

The Town of Lee Massachusetts



Annual Report
of the Town Officers
Fiscal Year 2016

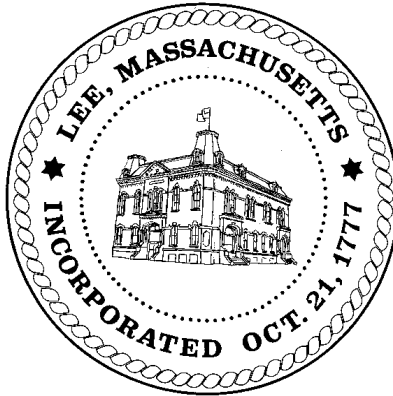


In Memoriam

*This report is dedicated to the following
persons with gratitude for their many
years of service to the Town of Lee*

Helena Tacy
Henry Zukowski
Frederic Brown
John Boyne
Alma Allen
John DeVarennes
Louis Belba
David Salvadore Bravo, Jr.
Ethel Marian Noonan
Martin Deely
Joan Zukowski
Edward Finnegan
Margaret Ehle
Gail Rothwell

Town of Lee Massachusetts



Fiscal Year 2016 ANNUAL REPORT of the Town Officers



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• School Department-Wages paid in FY 2016	100
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AMBULANCE – FIRE – POLICE EMERGENCY DIAL – 911



**24 Hour Non-Emergency Or
After Office Hours – 243-2100**

Town Board Meetings*

Board of Assessors	As needed
Board of Health	Quarterly (check website), 7:30 pm, Airolidi Building
Board of Public Works	2 nd & 4 th Tues. of the month, 4:30 pm, Airolidi Building
Board of Selectmen	1 st & 3 rd Tues. of the month, 7:00 pm
Conservation Commission	1 st & 3 rd Wed. of the month, 7:00 pm
Council on Aging	2 nd Tues. every other month, 7:30 pm Crossway Village
Historical Commission	2 nd Tues. of the month (Sept., Nov., Jan., March & May, 7:00 pm
Housing Authority	3 rd Mon. of the month, 4:30 pm, Brown Memorial Court
Lee Land Trust	every 3 rd Thurs. of the month, 7:00 pm
Lee Youth Commission	2 nd Mon. of the month, 7:00 pm
Planning Board	2 nd & 4 th Mon. of the month, 6:30 pm
School Committee	2 nd Tues. of the month, 7:00 pm
Veterans' Agent	Mon. 10:00 am to 1:00 pm or by appt., Airolidi Building

*Meeting times subject to change – Check website @ www.lee.ma.us

Business Hours of Town Offices

32 Main Street

Hours 8:30 am to 4:00 pm., Monday through Friday

TELEPHONE DIRECTORY

Accountant	243-5510
Administrator	243-5501
Assessors	243-5512
Board of Selectmen	243-5500
Building Safety	243-5518
Conservation Commission	243-5511
Council on Aging	243-5545
Department of Public Works	243-5520
Health Department (Tri-Town)	243-5540
Library	243-0385
Planning Board	243-5517
Police Department	243-5530
Sewer Plant	243-5525
Tax Collector / Treasurer	243-5506
Treasurer / Collector Clerk	243-5515
Town Clerk	243-5505
Veterans' Agent	243-5519
Youth Association	243-5535
Water Plant	243-5526
Zoning Board of Appeals	243-5517

COMMUNITY PROFILE

Location: Western Massachusetts, Berkshire County
First Settlement: Dodgetown, 1760's
Incorporated: October 21, 1777
Named after Major General Charles Lee

Government: **First Congressional District**
Richard Neal
Fourth Berkshire District
State Senator, Benjamin Downing
State Representative, Wm. "Smitty" Pignatelli
Representative Town Meeting
Six districts, 51 members

Town Meeting Second Thursday in May

Population: 5,000

Registered Voters: 3,872

2016 Tax: 14.56 per thousand

Area:

Square Miles	27
Land	.55% (98.8%)
Water	0.60% (2.2%)
State Highways	11.39 miles
Town Highways	60.1 miles
Sidewalks	14.7 miles

Geographical Features: Highest Elevation - 2,050 (October Mountain)
Lowest Elevation - 888 (Steps of Memorial Hall)
Housatonic River, 4 lakes, ponds, 2 mountains
(October Mountain State Forest, Beartown
Mountain State Park), lime quarry, marble quarry

Services: **Electric** - Eversource
Gas - Berkshire Gas Company
Cable - Time Warner
Bus - Berkshire Regional Transit Authority
Fire Dept. - Volunteer
Ambulance Dept. - Volunteer

Distances: 9 Miles to Pittsfield
122 Miles to Boston
138 Miles to New York City

TOWN OF LEE
TOWN REPRESENTATIVES
JULY 7, 2016

(FY 16 – July 1, 2015 through June 30, 2016)

District I

Courchaine, Daniel	2016
120 Bradley St. 243-0331	
Donovan, John “Buck”	2016
140 Lander Rd. 243-1810	
Forfa, Edward	2018
45 Maritta Ave. 243-1569	
Leahey, Elizabeth, CH	2018
172 Reservoir Rd. 243-2893	
Collins, Christopher	2018
271 Bradley St. PO. Box 69. 243-8023	
Hansen, Marilyn	2017
86 Mill St. 243-2572	
Larson, Francine	2017
806 East St. 243-1080	
Castegnaro, James	2017
111 Woodland Ave. 243-9938	

District II

Kennedy, Thomas	2016
30 Hartwood Rd. 243-1698	
Wickham, Joan, CH	2016
22 High St. 243-0401	
LePrevost, Gerald	2018
94 East Center St. 243-2490	
Wespiser, Diane	2017
70 Orchard St. 243-2322	
Clarke, Neil	2017
85 Orchard St. 243-3649	
Daley, Sr., Nelson	2017
135 Maple St. PO Box 59 243-1065	
Bluhm, Valerie	2019
75 Orchard St. 394-4309	

District III

Fillio, Matthew	2017
370 Chapel St. 243-1855	
Bort, Kathleen, CH	2016
45 Forest St., #3 243-2697	
Young, Caroline	2018
755 Maple St. 243-4848	
Hedding, Alexandra	2018
90 Silver St., 243-2897	
Coty Jr., John	2017
50 Forest St. PO Box 74. 243-2813	
Tyer, Matthew	2019
720 Cape St., PO Box 542 429-1198	
Biasin, Ottavio	2018
515 Marble St. 243-3328	
Wadsworth, Andrea	2017
625 Marble St. 243-4828	

District IV

Brunell, William	2016
605 Fairview St. 243-1415	
Bailey, Gordon	2019
734 Pleasant St. 243-3110	
Kalischer, Cornelia	2016
PO Box 105, So. Lee 931-5302 (X-302)	
Brittain, Richard	2017
15 Davis St. 243-2023	
Collins, Alice	2018
PO Box 103, So. Lee 243-4206	
Cozzaglio, Stephen	2017
60 Davis St. 243-3204	
Mack, Arthur, CH	2017
130 Highfield Dr. 243-2156	
Daoust, Kathleen	2018
165 Highfield Dr. 243-3667	
Roche, William	2018
840 Fairview St. 243-2580	

District V

Cohen, Joshua	2016
81 Main St. 243-6637	
Biron, Margaret	2017
42 Park St. 243-0489	
William Enser	2016
42 School St. 243-0669	
Consolati, Deidre, CH	2018
57 Main St. Apt. 8 243-2318	
Roosa, Jeffrey	2017
240 Mandalay Rd. 243-3673	
Lucy, Jonathan	2018
41 Prospect St. 243-4060	
Trombley, Beverly	2017
115 Main St. 394-4265	
Sorrentino, Peter	2019
PO Box 905 243-2561	
Kelley, Susan	2018
290 Mandalay Rd. 243-1142	

District VI

Hofman, Peter	2016
483 Devon Rd. 603-676-4250	
Lavigne, Alfred	2019
305 Laurel St., PO Box 333 243-2028	
Tyer, Matthew	2016
20 Theresa Terrace 429-1198	
Consolati, Frank	2018
5 Debra Ave. 243-2364	
Miller, William	2017
330 Laurel St. 243-4738	
Tierney, William	2016
30 Pease Terrace 243-0281	
Delorme, Dayton	2017
10 Debra Ave. 243-0960	
Borsody, Rosemarie	2018
39 West Center St., #2 243-2655	
Ryan, Monica	2018
165 Laurel St. 243-4282	

MEMBERS AT LARGE

Selectmen:

Wickham, Thomas, CH	2017
45 Davis St. 413-329-2629	
Consolati, David	2018
330 Fairview St. 243-0951	
Carlino, Patricia	2019
810 Fairview St. 243-2825	

Moderator:

R. Christopher Brittain	2017
325 Fairview St. 243-6152	

Town Clerk:

Suzanne Scarpa	
165 Old Pleasant St. 243-1664	

Finance Committee:

Arienti, Nicholas, CH	
15 Greylock St.	

**MODERATOR APPOINTMENT
FINANCE COMMITTEE
9 Members, 3 Year Term**

2018	Marylou Antoniazzi
2018	Robert Cohen
2017	Sandra Dignard
2017	C. Nicholas Arienti
2017	Donna Plankey
2016	Freda Grim
2016	Edward Finnegan
2017	Susan Kelley

ELECTED TOWN OFFICERS

MODERATOR (One Year Term)

Christopher Brittain	2015
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SELECTMEN (Three Year Term)

Thomas P. Wickham, Chairman	2017
David Consolati	2018
Patricia D. Carlino	2019

CONSTABLES (Three Year Term)

J. Peter Scolforo	2015
Margaret Biron	2015
Stephen Cozzaglio	2017
Shaun Sullivan	2017

HOUSING AUTHORITY (Five Year Term)

Diane Shepardson, Chairman	2018
Thomas Unsworth	2016
Jody Decker, Treasurer	2018
Francine Larson, Vice-Chair	2018
Sandra Cozzaglio, State Appointee	2018

PLANNING BOARD (Five Year Term)

Buck Donovan, Chairman	2018
David Durante (<i>assoc. member (annual appt.)</i>)	2017
Thomas Wickham	2020
Harold Sherman	2019
Peter Bluhm	2017

SCHOOL COMMITTEE (Three Year Term)

Robert Lohbauer, Chairman	2019
Loren Kinnamon, Vice Chair	2019
Kathleen Hall	2020
Susan Harding	2020
Kellie Koperek	2019
Christine Lucy	2019
Nelson Daley Sr.	

DEPARTMENT HEADS AND TOWN OFFICIALS

(Town Administrator Appointments)

Fiscal Year July 1, 2015 to June 30, 2016

Ambulance Director	Lisa Michaud
Animal Control Officer	Michael Sullivan
Building Commissioner	Donald R. Torrico/Donald Fitzgerald
Council on Aging Director	Gail Rothwell/Patricia DiGrigoli
D.P.W. Superintendent	Christopher Pompei
Emergency Management Director	Jeffrey Roosa
Fire Chief	Alan Sparks
Deputy Fire Chief – South Lee	Richard Ford
Inspector, Gas	Jason Dion
Inspector, Plumbing	Jason Dion
Inspector, Wiring	Michael Burton
Library Director	Dan Paquette/Damon Vorce
Police Chief	Jeffrey Roosa
Sealer / Weights & Measures	Gerald Cahalan
Town Accountant	Lynn Browne
Town Clerk	Suzanne Scarpa
Treasurer / Collector	Donna Toomey
Veterans' Agent	Lloyd "Doug" Mann

BOARD OF SELECTMEN APPOINTMENTS

(Town Counsel & Multi-Member Boards)

Fiscal Year July 1, 2015 to June 30, 2016

Town Administrator
Robert L. Nason

(Special Legislation)
(Chief Financial Officer)

ONE YEAR TERM APPOINTMENTS

Town Counsel

MGL CH. 40 Sec. 5-15
Attorney Jeremia Pollard

Jacob's Ladder Trail Scenic

By-Way Commission

Dee Dee Fraser
Linda Cysz

Cable Television Commission

2 Members
David Parker
Steve Moritz, *Chairman*

Personnel Board

Town By-law, MGL Ch. 40, 41
Kathy Murphy
Neil Clark, *Chairman*
Rebecca Riordan

Capital Outlay Committee

Town By-law 2.3
Buck Donovan
Nelson Daley
Matt Fillio
Arthur Mack
Deidre Consolati
Frank Consolati

School Building Commission

Town By-law 2-163 to 166
Minimum 5, Maximum 9 Members
Margaret Biron
Thomas Consolati
Donna Toomey
Gary Wellington

Cemetery Committee

John J. Kelly
Brandi Page
Christine Arment Lucy

Planning Board Associate Member

Dave Durante, *Associate*

Traffic Commission

Jeffrey Roosa, *Police Chief*
Gerald LePrevost, *Chairman*
Edward Forfa
Chris Pompei

Recycling Committee

Peter Hofman, *Chair*
Valerie Bluhm
Ron Giancolo
Linda Giancolo
Phyllis Hofman
Joan Angelo
Monica Ryan

BOARD OF SELECTMEN

THREE YEAR TERM APPOINTMENTS

Board of Public Works

MGL 40-69D, Enabling Act, Ch. 438 – Seven Members

Robert Bartini, *Chair*
William Enser
David Forrest, *Clerk*
Roger Scheurer
Nelson Daley, Jr.

Board of Assessors

MGL 41-24 - Three Members
2015 - Karen Avalle
2016 - Dayton DeLorme
2016 - Tony Caropreso

Board of Registrars

2016 - Mary Tyer Kelly
2016 - Rita Perry
Rosemary Borsody
Suzanne Scarpa, *Town Clerk*

Council on Aging

2017 – Stephen Cozzaglio, *Chair*
2016 - Betty Hodgkins
2016 - Mary McDarby
2017 - Bridgette White
2017 - Sandra Hayes

Sandy Beach Committee

2016 - Deidre Consolati, *Chair*
2015 - Linda Cysz
2016 - Kelly Abdalla
2015 - Monica Ryan

Board of Health

MGL 41-1, 21 - Three Members
2015 - Mary Fenwick
2016 - Leslie Trachier Daley, RN
2016 - Dr. James Leahey

Conservation Commission

MGL 40-8C - Minimum 5, Maximum 7
2018 - Stuart Dalheim, *Vice Chair*
2016 - Kathleen Arment, *Chair*
2017 - Marilyn Hansen
2016 - John Philpott
2016 - John Coty, Jr.
2017 - James Wickham

Historical Commission

MGL 40-8D, Minimum 3, Maximum 7
2015 - Mary Morrissey, *Chair*
2016 - Caroline Young, *Secretary*
2015 - Joseph Dupont
2016 - Dorothy Fraser
2014 - Susan Stone
2014 - JoAnn Zarnock
Robert Macintosh, *Co-Chair*

Zoning Board of Appeals

2016 - Francine Larson
2018 - Richard Brittain
2017 - Garth Story
2016 - Keith Heerin
2017 - Gordon Bailey
Alternates: 2017 – Bruce Singer /
Arthur Mack

BOARD OF SELECTMEN APPOINTMENTS

AD-HOC COMMITTEE APPOINTMENTS

Golf Course Study Committee

Dayton DeLorme
Tom Unsworth
Christopher Shields
Peter Scolforo
Richard Salinetti
Dennis Mountain

Daniel Sullivan
Bruce Packard
Frank Consolati
Clare Lahey
Linda Morin

Energy Efficiency Advisory Committee

Gerald LePrevost
Roger Scheurer
Thomas Wickham, *Chair*

Robert Turtz
Gary Wellington, Advisor

Bikeway Committee

John Toole
Chris Pompei
Henry Hagenah
Kate Masztal
Rich Vinette

Bruce Singer
Dennis Regan
James Wickham
Peter Bluhm
Sal Angelo



BOARD OF SELECTMEN AND TOWN ADMINISTRATOR REPORT

During the fiscal year ended June 30, 2016 (FY 2016) a plan was developed for the reuse of four paper mills that closed on the eve of the Great Recession of 2008; and, our efforts to use solar energy to stabilize our electricity supply cost finally bore fruit. We took steps to enhance our recreational assets; and, there was considerable work on the Town's roads and bridges. There were substantial personnel changes throughout the municipal divisions; and, we established an "Administrative Review Committee" with Lenox and Stockbridge to explore opportunities to share municipal services.

The FY 2016 General Fund budget rose by \$384,355 principally due to increased costs of employee health insurance, electricity supply, snow and ice management and education. There was a \$353,374 (13.2%) increase in the Town's share of active (75%) and retired (60%) school and municipal employee health insurance premiums and a 2.32 cent (33%) per kilowatt-hour increase in the cost of electricity supply. Based on a rolling five year average the snow and ice budget increased by \$19,145 (4.6%) to \$433,288; but a mild winter resulted in a fiscal year-end savings of \$97,680. Education spending rose by \$253,782; however, that increase was reduced to \$128,782 (1.6%) by the School Committee's commitment of an additional \$125,000 (from \$525,000 to \$650,000) of School Choice receipts. A net \$27,168 reduction in Charter School tuition expense was more than offset by a \$72,082 increase (from \$487,001 to \$559,083) in the outbound School Choice assessment. School construction debt decreased by \$23,489 (1%).

School and municipal state aid increased by \$32,800 (1%): an \$18,400 increase for education and a \$14,400 increase for municipal services. Local receipts rose by \$91,820 (5%) principally due to increased fees and excise tax revenue. Inspectional Service fees rose by \$88,992 (112%) and excise tax receipts for rooms and meals rose by \$26,974 (6%). Those increases were partially offset by other reduced receipts most notably \$17,219 (23%) for school Medicaid reimbursements.

Following the FY 2015 triennial reevaluation, the value of all real and personal property rose nominally in FY 2016. The overall increase was \$3,138,995 (.3%) compared to a \$27,779,211 (3.0%) increase in FY 2015. The average single family home's assessed value increased by \$940 to \$252,491. Consequently, while the tax rate increased by 3.4% (from \$14.08 to \$14.46) the average single family home tax burden rose by 3.8% or \$134 (from \$3,542 to \$3,676).

There were extraordinary personnel changes throughout the municipal divisions in FY 2016. Suzanne Scarpa retired after serving 18 ½ years as Town Clerk and 25 years as a general government division employee. After over five years of service to the Town of Lee, Assistant Treasurer/Collector Karen Fink left to serve as Treasurer/Collector for the Town of Great Barrington. Treasurer/Collector Clerk Heather Ketchen was promoted to replace Karen, and Katherin Phillips was appointed to fill the vacancy

created by Heather's promotion. Public Safety division changes involved Police, Ambulance and Building Safety personnel.

After serving the Town of Lee for over 5 years, Police Officer Timothy Kelly accepted a similar position in Suffield, CT. Officer Michael Silver transferred in from the City of Pittsfield Police Department, but he returned to the Pittsfield Department after serving 6 ½ months in Lee. Ryan Dignard, Matthew Fenton and Dakota Schaefer were appointed to serve as Special Officers. Amber Newton was reappointed to serve as a Parking Officer to secure the access to Sandy Beach for the 2016 season. The Massachusetts State Police awarded Sergeant Craig DeSantis and Officer Chad Cummings the "Medal for Lifesaving" for initiating cardiopulmonary resuscitation and applying defibrillator shocks to reestablish the heart rhythm of a heart attack victim.

By the end of FY 2016 the Ambulance Service had undergone major personnel changes in preparation for expanding paramedic level service in FY 2017. Since October of 2012 the Service has operated with paid staff from 6:00 am to 6:00 pm at the paramedic level. On call volunteers have provided a basic level of service from 6:00 pm to 6:00 am. The state Office of Emergency Medical Services requires us to expand the half -time paramedic level service to full-time in FY 2017, and we planned to do that with a combination of paid staff and intercept services.

Matthew Tyer, who earned his certification in FY 2016, was promoted from his long held position of Custodian/Emergency Medical Technician (EMT) to serve as a Paramedic in FY 2017. Matthew Wilson and Dakota Schaefer were appointed to serve as part-time Paramedics and they became full-time at the onset of FY 2017. Matt Wilson also serves as the Training Officer. Karen Lucas and Kevin O'Connell were appointed to occasionally work as Paramedics. Matt, Matt and Dakota are also firefighters. To further develop a cross trained ambulance service and fire department workforce for FY 2017, we hired firefighters Joshua Romeo, Matthew Williams, Kevin Jolin and Cameron Silby to serve as EMT/ Custodians, and appointed Deborah Pires, a volunteer EMT since 2011, to serve as an EMT/Custodian subject to her completing training to qualify as a firefighter. Long time volunteers Raymond Ferrin and Tom Arment, both firefighters, agreed to work a weekend shift every other week in FY 2017.

The Building Safety Department also underwent major personnel changes in FY 2016. Barbara Thomson retired from her Building Inspector Clerk position after 20 years of serving various general government departments. Rebecca Slick was appointed to succeed her. After 14 years of service Building Commissioner Donald Torrico resigned to pursue other municipal Building Safety opportunities. Lenox Building Commissioner Donald Fitzgerald, who had been serving us as an alternate Lee Building Inspector, was appointed Acting Building Commissioner. In December 2015 the Towns of Lee and Lenox entered into an intermunicipal agreement to share Building Inspectors/Zoning Enforcement Officers. Building Inspector Jeffrey Clemons was hired by the Town of Lenox to serve both Towns with Commissioner Fitzgerald.

The retirement of two long-time employees in the Department of Public Works set in motion a series of promotions and new hires. Dennis Kelly retired after serving 10 years as the Assistant Superintendent and 41 years in the Department of Public Works. Upon Dennis' retirement the Assistant Superintendent's position was replaced by a recreated Highway/Cemetery Supervisor position which was filled by Equipment Operator Matthew Larson. Jim Moraweic was promoted from Truck Driver/Laborer to replace Matt, and Austin Liebenow, Jr. briefly filled the vacancy created by Jim's promotion. Bruce Reynolds was appointed to the position of Truck Driver/Laborer to replace Austin. When Truck Driver/Laborer Robert Zerbato left to pursue a private sector opportunity, Donald Humeston was appointed to replace him. James Salice retired after serving over 16 years as the Primary Water Distribution System Operator. Assistant Water Distribution Operator Matthew Ranzoni was promoted to replace him and Joshua Herlihy was appointed to fill the vacancy created by Matt's promotion. Alex Kearin was appointed to replace Wastewater Treatment Plant Operator Craig Rand who retired at the end of FY 2015. Summer seasonal public works positions were filled by returning Groundskeepers Chris Babcock and Lucas Withers and Matt Kelley returned to his position as the Water Distribution Aide.

There were also personnel changes with Human Services and Culture and Recreation divisions. Susan Holian was appointed Council on Aging (COA) Clerk to replace Marguerite O'Brien who retired in FY 2015. Patricia DiGrigoli was appointed to succeed Gail Rothwell, who served 3½ years as the Council's Director before her passing in February of 2016. Library Director Daniel Paquette resigned to accept the directorship of a larger library closer to his home. Young adult librarian Damon Vorce was appointed to replace Dan. At Sandy Beach Samantha Miller returned to assume the role of Managing Lifeguard. She was aided by returning lifeguards Abigail Brown, Hannah Miller and Ana Jefferys and newly appointed lifeguards Jordan Miller, Goldye Horan and Asa Cade. Beach Maintenance/Operations person Dimitri Consolati and Maintenance Aide Myron Hood also returned and they were relieved by new hire Milton Hastings.

