,000.00	1,000.00	
540 CABLE ADVISORY COMM					
Expenses	150.00	150.00	150.00	150.00	
TOTAL 540	150.00	150.00	150.00	150.00	
541 COUNCIL ON AGING					
Personnel	39,261.48	46,409.00	45,877.00	45,877.00	
Expenses	14,722.87	18,300.00	18,832.00	18,832.00	
TOTAL 541	53,984.35	64,709.00	64,709.00	64,709.00	
542 LEE YOUTH ASSOCIATION					
TOTAL 542	47,537.00	48,488.00	49,458.00	49,458.00	
543 VETERAN'S SERVICES					
Personnel	6,625.00	6,724.00	6,825.00	6,825.00	
Expenses	45,813.44	50,750.00	50,650.00	50,650.00	
TOTAL 543	52,438.44	57,474.00	57,475.00	57,475.00	
TOTAL HUMAN SERVICES	183,786.29	198,396.00	199,367.00	199,367.00	
RECREATION & CULTURE					
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FIN COM	
	FY2015	FY2016	FY2017	RECOMMENDS	
610 LEE LIBRARY					
Personnel	176,592.00	182,956.00	180,033.00	180,033.00	
Expenses	94,435.00	95,929.00	101,051.00	101,051.00	
LIG/MEG GRANT	-6,214.00	-6,215.00	-8,400.00	-8,400.00	
TOTAL 610	264,813.00	272,670.00	272,684.00	272,684.00	
620 SANDY BEACH					
Personnel	26,061.98	33,327.00	33,580.00	33,580.00	
Expenses	18,372.87	9,693.00	9,440.00	9,440.00	
TOTAL 620	44,434.85	43,020.00	43,020.00	43,020.00	
691 HISTORICAL COMM.					
Expenses	0.00	485.00	485.00	485.00	
TOTAL 691	0.00	485.00	485.00	485.00	
693 WAR MEMORIALS					
Expenses	1,481.45	2,600.00	2,600.00	2,600.00	
TOTAL 693	1,481.45	2,600.00	2,600.00	2,600.00	
TOTAL RECREATION & CULTURE	310,729.30	318,775.00	318,789.00	318,789.00	

DEBT SERVICE				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2015	FY2016	FY2017	COMMITTEE
				RECOMMENDS
700 DEBT SERVICE				
Retirement of Debt	1,110,000.00	945,000.00	965,000.00	965,000.00
Long Term Interest	233,200.00	208,350.00	182,450.00	182,450.00
Short Term Interest	1,750.00	2,500.00	2,500.00	2,500.00
TOTAL 700	1,344,950.00	1,155,850.00	1,149,950.00	1,149,950.00
INTERGOVERNMENTAL				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2015	FY2016	FY2017	COMMITTEE
				RECOMMENDS
830 INTERGOVERNMENTAL				
Berk. Regional Planning Comm.	4,185.23	4,290.00	4,398.00	4,398.00
TOTAL 810	4,185.23	4,290.00	4,398.00	4,398.00
MISCELLANEOUS - (FIXED COSTS)				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2015	FY2016	FY2017	COMMITTEE
				RECOMMENDS
910 - 912 EMPLOYEE BENEFITS				
911 Medicare (5173)	130,502.61	130,091.00	132,091.00	132,091.00
911 Berk County Retirement (5177)	716,522.40	699,693.00	706,056.00	706,056.00
912 Health Insurance (5171)	2,681,031.67	3,039,728.00	2,995,589.00	2,995,589.00
912 Life Insurance (5175)	12,833.26	13,560.00	13,250.00	13,250.00
912 Worker's Comp. (5176)	66,513.66	66,795.00	72,000.00	72,000.00
912 Police Medical (5177)	9.00	1,900.00	1,900.00	1,900.00
912 Medicare Part B Penalty (5179)	2,379.60	2,500.00	1,700.00	1,700.00
TOTAL 910	3,609,792.20	3,954,267.00	3,922,586.00	3,922,586.00
945 LIABILITY INSURANCE				
Liability/Property/Vehicle (5742)				
TOTAL 945	84,299.70	92,373.00	100,686.00	100,686.00
946 OTHER INSURANCES				
Police Accident (5745)				
TOTAL 946	57,750.00	61,793.00	62,000.00	62,000.00
TOTAL MISCELLANEOUS	3,751,841.90	4,108,433.00	4,085,272.00	4,085,272.00

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Article 6. Building Department Budget

To see if the Town will vote to appropriate the sum of \$96,159, or any other amount, for the maintenance of the Building Department (Account 241) in fiscal year 2017 and to meet that appropriation, raise \$95,409, or any other amount, and transfer from the building department receipts reserved for appropriation the amount of \$750, or any other amount, or to take any other action relative thereto.

241 BUILDING DEPT.	Expended FY15	Budget FY16	Request FY17
Personnel	83,834.14	85,080.00	21,446.00
Expenses	10,819.32	11,945.00	74,713.00
Total	94,653.46	97,025.00	96,159.00

Finance Committee recommends approval.

Article 7. Reserve Fund

To see if the Town will vote to appropriate the sum of \$70,000, or any other amount, to the Reserve Fund (Account 132) for unanticipated expenses in fiscal year 2017, and to meet said appropriation, raise \$20,000, or any other amount, and transfer from available funds \$50,000, or any other amount, or to take any other action relative thereto.

132 RESERVE FUND	Expended FY15	Budget FY16	Request FY17
Total	11,550.35	70,000.00	70,000.00

Finance Committee recommends approval.

Article 8. Ambulance Service Budget

To see if the Town will vote to appropriate the sum of \$576,223, or any other amount, for the maintenance of the Ambulance Department (Account 231) in fiscal year 2017 and to meet that appropriation raise \$138,652, or any other amount, such amount to be offset by receipts totaling \$37,571, or any other amount, from the Towns of Stockbridge and Tyringham, and transfer from the ambulance receipts reserved for appropriation the sum of \$400,000, or any other amount, or to take any other action relative thereto.

231 AMBULANCE	Expended FY15	Budget FY16	Request FY17
Personnel	290,723.61	325,043.00	447,116.00
Expenses	132,442.27	111,644.00	129,107.00
Subtotal	423,165.88	436,687.00	576,223.00
Receipts Reserved	-412,924.88	-379,759.00	-400,000.00
Subtotal	10,241.00	56,928.00	176,223.00
Less Other Towns	-10,241.00	-10,241.00	-37,571.00
Total	0.00	46,687.00	138,652.00

Finance Committee recommends approval.

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Article 9. Animal Control Budget

To see if the Town will vote to appropriate the sum of \$19,735, or any other amount, for the maintenance of Animal Control (Account 292) in fiscal year 2017 and to meet that appropriation raise \$19,735, or any other amount, such amount to be offset by receipts of \$9,868, or any other amount, from the Town of Lenox, or take any other action relative thereto.

292 ANIMAL CONTROL	Expended FY15	Budget FY16	Request FY17
Personnel	13,945.30	14,201.00	14,434.00
Expenses	4,254.98	5,301.00	5,301.00
Sub Total	18,200.28	19,502.00	19,735.00
Less Other Town	-9,100.14	-9,751.00	-9,868.00
Total	9,100.14	9,751.00	9,867.00

Finance Committee recommends approval.

Article 10. Sewer Department Budgets

To see if the Town will vote to appropriate the sum of \$2,149,598, or any other amount, for the maintenance of the Sewer Department (Accounts 440, 442 & 443) in fiscal year 2017 and to meet that appropriation raise \$1,943,700, or any other amount, such amount to be offset by the receipts of the Sewer Department, and transfer from the Sewer Enterprise Account the sum of \$205,898, or any other amount, or to take any other action relative thereto.

440, 442, 443 SEWER DEPT.	Expended FY15	Budget FY16	Request FY17
Personnel	323,790.00	364,108.00	350,478.00
Expenses	1,730,255.00	1,809,456.00	1,799,120.00
Total	2,054,045.00	2,173,564.00	2,149,598.00

Finance Committee recommends approval.

Article 11. Water Department Budget

To see if the Town will vote to appropriate the sum of \$1,030,348, or any other amount, for the maintenance of the Water Department (Account 452) in fiscal year 2017, and to meet that appropriation raise \$1,030,348, or any other amount, such amount to be offset by the receipts of the Water Department, or to take any other action relative thereto.

452 WATER DIST.	Expended FY15	Budget FY16	Request FY17
Personnel	388,154.41	408,809.00	416,632.00
Expenses	542,621.80	612,337.00	613,716.00
Total	930,776.21	1,021,146.00	1,030,348.00

Finance Committee recommends approval.

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Article 12. Cemetery Budget

To see if the Town will vote to appropriate the sum of \$81,227, or any other amount, for the maintenance of the Cemetery Department (Account 491) in fiscal year 2017 and to meet said appropriation raise \$80,827, or any other amount, and transfer from the Perpetual Care Interest Account \$400, or any other amount, or to take any other action relative thereto.

491 CEMETERY	Expended FY15	Budget FY16	Request FY17
Personnel	48,781.40	55,581.00	56,221.00
Expenses	27,293.60	25,006.00	25,006.00
Subtotal	76,075.00	80,587.00	81,227.00
Perpetual Care Interest	-1,100.00	-400.00	-400.00
Total	74,975.00	80,187.00	80,827.00

Finance Committee recommends approval.

Article 13. Health Department Budget

To see if the Town will vote to appropriate the sum of \$251,579, or any other amount, for the maintenance of the Health Department (Account 519) in fiscal year 2017 and to meet that appropriation raise \$251,579, or any other amount, such amount to be offset by receipts totaling \$148,245 or any other amount, from the Towns of Lenox and Stockbridge, or to take any other action relative thereto.