In an effort to maintain service levels while populations are both decreasing and aging and expenses are increasing, in November 2015 the towns of Lee, Lenox and Stockbridge established an "Administrative Review Committee". The Committee of six, composed of a Selectman and another representative from each town, is charged with the task of developing and reviewing opportunities for sharing services. The three towns have a long history of shared services, beginning with the formation of the Tri-Town Health Department in 1929. An early result of this renewed effort was the above noted, December 2015 sharing of building safety services between the Towns of Lee and Lenox. In February 2016 the Committee with the approval of their respective Select Boards invited the Department of Revenue, Division of Local Services (DOR/DLS) to provide an implementation plan for a shared administrative officer, because of the Stockbridge and Lee Town Administrators' planned retirements. We also began to explore joining a regional emergency communications center.

We continued our efforts to advance the reuse of Schweitzer Mauduit's former Eagle,

Columbia, Greylock and Niagara paper mills which closed on the eve of the 2008-2009 “Great Recession.” As FY 2016 drew to a close a draft “Lee Northern Mill Area-Wide Plan” was circulated. Funded by a \$175,000 grant from the U.S Environmental Protection Agency (EPA) and led by the Berkshire Regional Planning Commission (BRPC), the plan evaluates existing environmental conditions, local market potential and needed infrastructure improvements. By the fall of 2016 the plan will be completed and posted on the Town’s municipal website www.lee.ma.us. Having identified need for further assessment of petroleum and hazardous building materials impacts on the mills’ redevelopment, in June of 2016 we applied for a \$300,000 EPA Brownfields Assessment grant.

Our ongoing efforts to stabilize our electricity supply cost finally bore fruit in FY 2016. Working through our Energy Efficiency Advisory Committee with the Town of Lenox, we agreed to purchase net metering credits at a discount from Willow Hill Solar LLC, the developer of a large solar array on Schweitzer Mauduits’ closed landfill. The landfill and the array are located in both Lee and Lenox. The procurement promotes clean energy, lowers our electricity supply cost, and increases our real and personal property tax on the closed landfill.

During FY 2016 we took steps to enhance our recreational assets. The planned Bikeway from Stockbridge to Lenox took a major step forward when MassDOT allocated \$317,000 of federal funding for the design of approximately one mile of bike path running along the easterly bank of the Housatonic River from Route 102 to West Park Street. Foresight Land Services will complete the preliminary design by February 2017. Through the efforts of the revitalized Lee Youth Commission, we received a \$13,120 state, Parkland Acquisitions and Renovations for Communities (PARC) grant reimbursement commitment for our planned \$22,620 improvements to the Athletic Field playground. Going forward our efforts will be guided by an updated Open Space and Recreation Plan (OSRP). Our PARC grant and a \$2,000 appropriation enabled us to apply for and receive an \$8,000 grant to retain Berkshire Regional Planning Commission to staff the multi-board update effort.

There was considerable work on the Town’s roads and bridges in FY 2016. The state-funded, \$5 million reconstruction of Tyringham Road, which began in the spring of 2014, was completed at the end of FY 2016. In the fall of 2015 we expended \$667,500 of apportioned state (Chapter 90) funding to reconstruct Greylock Street from East Center Street to Orchard Street; to level and pave East Street from Mill Street to East Center Street; and, to repair portions of High and Marble Streets. An additional \$33,640 from the sale of lots was expended to pave Fairmount Cemetery roads. For the second consecutive year the West Park Street and Valley Street Bridges required expenditures. In response to the state’s determination that the 84 year old West Park Street Bridge had to be posted with weight limits which forced heavy trucks to use residential streets over which truck traffic had been prohibited, we spent \$11,175 to verify that the bridge was structurally sufficient to carry unrestricted loads. While the weight limits were lifted, the need to replace this bridge, which has out lived its expected 75 year life, has not changed. We expended \$8,122 for our half share of the

cost to repair the Valley Street Bridge connecting Lee and Lenoxdale. The state has agreed to replace this bridge. Design will be completed in 2017 and construction of a new bridge adjacent to the existing bridge should begin.

Going forward we will carry on our efforts to promote economic development that provides employment opportunities and an expanded property tax and utility rate base. In the absence of such growth or additional state and/or federal assistance, we will need to otherwise expand our financial capacity to meet the challenges posed by our aging infrastructure and shrinking population. The three cent per gallon local gasoline tax, approved at the May 14, 2015 and May 12, 2016 Town Meetings, could, if approved by the state legislature and confirmed by Town voters, substantially increase funding for road and bridge repairs. Moreover, if the creation of a Municipal Water Infrastructure Investment Fund approved at the May 2016 by Town Meeting is confirmed by Town voters at the November 8 2016 election, a real property surcharge of 1% will be dedicated to investments in our drinking and wastewater assets.

In closing we would like to thank all of our town employees and volunteers for their service to the community. We are especially grateful for the time and efforts of our fire department and ambulance service volunteers and those who serve without compensation on town boards, committees and commissions. In particular we extend our thanks to Cindy Belair who we relied on for organizational support and administrative assistance.

Respectfully submitted,

Board of Selectmen

David J. Consolati, ***Chair***
Patricia D. Carlino
Thomas Wickham

Robert L. Nason, ***Town Administrator***



TOWN ACCOUNTANT

Combined Balance Sheet with Debt

June 30, 2016

ASSETS	GENERAL	SPECIAL	CAPITAL	WATER SEWER	TRUSTS AGENCY	DEBT	TOTAL
CASH	3,566,016	2,001,134	341,687	2,577,413	2,264,393		10,750,643
RECEIVABLES:							
PROPERTY TAXES MINUS OVERLAY	174,749						174,749.00
EXCISE	117,412						117,412.00
TAX LIENS AND FORECLOSURES	158,748						158,748.00
USER CHARGES	-			334,913			334,913.00
DEFERRED TAXES	16,046						16,046.00
DEPARTMENTAL RECEIVABLES		419,902		2,444			422,346.00
OTHER ASSETS	-					23,803,622	23,803,622.00
TOTAL ASSETS:	4,032,971	2,421,036	341,687	2,914,770	2,264,393	23,803,622	35,778,479
LIABILITIES:							
WARRANTS PAYABLE	37,057	22,314		13,648			73,019
ACCRUED PAYROLL AND WITHHOLDINGS	193,681	8,457		3,101			205,239
DEFERRED REVENUE	494,575	419,891		337,358			1,251,824
OTHER LIABILITIES	35,543	(9,962)					25,581
TOTAL LIABILITY:	760,856	440,700	-	354,107	-	-	1,555,663
RESERVED FOR ENCUMBRANCES	540,616	42,834		332,687			916,137
RESERVED FOR EXPENDITURES	-	-		-			-
RESERVED FOR FUTURE EXCLUD DEBT	209,133						209,133
RESERVED SHORT TERM DEBT EXCLUDE	-						-
FB FROM EXCESS ABATEMENTS/EXEMPTIONS	-						-
UNDESIGNATED FUND BALANCE	2,522,366	1,937,502	341,687	2,227,976	2,264,393	23,803,622	33,097,546
TOTAL FUND BALANCE:	3,272,115	1,980,336	341,687	2,560,663	2,264,393	23,803,622	34,222,816
TOTAL LIABILITIES & FUND EQUITY:	4,032,971	2,421,036	341,687	2,914,770	2,264,393	23,803,622	35,778,479

SCHEDULE 1-A

TOWN OF LEE
SPECIAL REVENUE FUND

FUND:	BALANCE 07/01/2015	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/16
AMBULANCE	480,788			(422,142)	(9,149)	49,497
ELECTIONS & REGISTRATION	1,779	384		(384)	(1,779)	-
TRI TOWN HEALTH	106,300	142,853		(242,244)	(107)	6,802
TOBACCO GRANT	3,129	40,765		(41,858)		2,036
MASS IN MOTION GRANT	12,172	44,003		(51,373)		4,802
RETAIL TRAINING PROGRAM	9,328	12,442		(5,999)		15,771
ACO	0	9,751			(9,751)	-
HTN	20,686					20,686
PWTF	5,679	73,757		(59,238)		20,198
CIC ONLINE TOBACCO RETAIL	0					-
BIKEWAY PHASE 2 DESIGN GRANT	0			(30,190)		(30,190)
HIGHWAY:CHAPTER 90	(536,501)	1,326,992		(735,897)		54,594
CONSERVATION COMMISSION	5,579	2,428		(2,988)		5,019
AGRICULTURAL DONATION	375					375
MSCP COMMUNITY DEV.	62					62
CDAG LEE BUSINESS PARK	(546)					(546)
PWED 95	1,452					1,452
MA HIST COMM PARK	427					427
YOUTH AND PARKS	50					50
HUD 107	500					500
RURAL BUS DEV	(3,406)					(3,406)
FY98 MASS PIKE GRANT	948					948
CDAG ADMIN FUNDS	1,111					1,111
MTA 2000 GRANT	3,874					3,874
LAUREL LAKE ASSOC.	21					21
BERK HOUSING GRANT	0					-

SCHEDULE 1-A

TOWN OF LEE
SPECIAL REVENUE FUND

FUND:	BALANCE 07/01/2015	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/16
LABOR ESCROW ACCT	16,653					16,653
REPAYMENT LOAN FUNDS	30,070	20,651				50,721
BRP BROWNFIELDS 13-15	0	46,704		(46,704)		-
SOLARIZE MASS	1,742					1,742
EPA SCHOOL GRANT	0	2,214		(2,696)		(482)
SPEC EVENT COMPOST BINS	912	748		(748)		912
COMPOST BINS	1,096	45				1,141
TROLLEY	36,204				(36,204)	-
FIRE INSPECTORS REVOLVING	11,841	7,072		(4,785)	(1,841)	12,287
SALE OF REAL ESTATE	1,336					1,336
SALE OF CEMETERY LOTS	42,519	3,311				45,830
CONSERVATION COMMISSION	3,303					3,303
AMBULANCE	146,479	452,235	9,149	(117)		607,746
SEWER EASEMENT	1,610					1,610
MA CLEAN UP GRANT	22,522					22,522
BUILDING INSPC VIOLATIONS	1,300	200				1,500
INSURANCE CLAIM PROCEEDS	20,681				(5,695)	14,986
STATE AID TO LIBRARIES	6,176	8,584		(3,452)		11,308
LIBRARY TWEENS GRANT	3,489	6,000		(6,874)		2,615
ARTS LOTTERY COUNCIL	2,344	4,512		(4,099)		2,757
ARTS COUNCIL DONATIONS	2,394					2,394
COUNCIL ON AGING	6,210	7,947		(12,554)		1,603
MEMA GRANT POLICE	(5,495)	4,187		(4,775)		(6,083)
911 GRANT	(110,588)	182,195		(110,090)		(38,483)
911 TRAINING GRANT	(9,386)	1,397		(1,708)		(9,697)
GOV/HGWY SAFETY GRANT	(402)		402			-

SCHEDULE 1-A

TOWN OF LEE
SPECIAL REVENUE FUND

FUND:	BALANCE 07/01/2015	REVENUES	TRANSFERS IN	EXPENSES	TRANSFERS OUT	BALANCE 6/30/16
SAFETY EQUIP-FIRE DEPT	59				(59)	-
AMBULANCE CAR SEAT GRANT	53				(53)	-
TASK FORCE - STATE GRANT	(2,124)	461		(1,165)		(2,828)
COMMUNITY POLICING "09	50			(106)	(50)	(106)
PEDESTRIAN GRANT	(446)		446		0	-
STATE EMERG TRANS GRANT	(177)		177			-
911 GRANT INCENTIVE	283				(283)	-
O/S DETAIL POLICE DEPT	(12,948)	161,967		(141,646)		7,373
SCHOOL SPEC ARTICLES	32,865			(32,865)		-
SCHOOL LUNCH PROGRAM	6,599	287,345		(293,521)		423
TOTAL REVOLVING SCHOOL FUND	829,682	1,134,969	1,463	(919,498)		1,046,616
SCHOOL ATHLETIC REVOLVING	8,612	52,397		(26,274)		34,735
TOTAL SCHOOL GRANTS	18,153	600,725		(631,826)		(12,948)
ELDERLY TAX ABATE PROGRAM	2,730	1,331		(1,500)		2,561
POLICE D.A.R.E. DONATION	0	1,262				1,262
DONATIONS SANDY BEACH	0					-
DONATIONS POLICE	50					50
FLAG DONATIONS	0					-
DONATIONS COA	474	374		(282)		566
ANIMAL CONTROL DONATIONS	70					70
SKATEBOARD	110					110
SKATING RINK DONATION	0	150				150
TOTAL	1,230,912	4,642,358	11,637	(3,839,598)	(64,971)	1,980,339

SCHEDULE 1-B

**TOWN OF LEE
CAPITAL PROJECTS FUND**

FUND:	BALANCE 7/1/15	PERM BOND	TRANSFER IN	EXPENSES	TRANS OUT	BALANCE 6/30/16
TANK PAINTING	2,423				(2,423)	-
WATER FILTRATION PH#3	15,038					15,038
WASHINGTON MTN RD PROJECT	32				(32)	-
WATER TANK REPAIR NOTE	700	127,611		(127,611)		700
TYR ROAD WATER MAIN	(51)	111,549		(111,549)		(51)
	-	200,000				200,000
	-	126,000				126,000
EASTSIDE PARKING LOT PROJECT	3,635				(3,635)	-
SCHOOL UNDERGROUND TANK	27,686				(27,686)	-
SOLAR PROJ WATER DEPT	59				(59)	-
UNION ST./SEWER LINE	10,000				(10,000)	-
WASTEWATER COLLECT/TREAT	1,351				(1,351)	-
SEWER #7	2,251				(2,251)	-
HGWY GAR CEILING 22/97	3,427				(3,427)	-
FIRE STAT WINDOWS 36/99	1,800				(1,800)	-
FIRE STAT/WINDOW/HEAT 25/97	401				(401)	-
LANDFILL CLOSURE	4,485				(4,485)	-
TOTAL	73,237	565,160	-	(239,160)	(57,550)	341,687

TRUSTS AND AGENCY FUNDS						SCHEDULE 1-C	
JUNE 30 2016							
TRUSTS	BALANCE	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE	
FUND:	7/1/15					6/30/16	
FAIRMONT CEMET	183,450					183,450	
M. JONES	4,700					4,700	
ST. MARY'S	5,870					5,870	
AA JONES	1,000					1,000	
Medicare Seniors OPEB	288,924	43,675				332,599	
TOTAL RESTRICTED:	483,944	43,675	0	0		527,619	
						0	
Fairmont	2,436	461			(800)	2,097	
Gravestone Repair	430	1				431	
AA JONES	180	3				183	
Morgan Jones	912	14				926	
Conservation	4,198	4				4,202	
Main St Reconstruction	261,233	1,701				262,934	
Stabilization	741,989	1,726			(55,000)	688,715	
Fire Truck Stabilization	422,416	1,359				423,775	
Law Enforcement	1,416	1,047		(555)		1,908	
Historical	2,089	155		(15)		2,244	
St Mary's Expend	0	15		(33,245)		0	
Scholarship Funds*	219,403	12,079				198,237	
TOTAL UNRESTRICTED:	1,656,702	18,565	0	(33,815)	(55,800)	1,585,652	
TOTALS:	2,140,646	62,240	0	(33,815)	(55,800)	2,113,271	

Schedule 1-D

AGENCY FUNDS	BALANCE 7/1/15	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE 6/30/16
Broadway Electric	80				(80)	0
Conservation[BIG Y	1				(1)	0
Windpower Deposit Rev	0					0
Tri-Town	2,131	33,456		(32,587)		3,000
Ins Claim	3,138					3,138
Deputy Fees	3,723	8,469		(8,254)		3,938
Firearms Lic	8,241	7,538		(6,512)		9,267
Berk Sterile Mfgt	0	1,584		(80)		1,504
Scully- Sewer Mitigation	128,569	64				128,633
Curb Cuts	8,812	19		(9,831)		(1,000)
O/S Consultant	66					66
Mill Reuse Pass Thru	2,400					2,400
Redemption Pass Thru	(79)	575		(575)		(79)
Time Warner Payment	240					240
5 Flags Pass Thru	0	2,470		(2,470)		0
TOTALS:	157,322	54,175	0	(60,309)	(81)	151,107
*Scholarship Funds (Schedule 1-C):						
NAGLE SCHOLAR	679	2			(100)	581
JOHN J. BOYNE	0	5,578				5,578
M. ABDERHALDEN	45				(45)	0
H.J. WHEELER	3,298	12			(100)	3,210
MICHAEL WHALEN	2,853	11				2,864
B & J STEVENSON	18,727	568			(1,500)	17,795
PEASE MEMORIAL	33,138	124			(1,000)	32,262
MICHAEL R. COTY	10,300	40			(200)	10,140
MICHAEL COTY/ CLASS 89	3				(3)	0
DAVID BAILEY	9	250			(250)	9

***Scholarship Funds (Schedule 1-C):**

	BALANCE 7/1/15	RECEIPTS	TRANSFERS	EXPENSES	TRANSFERS	BALANCE 6/30/16
PENNY LOHBAUER	28				(28)	0
JOSEPH LORING	572	2			(250)	324
WURTZBACH	0	2,234				2,234
MARIO BONA MEMORIAL	1,056	4			(100)	960
VICTOR BLACHE MEMORIAL	632	2			(300)	334
HEATHER HELEN HAWLEY	3,322	12			(250)	3,084
LADIES AUXILIARY VFW	1,175	1			(1,176)	0
ROBERT LUCY	11,253	1,242			(1,500)	10,995
CHARLES STRATTON	17,566	65			(500)	17,131
EUGENIO BONAFIN	1,121	4			(150)	975
ARDELLA DONNELL	2,358	9			(100)	2,267
AL&MARY VINATIER	304	1			(100)	205
LTP C.CARRINGTON	3				(3)	0
CLASS 37 D. TRUFANT	1,380	4			(700)	684
HENRY G. GREINER	4,386	16			(150)	4,252
MEG CADE	2,993	211			(500)	2,704
MARK DRURY	435	678				1,113
RICHARD MORIN	1,569	5			(500)	1,074
ALBA PASCO	9,711	36			(300)	9,447
ELOISE MYERS	288	5			(290)	3
JOSEPH SAVERY	4,487	17				4,504
MAJORIE WICKHAM MEM	83,774	317			(22,500)	61,591
JAMES GRALLA VOC ED	1,215	5				1,220
JOSEPH LOSTRANGIO	647	2			(200)	449
LEE RETIRED EDUCATORS	76	376			(450)	2
ADAMS SAVINGS BANK	0					0
MARION HAWKEY	0	246				246
Scholarship Funds	219,403	12,079	0	0	(33,245)	198,237

TOWN OF LEE WATER SEWER BALANCE SHEET
FY16

<u>ASSETS</u>	<u>WATER</u>	<u>SEWER</u>	<u>TOTAL</u>
CASH	609,501	1,967,912	2,577,413
RECEIVABLES:			
PROPERTY TAXES MINUS OVERLAY			-
EXCISE			-
TAX LIENS AND FORECLOSURES			-
USER CHARGES	121,379	213,534.00	334,913
DEFERRED TAXES			-
DEPARTMENTAL RECEIVABLES	1,526	918	2,444
OTHER ASSETS			-
TOTAL ASSETS:	732,406	2,182,364	2,914,770
			-
LIABILITIES:			
WARRANTS PAYABLE	7,195	6,453	13,648
ACCRUED PAYROLL AND WITHHOLDINGS	2,596	505	3,101
DEFERRED REVENUE	122,905	214,453	337,358
OTHER LIABILITIES	-	-	-
TOTAL LIABILITY:	132,696	221,411	354,107
			-
RESERVED FOR ENCUMBRANCES	141,021	191,666	332,687
RESERVED FOR EXPENDITURES	-	-	-
RESERVED FOR FUTURE EXCLUDE DEBT	-	-	-
RESERVED SHORT TERM DEBT EXCLUDE	-	-	-
RESERVED FOR DEFICIT	-	-	-
			-
UNDESIGNATED FUND BALANCE	458,689	1,769,287	2,227,976
			-
TOTAL FUND BALANCE:	599,710	1,960,953	2,560,663
			-
TOTAL LIABILITIES & FUND EQUITY:	732,406	2,182,364	2,914,770



TOWN CLERK

To the Honorable Selectmen:

It has been a year of change in the Clerk's office. Suzanne Scarpa retired at the end of June after 25 years. She put a lot of thought into the transition and did an amazing job getting the office ready to change over. Coming in at the end of summer, just before the Primary Election, I am ever grateful for the help getting up and running. I'd also like to say thank you to Sandy Cozzaglio for filling in during the month of July and for always being available on days when the Clerk is out.

We had our first opportunity to Early Vote ahead of the November election. Lee had a good turnout with 759 residents casting their ballots early. It was a welcome alternative for people who needed the flexibility. The Town has a great group of election workers and the elections ran smooth.

The Clerk's office updates Town wide meeting information on our website almost daily. We have useful links and forms for residents as well. It's a great tool for the times when a trip to Town Hall is inconvenient. www.lee.ma.us Check us out and be sure to let us know if there's additional information you'd like to see.

The following are the vital statistics for calendar year 2016:

Births	38
Business Certificates	51
Deaths (Non-resident)	9
Deaths (Residents)	55
Dog Licenses	394
Marriages	47
Raffle Permits	5
Storage Permits	18
Tag Sale Permits	14
Population	5135
Registered Voters	4106

Respectfully submitted,

Brandi J. Page
Town Clerk



ZONING BOARD OF APPEALS

During the year June 30, 2015, to July 1, 2016, the Lee Zoning Board of Appeals met as needed throughout the year as needed. Overall it was a relatively quiet year for the Zoning Board Appeals. The Board received One (1) Special Permit Application; a petition for work in the (Flood Plain District), which was granted. The Board received One (1) application for a variance which was granted. The Board received One (1) application for an appeal which was denied.

Members attended several training sessions sponsored by the Massachusetts Association of Zoning Board of Appeals, as well as informative meetings of the Berkshire Regional Planning Commission. As the laws of the Commonwealth change or are reinterpreted, Board members must stay current of developments.

Richard Brittain was voted in to serve as Chairman for another year. The Board was sorry to see Arthur Mack resign from the board in May.

Respectfully submitted,

Richard Brittain, ***Chairman***

Garth Story

Keith Heeren

Francine Larson

Bruce Singer, ***Alternate Member***



TOWN COLLECTOR/TREASURER

To the Honorable Board of Selectmen:

I hereby submit my annual report for the Treasurer/Collector's Office:

The Town of Lee employs a total of 450 full-time, part time, on-call and seasonal employees and maintains its commitment to our employees to educate and encourage them in regard to wellness. MIIA, our health insurance partner, sponsored several wellness programs for our employees including Zumba, On-line wellness programs, a nutrition Workshop, Chair Massages and our annual wellness/open enrollment fair.

We currently offer our employees health insurance, life insurance, whole and universal insurance, accident and disability insurance, two separate voluntary retirement plans, dental, and vision insurance. We always strive to obtain the best products and rates for both our employees and the Town with most of these renegotiated each year. We also rely on the input from the Insurance Advisory Committee which consists of the following members: Richard Neales, Neil Clarke, Amy Consolati, Jim Walker, Patricia Motarella, Jane Belanger, Nancy Cummings, and Craig DeSantis. Health insurance rates continue to be a challenge and the Insurance Advisory Committee has worked diligently to keep rate increases down while striving to deliver a good health insurance product to our employees. This office appreciates and thanks each of the members for their participation and time on this committee.