519 TRI-TOWN HEALTH	Expended FY15	Budget FY16	Request FY17
Personnel	189,756.99	216,535.00	221,802.00
Expenses	33,906.10	29,764.00	33,794.00
Subtotal	223,663.09	246,299.00	255,596.00
In-kind	-4,015.24	-4,017.00	-4,017.00
Subtotal	219,647.85	242,282.00	251,579.00
Less Other Towns	-129,724.59	-142,853.00	-148,246.00
Total	89,923.26	99,429.00	103,333.00

Finance Committee recommends approval.

Article 14. Salaries of Elected Officials

To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2013, or to take any other action thereto.

Article 15. Revolving Fund Accounts

To see if the Town will vote to authorize the following revolving funds for the following programs and purposes:

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D.P.W. Home Composting Bins	\$4,000
Fire Prevention Inspection	\$10,000

which revolving funds shall not exceed the sum of Four thousand dollars (\$4,000) for Composting Bins and the sum of Ten thousand dollars (\$10,000) for Fire Prevention Inspections, which shall be under the control of the Town Treasurer, which shall be accounted for separately and to which shall be credited only the departmental receipts received in connection with the programs supported by each revolving fund; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53E ½ of the General Laws, provided however, that said expenditures for all revolving funds shall not exceed the receipts for such funds, and further provided that at the end of the fiscal year account balances in excess of the amounts authorized revert to the General Fund, or to take any other action relative thereto.

Article 16. Tobacco Retailer Training Certification Revolving Account

To see if the Town will vote to authorize the Tri-Town Health Department to establish under the provisions of Chapter 44, Section 53E ½ a revolving fund for Tobacco Retailer Certification and Training in the amount of \$10,000, and to designate to this revolving account the fees generated by the certification and training program, or to take any other action relative thereto.

Article 17. Blanket Grant Application Authorization

To see if the Town will vote to authorize the Board of Selectmen, or other Town Departments with the knowledge of the Board of Selectmen, to apply for and accept grants from the Federal Government, Commonwealth of Massachusetts or any other source, to execute any documents in connection with said applications and to expend grant funds for purposes received without further appropriation, or to take any other action relative thereto.

Article 18. School Medicaid Reimbursement Agent Fee

To see if the Town will raise and appropriate or to transfer from available funds the sum of \$2,000, or any other amount, to pay an agent to process requests for reimbursement from Medicaid for services provided students at Lee Public Schools, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 19. Middle and High School Boiler Replacement Borrowing Authorization (2/3 Vote)

To see if the Town will vote to authorize borrowing the sum of \$126,000, or any other amount, to remove one existing boiler and replace it with two condensing boilers; and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow \$126,000 and issue bond notes thereof under Chapter 44, Section 8 of the General Laws, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

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Article 20. Police Cruiser

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$31,440, or any other amount, to purchase and equip a new police cruiser, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 21. Replacement Fire Truck Funding Installment (2/3 Vote)

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$177,000, or any other amount, to a Fire Engine Special Stabilization Fund, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 22. Carbon Air Cylinders for Firefighters

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$9,650, or any other amount, to purchase ten carbon air cylinders for firefighters, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 23. Large Dump Truck with Sander and Plow Borrowing Authorization (2/3 Vote)

To see if the Town will vote to authorize borrowing the sum of \$200,000, or any other amount, to purchase a new, large, replacement dump truck with sander and plow; and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow \$200,000 and issue bond notes thereof under Chapter 44, Section 8 of the General Laws, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 24. Cemetery Mini Excavator & Trailer (Shared 50%)

To see if the Town will vote to raise and appropriate \$27,500, or any other amount, to fund the Town of Lee's 50% share of the cost of the purchase of a mini excavator and trailer for cemetery use, said cost to be shared equally with the Town of Stockbridge; and, to meet this appropriation by transferring \$27,500, or any other amount, from the Sale of Lots account, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 25. Road Repair and Paving

To see if the Town will vote to expend the sum of \$293,013, or any other amount, from fiscal year 2017 "Chapter 90" funds as provided by the Commonwealth; and, to raise and appropriate or transfer from available funds the sum of \$100,000, or any other amount, for a total expenditure of \$393,013, or any other amount, to repair and pave the Town's roads, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

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Article 26. Bridge Repairs/Replacement

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$150,000, or any other amount, to repair and/or replace the Town's failing bridges, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 27. Local Gas Tax

To see if the Town will vote to petition the legislature to enact special legislation authorizing the Town of Lee to adopt by majority vote at the next regular municipal or state election a local tax in an amount approved by Town Meeting per gallon of gasoline and diesel fuel sold to the public, such receipts to be reserved for the repair and maintenance of the Town's roads and bridges, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 28. Main Street Reconstruction Design Funding Installment (2/3 Vote)

To see if the Town will vote to raise and appropriate or to transfer from available funds to the Main Street Reconstruction Design Special Stabilization Fund the sum of \$40,000, or any other amount, to partially fund the \$540,000 needed to fully fund the estimated \$800,000 design fee for the reconstruction of Main Street, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 29. South Lee Water Tank Coating Project Debt Service

To see if the Town will vote to appropriate the sum of \$65,250, or any other amount, for the fourth of five payments on the water storage tank coating loan, and to meet that appropriation transfer \$65,250, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 30. Tyringham Road Water Main Replacement Project Debt Service

To see if the Town will vote to appropriate the sum of \$42,000, or any other amount, for the third of five payments on the Tyringham Road water main replacement loan, and to meet this appropriation transfer \$42,000, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 31. Water Plant and Distribution System Extraordinary Repairs

To see if the Town will vote to appropriate the sum of \$10,000, or any other amount, to make unforeseen repairs and improvements to the water treatment plant and

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- 11 distribution system, and to meet this appropriation transfer from the Water Enterprise Account \$10,000, or any other amount, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 32. Replacement Water Division Pickup Truck

To see if the Town will vote to appropriate the sum of \$30,000, or any other amount, to purchase a new, pickup truck for the Water Division, and to meet that appropriation to transfer \$30,000, or any other amount, from the Water Enterprise Account, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 33. Water Valve Exerciser (Shared 50%)

To see if the Town will vote to raise and appropriate \$35,000, or any other amount, to fund the Town of Lee's 50% share of the cost of the purchase of a water valve exerciser, said cost to be shared equally with the Town of Lenox; and, to meet this appropriation transfer from the Water Enterprise Account \$35,000, or any other amount, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 34. Sewer Plant and Collection System Extraordinary Repairs

To see if the Town will vote to appropriate the sum of \$13,000, or any other amount, to make unforeseen repairs and improvements to the wastewater treatment plant and collection system, and to meet that appropriation transfer from the Sewer Enterprise Account the sum of \$13,000, or any other amount, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 35. Municipal Water Infrastructure Investment Fund

To see if the Town will vote to adopt Massachusetts General Law Chapter 40, Section 39M; and, to designate a not to exceed 3% percent water infrastructure surcharge on real property, such funds to be deposited in a separate Municipal Water Infrastructure Investment Fund to be appropriated exclusively for maintenance, improvements and investments to the municipal drinking, wastewater and storm water assets, or take any other action relative thereto. **Finance Committee recommends approval.**

Article 36. Chamber of Commerce Advertising and Marketing Campaign

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$18,500, or any other amount, to the Lee Chamber of Commerce, for the purpose of advertising and marketing the Town of Lee, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 37. Chamber of Commerce Gateway and Downtown Beautification

To see if the Town will vote to raise and appropriate or to transfer from available

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funds the sum of \$6,695; or any other amount, to the Chamber of Commerce to maintain plantings and otherwise uphold the appearance of the public way from the Massachusetts Turnpike to the Laurel Street Bridge, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 38. “Rest of River” Cleanup Economic Damages Defense Fund

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Town of Lee’s share of the cost to retain, together with the other communities along the Housatonic River from Pittsfield to Sheffield, an agent to obtain financial assistance from General Electric Company to mitigate the effects of its anticipated cleanup of the river, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 39. Athletic Field Playground Improvements

To see if the Town will vote to amend Article 39 of the May 14, 2015 Annual Town Meeting authorizing the appropriation of \$22,620 to improve the playground equipment at the Athletic Field, said property having been purchased in 1920 for and dedicated to a public playground and is held as such pursuant to Massachusetts General Laws Chapter 45, Section 14; and, further, to authorize the Board of Selectmen to submit a Parkland Acquisitions and Renovations for Communities (PARC) grant application for said improvements to the Athletic Field and to take all necessary action in connection with the PARC grant application including recording this vote so as to demonstrate that the park is protected under Article 97 of the Massachusetts State Constitution and any and all regulations governing PARC grants, or take any other action relative thereto.

Article 40. Athletic Field Tennis Court Crack Repair

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$8,000, or any other amount, to repair the cracks in the Athletic Field tennis courts, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 41. Edith Wharton Park Sign and Parking Area (Shared 50%)

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$8,300, or any other amount, to fund the Town of Lee’s 50% share of the cost to purchase and install a sign and to create a parking area at the jointly owned park which was purchased in part (50%) with grant funds requiring the sign and parking space, said cost to be shared equally with the Town of Lenox, or take any other action relative thereto. **Finance Committee recommends approval.**

Article 42. Laurel Lake Preservation Association’s Ongoing Lake Studies

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,500, or any other amount, for the Laurel Lake Association’s ongoing

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studies of the lake, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 43. Berkshire Brownfields Program

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,000, or any other amount, for the Berkshire Regional Planning Commission to continue its Berkshire Brownfields Program, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 44. Streetlight Control Cabinet Replacement

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$8,210, or any other amount, to purchase and install a streetlight control cabinet damaged by an unknown motorist, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 45. Town Hall Copy Machine Replacement

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$9,850, or any other amount, to purchase a new copy machine, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 46. Thin-Film Shopping Bag Reduction Bylaw

To see if the Town will vote to adopt the following bylaw:

1. Findings and Intent

WHEREAS, the Town has a duty to protect the natural environment, the economy, and the health of its citizens; and