The following employees retired: Dennis Kelly, Craig Rand, Glenn Withers, Barbara Thomson, John Haughey, James Salice, Suzanne Scarpa, Donna Long, Theresa Callahan, Charles Flynn, Sue Farley-Turner and Susan Tanguay. We thank each one of them for the many years of dedicated service and wish them all the best in their retirement!

The following retirees passed away: Chief John Boyne, Helena Tacy, Margaret Ehle, Ethel Noonan, Mildred Dulin, and Henry and Joan Zukowski. We express our deepest condolences to their families.

We also lost an employee last year, Gail Rothwell, Council on Aging Director. We extend our deepest sympathies to her family.

In February of 2016, Assistant Treasurer/Collector, Karen Fink, resigned and took the Treasurer/Collector position in Great Barrington. We wish her well in her new job, and thank her for her service to the Town of Lee. For several months our office was understaffed as we advertised, interviewed and transitioned with new staff. We promoted Heather Ketchen, our clerk, to Assistant Treasurer/Collector and welcomed Katherin Phillips as our new clerk. I thank both of them for their diligence and dedication to this office and to the employees and taxpayers of Lee. I would also like to thank our taxpayers and employees for their understanding and patience during our transition.

Our office hours are Monday through Friday, 8:30 – 4:00. All Tax payments can be made at the Collector’s Counter on the first floor. Payments can also be made online through the Town of Lee website, www.lee.ma.us. I also wish to thank the Board of Selectmen and Town Administrator Robert Nason for their continued support.

\$12,735.00 was earned in investment income for FY16.

The current total amount outstanding for permanent debt is \$27,707,689.00. The total debt/interest schedule effective 6/30/2016 is as follows:

Water Treatment Plant	\$6,333,453.00
WWTP Upgrade	-
Elementary School	6,018,050.00
High School\$	1,270,200.00
WWTP Expansion	14,085,986.00

BANK BALANCES JUNE 30, 2016:

Lee Bank General Fund	1,581,033.16
Berkshire Bank Cafeteria	655.58
TD Bank	592.93
Citizen Bank	27,942.56
Lee Bank MM	2,149,576.55
Easthampton Savings Bank – General Fund	691,472.92
UniBank MM	1,051,465.24
Berkshire Bank MM	165,268.31
Massachusetts Municipal Depository Trust	155,877.30
TD Bank Ambulance Account	11,660.19
UniBank Online Collections	290,844.01
Unibank CDBG	2,016.32
Unipay Gold – School Online Payments	4,312.74
Unibank Deputy Collections	18,659.66
Unibank Building Inspections Online	17,291.45
People’s United MM	5.99
Lee Bank School Payroll	70,315.29
Lee Bank Town Payroll	137,676.47
Century Bank	225,639.69
Bartholomew General Fund	66,203.45
TD Bank Town A/P	7,410.59
TD Bank School A/P	1,715.91
Unibank Town A/P	27,714.18
Unibank School A/P	128,290.08
Lee Bank Flexible Spending	2,349.14
Berkshire Bank Accts. Depository for Taxes	53,506.19
Berkshire Bank – Parking Ticket	.80
Belmont Savings – Main St. Reconstruction-Stabilization	262,934.00
Lee Bank Stabilization Fund	688,715.32
Lee Bank OPEB Trust Fund	332,598.73
Lee Bank Cultural Council	4,750.30
Lee Bank Historical	2,244.89
Lee Bank Law Enforcement	1,419.20
Lee Bank Sale of Lots	43,829.93
A. A. Jones – Lee Bank	1,183.00
Morgan Jones – Lee Bank	5,626.02
Fairmount Cemetery Perpetual Care Fund-Lee Bank	184,847.22
Conservation Commission Trust Fund-Lee Bank	4,202.65
Gravestone Repair-Lee Bank	430.82
Scholarship Accounts-People’s United	197,775.92
Elderly Taxation Account	2,506.65
Berkshire Sterile Manufacturing Escrow	1,504.14
DPW Curb Cuts-Webster Bank	-
NBT - Sewer Mitigation	128,634.30
St. Mary’s Perpetual – Lee Bank	5,870.00
Bartholomew – Fire Truck Stabilization	423,775.82
United Bank	888,067.85
Belmont Savings Bank	1,103,702.99
Farmington Bank	225,099.60
Berkshire Bank – Water & Sewer Depository	179,099.22
BALANCE IN TREASURY JUNE 30, 2016	\$11,578,315.27

FY2016 COLLECTOR REPORT

	COLLECTED	BALANCE AS OF JUNE 30, 2016
Real Estate Tax		
2014	\$ 1,115.00	\$ 0
2015	283,627.00	78,748.00
2016	11,858,265.00	491,008.00
Personal Property		
2014	0	222.13
2015	3,856.00	1,062.00
2016	863,963.00	9,883.00
Motor Vehicle Excise Tax		
Prior Years	365.10	0
2011	213.00	2,724.00
2012	177.00	2,601.00
2013	985.00	3,103.00
2014	3,970.00	4,168.00
2015	115,006.00	9,631.00
2016	653,066.00	94,883.00
2015 Water Lien Added to Tax	740.00	0
2015 Sewer Lien Added to Tax	1,147.00	0
2016 Water Lien Added to Tax	3,066.00	1,526.00
2015 Sewer Lien Added to Tax	5,410.00	919.00
Trailer Park Fees	11,046.00	
Elderly-Disabled Donation Fund	1,329.00	
Deputy Fees	8,469.00	
Municipal Lien Certificates	4,425.00	
Interest Added to General Fund	54,198.00	
Fees Added to General Fund	9,427.00	
Registry of Motor Vehicles Clea	3,560.00	
Water Receipts	1,096,376.00	
Sewer Receipts	1,737,827.00	
Total Receipts	\$16,721,628.00	
Added to Tax Title in FY2016	Real Estate Taxes	\$13,871.00
FY2016 Real Estate Taxes Deferred	0	
Total Taxes Deferred and Due	\$16,046.31	
Taxes in Litigation	0	
Foreclosures	\$37,692.00	

Respectfully submitted,

Donna M. Toomey,
Treasurer/Collector CMMT



TRAFFIC COMMISSION

To the Honorable Board of Selectmen:

The duties of the Traffic Commission are to act as an advisory board on matters relating to the movement and regulation of traffic within the Town of Lee, to coordinate traffic activities, to carry on educational activities in traffic matters, to receive complaints having to do with traffic problems, and to make recommendations to the Board of Selectmen for the improvement of traffic conditions within the Town of Lee, and the administration and enforcement of traffic regulations. I would like to thank the Traffic Commission members for their continued service and dedication to Town of Lee and its Residents.

Respectfully submitted,

Jeffrey D. Roosa, *Advisor*
Edward Forfa
Christopher Pompei



THE BRIEN CENTER

The Brien Center for Mental Health and Substance Abuse Services, Inc.

Respectfully submitted,

M. Christine Macbeth, ACSW, LICSW

President and Chief Executive Officer

Chair:	Richard Lombardi
Vice Chair:	Linda Febles
Treasurer:	Paul Marchetti
Clerk:	Christopher Hennessey

Director:	Christa Ames
Director:	Michael Fazio
Director:	Robert Tabakin, MD



BOARD OF ASSESSORS

Total Appropriations	\$ 22,681,427.00
Other Charges	739,495.00
State and County Charges	588,784.00
Allowances for Abatements and Exemptions	204,519.43

Total Amount to be Raised:	\$ 24,214,225.43
Estimated Receipts – STATE	\$ 4,014,764.00
Estimated Receipts – LOCAL	5,378,918.00
Free Cash – Applied	740,886.00
Available Funds – Applied	795,427.00

Total Estimated Receipts: \$ 10,929,995.00

Raised From Real Estate Tax	\$ 12,406,203.61
Raised From Personal Property Tax	878,026.82

Total Raised From Taxes: \$ 13,284,230.43
Total Raised: \$ 24,214,225.43
Total Assessed Valuation: \$912,378,464.00

Tax Rate: \$ 14.56

The Board of Assessors processed:	
Elderly Exemptions and Veterans Exemptions	114
Personal Property and Real Estate Abatements	29
Motor Vehicle Abatements	325
Senior Work-Off Program	12

Respectfully Submitted,

Dayton DeLorme, *Chairman*
 Karen Avalue, *Appointed Assessor*
 Anthony L. Caropreso, *Appointed Assessor*
 Sarah T. Navin, *Assessors' Clerk*



DEPARTMENT OF PUBLIC WORKS

The following is the annual report of the Department of Public Works for the fiscal year 2016 (FY16).

Highway Division

The primary responsibility of the Highway Department is to maintain the Towns highway and bridge infrastructure. This year town employees modified problem drainage areas, patched potholes, landscaped roadsides, and completed a multitude of roadway and bridge maintenance projects. In addition to the Town's workforce, LB Corp reconstructed portions of Greylock and East Streets.

The winter season was handled superbly by the Highway Department. Matt Larson and his staff performed with excellence during extremely adverse and tiring conditions. The Town utilized 2,700 tons of salt and countless man hours to provide safe traveling for the public.

Forestry

The DPW continues to receive numerous requests to remove trees. The budget is limited as to the number that can be removed. We prioritize tree removal to those that are of an immanent danger to the public.

Water Division

The Water Department strives to provide all users with excellent water and uninterrupted service. This fiscal year the Water Department finished 169 million gallons of potable water. The Towns Water Supervisor, Mike Towler and his staff continue to maintain, operate, and initiate improvements to the distribution system, storage tanks, treatment plant, reservoirs, access road, and watershed. With the Towns aging water system, these tasks become increasingly difficult. Mike and his staff should be commended on their effort to maintain the system.

Distribution System:

This year the Water Department, with assistance from the Highway Department, replaced 17 inoperable hydrants and 3 inoperable inline gate valves.

Water Plant:

The energy efficiency upgrades at the plant continue to save the rate payers money while staying green in the process.

Sewer Division

The Sewer Departments primary responsibility is to collect, pump, and treat raw sewage. This fiscal year the Sewer Department treated approximately 206 million gallons of raw sewage. The Towns Waste Water Supervisor, Alan Zerbato and his staff continue to maintain, operate, monitor, and initiate improvements to the collection system, and pump stations. The Waste Water Treatment Plant is operational and is producing a “quality” effluent without permit violations.

Collection System:

This year there were 7 new sewer connections, adding additional revenue to the department. Town staff responded to 11 after hour alarms, 5 sewer line blockages, replaced 1 troubled location with new sewer pipe, and performed preventative maintenance for 5 pump stations and 26 miles of collection lines throughout the town.

Waste Water Treatment Plant:

The town continues to conduct its rigorous phosphorous removal program. This was mandated by the EPA. The in-house program continues with excellent results, thanks to Al Zerbato and the effort of his staff. To offset incurred costs of the plant, the Sewer Department accepted and treated 1.8 million gallons of septage. The revenue generated by this undertaking was \$180,000.00.

The town once again received the very prestigious Aqua-Aerobics Plant Performance Award for Operational Excellence. Nice job Al, Todd, Alex and Myron.

Respectfully submitted,

Christopher A. Pompei, P.E.

D.P.W. Superintendent

Board of Public Works:

Robert Bartini, ***Chairman***

David Forrest, ***Clerk***

Roger Scheurer, ***Member***

Pete Scolforo, ***Member***

Donald Zukowski, ***Member***

Jonathan Terry, ***Member***



JACOB'S LADDER TRAIL SCENIC BYWAY, INC.

The Jacob's Ladder Trail Scenic Byway, Inc. is a nonprofit organization that serves as the steward of the Jacob's Ladder Trail Scenic Byway, which is Route 20 as it travels through the towns of Russell, Huntington, Chester, Becket, and Lee. The overall goal of our work is to entice people – local residents and tourists – to visit Jacob's Ladder Trail, learn a bit about our history, enjoy our natural and scenic areas, and patronize our local businesses.

During the past year, we continued to work with the Lee Land Trust to create a new parking area on the former Barlow property in East Lee. The new parking area will provide access to an extensive hiking trail system owned by The Trustees of Reservation and the Lee Land Trust, with views of Goose Pond. We have had a few setbacks involving removal of the existing building and receipt of grant funds, but expect to move forward with construction during the 2017 season. This work is supported with funds from the National Scenic Byways Program and the Massachusetts Department of Transportation.

We continue to support the Town of Lee's efforts to develop a biking/walking path that will traverse the town and link to the neighboring towns of Stockbridge and Lenox. The project is currently in design for a 1-mile segment along the Housatonic River in the town center, supported again by the National Scenic Byways Program and MassDOT. Planning efforts continue to extend the route beyond the town center.

We also continued our participation in the Highlands Footpath initiative, a regional effort to investigate the possibility of creating hiking linkages along the Jacob's Ladder Trail and Route 112 Scenic Byways to connect the area's existing trails to village centers. This project is inspired by the British concept of linking communities to one another so that visitors can plan multi-day hikes, traversing large expanses of publicly accessible lands to go from village to village. As part of our efforts we are pleased to say that the Highlands Footpath group recently submitted a grant proposal to conduct trail improvements in Chester-Blandford State Forest, an area through which the footpath may travel. We will keep all the scenic byway communities informed of our progress as we move forward with this exciting project.

Respectfully Submitted,

Lauren Gaherty, **Clerk**
Jacob's Ladder Trail Scenic Byway, Inc.



BUILDING INSPECTOR

To the Honorable Board of Selectman:

Thomas Wickham, *Chairman*
Patricia D. Carlino
David Consolati

Mr. Thomas Wickham, *Chairman*:

I herby submit my report for the fiscal year 2016:

CATEGORY	ISSUED	PERMIT FEES
Residential	298	\$41,865
Commercial	112	\$81,784
Sign	48	\$2,655
Solid Fuel	5	\$275
Tent	7	\$270
Sheet Metal	22	\$795
Trench	33	\$1,265
COI	40	N/A
(304/106)		
COO	16	N/A
Total Permits		581

Building and Safety is committed to assist the public in the permitting process.
Please refer to our department as a resource in any building or zoning inquires.

Respectfully Submitted,

B.J. Church
Building Commissioner



PLUMBING & GAS INSPECTOR

To the Honorable Board of Selectman:

Thomas P. Wickham, *Chairman*
David Consolati
Patricia D. Carlino

Mr. Thomas Wickham, *Chairman*:

I hereby submit my report for the fiscal year 2016.

PLUMBING PERMITS:	92
GAS PERMITS:	98
Total Permits:	190

Fees collected for: Plumbing and Gas Permits	Total:	\$ 11,794
July 1, 2015-June 30, 2016		

Respectfully Submitted,

Jason Dion
Plumbing and Gas Inspector



ELECTRICAL INSPECTOR

To the Honorable Board of Selectman:

Thomas Wickham
David Consolati
Patricia D. Carlino

Mr. Thomas Wickham, *Chairman*:

I hereby submit my report for the fiscal year 2016:

PERMITS ISSUED

Commercial	54
Residential	127

TOTAL PERMITS	1581
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Fees collected for: Electrical Permits	Total:	\$11,410
July 1, 2015-June 30, 2016		

Respectfully Submitted,

Michael Burton
Electrical Inspector



SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen:

Thomas Wickham, *Chairman*
Patricia Carlino
David Consolati

Mr. Thomas Wickham, *Chairman*:

I hereby submit my report for the Fiscal: 2016

CATEGORY	TESTED AND COLLECTED
Weighing Devices	91
Gasoline Dispensers	94
Diesel Dispensers	14
Price Scanners	31
<u>TOTAL TESTED</u>	230
Fees collected for: Weights and Measures July 1, 2015-June 30, 2016	\$4,114

Respectfully Submitted,

Gerald Cahalan
Sealer of Weights and Measures



AGRICULTURAL COMMISSION

The purpose of the Agricultural Commission is to provide assistance to town boards on agriculturally-related issues and promote agriculture in the Town of Lee. No issues were brought to the Agricultural Commission between June 1, 2015 and June 30, 2016.

Respectfully Submitted.

Mary Brittain, ***Chairman***

Peter Naventi

Phil Leahey

Jennifer Leahey



LEE HISTORICAL COMMISSION

The Historical Commission has provided letters of support addressed to various recipients in order to further the restoration efforts of the LakeHouse Inn (formerly Inn at Laurel Lake) and the Eagle Mill redevelopment project.

The Commission has also submitted a survey to the Massachusetts Historical Commission regarding preservation and what we are doing to encourage it.

We processed and delivered an order for a Historical Commission Plaque for the Smith House on Franklin Street.

Some of us accepted an invitation to visit the remains of the original Jonathan Foote cabin, built around 1769, off of East Street. The property is still owned by Foote descendants who graciously allowed us to poke around in the stone foundation, which they have made an effort to clear of brush. (Per Susan Stone, there is some family controversy about exactly what this site represents).

The Commission also entertained presentations from the new recycling committee (now Green Gateway) about the new plastic bag laws among other very important and effective efforts on their part.

The Commission is looking for new members as we have met with some unfortunate health issues among our membership. We have notified the town administrators about this search.

Respectfully submitted,

Mary Morrissey, **Co-Chair**
Robert Macintosh, **Co-Chair**

Joseph Dupont
Dorothy Fraser
Susan Stone
Caroline Young, **Secretary**
Jo Ann Zarnock



POLICE DEPARTMENT

To the Honorable Board of Selectmen:

This year the Department has made great strides in community outreach with several new programs. One of these was the “Mighty Miler” program that allowed students from the Lee Elementary School to earn the opportunity to run with Lee and other local officers after completing and qualifying through a physical fitness program offered in gym class. The Department has also continued to engage not only the Lee Community but Berkshire County as a whole with the use of Face Book and Twitter. I would like recognize Officer Hopkins for his help and support for making this social media endeavor a success.

Sgt. DeSantis and Officer Towne continue their participation with the Berkshire County Special Response Team. The cost to the department is minimal and in return the Officers receive exceptional training that is brought back to the department. Sgt. DeSantis continues to take on ever more responsibility, helping to manage an ever changing and more youthful department. With seniority and experience in short supply Sgt. DeSantis continues to bridge the gap with those who need support, advice and guidance.

Investigator Stephanie Burdick continues to amaze with her endless energy and drive in the demanding investigators slot. With an ever increasing work load and case complexity Investigator Burdick has been up to the new and complicated challenges her positions has placed upon her.

Officer Kohlenberger, and Hopkins continue in their roles as School Resource Officers for both the Elementary School and High School. Officer Hopkins is also assisting the Berkshire County’s Districts Attorney’s Office with their delivery of a Life Skills program to the sixth grade at the Elementary School.

The continued effort in traffic enforcement by all officers has made the community safer not just on the roads but within the neighborhoods themselves. The increased traffic patrols are highly visible and a deterrent to other crimes, not just motor vehicle ones.

I would like to recognize the Department as a whole for their support of the Law Enforcement Torch Run Charity. In November we decided to host our 2nd Charity 5K run in cooperation with the Berkshire County Special Olympics. The Event drew over 200 runners and more than 400 spectators to the downtown area. Without the countless volunteer hours put in by our officers, we would not have been able to raise over \$8,000 for this worthy charity. So a special thank you to them as well as all Lee Residents/Business that helped out and donated.

Last but certainly not least I would like to give a special thank you to Tracy Dunn our Administrative Assistant. Tracy is always willing to drop what she is doing to assist

any one of us at a moment's notice. In addition to the Board of Selectmen, the Town Representatives and the Town Manager, I would like to thank the people of the Town of Lee for their trust and patience through all of the changes over the last year.

Listed below is a summary of calls the Lee Police Department responded to in FY 2016:

FY 2016 Statistical Summary

Total calls.....8046

Aggravated Assault:	3	Restraining Orders:	17
Simple Assault:	9	Bad Checks:	1
Burglary:	8	Drunkenness:.....	5
Shoplifting:	14	Liquor Law Violations:	1
Theft From Building:	16	Narcotic Violations:	8
Theft From Motor Vehicle:	6	Disorderly Conduct:	4
All Other Larceny:	21	Destruction/Vandalism:	20
Motor Vehicle Theft:	7	All Other Offenses:	2
Counterfeiting:	3	Town By-Law Offenses:	5
False Pretenses:	9	Alarms Answered:	615
Trespass:.....	2	Motor Vehicle Accidents:	140
Missing Persons:	3	Motor Vehicle Citations:	1457
Weapon Law Violations:	3	Abduction:.....	1
Forcible Rape:	1	Driving Under the Influence:	19

Respectfully Submitted

Jeffrey D. Roosa
Chief of Police



COMMUNICATIONS CENTER

To the Honorable Board of Selectmen:

The communication center continues to be a valuable resource to both the Town and the departments it serves. The duties of the center continue to grow, now also encompassing video monitoring of the Town Hall as well as the monitoring of the prisoners, Elder Well Being Checks to name just a few. The employees of the communication center are often the public's first point of contact with the Police, Fire, and Highway Departments, along with other Town services.

For their continued hard work and service I would like to thank all of the employees of the communication center both full and part-time that continue to serve the Town with courtesy and professionalism. I would like to especially thank Dispatch Supervisor Donna Tyer for her continued service, and recent help with the scheduling for training and personnel hours.

We continue to benefit from the State 911 grant that supplements the communications center and its employee training programs. We enjoy this grant due to the fact the communication center is a regional PSAP (**P**ublic **S**afety **A**nswering **P**oint) serving the communities of Lee, Tyringham, and Stockbridge for emergency services dispatch. These grants have also allowed the Police departments of Lee and Tyringham to upgrade equipment such as radios, as well as supplying the Lee Fire Department with needed equipment.

Respectfully Submitted

Chief Jeffrey D. Roosa
Communications Director



EMERGENCY MANAGEMENT AGENCY

To the Honorable Board of Selectmen:

This year as with every year we continually update our various state and federal emergency management plans through MEMA and FEMA. This is accomplished with the help of our MEMA regional coordinator Bruce W. Augusti. Copies of these plans are maintained on file at the Police Department. The county continues to move toward more regionalization with various region-wide shared services and equipment. In addition, working together with the Lee Fire, Police and School Departments a multi-hazard emergency response plan for the Lee Public Schools has been finalized. We were also able to apply for and received a MEMA grant to upgrade the security at the Police Department to include a new door and bullet resistant glass for the Administrative Assistances area, upgrades that have been long overdue. We are also using Social media, to keep everyone in the Town of Lee and the surrounding communities aware of weather and other important issues. These include updates on the Town of Lee website, as well as on the Lee Police Department Face Book and Twitter pages.

I would like to thank the Tri-Town Health Department, Lee Fire Chief Alan Sparks, The High School Principal Gregg Brighenti, Elementary School Principle Kate Retzel and Interim Superintendent Alfred Skrocki for the continued assistance.

Respectfully Submitted

Chief Jeffrey D. Roosa
Emergency Management Director



FIRE DEPARTMENT

The Department responded to 190 calls during the year:

Chimney Fires	0	Mutual Aid Given	6
CO Detectors	21	Oil Burners	0
Electrical	3	Service Calls	15
False Alarms	0	Structure Fires	8
Fire Alarm	69	Vehicle(Accident/Fire)	16
Fuel Spills	2	Wires Down/Burning	2
Grass & Brush Fires	21	Medical	17
Jaws of Life Calls	0	Miscellaneous	6
Mass. Turnpike Calls	4		

In addition, as Fire Chief, I have conducted 328 inspections.

All engines have been serviced and have passed yearly pump tests.

A new fire truck has been designed and the contract awarded to KME. It is a 2000 gallon tanker/pumper. We hope the truck will be in service by fall, 2017.