WHEREAS, the production and use of Thin-Film Shopping Bags have significant impacts on the environment, including, but not limited to

- contributing to pollution of the land environment and waterways;
- contributing to the potential death of terrestrial and marine wildlife;
- clogging storm drainage systems and accumulating in wastewater systems;
- littering the town's streets, parks, public spaces, and local waterways; and

WHEREAS, Thin-Film Shopping Bags are made from non-renewable fossil fuels and are non-essential; and

WHEREAS, Thin-Film Shopping Bags are neither biodegradable nor compostable; and

WHEREAS, Thin-Film Shopping Bags cannot be recycled through curb-side waste collection and are often not otherwise recycled; and

WHEREAS, some of the waste generated in Lee ends up in landfills in other municipalities, with the potential for Thin-Film Shopping Bags to litter the surrounding areas; and

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WHEREAS, the costs associated with the use and distribution of Thin-Film Shopping Bags are borne by Retail Establishments and passed on to customers; and

WHEREAS, Thin-Film Shopping Bags can be a source of endocrine disruptors having potential health impacts; and

WHEREAS, affordable, environmentally responsible alternatives, including Reusable Shopping Bags and bags made of Bioplastic Materials, are readily available from numerous sources and vendors; and

WHEREAS, tourism is vital to Lee's economy and an increasing number of municipalities whose residents recreate in the Berkshires because of its natural beauty and pristine environmental image have acted to reduce the use of Thin-Film Shopping Bags; and

WHEREAS, numerous neighboring communities and others in our region have acted or are in the process of acting to reduce the use of Thin-Film Shopping bags; and

WHEREAS, one-size-fits-all bills regulating Thin-Film Shopping Bags have been introduced in the legislature, and Lee still has the opportunity to tailor a bylaw to its needs and desires; and

WHEREAS, many Establishments in Lee do not use Thin-Film Shopping Bags and many residents have also stopped using them.

NOW THEREFORE, the Town of Lee hereby enacts the following bylaw to regulate the use of Thin-Film Shopping Bags within the town and to promote the use of reusable bags.

2. Definitions

Bioplastic Materials: Substances made from renewable, organic, biomass sources – living organisms and their residues – such as agricultural byproducts, vegetable fats and oils, corn starch, or microbiota, rather than fossil fuels. For purposes of this bylaw, bags made of Bioplastic Materials must be Compostable.

Compostable: Conforming to the most current ASTM D6400 standard for compostability.

Establishment: Any operation that provides goods – including food and/or beverages – and/or services directly to consumers, with or without charge; sporadic, temporary, part- or full-time; commercial, non-profit, religious, educational, foundation-related, or governmental; whether on private, public, religious, or school property. Examples include, without limitation, grocery stores, pharmacies, liquor stores, convenience stores, restaurants, retail stores, farmers' markets, school or church fund-raising activities, or other events.

Polyethylene: Any of various lightweight thermoplastic resins made by polymerizing ethylene, a flammable hydrocarbon gas primarily occurring in natural gas, coal gas, and crude oil chiefly used for plastic bags, food containers, and other packaging.

Raw Food and Bulk Item Bags: Bags used by customers to package bulk items, such as fruit, vegetables, nuts, grains, candy, hardware, pharmacy, or other items; contain or wrap fresh or frozen foods, including meat, or fish, whether pre-packaged or not; or contain or wrap flowers, potted plants, or other items where dampness may be a problem. These bags are typically thinner than plastic carryout bags and generally do not have handles.

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Recyclable Paper Bags: Paper bags with or without handles provided at the check stand, cash register, point of sale, or other point of departure for the purpose of transporting food or merchandise from the Establishment and that (1) are one-hundred percent (100%) recyclable, (2) contain a minimum of forty percent (40%) postconsumer recycled paper content, and (3) have all the following information printed in a visible manner on the outside of the bag: the word “recyclable,” the name and country of the manufacturer, and the percentage of post-consumer recycled paper content.

Reusable Shopping Bags: Sewn bags with stitched handles that (1) are specifically designed and manufactured for multiple reuse; (2) can comfortably carry 25 pounds over a distance of 300 feet; (3) can hold a minimum of 15 liters; (4) can be readily washed or disinfected by hand or machine; and, (5) are made of either (a) natural fibers (such as cotton or linen); or (b) durable, non-toxic plastic other than Polyethylene or polyvinyl chloride that is generally considered a food-grade material and is more than 4 mils thick. The following information must be printed in a visible manner on the outside of the bags or on permanent tags: the name of the manufacturer; the country of manufacture; a true statement that the bag does not contain lead, cadmium, or other heavy metals in toxic amounts; the percent of post-consumer recycled material used in the bag, if any; and a statement recommending regular cleaning or disinfection.

Thin-Film Shopping Bags: Bags provided at the checkout stand, cash register, point of sale, or other point of departure for the purpose of transporting food or merchandise from the establishment that have handles, are made of Polyethylene or other plastic, and have a thickness of less than 4.0 mils.

3. Use Regulations

- a) Nothing in this bylaw prohibits customers from using bags or other containers of any type that they bring to Establishments themselves or from carrying away goods that are not placed in a bag, in lieu of using bags or other containers provided by Establishments.
- b) Establishments shall be permitted to make available to customers at the checkout stand, cash register, point of sale, or other point of departure for the purpose of transporting food or merchandise from the Establishments only Reusable Shopping Bags or Recyclable Paper Bags as provided in this bylaw or cardboard boxes, with or without charge.
- c) No Establishment shall make available any plastic bags, with or without a fee, that are made of Polyethylene.
- d) Any Raw Food and Bulk Item Bags made available by Establishments must be made of Bioplastic Materials; 100 percent (100%) recyclable paper made with at least forty percent (40%) postconsumer recycled material; FDA-approved Compostable cellophane or other cellulosic material; or Compostable unbleached wax paper made with non-petroleum-based wax.

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4. List of Approved Alternatives

Not later than 180 days following the adoption of this bylaw, the Lee Board of Health or its designee shall adopt a list that it shall periodically update of approved and available alternatives for each product type, including those cited in this bylaw as well as any approved additional ones. The approved alternatives shall be (1) appropriate for the respective product type; (2) consistent with the other provisions of this bylaw; (3) made of materials that (a) in the near term may be partially or entirely fossil-fuel based; (b) are non-toxic according to the then most current research; and (c) compostable, biodegradable (other than oxo-, hydro-, or thermo-degradable, and not including materials containing potentially harmful or incompatible additives for facilitating or accelerating degradation), or recyclable and/or reusable as established by certified compliance with then current ASTM standards, if any, or, in their absence, specifications established by the Board of Health or its designee; and (4) meet such other criteria as the Board of Health or its designee shall establish from time to time.

5. Exemptions and Deferment

- a. All Establishments must provide at the point of sale, free of charge, either Reusable Shopping Bags or Recyclable Paper Bags or both, at the Establishment's option, to any customer participating either in the Special Supplemental Food Program for Women, Infants, and Children (WIC) pursuant to M.G.L. c. 111, or in the Supplemental Nutrition Assistance (SNAP) Program pursuant to M.G.L. c. 18, or to any non-profit corporation or other charity as defined by M.G.L. c. 12 that distributes food, grocery products, clothing, or other household items to clients.
- b. The provisions of this bylaw do not apply to bags used by a non-profit corporation or other charity as defined by M.G.L. c. 12 to distribute food, grocery products, clothing, or other household items to clients.
- c. This bylaw does not prevent Establishments from selling to customers various types of plastic bags sold in packages containing multiple bags intended for personal use.
- d. Establishments will be exempted from the provisions of this bylaw for so long as the Lee Board of Health or its designee finds that a suitable alternative does not exist for a specific application.
- e. Upon written request to the Lee Board of Health or its designee and demonstration of how this bylaw would cause undue hardship to the establishment, such Establishment may receive temporary deferment of this bylaw to their operation for up to six (6) months. Establishments may apply to the deferment process in accordance with the following:
 - 1) An application for deferment must include all information necessary for the Lee Board of Health or its designee to make its decision, including but not limited to documentation showing the factual support

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of undue hardship for the claimed deferment. "Undue hardship" is defined as a situation unique to the Establishment in which there are no reasonable alternatives to the use of Thin-Film Shopping Bags or to comply with the requirement that Raw Food and Bulk Item Bags be made of Bioplastic Materials, and compliance with this bylaw would create significant economic hardship for the Establishment and its operators. The Lee Board of Health or its designee may request additional documentation from the applicant to make a decision regarding deferment, which it may issue with or without conditions. All deferment applications are final and effective immediately.

- 2) An Establishment that receives a deferment must reapply prior to the end of that period and continue to demonstrate undue hardship if its operators seek to continue their deferment. Deferments may only be granted for periods of up to two (2) years.

6. Enforcement, Violations, and Penalties

- a) The Lee Board of Health or its designee shall establish and update rules and regulations to implement this bylaw and shall have the authority to enforce it by:
 - 1) inspection and investigation when it deems appropriate or in response to citizen complaints;
 - 2) the issuance of violation notices and administrative orders; and/or
 - 3) civil court actions.
- b) Whoever, himself or by his servant or agent or as the servant or agent of any other person or firm or corporation, violates any of the provisions of these regulations may be penalized by a non-criminal disposition process as provided in MGL c. 40, §21D. Each day of violation, after written notice, is a separate violation.
- c) The following penalties shall apply:
 - 1) First offense: Warning
 - 2) Second offense: \$50
 - 3) Third offense: \$100
 - 4) Fourth and subsequent offense: \$200
- d) The Lee Board of Health or its designee may suspend, revoke, or deny any license or permit for repeat and flagrant violations of this bylaw.

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7. Severability

Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause, or phrase thereof shall be held invalid for any reason, the remainder of this bylaw and all other bylaws shall continue in full force.

8. Effective Date

The bylaw shall take effect twelve (12) months after its adoption.