Most of our firefighters have been attending Monday night training and drills under the capable direction of our Training Officer, Ryan Brown.

Through the Berkshire Regional Planning Commission, residents are able to go on line to obtain a burning permit by logging on to www.bcburnpermits.com.

At some point in 2017, I will be retiring from my position as Fire Chief. A committee has been formed to develop a plan and the qualifications needed for the position of Full Time Fire Chief and EMS Director.

I would like to thank the Lee Police Department, the Lee Dispatch Center and the Lee EMS for their assistance through the year. And, also, a big thanks to our Mutual Aid System especially the Towns of Lenox and Stockbridge for anytime we needed your help.

I would like to especially thank the members of the Lee Fire Department for their dedication and commitment everyday of the year. I appreciate and I am grateful that you have volunteered to be of service to your Town.

Respectfully submitted,

Alan B. Sparks
Chief



TOWN OF LEE AMBULANCE SERVICE

To the Honorable Board of Selectmen:

I hereby submit the annual report of the Lee Ambulance Service for the year 2016.

During this year your ambulance service responded to a total of 882 requests for medical assistance, resulting in the transport of 771 patients to area hospitals.

The following is a breakdown of these calls by service area.

Town of Lee-702

Town of Stockbridge-127

Town of Tyringham-21

Mutual Aid Out to other areas (Becket, Great Barrington, Lenox, Otis,
W. Stockbridge)-32

43 of those responses were on the Mass Pike.

We currently have a roster of 25 members and of these, 7 members are trained to the paramedic level with 3 additional members currently in training. 3 of our members are trained to the Advanced level and 15 at the EMT basic level. Lee Ambulance Service is licensed at the paramedic level allowing us to provide the highest level of pre-hospital care to our patients.

Thank you to the members of the Lee Fire and Police Departments, and the Lee Dispatch Center for their assistance and support.

Thank you to Stockbridge and Tyringham EMS, Stockbridge and Tyringham Fire and Police Departments for their first response and assistance on medical calls.

Thank you to Lenox, Richmond, Southern Berkshire and Becket Ambulance Services, Action Ambulance Service and County Ambulance Service for mutual aid and ALS services.

In closing I would like to express my appreciation to our many volunteers, and employees, past and present for their commitment to our service.

Respectfully submitted,

Lisa J. Michaud, EMTP
Service Director



LEE CHAMBER OF COMMERCE

The Lee Chamber of Commerce works to support and foster community prosperity.

Our purposes and objectives shall be to promote and advance the economic, civic and social welfare of Lee and the Berkshire region. The Chamber provides a forum for the economic needs of those doing business in Lee and represents those interests as a unified group. The Chamber promotes friendship and cooperation within the business community and works in collaboration with town government and the Lee Development Corporation; we offer additional marketing opportunities for small businesses as a collaborative effort.

Fiscal year 2016 saw growth in our membership base and increased community involvement in key areas of our programs: Lee Founders Weekend, Lee Chamber Golf Open, and the Lee Beautification Committee. Major projects completed this year include our updated website, our promotional video, *Lee: Gateway to the Berkshires* continues to generate interest and increased awareness of all Lee has to offer – for visitors and residents – more frequent communication with Lee residents, a more robust social media presence, and updates to the Chamber Visitor Center in Church Park.

2016 Lee Chamber of Commerce Board

Officers

President:	Franck Tessier	Vice President:	Holly Chaffee
Treasurer:	Wayne Harris	Secretary:	Rebecca Martin
Past President:	Bruce Singer	At-Large:	Phil Smith
Executive Director: Colleen A. Henry (<i>ex officio</i>)			

Board of Directors

Holly Chaffee (Porchlight VNA Homecare)
Emmy Davis (Starving Artist Café)
Carolyn Edwards (Lee Prime Outlets)
Gloria Friedman (Applegate Inn)
Paula Gangell-Miller (Lee Bank)
Marilyn Kelly, Board Member Emerita
Rebecca Martin (NBT Bank)
Mary McGinnis, Board Member Emerita
Joey Scapin (Lee Hardware)
Bruce Singer (Devonfield Inn)
Marcia Slaminsky (Ben's Shop)
Phil Smith, Board Member Emeritus
Franck Tessier (Chez Nous Bistro)

Respectfully Submitted,

Colleen A. Henry
Executive Director



ANIMAL CONTROL OFFICER

I hereby submit my report as your Animal Control Officer for the Town of Lee for the period of July 1, 2015 through June30, 2016.

I responded to 7 loose / stray pets, 24 nuisance dog complaints, 16 nuisance animal complaints, 9 dog bites, 28 wild animals, 6 dogs hit/killed by vehicles, 3 dogs placed or destroyed, 16 well-being or neglected dogs, 17 pet attacks on people or other dogs, 112 phone consults, 13 other.

A Facebook Animal Control Page was constructed in July, 2012. A site to help locate owners of lost or found pets, and answer questions regarding animal control issues. All but 4 pets were reunited with their owners from postings on the page that were recognized by residents. Currently 1,782 local residents follow the page daily, and share lost or found information. The average reach of each post is 8,971, which has extremely improved time of locating stray or lost pets, normally within an hour. Numerous questions and concerns are answered daily from the anonymous inbox messaging. The Facebook address is animalcontrollee/lenox.

Thank you for the opportunity to serve the Town of Lee in this capacity.

Respectively submitted,

Michael Sullivan
Animal Control Officer



LEE COMMUNITY DEVELOPMENT CORPORATION

The Lee Community Development Corporation, a private non-profit economic development organization, was established under Chapter 180 of the General Laws of Massachusetts. The corporation's purpose is to encourage economic growth, job growth and general planning support for the Town of Lee.

The CDC has an all-volunteer Board of Directors. The CDC Board lost a long time member Robert Birch who served on the Board for over 20 years. The CDC Board members oversee the various elements of the CDC. These elements include Finance, Administration, Property Management, Mill Redevelopment, Business Development and Communications.

Lee CDC is continuing to assist the Developer of the Eagle Mill and State and Federal Agencies to identify sources of funding for the redevelopment of the Eagle Mill. The CDC is also represented on a Brownfield panel along with representatives from the Town of Lee. The "Lee Northern Mills Plan" is a joint project between the Town, Berkshire Regional Planning Commission, CDC and the local community. This is a project that was funded by the US EPA to focus on the redevelopment plan for three papermills which were shut down in 1908. The CDC is supporting the Town's efforts in the "Rest of the River" GE-EPA clean-up of Housatonic River.

The CDC wishes to thank all of our local and regional supporters and partners in community. The CDC Board wishes to thank the Selectmen and the Town Representatives for their financial support. The CDC Board looks forward to 2015's challenges and opportunities and will work to improve the economic climate in the Town of Lee.

Respectfully submitted,

David Bruce, **President**

Lee CDC Board of Directors 2016-2017

David Bruce	Raymond B. Murray III
John Toole	Patricia Carlino
Chauncey Collins	Al Skrocki
Dani J. Holmes	Marilyn Hansen
William Enser	Bruce Singer



LEE HOUSING AUTHORITY

The housing authority ended FY'15 with good reserve levels in both the 4001 (Brown Memorial Court and Clarke Court) and 689 (Budd House and Laurel St. House) programs. The FY'16 budget had no increase in its allowable non-utility expense level this year so the good reserve levels helped get things done that needed to be done. There were three vacancies at Brown Memorial Court and two at Clarke Court. We were able to do the renovation work in the Clarke Court units through the budget and still keep our reserve level above the minimum.

Our formula funding from DHCD for FY'16 made it possible to complete all of the projects that were put into the housing authority's Capital Improvement Plan. The Clarke Court units (16) received new energy efficient boilers this year. Pittsfield Pipers was awarded the contract and they did a great job. We would like to say thank you to the Berkshire Gas Company and the Community Action Council for the boiler incentive we received to help make this project possible. We also did more kitchen updates, vinyl soffits on two buildings and ADA handles at Brown Memorial Court.

The 689 programs are both running well. The Laurel St. house exterior was painted this year and looks great. We have started planning some updates for both 689 houses for next year.

Tom Unsworth was reelected this year to the board and Sandy Cozzaglio was reappointed to the state seat. The housing authority is fortunate to have both of them for another five years.

The housing authority had a very productive year despite no increase in its budget.

Respectfully Submitted,

Diane Shepardson, **Chair**
Sandra Cozzaglio, **State Appointee/Vice Chair**
Tom Unsworth, **Treasurer**
Francine Larson
Jody Decker



TRI-TOWN HEALTH DEPARTMENT

To the Honorable Board of Selectmen:

I hereby submit my annual report for the fiscal year 2016.

Following is a summary of our Public Health Prevention programs:

Title 5 On-Site Wastewater Disposal: In Fiscal Year 2016, septic system work continues to be steady. As wastewater technology evolves with changes to the code, more properties are exploring pre-treatment systems which are more environmentally friendly. One property in Lee connected to municipal sewer in FY16.

Food Service Sanitation Program: Food service establishment inspections in Lee are steady due to the increased demand for inspections as well and the increase of special events (increase of 15%) that needs to be inspected. Two (2) inspections per year are required in accordance with State Sanitary Code Chapter X Minimum Sanitation Standards for Food Establishments. In general, most establishments observed are following sound sanitation practices. Our bacteriological laboratory program of sampling the ice in all establishments has over time proven to be an effective tool in evaluating general sanitary practices.

Pool & Spa/Public/Semi Public Beaches: Health Inspectors are assigned the task of inspecting, sampling and monitoring public, semi-public pools/spas and bathing beaches. Although somewhat challenging to seasonal businesses, pool regulation requirements are mandated for all public and semi-public beaches to be permitted by the Board of Health. All of our pools are in good standing in the Town of Lee and there were no reported health/safety incidents in FY16.

Tobacco Awareness Program: The Tobacco Awareness Program is grant funded by the Massachusetts Department of Public Health and provides a variety of tobacco control services for 12 Berkshire County communities. Grant deliverables and accomplishments for Year 6 focused on amending current local regulations for the City of Pittsfield, Town of Great Barrington, and the City of North Adams on the banning tobacco products in pharmacies, minimum packaging of little, cheap cigars, and ensuring that youth are not accessing tobacco products. For a complete copy of the amended regulations, please contact the office or visit the website.

Tobacco Retailer Training Program: The Tri-Town Tobacco Retailer certification program continues to be a success. Due to receiving CIC grant funding the year prior, on March 18, 2014 the department proudly launched their Web-Based Retailer Training in an effort to make it more accessible to all users and to continue the effort of

raising awareness in tobacco use and decreasing the illegal sales to youth under the age of 18. In FY16, 250 vouchers were sold, and 250 clerks trained. For more information on the Retailer certification program, please visit www.tritownhealth.org.

Be Well Berkshires/Mass in Motion Grant: Health/Wellness Coordinator(s), Amanda Chilson and Morgan Kulchinsky are working diligently with the communities and focusing efforts on community accessibility/walkability, promoting the healthier dining program, supporting the schools on the new nutrition regulations, promoting the safe routes to school program, and working with town planners on complete streets. Three community fitness challenges were offered and prizes were given out to those that finished the contest at the top of their respect categories. We are also working with many farmer's markets to offer doubling coupons for SNAP/WIC and continue to work with local pantries on healthy options.

Polystyrene/Plastic Bag Initiative: In FY16, the Department collaborated with the Lee Recycling Committee, and many stakeholders to educate, outreach, and promote draft policies in an effort to reduce single use plastic bags and to eliminate polystyrene in food establishments. Several community outreach events were offered and in May 2016, town voters passed new by-laws which go into effect May 2017.

Administration:

James J. Wilusz, R.S.: Over the past year, the Executive Director continues to shepherd in the new online permitting software system for an anticipated launch date of December 2016. The Department was able to secure two (2) more extension years of tobacco funding (\$84,000) another year of MIM funding (\$50,000) to continue efforts focused on healthy eating and active living, and additional funding to support PWTF efforts (\$78,000). We also retuned \$6,000 in additional funds to the Town of Lee from the Tobacco Retailer Training Program. Through the department website: www.tritownhealth.org, the community now has full access to applications, forms, public health advisories and many more links and information for general use. Jim also has worked closely with many local Boards of Health on revamping their local tobacco regulations that now limits youth accessibility to tobacco products.

Zachary Roberts: Zachary has worked diligently to streamline multiple departmental operations to increase efficiencies and streamline services for the public. As a certified Community Health Worker, Zach continues to work in the community to promote the Department and our programs. He attended several events in the town of Lee and surrounding communities to promote public health.

Mark Bushee: Mark continues to ensure the towns are practicing safe food handling procedures, performing laboratory samples, inspects beaches and many other services for the community. He has also played an integral role by supporting and assisting the community on the web-based training and working in the trenches to assist us with our web permitting transition.

Melissa Lanoue: Melissa expanded her role within the Department and is now certified as a Matter of Balance training instructor. In addition to her current duties, she has offered several MOB classes in south county to work with our seniors on falls prevention.

Abigail Saunders: Abby has been working for the department in different roles over the past couple of years and is now working with the department to support the tobacco program, PWTF, and is currently being trained as a health inspector; all at the same time attending BCC to work toward her degree.

David Blanchette: David joined the Department in 2016 as a funded PWTF staffer to support our smoke free housing initiatives through the PWTF grant. As a retired RN and Respiratory Therapist, Dave has dedicated himself to protect young people and families from being exposed to second hand smoke. He assisted several housing authorities in the county to convert to 100% smoke free.

Maryanne Antoniazzi: Maryanne participates in the Senior Tax Write off program and provides the Department with an ongoing, valuable services and her dedication to the Department is second to none. We thank Maryanne for all that she does for the District.

We would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff for their dedication and public service in providing essential public health prevention programs to the communities we serve.

2016 ANNUAL REPORT

Permits Issued: (Lee only)

Permit Type	Issued
Bakery	7
Beach	3
Biological Wastes	1
Catering	3
Disposal Works Construction	2
Disposal Works Installer	11
Emergency Beaver Trapping Permits	1
Food Service	84
Frozen Dessert	20
Garbage Hauler	9
Hot Tubs	2
Indoor Pool	2
Milk/Cream Dealer	3
Milk/Cream Store	25
Milk/Cream Vehicle	2

Mobile Food	1
Motel/Hotel/Cabin/Trailer	10
Outdoor Pool	9
Pasteurization	1
Rec. Children's Camp	1
Retail Food	53
Septage Hauler	8
Special Event Food Permit	37
Tobacco	15
Well Permit	3

Inspections:

Children's Camps:	1
Food Service/Retail:	207
Housing Inspections/Reinspections	9
Misc. Complaints/Nuisances:	6
Percolation Test Witness:	5
Pool & Hot Tub Inspections:	13
Septic Certificate of Compliance	3
Special Events:	26
T5 Witness:	10

Water Testing:

Ice Sampling	60
Pool & Hot Tub Testing:	73
Quality Control:	235
Water Testing Performed- Beaches:	30
Well Sampling	7

Budget Revenue Information Fiscal 2016

Total budget:	\$ 99,428.00	Revenue generated:	\$ 48,286.15
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Breakdown:	Permits	\$ 28,515.00
	Water Testing	\$ 9,025.20
	Septic	\$ 4,910.50
	Rent Income	\$ N/A
	Revolving Acct	\$ 5,835.00

Respectfully submitted,

James J. Wilusz, R.S.

Director of Public Health



COUNCIL ON AGING

It is an honor to have been appointed the Lee Council on Aging and Senior Center Director. As of May 9, 2016 I have taken over the reign of former director Gail Rothwell. My deep condolences to family, friends, and community on the untimely passing of Gail. Gail was highly respected by everyone and her presence will be missed.

The Lee Council on Aging is entering a challenging and exciting time, as the demand for our services continues to rise. The Lee Council on Aging has a strong tradition and commitment of providing services and programs to community elders sixty years of age and older.

*Transportation services are provided by the Council on Tuesday and Thursdays from 8:30 to 1:30 for in town shopping, as well as local errands and local medical appointments. Monday through Thursday we offer transportation for medical appointments to Pittsfield and Great Barrington with reservations.

* Elder Services provides daily nutritional meals at the Center as well as home delivered meals Monday through Friday.

* The Food Bank of Western Mass., a supplemental program, delivers "Brown Bags" the second Wednesday of every month.

* Blood Pressure clinic is held every Tuesday at 9 o'clock sponsored by Porchlight nursing services as well as a foot clinic once a month by a certified foot nurse.

*AARP provides an annual tax preparation program, at no cost to our citizens.

* Other on- going programs weekly include Osteo exercises, Tai Chi, Art lessons, Yoga class, Quilting, Crafts, Bingo, monthly newsletters with plans to incorporate educational and awareness programs on social issues regarding health, safety, scams, computer programs as well as promoting our senior center for socialization.

* The Senior Tax Work off program is also overseen by the Council of Aging. A total of ten residents volunteer within various town departments with a maximum of 115 hours each.

* A dedicated COA Board

Highlights at the Center this fiscal year have included: AARP Drivers Safety Class, singer and storyteller David Bates supported by the Lee Cultural Council, Matter of Balance Class, Luncheon's by Laurel Lake

Assisted Living, Bingo with Fairview Commons as well as an intergenerational program called "Bridges Together" with the Fourth Grade classes at Lee Elementary School, and special potluck luncheons with musical entertainment. A quilting loom donated by the McEvoy in memory of their mother as well as a donated Christmas tree.

The Council on Aging and Senior Center is proud to be able to serve our residents and will continue its mission of support.

Special thanks also goes to Norma Maroney who has guided and directed me every step of the way and continues to shower me with her expertise on matters of great importance and also to Susan Holian with her knowledge of services as well as her ability to make sure everyone gets to their destination as well as Abbott's Limousine and Taxi Service. Special thanks to our Volunteer Drivers who go above and beyond. It is an honor to be director of the Lee COA

Respectfully Submitted,

Patricia DiGrigoli



VETERAN'S BENEFITS AND SERVICES

The Veterans' Services office serves the needs of the Veterans' of Lee and their families. This includes temporary financial assistance, medical reimbursement, and assistance in applying for aid from other agencies, both state and federal.

The case load of Veterans' Services again increased this year. Some veterans' need assistance while looking for work, and we have been fairly successful in getting those veterans employed again quickly. The greatest need continues to be for senior veterans' or their widows who have very little income and are unable to work. All veterans' and their families, who meet the requirements, received the benefits they were entitled to and qualified for.

Again, as in previous years, there continues to be a considerable rise in the number of requests for information concerning the benefits a Veteran is entitled to for medical assistance and prescriptions. This office was able to supply that information and to assist filling out the necessary forms. Again, one of the most underused programs available to veterans, is a program that allows a Veteran to receive Medical Only benefits if their income is too high for regular benefits. This program reimburses co-pays, other medical costs, and can even reimburse the cost of Medicare Part B and some supplemental insurances. Veteran Services does not pay the bills, but reimburses medical bills paid for by the veteran. Lee Veteran Services has several veterans', or their widows, on this Medical Only program.

The Veterans Service Officer is part-time, and the office is open on Monday's from 10:00 – 1:00. Sometimes, this is a hardship for some veterans, or their families, and if necessary, an appointment can be made for another day and time.

Veterans' Benefits for FY 2016:

Veterans' Benefits Paid	\$50,558.89
Reimbursed by the State	\$37,919.18
Final Cost to Town	\$12,639.71

Respectfully Submitted,

Doug Mann
Lee Veterans' Service Officer



LEE CONSERVATION COMMISSION

The Lee Conservation Commission was extremely busy during the past year. Community projects included the Longscope Park path rebuild and the Lee Youth Commissions ice skating rink which were complicated projects but were handled successfully. The Conservation Commission worked with the homeowners to help provide direction in accordance with the WPA (Wetland Protection Act) MGL 131. The Commission was involved with joint Commission hearings with the Conservation Commission from Tyringham involving projects on Goose Pond. The Commission was also involved with a joint Lenox Conservation matter concerning upgrades to the Lenox Town Beach

The Commission and the Town Building Inspector continue to work closely to deal with Building Sign offs to ensure that both new construction and building modifications are compatible State and Town resource areas.

There was increased activity involving the Scenic Mountain Act. The Act can be found on the Town of Lee's Web site. The Scenic Mountain Act was approved by the Town and the State in 2008. These regulations apply to the areas delineated in the Town of Lee, Scenic Mountain Act Mapped Mountain Regions. There are three "Zones" that are mapped in Lee. The Conservation Commission has detailed maps of the zones.

Zone	Elevation (feet)	Location
A	984	Southwest corner of Lee encompassing Beartown Mountain Area
B	1181	Southeast corner of Lee encompassing Goose Pond Area
C	1280	Northeast corner of Lee encompassing October Mountain Area

The Commission email address is concom@town.lee.ma.us. This is the fastest way to communicate with the Commission. Our telephone number is 413-243-5511.

The Lee Conservation Commission yearly summary of activity as compared to the past year is as follows:

Notice of Intent (NOI)	Request for Determination (RDA)	Certificate of Compliance (COC)	Building Write-offs	Enforcement Order	Scenic Mountain (RDA)
2016/2015	2016/2015	2016/2015	2016/2015	2016/2015	2016/2015
7 vs. 9	8 vs. 16	6 vs. 7	20 vs. 16	0 vs. 1	3 vs. 1

Lee Conservation Commissioners

Kathy Arment, **Chair**
John Philpott

Stu Dalheim, **Vice Chair**
John Coty, Jr.

Marilyn Hansen
James Wickham

Respectfully Submitted,
Kathy Arment
Chairperson



LEE CULTURAL COUNCIL

The Lee Cultural Council is one of the 329 councils established statewide as part of the Local Cultural Council (LCC) Program administered by the Massachusetts Cultural Council, the largest grassroots cultural funding network in the nation which supports thousands of community-based projects in the arts, humanities, and interpretive sciences for the benefit of every Massachusetts citizen. Each year, local councils award more than \$2 million in grants to more than 5,000 cultural programs statewide including school field trips/afterschool programs, concerts, festivals, lectures, theater, dance, music, and film. LCC projects take place in schools, community centers, libraries, elder care facilities, town halls, parks, and wherever communities come together.

In fiscal 2016, the Lee Cultural Council received over 40 grant applications of which 24 were approved for funds totaling over \$4,300.00. Approved applicants included Sculpture Now, Davis Bates, Gary Cannon, Berkshire Theatre Group, Robin O'Herin, and many, many other worthwhile and beneficial programs. Most programs occur in Lee but all programs have a local benefit upon the residents and the town.

The council looks forward to continuing to promote the arts, humanities and interpretive sciences by carrying out its' state mandated duties as well by producing its' own events and programs, when possible, for the benefit of the community.

Respectfully submitted,

Ms. Shaun T. Mahoney, *Chair*

FY2016 membership included:

Peter Putnam, Rodelinde Albrecht (Secretary), Rhonda Tremblay, Kate Wampler, and Dale Drimmer



LEE LAND TRUST

To the Honorable Board of Selectmen:

The Lee Land Trust was established to acquire and protect and preserve open land---both public and private---in the town of Lee.

At our annual meeting, our guest speaker, Denny Alsop, talked about his canoe trip across Massachusetts on behalf of the Housatonic River Initiative. Wherever he stopped, children and adults met him enthusiastically and signed their names to the side of his canoe. Denny then completed his trip with a congratulatory visit to the Statehouse.

The Lee Land Trust Scholarship for excellence in environmental science was awarded this year to David Richard Belanger who is studying at Berkshire Community College.

On Founder's Day the trust set up its annual table in front of Ben's Clothing Store. Many supporters stopped by to say hello and buy aprons, bulbs, potholders and the Lee history book 'See All the People'. Three hundred dollars was netted from these sales.

Trust members organized a hay wagon float in the parade and handed out butternut squash to onlookers. The banner read 'Dodgetown---Lee's First Settlement---1760.' Riding in an early car were relatives of the Barlow family. Their forebears were among the first to settle Dodgetown in the hills above East Lee and were the last to leave. Today the trust owns the Barlow property and is creating a hiking trail for the public.

With guidance from leader Christopher Johnson, Boy Scout Troop No. 3 of Lee built a handicapped accessible footbridge over the brook just beyond the entrance to Longcope Park on Church Street. It was completed in January of 2017.

Just south of the park lies our 30-acre parcel donated by the Williams family of Lee. Our wetlands specialist, Gail Ceresia, will walk the property with a view towards its future ecological use.

Our good-humored group meeting in the courtroom at Memorial Hall on every third Thursday at 7 o'clock.

Why don't you join us?

Officers

Deidre Consolati

Mary Lee Johansen

Co-Presidents

Gail Ceresia

Treasurer

Linda Cysz

Secretary

Board of Directors

Joan Angelo

Dorothy Fraser

Deborah Garry

Janet O'Brien

Ex Officio

Timothy Gray

Jeannette S. Kegler

Elizabeth Leahey

In Memoriam

George O'Brien



LEE LIBRARY ASSOCIATION

To the Board of Directors and Members of the Lee Library Association, I hereby submit my annual report for the fiscal year July 1, 2015 to June 30, 2016:

Total Circulation.....64,755

Circulation of Print Materials.....39,002

Circulation of Non-Print Materials.....25,753
(DVD's, E-books, Music, Museum Passes)

Materials Received From Other Libraries.....10,047

Materials Provided To Other Libraries.....8,208

Of the total circulation, 47,129 items were adult materials, 2,444 items were young adult and 15,182 were children's materials. A total of 16,427 circulations were by non-residents. Of that, 15,444 were to Massachusetts residents from certified towns. An additional 520 were to Massachusetts residents from non-certified towns, and 463 were to out of state patrons.

Number of Volumes Owned.....37,643

Print Periodicals, Newspapers, & Subscriptions.....1,935

Audio (CD, Cassette, etc.).....592

Video (DVD, VHS, etc.).....3,019

E-books.....174,054

Downloadable Audio.....11,324

Downloadable Video.....997

Microfilm.....241

Museum Passes.....19

Miscellaneous.....52

Number of Registered Borrowers.....3,889

Memorial donations were received this year remembering Susan Clarke, former staff member Mildred Dulin and Ethel Noonan who was a corporator. Donations were received from Barbara and William Abderhalden, Ben's Shop, Jan Cording, Janet Cording-Gutierrez, Dresser-Hull Building and Lumber Company, Deidre Consolati, Hannelore and Ross Eckhart, Finders Keepers, Ashley Fitton, Dorothy Fraser, Rich and Judy Frome, Iris and Roy Knell, Marco and Betsy Mansabie, Georgia Massucco, James H. McPeerers, Pioneer Valley GIO Association, Alda and Frank Sorrentino, Richard and Jeanette Spalinger, Robert and Janice Welcome, Paul J. Zdanis and Marilyn Kelly for her donation of the Lee High School publications, Fern Cliff Echo.

The library also received donations from Finders Keepers and Dresser-Hull Building and Lumber Company. Finders Keepers donated a doll house to our children's room

and Mike Field refurbished it and turned it into a modern day masterpiece. The doll house is enjoyed by both children and adults. The library used funds donated in the memory of Susan Clarke and thanks to a generous donation of wood from Dresser-Hull, the library now has a very impressive book drop in front of the circulation desk. The book drop has been very helpful for both the patrons and staff.

It has been another amazing year for the library, and it all started with the 2015 Summer Reading Program, “Every Hero has a Story.” This year we had our kickoff party with Magician Ed Popp, followed by visits from Captain America, a Graphic Novel workshop with Jeff Mack, the Boom and Bust sing-a-long, “Digging to New York: The Building of the Hoosac Tunnel” and we finished things up with a program from Mary Jo Maichack called the “Itsy Bitsy Spider-Man: A Heroic Climb”. Another high note from the summer was a visit we had from the Boston Bruins Mascot, Blades. All of the children’s summer programs were sponsored by the Marjorie Wickham Fund and the young adult programs were supported by funding from a federal library services and technology act administered by the Massachusetts Library Board of Commissioners.

The library continues to offer a wide variety of children’s programs throughout the year. Some of these included our weekly story time, Toby on Tuesday (the reading assistance dog that visits every Tuesday) and monthly family movie screenings. We have also worked closely with South Berkshire Kids to offer Every Child Ready to Read at Your Library, STEM Programs and the popular LEGO Club.

We are now in our second year of funding from the LSTA Grant. Thanks to the grant, we are able to offer a number of exciting programs for teens. The library has had great success with teen chess, the teen advisory board, Wii gaming and the teen facilitated, Comic Book Social Club. Another big hit for the library was the teen “Comic Jam” hosted by illustrator Ira Marcks.

We also continue to offer a variety of programs for our adult patrons as well. These ranged from an Appalachian Trail Presentation, a poetry talk called “Getting Inspired/Staying Inspired”, a pottery demonstration by Jim Horsford, painting workshops by Gregory Maichack and Gloria Malcolm Arnold, a book talk with local author Bob Reiss and a gripping program called, “Rescued From Slavery: The Story of Solomon North.” In addition to these programs, the library saw great success with our monthly book club led by Prof. Charles Haynes and the weekly knitting group led by Cathie Sparks.

We had to say farewell to two employees this year. After 29 years of dedicated service, MaryLynn DeVarennes retired. We wish MaryLynn the best and hope she enjoys her retirement; she will be greatly missed by both patrons and staff. MaryLynn was replaced by Jose Garcia as the Technical Service Librarian. In addition to MaryLynn’s retirement, Dan Paquette also stepped down as the Director. We are very grateful for all Dan has done and we wish him luck at his new position with the Westfield Athenaeum. Dan was replaced by Susan Harding as the interim director, until Damon Vorce was hired to fill the permanent position.

The J. Peter Scolforo Gallery remains a popular place for local artists and crafters to show their talents. This year's displays included the works of the students from Gloria Malcolm Arnolds Studio, Jennifer Smith, John and Janet McKinstry and the Lee Middle and High School Underclassmen. Local artist also showed off their skills in CreativeLEE XV and the annual Quilt Show. The library also put together another display from the Historical Collection. The theme this year was "Lee Loves a Parade".

There are a number of volunteers that I would like to thank for all the help they provide to the library: Joan Palmer, Myron Hood, Julia Insinger, Jon Simonstrata, Emily Molino, Jillian Artioli, Anna Wang, Ava Martin, Aliyah Noel, Ruth Francis, Michelle Hayden, Jessica Maloney, Gloria Cohen, Prof. Charlie Haynes, Cathie Sparks and Cayce Williams, a LHS student who assisted in the preparation of parade pictures to add to the photo collection.

The library would like to thank our corporate officers for their continued support of the library. We would also like to welcome Kathy Hall, Michelle Hayden, Julia Insinger, Joan Palmer and Rakhee Patel as new corporate members.

The Board of Directors is composed of President Mary Philpott, Vice-President Judy Nardacci, Treasurer Thomas Unsworth, Clerk Sheila Viale, and members Barbara Allen, Tom Consolati, Zoe Dalheim, Sharon Delorme, Sandra Hayes, Susan Horsford, D. Lynn Shaw and Donna Toomey. The Lee Library Association would like to thank the library board for all their devotion and support to the library.

I would like to thank our dedicated staff for their hard work this year: Rosemarie Borsody, Jennifer Cummings, MaryLynn DeVarenes, Jose Garcia, Susie Harding, Janel Harrison, Jen Heath, Mickey Sparks and Daniel Paquette.

Respectfully submitted,

Damon Vorce
Library Director



THE LEE YOUTH ASSOCIATION

The Lee Youth Association's mission is "To value all children, young adults and their families for their individuality while enriching their lives through social, healthy, educational and recreational programming based on the ever changing needs of our community". To that end we continue to monitor the effectiveness and quality of our programs to improve and add as needed.

As always we have been working hard to help working families and their children. To that end our doors open at 6:30 AM with before school programming. This program, which has an enrollment of approximately 30 children, includes homework help, computer games, puzzles, crafts and a very healthy breakfast!!! We also offer 2 after school programs both in collaboration with and located at the Lee Elementary School – a K-2 Program which consists of reading, crafts, games and outdoor play and a Homework Help Program for grades 3-6. Homework Help allows children to receive assistance from teachers and staff who work for the LYA in this program, know the children and are familiar with their work and each individual's needs. These programs run until 5:30 pm. The Homework Help program promotes great academic success for its students. We work very closely with the school in identifying students who would benefit from this program. We also have students from LMHS's National Honor Society who work with these students.

The Busy Bee preschool has a full enrollment and we also have a waiting list of children who have not reached the starting age of 2 years and nine months. Our preschool is a very high quality, education and fun program. We are licensed by the Massachusetts Department of Early Education and Care and hold a National Accreditation from the National Association for the Education of Young Children. The state is putting a lot of emphasis on Early Childhood Education and to that end we are working with them on their quality rating system (QRIS) and are now a level 3 on a scale of 1-4.

Over the past year we have seen a great need in Lee for child care for children who are toddlers (15 months old – 2 years and nine months). We are presently working on all of the licensing criteria that is necessary to open a Toddler Program in the spring of 2016.

We are continuing our work with youth in LMHS around Job Training and Career Planning. During the 2014-2015 school year we partnered with LMHS offering the following programs:

1. Job Preparation Workshop for students in the 10th grade – Speakers from Lee Bank, Berkshire County ARC and Mildred Elley – speaking on topics such as "Steps for a Successful Job Search", "Banking and Finance", "How Social Media can affect your Job Search", "How to Write a Resume" and "How to fill out a Job Application".
2. College/Career/Job Fair – A day of exploration for all LMHS students to tour the gym where we provide representation of 40 businesses, organizations,

branches of the military and colleges. All vendors provide information and answer questions allowing students to think about plans for their future. Following the fair, staff from some of the businesses and organizations stay and we help conduct mock Interviews for the 11th grade class. LMHS staff work with the students prior to this on preparing their resumes and how to dress and conduct themselves during and interview.

3. Mentoring program for High School students to help Elementary school students in the Homework Help program.

The LYA offered the following youth/teen programming during FY15:

1. After School Academic Support at LMHS – Homework Help and a place to hang out while waiting for practices and parent pick up – every day after school until 5:30
2. Open Gym at Crossway Village - Pick-up basketball games after school until 5:30 (seasonal)
3. Guitar Lessons
4. Internships for high school and college students who are studying for a career in Early Childhood
5. Community Service for students in the National Honor Society
6. Community Service for youth through Southern Berkshire District Court
7. Job Placement for teens and young adults in Summer Basketball Camp, Summer Soccer Camp, Summer Rec Program and vacation programs during school vacations

Our sports programming consists of:

1. House League basketball program for children in grades pre-K through 8th grade 6 divisions serving more than 200 children
2. Travel basketball program for boys and girls in grades 3-8 – 6 teams (75 youth)
3. Girls softball – inter county play (15 girls)
4. Boys and Girls T-ball (30 kids pre-k and k)
5. Boys and Girls Rookie League Baseball (30 kids)
6. Gymnastics program for children in grades pre-K through 6 (60 kids)

Summer programming in FY15 saw a lot of activity with:

1. Summer Rec Program – summer camp held at Lee Elementary School for 7 weeks with approximately 180 kids enrolled

2. Summer Rec Extension Program – last 2 weeks of the summer – held at the LYA – 20 youth enrolled – this consists of days at the beach and field trips
3. Youth Basketball Camp – 100 kids in grades pre-k - 8
4. Teen Soccer Camp – 25 teens
5. Summer Preschool Program – 20 preschoolers

The LYA is very active in community events with the following in FY15

1. Founders Day Open House at the LYA
2. Children's Float in the Founder's Day Parade
3. Children's Float in the Memorial Day Parade
4. Toole Agency Community BBQ on Memorial Day
5. Kiwanis Golf Tournament
6. LYA basketball shoot-a-thon fundraiser

For more information on LYA activities, please visit our website at www.lee youthassociation.org.

We would like to take this opportunity to thank all of the people, businesses, schools, organizations and the Town of Lee for all of the support that you give in so many ways to our LYA children and families! We could not provide the variety of programming that we do without your help!

Respectfully Submitted,

Sharon A. Terry

Executive Director

President – Buck Donovan

Vice-President – Ali Zabian

Secretary – Bette Flood

Treasurer – Louise Naventi-Lucchese

Board Members -

Sandra Dignard

Lisa Kelley

Dan Kinney

Pam Naventi

Ralph Olds

Bob Wood



LEE YOUTH COMMISSION

The mission statement of the Lee Youth Commission (LYC) is to advocate for groups which provide recreational programming, designed or established, for the youth of Lee. In addition, the LYC may identify other needs and make appropriate recommendations for future activities and projects.

The PARC Grant application was filed by the July 15th deadline. A site visit of the Lee Athletic Field was taken by Melissa Cryan in August, and the town was awarded a grant for \$13,120.00. Bill and Kathy Hall attended the award ceremony in December. Once the playground equipment is purchased and installed, the town will receive the grant monies.

As part of the PARC Grant, Lee had to submit an updated Open Space and Recreation Plan (OSRP) with a “Summary of Community Needs” and a labeled map with goals. With the endorsement of the Lee Conservation Committee and the Lee Select Board, the Open Space and Recreation Plan was submitted to the state. Because the Americans with Disabilities Act (ADA) section of the plan was not fully documented, the OSRP was sent back to have the ADA section completed. Ed and Clare Lahey, with the assistance of Ad Lib personnel, submitted photos, descriptions, and transition notes for ADA evaluations of 12 conservation and recreation sites: Bradley Street Park, Lee Athletic Field, East Lee Park, River Park, Lee Soccer Fields, South Lee Park, Sandy Beach Park, Golden Hill/ Town Forest, Longcope Property, Ferncliff, Edith Wharton Park, and Dunn Property. (The Maple Street Property and Marble Street Park were also evaluated for ADA access.) The Transition Plan for ADA access with timeline for completion was sent to Boston for approval. In May the Open Space and Recreation Plan along with the Transition Plan was approved which will allow the Town of Lee to participate in the Division of Conservation Services grant rounds through November 2022.

In September the Lee Youth Commission sponsored youth activities during the Lee Founders’ Weekend. Activities were offered at the Lee Library and the Lee Athletic Field.

October 12, 2015 marked the grand opening and dedication of the pavilion at the Lee Athletic Field. Both the Garrity and Shields families were present for the dedication. Games and refreshments were part of the festivities. An orange and black sign names the benefactors of the pavilion: The Garrity-Shields Pavilion, and an orange and black sign names the builders and volunteers for the pavilion: Lee Youth Commission, Lee DPW, Matt Puntin-SK Design, LB Corporation, Dresser Hull, Bob Bartini-Fairview Roofing, Lee Hardware, Henry’s Electric, Thomas Wickham, David Consolati, Matthew Macnayr, Chris Young, Todd Palmer, Rob Maloney, William R. Hall, Sr., Shaun Hall, and Fran Morin.

The next project proposed by the LYC was a skating rink behind the tennis courts. With the help of Chris Hayden, Michael Kelly, and Peter Brown, an ice skating rink

was built. Although a generous donation of lumber was offered by Dresser Hull, a recent snow storm allowed the volunteers to use that snow. Onyx Specialty Papers donated the tarp, and water from the river completed the rink for the February-school vacation. The Department of Transportation provided light towers for the week, and the Lee Department of Public Works provided fuel for the towers. Both the Lee Police Department and the Lee Volunteer Fire Department kept the rink safe and functional. In addition, donations from the Lee Lions Club, the Lee Sons of Italy, and Lee Hardware helped with incidentals, and the town extended the hours for the use of the field. Families were delighted with the new activity at the athletic field.

In June the LYC was privileged to receive an offer from Sean Purcell, General Manager from Cintas, to have his corporation build picnic tables for the pavilion and paint the old playground equipment. The beautification of the Lee Athletic Field was not only the courtesy of the 60 volunteers from Cintas but also volunteers from the Lee Police Department and donations of fill and sand from Meadow Farm and the Lone Construction Corporation.

Respectfully Submitted,

Kathy Hall, ***Chairperson***
Jessica Maloney, ***Secretary***
Loren Kinnaman
Clare Lahey
Nicole McElroy
Sharon Terry
Kelly Koperek



PORCHLIGHT VISITING NURSE ASSOCIATION, INC.

The following is a report of the services performed in the Town of Lee during the fiscal year 7/01/2014 – 6/30/2015:

HOME VISITS	1st Quarter 7/1/14-9/30/14	2nd Quarter 10/1/14-12/31/14	3rd Quarter 1/1/15-3/31/15	4th Quarter 4/1/15-6/30/15	Total
Skilled Nursing	372	337	431	349	1489
Physical Therapy	192	226	310	228	956
Occupational Therapy	90	86	100	91	367
Speech Therapy	0	1	2	0	3
Medical Social Work	21	18	20	19	78
Maternal Child Health	8	3	2	0	13
Nutrition Services	1	0	1	1	3
Home Health Aide	13	41	48	0	102
Totals	697	712	914	688	3011
NON-BILLABLE	0	0	1	0	8
Nurse Practitioner Visits	2	3	0	2	7

COMMUNICABLE DISEASE

Confirmed	3	2	2	10	17
Probable	1	0	0	0	1
Suspected	5	5	1	9	20
Revoked	1	0	1	1	3

ST. MARYS NURSING (Hours)	13.25	23	23.5	22.9	82.65
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Community Presentations	2	2
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CLINICS

	# of Clinics Held / Attendance				
Flu	0	15/331	0	0	15/331
Blood Pressure	14/85	16/63	14/48	14/56	30/148
Telehealth Monitoring	8	6	4	5	23

Respectfully submitted,

Holly Ann Chaffee, RN, BSN, MSN
President, CEO



PLANNING BOARD

During the year fiscal July 1, 2015 to June 30, 2016, the Lee Planning Board:

- reviewed one (1) Form A Applications (Plans Not Requiring Approval under the Subdivision Control Law). It was endorsed.
- reviewed, held public hearings on, and made decisions concerning three (3) Special Permit Applications. All were approved.
- reviewed at public meetings, and approved twelve (12) site plans
- reviewed and endorsed 21 sign permanent permits

The Board continued to work with developer Jeff Cohen to discuss his proposal for the multi-use redevelopment of the former Eagle Mill.

The Board review and approved with conditions a Special Permit for Gary Johnson of All American Fence Company, 100 Marble Street sought site plan approval and a Special Permit under Section 199-4 J(2)(b) & 199.4 J(3) to allow “Retail Sales of products manufactured, assembled, or processed on site...” and “outside storage of materials not used in the manufacturing process.” Also sought was permitting for on-site storage of empty- roll-off containers. The interior of the existing building will be used for offices and light assembly of fence gates. The Special Permit and site plan was approved with conditions.

Buck Donovan was voted in by the Board in May to serve as its Chairman and the town elected Peg Biron to fill a 5 year term left when Shaun Hall decided not to run another year. David Durante was appointed to serve as an Associate Member for another year.

Respectfully submitted,

Buck Donovan, ***Chairman***

Peter Bluhm

Harold Sherman

Thomas Wickham

Peg Biron

David Durante, ***Associate Member***



FINANCE COMMITTEE

July 1, 2015 to June 30, 2016

Nicholas Arienti, *Chairman*

Freda Grim

Edward Finnegan

Todd Morin

Marylou Antoniazzi

Susan E. Kelly

Robert Cohen

Sandra Dignard

Donna Plankey

Respectfully Submitted,

Nicholas Arienti



SANDY BEACH COMMITTEE

To the Honorable Board of Selectmen:

The Community Service Crew of the Berkshire County House of Correction came to the Lee beach on their traditional date, the first week in June, to help prepare the beach for its opening date. The opening, also traditional, takes place on the last day Lee school children are in session, usually around June 15. The crew is headed up by Sgt. John Salvi, a fine leader who has spent years among the work crews.

The crew worked largely on a cedar shake renovation of the beach house exterior. They completed two full sides, and will end the job next season. They also painted and floated the docks, painted and repaired lawn furniture and picnic tables in the grove, cleaned beachfront and grounds after an especially hard winter and raked and mowed. Beach Committee volunteers performed other tasks such as cleaning the fireplaces (Monica Ryan) and delivering needed supplies (Kelly Abdalla and Linda Cysz). Maintenance workers, Dmitri Consolati and Myron Hood pitched in during the week.

Beach attendance was excellent this summer and summer showers nourished the grounds and flower beds. Both crowds and scenery were spectacular. Returning year after year are tourists: visitors to Lee who center their vacation activities around the beach and cultural offerings in the Berkshires. Campers from October Mountain and condo users from Oak 'n' Spruce are frequent guests. The Congregational Church members held a Sunday picnic in the grove and the Lee Fire Company had great fun at their annual event. Birthday parties for kids took place on an almost daily basis.

Swimming conditions were good in the waterfront and childrens' area but still uncomfortable in deeper water due to the weeds (as usual). We plan to fine-tune our weed-removal program, to see if the deep water areas could better serve swimmers' needs.

The lifeguard staff performed outstandingly, thanks to the fine leadership of Samantha Kate Brown, managing guard. Because our guards enjoy their work and return year after year (for example Samantha Miller, in her fourth year) they become not only highly skilled at their profession but work as a closely-knit team. It is a joy to watch; the guards have received many positive comments on their low-key, skillful management of swimmers. They performed several rescues, among them a dramatic, unaided save by first-year guard Abigail Brown of a person twice her size. No major injury resulted. Sunburn, cuts and bruises were attended to using our well-supplied first-aid bag provided by and overseen by the Lee Ambulance squad.

Our staff included: Samantha Kate Brown (Lifeguard Manager), Samantha Miller (Assistant), Abigail Brown, Hannah Miller, Kendall Smith, Meghan Driscoll and Anna Jeffries. Head of Maintenance was Dmitri Consolati, assisted by Myron Hood.

Our thanks go out to the Lee selectmen and town administrator for their administrative efforts, the DPW and highway crew for timely supplies and repairs, the town

representatives for their ongoing, much appreciated support, High Lawn Farm and manager Roberto Laurens for their philanthropic gift of the use of the beach, the Scheurer family for their generous use of the road, and to the many fine people who go unnamed who water flowers, pick up litter and perform other vital tasks. We salute all of you, and invite you to come again this year and enjoy the endless hours of summer beauty, swimming and fun.

Respectfully submitted,

Deidre Consolati, *chair*

Members

Kelly Abdalla

Linda Cysz

Monica Ryan



ENERGY EFFICIENCY ADVISORY COMMITTEE

During fiscal year 2016 (July 1, 2015 - June 30, 2016) our ongoing efforts to stabilize our electricity supply cost finally bore fruit. Working with the Town of Lenox and assisted by Beacon Integrated Solutions and Lee Board of Assessors Chairman Dayton Delorme, we recommended the purchase of net metering credits at a discount from Willow Hill Solar LLC, the developer of a large solar array on Schweitzer Mauduits' closed landfill. The landfill and the array are located in both Lee and Lenox. The procurement promotes clean energy, lowers our electricity supply cost, and increases our real and personal property tax on the closed landfill.