Article 47. Polystyrene Reduction Bylaw

To see if the Town will vote to adopt the following bylaw:

1. Findings and Intent

WHEREAS, the Town has a duty to protect the natural environment, the economy, and the health of its citizens; and

WHEREAS, styrene, a component of Polystyrene, is classified by the National Toxicology Program (NTP) as "reasonably anticipated to be a human carcinogen" and also recognized by the NTP as a potential food and beverage contaminant that may "leach from Polystyrene containers used for food products"; and

WHEREAS, the US Environmental Protection Agency (EPA) states "that such materials can also have serious impacts on human health, wildlife, the aquatic environment, and the economy"; and

WHEREAS, Polystyrene is made from non-renewable fossil fuels, and Polystyrene manufacture and disposal requires substantial energy consumption and contributes to greenhouse gases and other adverse environmental effects; and

WHEREAS, Polystyrene is not biodegradable or compostable, and cannot be practically recycled; and

WHEREAS, some of the waste generated in Lee ends up in landfills in other communities, with the potential for Polystyrene to litter the surrounding areas; and

WHEREAS, affordable and effective ways exist to reduce the negative impacts of Polystyrene products through the use of safer, more sustainable, and environmentally friendly materials; and

WHEREAS, Polystyrene Disposable Food Containers constitute a portion of the litter in Lee's streets, parks, and public places, thereby adversely affecting the attractiveness of the town and the enjoyment of residents and visitors, and requires time, effort, and expense to clean up; and

WHEREAS, tourism is vital to Lee's economy and an increasing number of municipalities whose residents recreate in the Berkshires because of its natural beauty and pristine environmental image have acted to reduce the use of Polystyrene in Disposable Food Containers; and

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WHEREAS, numerous neighboring communities and others in our region have acted or are in the process of acting to reduce the use of Polystyrene in Disposable Food Containers; and

WHEREAS, one-size-fits-all bills regulating Polystyrene have been introduced in the state legislature, and Lee still has the opportunity to tailor a bylaw to its needs and desires; and

WHEREAS, some Food Establishments in Lee have stopped using Polystyrene Disposable Food Containers.

NOW THEREFORE, the Town of Lee hereby enacts this bylaw to prohibit the use and distribution of foam and rigid Polystyrene in Disposable Food Containers and require the use and distribution of Disposable Food Containers made of safer, more sustainable, and environmentally friendly materials.

2. Definitions

The following words and phrases shall, unless context clearly indicates otherwise, have the following meanings:

Disposable Food Container: All containers – bowls, plates, trays, cartons, cups, lids, and hinged or lidded containers – designed for one-time or non-durable use that are used by food establishments for heating, storing, packaging, serving, or transporting prepared or ready-to-consume food or beverages. This includes any containers used by Food Establishments to heat, cook, or store food or beverages prior to serving, regardless of whether such containers are used to serve such food or beverages.

Food Establishment: An operation that, with or without charge, stores, prepares, packages, serves, vends, or otherwise provides food or beverages for human consumption, as further defined in 105 CMR 590.000 et. seq., Massachusetts State Food Code or any other local board of health rules and regulations shall be considered a Food Establishment for purposes of this bylaw. Food Establishment shall also include any operation, sporadic, temporary, part- or full-time; commercial, non-profit, religious, educational, foundation-related, or governmental; whether on private, public, religious, or school property; that, with or without charge, stores, prepares, packages, serves, vends, or otherwise provides food or beverages for human consumption. This definition shall not apply to individual citizens or visitors preparing and serving food or beverages for personal use.

Polystyrene: Blown polystyrene and expanded and extruded foams, which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term also refers to clear or solid polystyrene, also known as “oriented” or “rigid” polystyrene.

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3. Use Regulations

- a) Nothing in this bylaw prohibits customers from using containers of any type that they bring to Food Establishments themselves to contain any food or beverage they are acquiring, nor shall anything in this bylaw prohibit individual residents or visitors from purchasing or using Disposable Food Containers made from Polystyrene for personal use.
- b) No Food Establishment shall use Disposable Food Containers made from Polystyrene to prepare, heat, store, serve, transport, or provide food or beverages to customers.

4. List of Approved Alternatives

Not later than 180 days following the adoption of this bylaw, the Lee Board of Health or its designee shall adopt a list that it shall periodically update of approved and available alternatives for each product type. The approved alternatives shall be (1) appropriate for the respective product type; (2) consistent with the other provisions of this bylaw; (3) made of materials that (a) in the near term may be partially or entirely fossil-fuel based; (b) are non-toxic according to the then most current research; and (c) compostable, biodegradable (other than oxo-, hydro-, or thermo-degradable, and not including materials containing potentially harmful or incompatible additives for facilitating or accelerating degradation), or recyclable and/or reusable as established by certified compliance with then current ASTM standards, if any, or, in their absence, specifications established by the Board of Health or its designee; and (4) meet such other criteria as the Board of Health or its designee shall establish from time to time.