In the summer of 2015 we recommended purchasing natural gas supply at \$0.556 from Direct Energy. Since most of our natural gas is used for heating, we experienced a sharp gas supply cost increase during the winter of 2014-2015 when the natural gas price rose to \$0.659 per therm. With assistance from the Lower Pioneer Valley Educational Collaborative we negotiated a 24 month, fixed price agreement for the delivery period November 1, 2016 to October 31, 2017.

Members

William Enser
Gerald LePrevost
Roger Scheurer
Robert Turtz
Thomas Wickham, *Chairman*



LEE RECYCLING COMMITTEE

With support from Town officials and staff, Jamie Cahillane from the Center for Eco-Technology (CET), as well as the Chamber of Commerce, the Massachusetts Department of Environmental Protection MADEP), and outside experts, we had an extremely productive year. We achieved some momentous firsts, and helped make Lee a greener gateway to the Berkshires.

Reducing Waste by Increasing Reuse, Recycling, and Composting

Approaching our zero-waste goal during Founders' Weekend: We worked again with the Chamber of Commerce, the Tri-Town Health Department, local restaurants and food vendors, Meadow Farm, and Daley & Sons to minimize waste during this major event. For the Taste of Lee our members and 20+ volunteers staffed five recycling-composting-trash stations. We also covered Henry's Big Green Egg Cook-off and the Festival Latino. Most food vendors used at least some compostable items, so we diverted +/- 75% of the waste to recycling and composting.

The table-to-farm/compost initiative: Thanks in large part to CET, we began a food waste composting initiative for local businesses. We explored disposal options and shared information with most of Lee's restaurants. We learned that Big Y, Cakewalk Bakery and Cafe, Chez Nous Bistro, Fiddleheads Grille, Klara's Gourmet Cookies, Knead a Bagel, Price Chopper, and Starving Artist Creperie and Café were already diverting food and non-recyclable paper waste for composting and that others were interested.

Helping local businesses have zero-waste events: Henry's Electric, whose Founders Weekend Big Green Egg cook-off was a 100% zero-waste event, collaborated with us (we provided bins, signs, and compostable bags) to hold two additional zero-waste events.

Supporting recycling and composting at special events: We set up and staffed recycling-compost-trash stations at the *Jazz in the Park* event downtown and at the *Relay For Life* held at Monument Mountain Regional High School.

Promoting greener holidays: For the holiday season we promoted reuse, recycling, and waste reduction in gift wrapping and disposal of holiday greens by distributing a brochure developed with CET, posting it on the Town's website, and writing letters to the editors of local papers.

Reducing waste by successfully developing and promoting plastics reduction by-laws

Working with the Tri-Town Health Department and the Lenox Environmental Committee, we devoted countless hours to research and community outreach to understand and describe issues related to thin-film plastic shopping bags and polystyrene contain-

ers and options for addressing them. Through numerous public, small-group, and one-on-one meetings, mailings, flyers, Select Board presentations, and media coverage we sought to keep residents and businesses informed. We tried hard to address all the comments we received. We drafted bylaws tailored to Lee, and we were thrilled and extremely grateful that both bylaws were adopted at Town Meeting. We then started to support the transition, drafting community and business outreach activities and purchasing reusable shopping bags to sell and to donate to residents who could least afford them.

**In December 2016, the Select Board approved our new mission statement and our new name, the Lee Greener Gateway Committee.*

Making Lee more attractive: the First Annual Greener Gateway Town-wide Cleanup

Our May roadside trash cleanup attracted 30 students from Lee Middle and High Schools, two Lenox students, 11 students from the College Internship Program (CIP), and 26 adults. Twenty high school students also submitted artwork for the promotional posters. We collected more than 200 large bags of trash and recyclables. We're grateful for the support provided by American Rivers, Berkshire Environmental Action Team, CET, Housatonic Valley Association, Athena's, Big Y, Cakewalk, Chez Nous, Daley & Sons, Dunkin Donuts, 51 Park, Lee Hardware, the Locker Room, Price Chopper, and Timothy's.

Properly disposing of hazardous waste

We helped promote the Household Hazardous Waste (HHW) and Mini-Site events by posting information on the Town's website and distributing posters. The events were well-attended.

Expanding our capacity and resources by securing grants

Supported by CET, we received a \$750 MADEP grant to purchase stainless steel water bottles. We sold the bottles during Founders Weekend and at other events and gave them to volunteers as a thank-you for their service.

For FY 2017, again with CET's support, we applied for a \$750 MADEP grant to purchase reusable shopping bags to sell and to distribute to low income residents.

CET alerted us and the Lenox Environmental Committee about a competitive in-kind technical assistance grant from the MADEP, which we applied for and were awarded. The grant enabled Arlene Miller, MADEP Municipal Assistance Coordinator for this region, to assist us in addressing issues related to thin-film plastic shopping bags and polystyrene containers.

Raising our profile

Through our activities, community outreach, and increased media coverage, we raised our profile and increased awareness of key issues related to the town's attractiveness and environmental and public health. We expanded our content on the Town's website, adding practical tips and information about our initiatives.

Building our knowledge and identifying opportunities

We learned much from the Mass Green Network and from attending a regional, MADEP-hosted meeting and (thanks to CET) a meeting with the Massachusetts Cultural Council.

Our sincere thanks

We are grateful to the Town, residents, and businesses for their support and look forward to future collaboration aimed at helping Lee become an even greener gateway to the Berkshires.

Respectfully submitted,

Peter Hofman, ***Chair***
Valerie Bluhm, ***Vice-Chair***
Joan Angelo
Linda Giancola
Ron Giancola
Phyllis Hofman
Uli Nagel
Monica Ryan
Ann Sterlin



TOWN OF LEE

Wages Paid in Fiscal Year 2016

BOARD OF SELECTMEN

Belair, Cindy	\$36,633.00
Carlino, Patricia	\$2,100.00
Consolati, David	\$2,100.00
Wickham, Thomas	\$2,100.00

TOWN ADMINISTRATOR

Nason, Robert	\$87,164.00
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TOWN ACCOUNTANT

Browne, Lynn	\$51,820.52
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BOARD OF ASSESSORS

Navin, Sarah	\$39,346.00
Avalle, Karen	\$2,400.00
Caropreso, Anthony	\$2,400.00
Delorme, Dayton	\$2,400.00

TOWN TREASURER/ COLLECTOR

Toomey, Donna	\$58,465.00
Ketchen, Heather	\$33,109.66
Fink, Karen	\$30,092.31
Phillips, Katherin	\$3,149.24

TOWN COUNSEL

Pollard, Jeremia	\$27,422.00
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IT TRAINER

Parker, David	\$8,095.19
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LAND USE

Messana, Jaimy	\$24,392.62
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CONSERVATION COMMISSION

Vsetecka, Kathleen	\$3,029.85
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COUNCIL ON AGING

Rothwell, Gail	\$17,123.35
Maroney, Norma	\$4,037.00
Digrigoli, Patricia	\$4,088.19

Holian, Susan	\$11,244.76
Faber, Christine	\$2,550.00
Maxfield, Eileen	\$7,480.96
McDarby, Mary	\$119.00

TOWN CLERK / BOARD OF REGISTRARS / ELECTIONS

Scarpa, Suzanne	\$54,725.00
Cozzaglio, Sandra	\$3,050.93
Anderson, Glenda	\$48.00
Antoniazzi, Maryann	\$84.00
Biron, Margaret	\$24.00
Borsody, Rosemarie	\$300.00
Bort, Kathleen	\$75.00
Bowers, David	\$32.00
Brownhill, Nancy	\$85.00
Bullock, Nancy	\$102.00
Cozzaglio, Stephen	\$120.00
Enser, Anne	\$70.00
Forshee, Dennis	\$51.00
Grady, Karen	\$50.00
Holmes, Mary	\$52.00
Kelly, Mary	\$300.00
Mack, Anne	\$102.00
Merwin, Kathryn	\$102.00
Morrissey, Mary	\$68.00
O'Brien, Ann	\$119.00
Palmer, Frances	\$85.00
Perry, Rita	\$300.00
Piacquadio, Joan	\$68.00
Salice, Sandra	\$25.00
Salvatore, Maureen	\$119.00
Sullivan, Shawn	\$95.00
Towle, Samuel	\$56.00
Viale, Sheila	\$102.00
White, Patricia	\$85.00
Brittain, R Christopher	\$150.00

VETERANS' AGENT

Mann, Lloyd	\$6,724.00
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LEE LIBRARY

Harding, Susan	\$16,357.18
Paquette, Daniel	\$15,191.76
Vorce, Damon	\$16,363.99

**BUILDING DEPARTMENT /
INSPECTORS**

Slick, Rebecca	\$11,904.92
Thomson, Barbara	\$7,418.45
Clemons, Jeffrey	\$365.98
Fitzgerald, Donald	\$6,161.85
Torrico, Donald	\$27,522.92
Thornton, William	\$5,373.57
Burton, Michael	\$6,419.00
Cahalan, Gerald	\$5,203.00
Dion, Jason	\$11,160.00

POLICE DEPARTMENT

Biasin, Justin	\$183.30
Burdick, Stephanie	\$97,155.78
Cummings, Chad	\$75,137.66
Desantis, Craig	\$97,768.83
Fenton, Matthew	\$473.52
Hopkins, Jason	\$80,794.30
Kohlenberger, Adrian	\$78,730.36
Lucy, Ryan	\$79,241.81
Roosa, Jeffrey	\$78,019.00
Silver, Michael	\$39,190.72
Snyder, Michael	\$63,454.60
Towne, Benjamin	\$98,827.17
Wood, Robert	\$82,113.31
Dunn, Tracy	\$35,868.00
DeSantis, Zachary	\$10,484.18
Giarolo, Robert	\$53.04
Kelly, Timothy	\$12,014.85
Martin, Dan	\$291.72
Murphy, Francis	\$12,709.13
O'Neil, Todd	\$72.93
Reynolds, Bruce	\$11,969.10
Shook, Daniel	\$106.08
Toomey, James	\$106.08
Winters, John	\$17,374.50

COMMUNICATIONS

Arment, Kathleen	\$8,133.96
Auger, Luann	\$52,947.61
Lunt, Joanne	\$41,569.00

Speth, Frank	\$41,513.16
Tyer, Donna	\$51,162.20

FIRE DEPARTMENT

Albert, Erin	\$2,582.74
Antoniuzzi, Daniel	\$600.00
Arment, Thomas	\$2,476.00
Bailey, James	\$1,212.92
Bianco, Timothy	\$300.00
Bombardier, Theodore	\$800.00
Brown, Bryan	\$500.00
Brown, Peter	\$400.00
Brown, Ryan	\$2,807.81
Brunell, Kristen	\$100.00
Brunell, William	\$2,378.44
Colbert, Evan	\$306.08
Collins, Tyler	\$900.00
Daley, Shamus	\$500.00
Delgado, Kelly	\$200.00
Ford, Michael	\$150.00
Gangell, Keith	\$600.00
Giarolo, Adam	\$600.00
Giarolo, Paul	\$5,169.11
Guinan, Patrick	\$1,125.00
Hauck, Matthew	\$50.00
Hunt, James	\$2,353.27
Kelly, Michael	\$776.58
Leprevost, Jeffrey	\$200.00
Mead, Adam	\$300.00
North, Edward	\$3,049.59
O'Brien, Timothy	\$500.00
O'Neil, Keith	\$100.00
Padgett, Robert	\$200.00
Palmer, Randall	\$100.00
Palmer, Randall Todd	\$300.00
Perilli, Christopher	\$2,925.82
Pettibone, Kyle	\$1,025.00
Puleri, Louis	\$500.00
Renner, David	\$150.00
Rodriguez, Jason	\$600.00
Sorrentino, Peter	\$600.00
Sorrentino, Zachary	\$800.00
Sparks, Alan	\$24,772.39
Stanard, Jake	\$100.00
Wellspeak, Abigail	\$150.00
Wellspeak, William	\$500.00
Wilcox, Corey	\$1,225.00

Wilcox, Glenn \$2,577.81
Wood, James \$1,575.00

AMBULANCE

Michaud, Lisa \$62,543.76
Wilson, Matthew \$13,129.28
Brooks, Mark \$13,153.19
Hannum, John \$12,022.27
Lucas, Karen \$16,392.01
O'Connell, Kevin \$725.54
Sanderson, Sean \$6,836.81
Beshara, Lindsay \$365.98
Cahalan, Anthony \$214.54
Carpenter, David \$1,431.58
Carpenter, Tinamarie \$1,152.00
Durso, Peter \$2,996.18
Ferrin, Raymond \$346.47
Heath, Chad \$2,883.55
Kinney, Dawn \$558.00
Kline, Michael \$2,201.00
Pires, Deborah \$13,927.76
Schaefer, Dakota \$6,340.21
Searing, Nancy \$4,363.57
Sefcik, Scott \$72.86
Stant, Kevin \$757.20
VanBramer, Robert \$15,587.11
Taylor, Juli \$5,811.38
Tyer, Matthew \$42,529.60
Willey, Peter \$36,422.29

DEPARTMENT OF PUBLIC WORKS

Page, Brandi \$32,378.00
Pompi, Christopher \$80,821.00
Kelly, Dennis \$14,046.00
Giarolo, Anthony \$50,998.83
Humeston, Donald \$37,485.14
Larson, Matthew \$62,180.84
Liebenow, Austin \$6,246.23
Morawiec, James \$57,296.94
Neales, Richard \$51,652.40
White, James \$63,610.78
Zerbato, Robert \$7,272.17
Babcock, Christopher \$8,074.68
Consolati, Evan \$4,649.12
Coons, Aaron \$4,463.81

Larson, Matthew \$400.00
Withers, Lucas \$3,094.53
Palmer, Wayne \$13,216.95
Rand, Craig \$6,820.80
Herlihy, Joshua \$45,335.63
Lucy, Jonathan \$45,767.90
Ford, Myron \$24,130.20
Kearin, Alex \$27,654.95
Tyer, Todd \$45,443.46
Zerbato, Alan \$63,805.00
Kelley, Matty \$8,022.02
Ranzoni, Matthew \$59,623.72
Salice, James \$32,711.68
Towler, Michael \$65,954.00

TRI-TOWN HEALTH DEPARTMENT

Bushee, Mark \$41,140.12
Roberts, Zachary \$40,619.72
Wilusz, James \$79,333.97
Lanoue, Melissa \$24,877.53
Leahey, James \$2,133.52
Halford, Emily \$1,631.00
Sullivan, Michael \$10,666.00
Tharion, Melissa \$853.64
Blanchette, David \$4,239.45
Hope, Allison \$14,778.75
Moreau, Mathieu \$236.50
Saunders, Abigail \$11,694.21
Therrien, Morgan \$440.00
Zielinski, Daniel \$198.00

LEE SANDY BEACH

Consolati, Dmitri \$4,504.83
Hood, Myron \$3,198.27
Brown, Abigail \$3,366.74
Brown, Samatha \$4,135.65
Driscoll, Meghan \$1,101.62
Jefferys, Anna \$1,791.40
Miller, Hannah \$2,914.95
Miller, Jordan \$1,004.80
Miller, Samantha \$5,229.80
Newton, Amber \$3,010.29
Smith, Kendall \$1,324.23

Total \$3,346,624.57



SUPERINTENDENT OF SCHOOLS 2015-2016

The Union #29 School District presented a budget for FY16 that increased by \$128,474.00, a 1.56% increase from the FY15 school year. This was accomplished through a reduction of one teaching position at each school and \$650,000 in school choice funds (an increase of \$125,000 from FY15).

The school population in FY16 was 690, an increase of 4 students from FY15. Students included 522 from Lee, 130 school choice students, 36 tuition students from Otis and Tyringham and 2 special education tuition students from Berkshire Hills.

The school district continued to pursue new and creative ideas to provide appropriate programs for students in the most cost-effective ways for the residents of Lee. The “Shared Service” agreement with Lenox Public Schools has provided a shared Food Services Director of the two districts in FY16. The Lee School Committee has also developed an agreement with the Berkshire Hills School District to provide similar opportunities. The state also provided close to \$100,000 for the six Southern Berkshire School Districts to initiate collaboration in areas of technology, curriculum, professional development and grant writing in FY16.

The school district operates with a revised school district policy that is on the district website to guide the school committee, staff, parents and other district stakeholders on operations. It is also guided by a Strategic Plan, the details of which, I am providing as part of my report.

District Strategic Plan
(Summary of actions in FY16)

CURRICULUM

Lee Public Schools has implemented a multi-year model to review and revise curriculum in the major subject areas as required by the Department of Secondary and Elementary Education. The review of math in grades K-12 was completed in 2016 and science (at the Middle & High School) was started at the end of 2016. The Elementary School continues to work on the development of a K-6 Language Arts Curriculum that starts in 2014.

At LMHS, we started to develop a vocational carpentry program. We have the initial class in place and are working with McCann Tech and an advisory committee in Lee to build the 9-12 program. We are also conducting an annual review of the program of studies at LMHS and continuing the focus of students transitioning from grade 6 at LES to grade 7 at LMHS.

TEACHING AND LEARNING

Professional Development at the Elementary level focused on training to address the academic, social and emotional needs of our students. The training was conducted

by medical personnel from Berkshire Health Systems and Michelle Murphy from the Center for Educational Improvement. Lee Public Schools continued to collaborate with other school districts throughout Southern Berkshire. The Southern Berkshire districts continue to support a common Professional Development calendar to encourage shared teacher and paraprofessional training. Teachers from Lee Public Schools participated in a county-wide Professional Development Day in areas that included art, music, P.E., guidance and nurses.

At LMHS, training in 2016 continued to include areas of writing across the curriculum and using Google Classroom to enhance instruction.

Teachers continue to use district determined measures that were developed in 2015 as one portion of the data that is used to drive classroom instruction for all students.

Principals, the SPED Director and Superintendent all implemented the Massachusetts Education Evaluation System for all teachers and administrators in 2016.

TECHNOLOGY

In 2016, the school completed the migration from its current infrastructure to a reduction in file servers from 15 to 2, a creation of compatible operating systems, open-source software, web-based email and a shift from desktops to Chromebooks, (operating with total wireless access in each building). The result of this work created an increase in effectiveness in technology and a reduction in cost of over \$78,000 for FY16 to FY17. A school district subcommittee was created in 2014 to help guide this process and will continue to support goals and action plans to use this technology to enhance instruction for students and efficiencies in district operation at the administrative level.

WELLNESS

The elementary school, (grades 3-6) has collaborated with the District Attorney's Office to provide a Lifeskills program for students. Speakers on wellness topics continue to be sponsored by the district for students and the public. All staff and students have been trained to address school intruders with a program called Alert, Lockdown, Inform, Counter, and Evacuate (ALICE). The district continues to communicate information on health and wellness topics through the district website and materials sent to homes.

COMMUNITY

Lee Public Schools continue to see the value and necessity to ensure that stakeholders outside of the school district are actively involved in meeting the needs of students through the goals of the strategic plan. Communication continues through an updated website that includes a "master calendar of events", a monthly student publication and a link to the town website. School councils, parent-teacher groups, and PAC giving for special needs are among the formal connection to parents in the community.

Ongoing connection to the business community will continue in 2016 through "Ground Hog Day" to explore careers with local businesses, college and career days

and “Bionic Week” – (Believe It Or Not We Can) where students provide service to businesses.

Lee Middle & High School began to reestablish connection with local clubs, including the VFW, Kiwanis and Sons of Italy and an advisory board of local business people to help guide the establishment of a carpentry vocational program in the high school.

Finally, the school committee recognizes the schools as community centers for the residents of Lee, making them accessible, as much as possible during the year.

FACILITIES AND GROUNDS

The Strategic Goal and Action Plan is an addition to the original Strategic Plan. Action steps created in 2016 include a review and assessment of custodial duties and Facility Director duties in maintaining LES and LMHS.

The action steps also identify maintenance and capital issues that need to be addressed. Those that have been completed through 2016 include: replacing curbing at the entrances of LES and LMHS, moving the district offices to LMHS (at a savings of \$20,000), securing bleachers in the LMHS gym (50% completed), replacing the phone system in the district, and replacing the carpeting in the LMHS auditorium.

DISTRICT SUPERINTENDENT POSITION

This goal was also added in 2016, to determine how the district was going to move forward to fill the Superintendent position. A subcommittee was formed in the spring of 2016 with a purpose to define the future needs of the district related to District Office. The committees identified the pros and cons of various models related to the Superintendent’s position and made a recommendation in November to share the Superintendent position with Lenox, as well as to create a School Curriculum Director position.

The Superintendent from Lenox declined the offer resulting in the decision to pursue a full-time Superintendent of Lee Public Schools.



LEE HIGH SCHOOL COMMITTEE MEMBERS

Name	End of Term
Robert Lohbauer (Chair)	2017
Lauren Kinnaman (Vice-Chair)	2016
Nelson Daley	2018
Christine Lucy	2017
Kathy Hall	2017
Susan Harding	2017
Kelly Koperek	2018



LEE HIGH SCHOOL 2016 GRADUATES

Rachel Elizabeth Adams
David Richard Belanger
Casey Ryan Blair
Alexis Nicole Bridagan
Jeffrey Alan Brown
Tyler Victor Buratto
Molly Jane Carlotto
Alexander Nicholas Consolati
Brodie Darrin Cook
Darby Elizabeth Curtin
Kate Michelle DelSignor
Jed Peter DeVarennas
Jarrett Matthew Dohn
Alexander Francis Donovan
Emily Patricia Donovan
Caitlyn Rose Gooley
Amy Beth Goss
Samantha Lynn Goyette
Thomas James Guachione
Kihara Nichole Guzman
Samuel Horgan Harding
Taylor Alexandra Heath
Edwin Mejia Hernandez
Karen Elizabeth Hernandez
Hunter Allen Jackson
Michael Robert Jefferys
Noah Raymond Johnson
Jennaya Nicole Jones
Thomas James Jordan
Jose Rolando Mejia

Michael Neil Merwin
Jordan Marie Miller
Javon Mikkell Moran
Devyn Brady Olds
Sandra Carolina Ortega
Sierra Angelle Palardy
Courtney Marie Picard
Randy Jose Pichardo
Samuel Gino Polastri
Morgan Savanna Powers
Krystal Gerry Provost
Tylor Michael Pullaro
Karen Selena Reina
Matthew Luke Reynolds
Michael Peter Roosa
Austin Taylor Ryan
Jessica Rose Sammons
Joshua Edward Sampson
Megan Ashley Scapin
Amber Mae Shove
Ronald Yebiernas Somostrada
Joseph Thomas Sorrentino
Samantha Susan Sperlonga
Mikhail J. Tagole
Samantha Leigh Touponce
Ana Krisstina Vera Cruz
Cayce Jean Williams
Zachary Charles Wilson
Sarah Maria Winston
Katherine May Zatorski



LEE HIGH SCHOOL SCHOLARSHIPS – 2016

Henry T. Zukowski Memorial Scholarship – *Casey Blair & Devyn Olds*

John J. Boyne Memorial Scholarship – *Casey Blair*

Vanessa Stone Memorial Scholarship – *Karen Hernandez*

BRP Scholarship – *Samuel Polastri*

The G. Marconi Lodge, Lee Sons of Italy Scholarship in memory of Deceased Members – *Tyler Buratto & Alexander Consolati*

Marjorie Wickham Memorial Scholarship – *Darby Curtin, Samantha Goyette, Karen Hernandez & Jordan Miller*

Marjorie Wickham Memorial Scholarship celebrating the memory of Hank Zukowski – *Tyler Buratto, Alexander Consolati & Noah Johnson*

Drs. Charles & James Stratton Memorial Scholarship – *Tyler Buratto*

Tri Town Rotary Scholarship – *Alexander Consolati*

Joe Maley Memorial Scholarship – *Devyn Olds*

Michael R. Coty Memorial Scholarship – *Darby Curtin*

Andrew J. Bartini Memorial Scholarship – *Tyler Buratto*

Scholarship in Memory of William Winn Given by his Caring Friends – *Jordan Miller*

Lee High School Student Council Scholarships – *Jeffrey Brown, Sarah Winston, Alexander Consolati, Casey Blair, Rachel Adams, Amy Goss, Samantha Goyette & Megan Scapin*

Eugenio Bonafin Memorial Scholarship, Class of 1936 – *Jed DeVarennnes*

Comalli Electric Scholarship in Memory of James Mouglin and George Comalli – *Samuel Polastri*

Scholarship in Memory of David Bailey – *Darby Curtin*

Tyringham Volunteer Fire Co. Scholarship – *Darby Curtin & Jordan Miller*

Hank Greiner Memorial Scholarship – *David Belanger*

Scholarship in Memory of Mario Bona – *Zachary Wilson*

Pittsfield Cooperative Bank Centennial Scholarship Fund – *Samantha Touponce*

Lee Retired Educators Scholarship – *Cayce Williams, Taylor Heath & Emily Donovan*

Scholarship in Memory of John J. Nagle – *David Belanger*

Joanne M. Keiderling Memorial Scholarship – *Molly Carlotto*

Class of 1977 In Memory of our Deceased Class members – *David Belanger, Michael Roosa & Joseph Sorrentino*

Hop Brook Community Club of Tyringham Scholarship – *Jordan Miller*

Lee Lions Club Scholarship – *Megan Scapin*

Kiwanis Club of Lee, Inc. Scholarships – *Tyler Buratto, Jordan Miller, Joseph Sorrentino & Michael Roosa*

Joseph Lostrangio Scholarship Fund – *Sierra Palardy*

Lee Central Volunteer Fire Co. Scholarship – *Taylor Heath & Katherine Zatorski*

Pease Memorial Scholarship – *Ana Vera Cruz*

Minnie L. Baird Scholarship in Memory of Lena Beal – *Sierra Palardy & Sarah Winston*

Lee Community Tennis Association's Claire "Bunnie" Lahey Scholarship – *Jed DeVarenes & Sarah Winston*

Scholarship in Memory of Richard Morin – *David Belanger*

Dorothy Wright Trufant - Class of 1937 Scholarship – *Edwin Hernandez*

Mary Voght Memorial Scholarships – *Emily Donovan, Cayce Williams, Kate DelSignor, Sierra Palardy, Sarah Winston, Jeffrey Brown, Darby Curtin, Michael Roosa & Samuel Harding*

Gt. Barrington Fish and Game Club Scholarship in Memory of Jesse Townsend – *Samuel Polastri*

Scholarship in Memory of Heather Helen Hawley – *Noah Johnson*

Scholarship in Memory of Harry Wheeler – *Alexander Donovan*

Lee High School Scholarship in memory of Mary and Albert Vinatier – *Emily Donovan*

Ardella Donnell Memorial Award, Class of 1933 – *Alexis Bridagan*

Alba A. Pasco Memorial Scholarship – *Edwin Hernandez & Matthew Reynolds*

Class of 1968 Scholarship – *David Belanger*

Austen Riggs Erikson Institute Scholarship – *Ana Vera Cruz*

Meg Cade Memorial Scholarship – *Tyler Buratto*

Richard C. Brunell Memorial Scholarship – *Tyler Buratto, Molly Carlotto & Karen Hernandez*

Evening Star Masonic Temple Scholarship – *Jordan Miller*

Bruce and John Stevenson Memorial Scholarship – *Molly Carlotto*

Stedman Myers Memorial Fund Scholarship – *Jordan Miller*

Lee Historical Society. Scholarship in Memory of Dolores I. Eckert and Marion M. Leach – *Emily Donovan*

The Forfa Family Scholarship – *Matthew Reynolds*

Dorothy Finnegan Award given to graduating seniors entering the teaching profession – *Cayce Williams*

Lee Chamber of Commerce, Joe Sorrentino Scholar-Athlete Award – *Devyn Olds*

Lee Chamber of Commerce, Lou DiGrigoli Community Service Award – *Jordan Miller*

Lee Chamber of Commerce, Marie Toole Academic Scholar Award – *Kate DelSignor*

Lee Education Association Scholarship in memory of Arthur Welcome – *Emily Donovan & Cayce Williams*

Janice “Sissy” Curtin Scholarship – *Tyler Buratto, Darby Curtin, Jed DeVarennnes, Emily Donovan, Taylor Heath, Noah Johnson, Jordan Miller, Devyn Olds & Cayce Williams*

Academic Scholarship given by Mr. & Mrs. William R. Hall, Sr. in Memory of Ethel Noonan – *Cayce Williams*

Berkshire High School Bowling Scholarships – *Morgan Powers, Jeffrey Brown & Joseph Sorrentino*

Robert Lucy Memorial Scholarship – *Katherine Zatorski & Devyn Olds*

Peter D. Fraser, Jr. Memorial Scholarship – *Thomas Jordan*

Frank P. Consolati Junior Lodge - Order Sons of Italy – *Megan Scapin, Alexander Consolati & Tyler Buratto*

Lee Youth Football Scholarship – *Tyler Buratto*

Karen Reilly Memorial Scholarship – *Alexis Bridagan, Samantha Sperlonga, Joshua Sampson, Brodie Cook & Thomas Jordan*

The Marion Hawkey Scholarship – *Jed DeVarennnes & Cayce Williams*

The Becket Scholarship Foundation – *Samuel Polastri & Morgan Powers*

Lee Land Trust Science Scholarship – *David Belanger*

South Lee Fire Co. Scholarship – *Karen Hernandez*

James A. Maroni Memorial Scholarship – *Taylor Heath*

Berkshire Taconic Foundation James P. Dohoney Scholarship – *Sierra Palardy*

Berkshire Community College Grace S. Hampel Scholarship – *Jed DeVarennnes*

Lee High School Band Parents Scholarships – *Jeffrey Brown, Molly Carlotto, Darby Curtin, Caitlyn Gooley, Amy Goss, Karen Hernandez, Jordan Miller, Sierra Palardy, Morgan Powers, Megan Scapin & Sarah Winston*

The Alan Wurtzbach Memorial Award – *Amber Shove & Hunter Jackson*

Catherine A. Stauffer Memorial Scholarship – *Cayce Williams*

Scholarship in Memory of Victor Blache – *David Belanger*

Greylock Federal Credit Union ‘Treat Everyone Better Than They Expect’
Scholarship – *Casey Blair*

Scholarship in Memory of Mark Drury given by the Applewynd Acres Tournament
Teams – *Samuel Polastri*

Scholarship in memory of deceased members of the Class of 1972 – *Tyler Buratto*

Adams Community Bank Scholarship – *Rachel Adams*

Cakewalk Bakery & Café Scholarship in Memory of Michael J. Forzano – *Jordan Miller*

Scholarship in Memory of Mr. Henry T. Zukowski from the Class of 1965 –
Edwin Hernandez

Scholarship from the Class of 1965 in Memory of Deceased Class Members –
Kihara Guzman

Academy Garden Club Scholarship – *Casey Blair*



LEE MIDDLE AND HIGH SCHOOL

2015-2016

The 2015-2016 school year was an exciting one for Lee Middle and High School -- full of excellence in the classroom, on the athletic fields, onstage, and around the community. I am glad to be able to outline the year.

The **Leadership of the Class of 2016** consisted of the following student officers, members and representatives:

Samantha Goyette, *President*; Sierra Palardy, *Vice President*; Karen Hernandez, *Secretary*; Emily Donovan, *Treasurer*

Senior National Honor Society - Casey Blair, Jeffrey Brown, Tyler Buratto, Molly Carlotto, Alexander Consolati, Darby Curtin, Samuel Harding, Edwin Hernandez, Jordan Miller, Devyn Olds, Courtney Picard, Matthew Reynolds, Michael Roosa, Megan Scapin, Joseph Sorrentino, Samantha Touponce, Ana Vera Cruz, Cayce Williams, Zachary Wilson and Sarah Winston

Student Council Senior Leadership Team: Casey Blair, Jeff Brown, Alexander Consolati and Sarah Winston

Student Council Senior Class Representatives: Rachel Adams, Megan Scapin, Samantha Goyette and Amy Goss

Academics

We continue to have phenomenal growth in our **Advanced Placement** classes, with 128 AP tests given. Including the addition of AP Physics for this year, we now offer Advanced Placement courses in 10 different subjects. We have also seen student participation in **online classes** grow; in the 2015-16 school year 28 students completed courses that were delivered entirely online.

Each year the **National Merit Scholarship** Corporation recognizes students based upon performance on the PSAT test. Based upon PSAT scores, the top 50,000 students in the nation (out of 1.5 million tested) are recognized as Commended Scholars. From the LMHS class of 2016, Alex Consolati was named a Commended Scholar.

Seventeen members of the Class of 2016 were awarded the **John and Abigail Adams Scholarship** by the Commonwealth. Students are selected based upon performance in the MCAS assessments. Adams Scholarship recipients receive free tuition to any state college or university. This year's recipients were: Casey Blair, Jeffrey Brown, Alexander Consolati, Darby Curtin, Kate DelSignor, Emily Donovan, Maryemma Fraser, Amy Goss, Samuel Harding, Javon Moran, Sierra Palardy, Matthew Reynolds, Michael Roosa, Jessica Sammons, Cayce Williams, Zachary Wilson and Sarah Winston.

Co-curricular Activities and Community Outreach

The **National Honor Society** had 54 members who were actively involved in service learning projects that ranged from tutoring, food drives, and coaching youth sports teams, to volunteering at soup kitchens, assisting with basketball clinics, visiting local nursing homes and playing music for the patients, volunteering at local food pantries, helping with recycling at Founder's Day and supporting numerous other community activities.

The **Helping Hands** club has continued their work with the Dreams of Joy fundraiser to provide gifts for children in need. They held a Halloween Dance with the Bowling Team to raise money to provide those gifts. Helping Hands members decorated a car and participated in the Elementary School's Trunk or Treat. They also assisted the Red Cross in sponsoring fall and spring blood drives. This qualified LMHS to receive two scholarships for graduating seniors who assisted with the Blood Drive. Helping Hands members held a Spring Food Drive to support the Lee Food Pantry. Students volunteered at the annual St. Mary's Dinner with Santa. Helping Hands sponsored a "Pink Day" and made a donation to the American Cancer Society's October walk to raise awareness of Breast Cancer.

The members of the 2015-2016 LMHS **Theatre Program** were involved in two productions this past year, *A Winters Tale* and *Legally Blonde - the Musical*. *A Winters Tale* was a collaboration with Shakespeare and Company, as part of their annual Fall Festival. *Legally Blonde - the Musical* was directed by advisor Gary Cannon. Both were excellent productions of the highest quality!

The Lee Middle and High School **Music department** had an exciting school year in 2015-16.

Middle School Chorus performed in two concerts at the school as well as a concert tour to local nursing homes. The bands performed at two concerts at the school, graduation, Lee Founders Day Parade, Memorial Day Parade, and several home football games. The High School Band commissioned a new work by the composer Matthew Quayle. Dr. Quayle visited Lee to work with the band for several days in January 2016. The band gave the world premiere performance of the piece for the community at a concert at the school. The High School Band also took a trip to Boston in April 2016 to attend a Boston Symphony Orchestra concert. High School Chorus performed at two concerts at the school, Class Night, and Graduation. The Lee Middle School Band won a silver rating at the Great East Music Festival in May 2016. Several students participated in the MMEA Western District Chorus: Maccus Dinsmore, Makenna Albee, Madailein Demler, and Hope Harrison.

The Lee Middle and High School **Quiz Team** began its 2015-2016 season in October by hosting the first match. In addition to Lee, the participating schools for this season were Taconic High School, Lenox Memorial Middle and High School, Pittsfield High School, St. Joseph's High School, BART, Wahconah Regional High School, and Monument Mountain Regional High School. Members of Lee's team were very active

at competitions. We regularly had 15 or more students participating and from a wide variety of backgrounds.

Lee Middle and High School students also competed in the Massachusetts **Academic Decathlon** held at Natick High School. The theme for the 2015-2016 competition focused on modern India and the book *Nectar in a Sieve* by Kamala Markandaya. Members of the decathlon team were Jeffrey Brown, Zachary Reynolds, Alexa Tallboy, Emma Hanley, Kendra Williams, Abigail Brown, Karli Retzel, Nicole Salazar, and Lindsay Milton.

Lee Middle and High School participated in the 54th season of the TV program **“As Schools Match Wits.”** Members of the Lee team were Jeffrey Brown, Kendra Williams, Madeline Graziano, and Alexa Tallboy. This year we competed against Windsor (CT) High School. The coaches for the three academic teams were Joshua Hall and Keri Wade.

We rounded out the year with participation in the **Mock Trial** program sponsored by the Massachusetts Bar Association. A number of returning students helped to break in the new lawyers and witnesses. This year’s case was a civil case dealing with medical malpractice. Students were again very happy to work with First Assistant District Attorney Paul Caccaviello as our participating lawyer. The Lee team competed against Pittsfield High School, Lenox Memorial Middle and High School and Pioneer Valley Regional High School. Members of the Mock Trial team were Emily Donovan, Cayce Williams, Kate DelSignore, Jeffrey Brown, Haleigh Richardson, Cassidy Crawford, Elias Keiderling, and Erin Somes.

Athletics

In 2015-16 Lee Middle and High School had another large number of students continue to enjoy success, teamwork, and character building through athletics. Approximately 55% of our student body competed on thirteen varsity, eight junior varsity and/or five cooperative teams. A total of 330 athletes were on the field for our various teams.

During the fall, the golf team won the Western Mass championship. Devyn Olds won an individual title as the medalist at WMass. The football team not only qualified for the tournament but also won the WMass title. The girls’ soccer team qualified for the WMass tournament playing in the semi-finals. The Volleyball team was the undefeated Berkshire County Champion before losing in the WMass finals. The boys’ and girls’ cross country teams had a very good year with the boys winning the Southern Division. Our teams were well represented on All-Western Mass, All-Berkshire and All-League teams.

In the winter, the boys’ basketball team had a rebuilding year but the numbers and the future look bright. The girls’ basketball team again qualified for the Western Mass tournament, before losing a heartbreaker at the Cage in the semi-finals. We also had students participating in cooperative teams with neighboring schools in hockey, swimming and skiing. Numerous students made All-Berkshire or All-South in girls’ basketball, boys’ basketball, swimming and skiing.

In the spring, the girls' tennis team qualified for the Western Mass tournament, playing into the semi-finals. The boys' tennis team started slowly but improved throughout the year with their young roster and qualified for the tournament. The softball and baseball teams were quite young but played well throughout the Berkshire County season. Lee had about a dozen students participate in track and field and boys' lacrosse at neighboring schools. All Star teams in softball, tennis and lacrosse were scattered throughout with Wildcats.

The Lee Athletic programs are thankful for the town and booster club support we receive each year. The opportunities for our LMHS student/athletes to participate in is only possible because of the financial support from the town, the user fees student/athletes pay and the incredible booster club support we receive. Thank you and Go Wildcats!

Respectfully Submitted,

Gregg M. Brighenti
Principal



LEE ELEMENTARY SCHOOL 2015-2016

It is my pleasure to report to you from Lee Elementary School.

We welcomed two new teachers in grant-funded Title One teachers this year, Mrs. Ashley Hickson and Ms. Renee Spizz. With sadness, we said goodbye to our Special Education Director, Andrea Larmon. We were pleased to fill that spot with a new Director, Jen Norton. We thanked Mrs. Sue Turner for her decades of service to our students and wish her a healthy, happy retirement.

Curriculum and Instruction Work

We continued to align our Math curriculum and practices. The use of the 2015 version of our current math series, Go Math, took us toward some advances in Technology. We obtained a classroom set of Chromebook computers for use in the Library and available for in-classroom use at the upper levels. We predicted it would be much more user-friendly for the lower levels to have tablets to work on so purchased a set to pilot. The Library Media Specialist is assisting teachers and student with applications of these new technologies.

We totally incorporated the STAR assessment system grades 2-6 and are fully aligned with the Middle High School in using it to gauge incremental achievement of the Massachusetts State Frameworks in the areas of Math and English Language Arts both. Again, along the theme of technology integration in our classrooms, we piloted STAR 360 which offers teachers and students on-line options for learning material.

Foci for our professional development time together at LES were the Model Curriculum Units (MCUs). These units are intended to help educators with implementation of the Massachusetts Curriculum Frameworks. These MCUs were created by teams of teachers from across the Commonwealth with guidance and support from the Department of Elementary and Secondary Education (DESE) curriculum and content specialists. Massachusetts' educators are encouraged to adopt the units as they are, adapt the units to meet their curriculum needs, and/or use the units as models for developing their own curriculum units. Some teachers chose to create a unit with the assistance of the Flying Cloud Institute, a grant-funded institute with the mission of promoting Science education with a strong base in the Arts. Either way, the teachers are expecting to cover Frameworks more thoroughly and deeply with students.

Our Learning and Personal Growth Curriculum team continued to work together with School Adjustment Counselor to implement a 5-point Scale for emotional regulation for use with all students in the school. Additionally, we have adopted the Botvin Life Skills program. This was a cooperation with the Berkshire County District Attorney's office, the Lee Police, the School Adjustment Counselor, the Nurse, and the Physical Education Department. The hope was that this pilot in the sixth grade will lead to

incorporation of the program from grades 3-6 over the next couple years. Our need for focus on emotional regulation which leads to better problem-solving and choices has increased over the past couple years and all could benefit. Also, we created a Behavior Team for studying more appropriate behavior expectations and meaningful consequences meet over the summer to plan for the coming school year.

Other Exciting Events

LES regularly holds monthly assemblies called “Community Gatherings”. The Gathering time is used to acknowledge student efforts and achievements; share the school wide character development aims and anti-bullying curricula; introduce school wide initiatives; give classes a “Chance to Shine” to share curriculum they are working on; and, of course, encourage music and the arts in the school. K kids sang a song about colors called, “Follow the Rainbow,” and 2nd grade sang the “Bee Song” following their Pollination MCU. The Geography Club wowed us by naming countries for any letter of the alphabet we could challenge them to. The 6th grade students presented all about our sister school in Kitale, Kenya, and Student Council helped us raise funds for Pennies for Patients. Grade 4 went through all 50 states in one song! As you can see, we create community through sharing and caring.

Respectfully Submitted,

Kate Retzel

Principal

Lee Elementary School



LEE SCHOOL DEPARTMENT

School Employee Gross Pay for FY2016

School Central Office

Superintendent	Skrocki, Alfred W	\$83,019.20
Superintendent's Secretary	Betti, Emily	\$9,158.09
Superintendents' Secretary	Tanguay, Susan P	\$31,098.91
Business Manager	Morawiec, Tiffany D	\$59,617.61
Asst. Business Coord.	Ragusa-Hallock, Kathie M	\$32,452.56
CFCE Grant Coordinator	Maloney, Jessica	\$40,550.00
CFCE Grant Coordinator	Hayden, Michelle L	\$7,852.50

Cafeteria

Cafeteria Director	Haughey, John P	\$23,193.87
Cafeteria Director	Goodfellow, Lorraine M	\$15,424.44
Cafeteria Cook	Belanger, Jane E	\$15,781.27
Cafeteria Workers LMHS	Bercury, Donna L	\$13,846.40
Cafeteria Worker Elem	Broderick, Pamela J	\$13,636.37
Cafeteria Worker Elem	Buker, Judith A	\$14,911.17
Cafeteria Workers LMHS	Drake, Tina C	\$10,911.56
Cafeteria Worker Elem	Redstone, Tina M	\$9,063.05
Cafeteria Workers LMHS	Reynolds, Melanie C	\$11,465.91
Cafeteria Cook	Santolin, Deborah L	\$16,888.29
Cafeteria Worker Elem	Seward, Katie M	\$7,357.63

Facilities

Facilities Director	Wellington, Gary S	\$73,884.50
Custodian Maintenance	Coons, Jeffrey R	\$53,814.40
Custodian	Cahalan, William E	\$42,404.72
Custodian	Cook, Stacey A	\$42,386.72
Custodian	Souza, Deborah L	\$43,327.68
Custodian	Boyne, William T	\$43,647.68
Custodian	Hopkins, Daniel M	\$32,120.00
Custodian	Soules, Thomas E	\$39,203.56
Custodian	Walker, James A	\$43,327.68
Custodian	Withers, Glenn E	\$4,505.28

Lee Elementary School

ELEM Principal	Retzel, Kathryn L	\$86,792.00
Principal's Secretary	McCollum, Rosalie T	\$39,852.00
SPED Preschool Teacher	Mertinooke-Jongkind, Emily H	\$65,435.00
Kindergarten Teacher	Ardouin, Virginia E	\$62,045.00
Kindergarten Teacher	Parisi, Amber M	\$69,204.00
Kindergarten Teacher	Patton, Charlene M	\$75,463.00
1st Grade Teacher	Burt, Stephanie M	\$51,804.00
1st Grade Teacher	Curtin, Lori A.	\$74,647.18

1st Grade Teacher	Duhon, Paula J	\$75,463.00
2nd Grade Teacher	DeVarennes, Kathleen H	\$75,463.00
2nd Grade Teacher	Pollard, Jessica M	\$67,775.00
2nd Grade Teacher	St. John, Carrie A	\$51,804.00
3rd Grade Teacher	Fennelly, Marcy L	\$63,006.00
3rd Grade Teacher	Hartman, Theresa M	\$74,500.00
4th Grade Teacher	DeSantis, Trysta M	\$40,558.75
4th Grade Teacher	Hickey, Leslie M	\$75,463.00
4th Grade Teacher	LeCompte, Ruth D	\$75,463.00
5th Grade Teacher	Finnegan, Thomas H Jr	\$52,535.00
5th Grade Teacher	Herman, Kimberly L	\$75,463.00
5th Grade Teacher	Puleri, Michele N	\$75,463.00
6th Grade Teacher	DeVarennes, Kelly S	\$58,971.00
6th Grade Teacher	Finnegan, Lauren B	\$63,006.00
6th Grade Teacher	Sparks, Courtney E	\$72,486.40
ELEM Art Teacher	Boule, Brandon K	\$43,164.00
ELEM Librarian	Olender, Katrina S	\$57,525.00
ELEM Music Teacher	Coviello, Erin M	\$50,344.00
ELEM Music Teacher	Feldman, Patricia C	\$73,291.90
ELEM Nurse	Naventi, Diane R	\$74,500.00
ELEM PE Teacher	Carlino, Jennifer M	\$50,404.80
ELEM PE Teacher	Warner, Janet E	\$75,463.00
ELEM Reading Teacher	Darone, Mia R	\$62,045.00
ELEM Reading Teacher	Schlaefel, Amy M	\$75,463.00
ELEM Records Clerk	Cardillo, Eileen A	\$39,099.24
ELEM Title I Teacher	Farley-Turner, Sue M	\$33,448.46
ELEM Title I Teacher	Romeo, Ashley D	\$35,777.86
ELEM Title I Teacher	Spizz, Renee J	\$13,490.40
School Adjustment Counselor	Lucy, Heather M	\$62,045.00
Cafeteria/Playground Para	Consolati, Patrice	\$3,495.91
Cafeteria/Playground Para	Garland, Toni M	\$5,366.10
Cafeteria/Playground Para	Raftery, Jennifer Lynn	\$5,068.30