3. Exemptions and Deferment

- a) Foods prepared or packaged outside the Town of Lee are also exempt from the provisions of this bylaw.
- b) This regulation does not prevent retail establishments from selling to customers various types of products made from Polystyrene and sold in packages containing multiple units intended for personal use.
- c) Food Establishments will be exempted from the provisions of this bylaw for specific items or types of Disposable Food Containers for so long as the Lee Board of Health or its designee finds that a suitable alternative does not exist for a specific application.
- d) Upon written request to the Lee Board of Health or its designee and demonstration of how this bylaw would cause undue hardship to the Food Establishment, such Food Establishment may receive temporary deferment of this bylaw to their operation for up to six (6) months. Food Establishments may apply to the deferment process in accordance with the following:
 - 1) An application for deferment must include all information necessary for the Lee Board of Health or its designee to make its decision,

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including but not limited to documentation showing the factual support of undue hardship for the claimed deferment. "Undue hardship" is defined as a situation unique to the Food Establishment in which there are no reasonable alternatives to the use of Polystyrene Disposable Food Containers and compliance with this bylaw would create significant economic hardship for the Food Establishment and its operators. The Lee Board of Health or its designee may request additional documentation from the applicant to make a decision regarding deferment, which it may issue with or without conditions. All deferment applications are final and effective immediately.

- 2) A Food Establishment that receives a deferment must reapply prior to the end of that period and continue to demonstrate undue hardship if its operators seek to continue their deferment. Deferments may only be granted for periods of up to two (2) years.

6. Enforcement, Violations, and Penalties

- a) The Lee Board of Health or its designee shall establish and update rules and regulations to implement this bylaw and shall have the authority to enforce it by:
 - 1) inspection and investigation when it deems appropriate or in response to citizen complaints;
 - 2) the issuance of violation notices and administrative orders; and/or
 - 3) civil court actions
- b) Whoever, himself or by his servant or agent or as the servant or agent of any other person or firm or corporation, violates any of the provisions of this bylaw may be penalized by a non-criminal disposition process as provided in MGL c. 40, §21D. Each day of violation, after written notice, is a separate violation.
- c) The following penalties shall apply:
 - 1) First offense: Warning
 - 2) Second offense: \$50
 - 3) Third offense: \$100
 - 4) Fourth and subsequent offense: \$200
- d) The Lee Board of Health or its designee may suspend, revoke, or deny any license or permit for repeat and flagrant violations of this bylaw.

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7. Severability

Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause, or phrase thereof shall be held invalid for any reason, the remainder of this bylaw and all other bylaws shall continue in full force.

8. Effective Date

The bylaw shall take effect twelve (12) months after its adoption

Article 48. Annual Town Meeting Time Change

To see if the Town will vote to amend Chapter 48 § 48-1 of the Town of Lee Bylaws to amend the annual town meeting time from 7:30 p.m. to 7:00 p.m., as follows:

The Annual Town Meeting for the transaction of all business except the election of such officers and determination of such matters as are required to be elected or determined by ballot shall be held on the second Thursday of May of each year at 7:00 p.m., except that when said Thursday falls on a holiday, the meeting shall be held on the following day at 7:00 p.m. (Friday).

You are hereby directed to notify and warn the Inhabitants of the Town of Lee qualified to vote in town affairs to meet at the Crossway Village gymnasium, 21 Crossway Street in Lee on **Monday, May 16, 2016** at 7:00 a.m. to 8:00 p.m. to cast their votes for the following offices:

Moderator	One for the term of one year
Selectman	One for the term of three years
Lee Housing Authority	One for the term of five 5 years
Lee School Committee	Two for terms of three years
Representatives	
District 1	Three for terms of three years
District 2	Three for terms of three years
District 2	Two for the term of two years
District 3	Three for terms of three years
District 4	Three for terms of three years
District 5	Three for terms of three years
District 5	One for the term of two years
District 6	Three for terms of three years
District 6	Two for the term of two years

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And to vote upon the following non-binding referendum:

Are you in favor of borrowing \$5,000,000 for road repair and paving in the Town of Lee?

Yes___

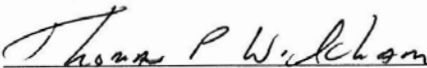
No___

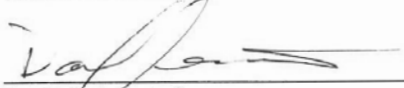
You are hereby directed to serve this Warrant by posting true and attested copies thereof, in five public places within the Town of Lee, seven (7) days at least, before the day and hour of holding said meeting.

Therefore, Fail Not and make due return of said Warrant with your doing thereon to the Town Clerk of the Town of Lee, at or before the day and hour of holding said meeting.

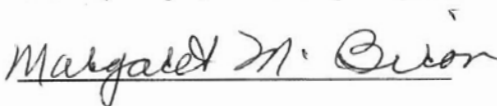
Given under our hands at Lee, this 26, day of April, 2016


Patricia D. Carlino, Chair


Thomas P. Wickham


David J. Consolati

As per instruction in this Warrant, I have posted same, this 27th day of April, 2016 in five public places.


Constable