Lee Middle and High School

LMHS Principal	Brighenti, Gregg	\$94,111.00
Principal's Secretary	Baker, Susan W	\$39,099.24
LMHS Receptionist	LePrevost, Jenifer M	\$20,899.62
Dean of Students	Reilly, Arthur P.	\$75,463.00
Guidance Secretary	Mottarella, Patricia A	\$39,099.24
LMHS Art Teacher	Webster Clark, Nicole I	\$36,964.80
LMHS English Teacher	Hudnall, Jessica M	\$47,423.00
LMHS English Teacher	McEvoy, Jane K	\$63,006.00
LMHS English Teacher	Smith, Laura A	\$43,030.00
LMHS English Teacher	Verdi, Mary E	\$67,775.00
LMHS Foreign Lang. Teacher	Barbaglia, Maria A	\$45,964.00
LMHS Foreign Lang. Teacher	Jarowski, Francie L.	\$63,006.00

LMHS Foreign Lang. Teacher	Putnam, Peter E	\$63,006.00
LMHS Guidance	Duquette, David A	\$75,463.00
LMHS Guidance	Korte, Daniel S	\$69,331.00
LMHS History Teacher	Belknap, Paul H	\$75,463.00
LMHS History Teacher	Trabka, Thomas J	\$67,775.00
LMHS Librarian	Consolati, Amy S	\$75,463.00
LMHS Math Teacher	Briggs, Pamela A	\$75,463.00
LMHS Math Teacher	McCormack, Thomas K	\$74,614.52
LMHS Math Teacher	North, Jamie M	\$38,296.00
LMHS Math Teacher	Wade, Keri A	\$62,392.00
LMHS Music Teacher	Nelson-Unczur, Joanne M	\$61,984.29
LMHS Nurse	Carroll, Diane L	\$75,463.00
LMHS PE Teacher	Brouker, Cynthia Ellen	\$74,500.00
LMHS PE Teacher	Thomson, Keith M	\$51,683.00
LMHS Science Teacher	Curry, Robin I	\$74,500.00
LMHS Science Teacher	Hungate, Robert M	\$75,463.00
LMHS Science Teacher	Patel, Rakhee	\$74,500.00
LMHS Science Teacher	Verdi, Amy L	\$48,882.00
LMHS Technology Teacher	Armstrong, Virginia C	\$75,463.00
LMHS Technology Teacher	Fillio, Matthew C	\$74,500.00
LMHS Technology Teacher	Sorrentino, Samuel R	\$39,512.00
Middle School Teacher	Hall, Ella	\$67,775.00
Middle School Teacher	Hall, Joshua D	\$58,620.00
Middle School Teacher	Killion, Candice M	\$75,463.00
Middle School Teacher	Mertinooke-Jongkind, Timothy E	\$75,463.00
Middle School Teacher	Roosa, Jennifer M	\$59,659.00
Middle School Teacher	Zurawka, Mary E	\$45,680.80

SPED Department

SPED Director	Larmon, Andrea L	\$86,792.00
SPED Secretary	Vaughan, Astrid B	\$30,755.76
Dev. Resource Specialist	Orluk, Jo-Ann M	\$75,463.00
School Adjustment Counselor	McHugh, Lori A	\$44,502.00
School Psychologist	Wildrick, Rachel A	\$69,331.00

SPED Teacher

ELEM ELL Teacher	Laiz, Jana L	\$31,503.00
ELEM SPED Teacher	Alarie, Monique M	\$43,639.01
ELEM SPED Teacher	Fitzhugh, Maryann C	\$75,463.00
ELEM SPED Teacher	Noonan Forget, Nancy L	\$75,463.00
ELEM SPED Teacher	Thompson, Debra B	\$53,266.00
ELEM Speech Teacher	Floyd, Susan M	\$75,463.00
ELEM Speech Teacher	Whalen, Heather L	\$74,097.28
LMHS ELL Teacher	Ely, Carrie J	\$50,344.00
ESL Assistant	Coughlin, Marisa L	\$36,759.10
LMHS SPED Teacher	Connors, Debra H	\$63,006.00

LMHS SPED Teacher	Cox, Mary Katherine	\$67,775.00
LMHS SPED Teacher	Jefferys, Joanna M	\$75,463.00
LMHS SPED Teacher	Priester, Patrick M	\$58,136.70

SPED Paraprofessional

Preschool Paraprofessional	Coulter, Lisa A	\$24,443.95
Preschool Paraprofessional	Deming, Evelyn B	\$25,171.82
Kindergarten Paraprofessional	Alarie, Mary R	\$24,383.31
Kindergarten Paraprofessional	Buratto, Karen L	\$25,232.48
Kindergarten Paraprofessional	Griffin, Kathleen B	\$22,503.00
Kindergarten Paraprofessional	Major, Anita M	\$22,235.85
Kindergarten Paraprofessional	Sedelow, Elizabeth M	\$25,111.17
ELEM SPED Paraprofessional	Allen Hanson, Nancy J	\$24,383.31
ELEM SPED Paraprofessional	Bienvenue, Mary C	\$23,776.48
ELEM SPED Paraprofessional	Brown, Mary Beth	\$23,662.17
ELEM SPED Paraprofessional	Daly, Sonya A	\$22,976.31
ELEM SPED Paraprofessional	Fitzgerald, Rebecca J	\$23,204.93
ELEM SPED Paraprofessional	Fuller, Cynthia M	\$22,919.15
ELEM SPED Paraprofessional	Kresiak, Donna M	\$23,662.17
ELEM SPED Paraprofessional	Newton, Allison E	\$24,747.24
ELEM SPED Paraprofessional	Romeo, Ashley D	\$5,017.32
ELEM SPED Paraprofessional	Romeo, Kay E	\$25,111.17
ELEM SPED Paraprofessional	Tietgens, Jeannette M	\$24,747.24
LMHS Paraprofessional	Babcock, Nora J	\$23,261.18
LMHS Paraprofessional	Biasin-Burton, Cynthia A	\$23,958.71
LMHS Paraprofessional	Bissell, Beverly L	\$25,232.48
LMHS Paraprofessional	Coty, Frances M	\$14,547.12
LMHS Paraprofessional	Coughlin, Joseph L	\$10,454.50
LMHS Paraprofessional	Cummings, Nancy C	\$23,776.48
LMHS Paraprofessional	Daley, Letisha A	\$22,697.93
LMHS Paraprofessional	Fera, Kim M	\$24,565.26
LMHS Paraprofessional	Scarpa, Diane K	\$22,810.59
LMHS Paraprofessional	Shook, Kim F	\$22,078.16
LMHS Paraprofessional	Strezynski, Melissa M	\$21,653.55
LMHS Paraprofessional	Wilcox, Linda L	\$21,653.57

Substitutes

Lee Middle and High Schools	Allen, Bonnie J	4,037.50
Cafeteria	Bailly, Jennifer L	70.00
SPED	Bates, Challis L	1,370.00
SPED	Beck, Virginia L	530.00
Lee Elementary School	Breton, Sophie V	32.50
SPED	Brouker, Steven J	1,627.50
Lee Middle and High Schools	Brunette, Tom	1,302.50
Lee Middle and High Schools	Buchauer, Stephen H	65.00
Lee Elementary School	Butler, Shari	140.00

Lee Middle and High Schools	Cardaropli, Elizabeth A	1,505.00
SPED	Cardillo, Katie E	326.86
SPED	Cardillo, Margaret M	1,396.66
SPED	Choquette, Nicole L	3,157.22
Lee Middle and High Schools	Colbert, Alexandra R	810.00
Lee Middle and High Schools	Colbert, Donna J	55.00
Facilities	Coons, Katelyn C	3,360.00
SPED	Copper, Jennifer	3,685.00
Lee Middle and High Schools	Daley, Margaret M	3,950.00
SPED	Delsoldato-Warden, Sarah	120.00
SPED	Durfee, Leslee M	4,495.32
Lee Elementary School	Dutton, Deborah C	1,355.00
SPED	Farina, Brittany R	1,560.00
SPED	Flynn, Sarah R	3,029.70
Lee Elementary School	Ford, Lisa A	150.00
SPED	Fosby, Lynn N	35.00
Lee Elementary School	Gangloff, Carolyn E	1,930.00
Lee Middle and High Schools	Goetz, Helen J	425.00
Lee Elementary School	Gormalley, Marie T	6,292.50
Lee Middle and High Schools	Graziola, Estelle	1,997.50
Lee Elementary School	Hallock, Kristina B	1,153.21
Lee Middle and High Schools	Harris, James K	735.00
SPED	Henderson, Elisa	55.00
Lee Middle and High Schools	Holmes, Sarah M	345.00
Lee Elementary School	Lagarce, Marjorie J	1,020.00
Lee Middle and High Schools	Leslie, Kasey A	2,745.00
SPED	Minacci, Jamie M	305.00
SPED	Morin, Katie A	180.00
SPED	Paolini, Sheryl M	4,855.00
SPED	Pollard, Erin K	1,583.75
SPED	Scapin, Betty B	480.00
SPED	Schumacher, Aimee E	896.17
Lee Elementary School	Schwab, Leah R	1,700.93
SPED	Shepard, Janet M	6,291.73
Lee Middle and High Schools	Silva, Miguel A	135.00
Lee Elementary School	Spizz, Renee J	25,934.85
SPED	Tallboy, Jack O	570.00
SPED	Tremble, Jennifer E	809.43
Lee Elementary School	Trombley, Jessica C	1,670.77
Lee Middle and High Schools	Van Sickle, Susan L	340.00
Lee Middle and High Schools	Warywoski, Christine M	2,742.50
SPED	Warywoski, Peter S	5,100.00
Lee Middle and High Schools	Wescott, Anna M	4,060.00

ATHLETICS

Athletic Activity Fees	Barbaglia, Maria A	\$200.00
Athletic Activity Fees	Biasin-Burton, Cynthia A	\$35.00
Athletic Activity Fees	Bienvenue, Mary C	\$275.00
Athletic Activity Fees	Brouker, Cynthia Ellen	\$205.00
Athletic Activity Fees	Consolati, Amy S	\$50.00
Athletic Activity Fees	Cummings, Nancy C	\$570.00
Athletic Activity Fees	Finnegan, Lauren B	\$200.00
Athletic Activity Fees	Finnegan, Thomas H Jr	\$75.00
Athletic Activity Fees	Korte, Daniel S	\$50.00
Athletic Activity Fees	North, Jamie M	\$35.00
Athletic Activity Fees	Priester, Patrick M	\$30.00
Athletic Activity Fees	Schlaefel, Amy M	\$175.00
Athletic Activity Fees	Strezynski, Melissa M	\$215.00
Athletic Activity Fees	Walker, James A	\$55.00
Athletic Activity Fees	Warner, Janet E	\$280.00
Football	Abderhalden, Christopher M	\$1,224.00
JV Baseball	Barresi, Joseph M	\$1,650.49
Football	Bliss, Jason D	\$2,405.00
Golf	Carlino, Matthew D	\$2,405.00
Girls Tennis	Comalli, Norma J	\$3,869.00
JV Baseball	Duquette, David A	\$754.51
Girls Soccer	Finnegan, Lauren B	\$3,869.00
Softball	Finnegan, Lauren B	\$3,869.00
Baseball	Finnegan, Thomas H Jr	\$3,869.00
Basketball	Finnegan, Thomas H Jr	\$1,224.00
Football	Fresia, Andrew T	\$2,205.00
Girls Lacrosse (JV Varsity)	Galisa, David G	\$3,869.00
Girls Basketball	Gangell, Jenna	\$3,869.00
Girls Basketball	Heath, Amy E	\$1,202.50
Softball	Heath, Harold E III	\$1,202.50
JV Basketball Girls	Lucey, John R	\$2,405.00
Girls Lacrosse	Morawiec, Tiffany D	\$2,405.00
Boys Soccer	Murphy, Francis J	\$3,869.00
Boys Tennis	Perry, John T	\$3,869.00
Athletic Director	Reilly, Arthur P.	\$10,274.00
Cross Country	Reilly, Arthur P.	\$3,869.00
Girls Soccer	Roosa, Jennifer M	\$1,124.00
Weight Room Supervisor	Thomson, Keith M	\$1,124.00
Football	Thomson, Keith M	\$3,869.00
Volleyball	Warner, John T	\$2,405.00
Volleyball	Warner, John T	\$3,869.00
Girls Soccer	Zurawka, Mary E	\$2,405.00



ANNUAL TOWN MEETING WARRANT

May 14, 2015

COMMONWEALTH OF MASSACHUSETTS
BERKSHIRE, S.S.

To any of the Constables of the Town of Lee, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify all of the inhabitants of the Town of Lee, qualified to vote in Town Affairs, to met at the **Lee Middle/High School Auditorium on Thursday, May 14, 2015 at the hour of 7:30 p.m.** in the evening, for the purposes then and there, to take action upon the following Articles, namely:

ANNUAL TOWN MEETING WARRANT ARTICLES

Article 1. Town Reports

To receive the reports of the Selectmen, Town Accountant and the other officers, boards, commissions and committees of the Town.

Article 2. FY16 Operating Budgets

To see if the Town will vote to raise and appropriate or transfer from available funds any sum or sums of money for the maintenance of the several departments of the Town and for any other necessary changes, or pass any vote or votes in relation thereto.

GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
114 MODERATOR				
Personnel	150.00	150.00	150.00	150.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 114	150.00	150.00	150.00	150.00
122 SELECTMEN				
Personnel	38,805.58	41,554.00	42,963.00	42,963.00
Expenses	3,748.45	3,935.00	4,895.00	4,895.00
TOTAL 122	42,554.03	45,489.00	47,858.00	47,858.00
123 TOWN ADMINISTRATOR				
Personnel	84,607.36	85,876.00	87,164.00	87,164.00
Expenses	3,354.13	3,370.00	3,405.00	3,405.00
TOTAL 123	87,961.49	89,246.00	90,569.00	90,569.00
131 FINANCE COMMITTEE				
Personnel	0.00	0.00	0.00	0.00
Expenses	176.00	500.00	500.00	500.00
TOTAL 131	176.00	500.00	500.00	500.00

Town of Lee Annual Town Report - 2016

GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
135 TOWN ACCOUNTANT				
Personnel	44,106.52	48,453.00	53,778.00	53,778.00
Expenses	31,315.04	34,576.00	35,151.00	35,151.00
TOTAL 135	75,421.56	83,029.00	88,929.00	88,929.00
141 ASSESSORS				
Personnel	43,566.00	44,969.00	45,536.00	45,536.00
Expenses	49,374.11	48,150.00	57,460.00	57,460.00
TOTAL 141	92,940.11	93,119.00	102,996.00	102,996.00
145 TREASURER/COLLECTOR				
Personnel	121,452.73	114,482.00	117,915.00	117,915.00
Expenses	33,457.87	33,247.00	35,641.00	35,641.00
TOTAL 145	154,910.60	147,729.00	153,556.00	153,556.00
151 TOWN COUNSEL				
Personnel	26,491.00	26,979.00	27,422.00	27,422.00
Expenses	855.00	4,000.00	4,000.00	4,000.00
TOTAL 151	27,346.00	30,979.00	31,422.00	31,422.00
155 INFORMATION TECHNOLOGIES				
Personnel	5,734.00	6,426.00	6,533.00	6,533.00
Expenses	24,502.09	36,645.00	36,645.00	36,645.00
TOTAL 155	30,236.09	43,071.00	43,178.00	43,178.00
156 LAND USE ASSISTANT				
Personnel	25,472.64	26,618.00	26,692.00	26,692.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 156	25,472.64	26,618.00	26,692.00	26,692.00
161 TOWN CLERK				
Personnel	56,591.29	57,688.00	58,620.00	58,620.00
Expenses	1,860.10	1,960.00	1,940.00	1,940.00
TOTAL 161	58,451.39	59,648.00	60,560.00	60,560.00

Town of Lee Annual Town Report - 2016

GENERAL GOVERNMENT				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
163 ELECTIONS/REGISTRATIONS				
Personnel	3,925.00	5,400.00	3,860.00	3,860.00
Expenses	3,047.19	9,016.00	6,475.00	6,475.00
TOTAL 163	6,972.19	14,416.00	10,335.00	10,335.00
171 CONSERVATION COMMISSION				
Personnel	0.00	2,435.00	2,435.00	2,435.00
Expenses	195.99	700.00	700.00	700.00
TOTAL 171	195.99	3,135.00	3,135.00	3,135.00
175 PLANNING BOARD				
Personnel	0.00	0.00	0	0.00
Expenses	6,153.01	8,558.00	7,581.00	7,581.00
TOTAL 175	6,153.01	8,558.00	7,581.00	7,581.00
176 ZONING BOARD				
Personnel	0.00	0.00	0.00	0.00
Expenses	448.73	2,575.00	2,575.00	2,575.00
TOTAL 176	448.73	2,575.00	2,575.00	2,575.00
188 LEE C.D.C.				
Personnel	0.00	0.00	0.00	0.00
Expenses	14,676.64	15,000.00	15,000.00	15,000.00
TOTAL 188	14,676.64	15,000.00	15,000.00	15,000.00
195 TOWN REPORTS				
Personnel	0.00	0.00	0.00	0.00
Expenses	4,000.00	4,250.00	4,250.00	4,250.00
TOTAL 195	4,000.00	4,250.00	4,250.00	4,250.00
196 OFFICE EQUIP. MAINTENANCE				
Personnel	0.00	0.00	0.00	0.00
Expenses	10,370.90	13,000.00	13,000.00	13,000.00
TOTAL 196	10,370.90	13,000.00	13,000.00	13,000.00
197 STAFF DEVELOPMENT				
Expenses	450.00	1,500.00	1,500.00	1,500.00
TOTAL 197	450.00	1,500.00	1,500.00	1,500.00
TOTAL GENERAL GOVERNMENT	638,437.37	680,512.00	703,786.00	703,786.00

Town of Lee Annual Town Report - 2016

PUBLIC SAFETY				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
210 POLICE				
Personnel	830,314.22	836,051.00	856,610.00	856,610.00
Expenses	82,610.79	90,300.00	90,300.00	90,300.00
TOTAL 210	912,925.01	926,351.00	946,910.00	946,910.00
221 FIRE DEPARTMENT				
Personnel	70,153.67	94,459.00	94,459.00	94,459.00
Expenses	68,089.58	68,246.00	68,246.00	68,246.00
TOTAL 221	138,243.25	162,705.00	162,705.00	162,705.00
242 GAS INSPECTOR				
Personnel	4,740.00	4,811.00	4,883.00	4,883.00
Total Expenses	308.24	575.00	575.00	575.00
TOTAL 242	5,048.24	5,386.00	5,458.00	5,458.00
244 SEALER/WEIGHTS MEAS.				
Personnel	5,050.00	5,126.00	5,203.00	5,203.00
Total Expenses	302.81	350.00	350.00	350.00
TOTAL 244	5,352.81	5,476.00	5,553.00	5,553.00
245 WIRING INSPECTOR				
Personnel	6,715.50	6,324.00	6,419.00	6,419.00
Total Expenses	965.75	1,289.00	1,289.00	1,289.00
TOTAL 245	7,681.25	7,613.00	7,708.00	7,708.00
246 PLUMBING INSPECTOR				
Personnel	6,093.00	6,184.00	6,277.00	6,277.00
Total Expenses	256.58	685.00	685.00	685.00
TOTAL 246	6,349.58	6,869.00	6,962.00	6,962.00
291 EMERGENCY MANAGEMENT				
Personnel	1499.93	1500.00	1500.00	1500.00
Expenses	0.00	0.00	0.00	0.00
TOTAL 291	1,499.93	1,500.00	1,500.00	1,500.00
299 COMMUNICATIONS				
Personnel	76,862.74	173,103.00	175,900.00	175,900.00
Expenses	18,470.66	22,000.00	22,000.00	22,000.00
TOTAL 299	95,333.40	195,103.00	197,900.00	197,900.00
TOTAL PUBLIC SAFETY	1,172,433.47	1,311,003.00	1,334,696.00	1,334,696.00

Town of Lee Annual Town Report - 2016

EDUCATION				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
300 EDUCATION				
Fixed Charges	7,619.00	14,400.00	25,243.00	25,243.00
School Committee	8,829.00	8,250.00	8,250.00	8,250.00
Superintendent's Office	288,486.00	259,449.00	271,255.00	271,255.00
Principals' Offices	342,990.00	347,729.00	340,774.00	340,774.00
Principal Technology	289,244.00	294,199.00	297,260.00	297,260.00
Regular Education & Transportation	4,538,823.00	4,635,834.00	4,677,033.00	4,677,033.00
Special Education	1,947,416.00	2,008,814.00	2,019,105.00	2,019,105.00
Vocational Ed	47,940.00	78,042.00	159,439.00	159,439.00
Health	148,526.00	150,798.00	155,997.00	155,997.00
Athletics	121,620.00	133,758.00	133,551.00	133,551.00
Other Student Activities	34,616.00	37,852.00	38,313.00	38,313.00
Maintenance & Operations	843,359.00	854,120.00	950,807.00	950,807.00
SUBTOTAL	8,619,468.00	8,823,245.00	9,077,027.00	9,077,027.00
Less School Choice	-414,291.00	-525,000.00	-650,000.00	-650,000.00
SUBTOTAL	8,205,177.00	8,298,245.00	8,427,027.00	8,427,027.00
Less Circuit Breaker	-61,000.00	-61,000.00	-61,000.00	-61,000.00
TOTAL EDUCATION	8,144,177.00	8,237,245.00	8,366,027.00	8,366,027.00

Town of Lee Annual Town Report - 2016

PUBLIC WORKS				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
421 D.P.W. ADMINISTRATION				
Personnel	37,357.60	38,282.00	37,733.00	37,733.00
Expenses	3,509.40	4,300.00	4,300.00	4,300.00
TOTAL 421	40,867.00	42,582.00	42,033.00	42,033.00
422 HIGHWAY CONST. & MAINT.				
Personnel	152,785.50	151,528.00	154,357.00	154,357.00
Expenses	169,085.28	183,040.00	188,040.00	188,040.00
TOTAL 422	321,870.78	334,568.00	342,397.00	342,397.00
423 SNOW AND ICE				
Personnel	184,888.43	195,059.00	197,803.00	197,803.00
Expenses	296,579.80	219,084.00	234,471.00	234,471.00
TOTAL 423	481,468.23	414,143.00	432,274.00	432,274.00
424 STREET LIGHTING				
Personnel	0.00	0.00	0.00	0.00
Expenses	72,377.79	73,400.00	86,518.38	86,518.38
TOTAL 424	72,377.79	73,400.00	86,518.38	86,518.38
425 FORESTRY				
Personnel	0.00	0.00	0.00	0.00
Expenses	16,487.00	17,400.00	17,400.00	17,400.00
TOTAL 425	16,487.00	17,400.00	17,400.00	17,400.00
433 SANITARY LANDFILL				
Personnel	0.00	0.00	0.00	0.00
Expenses	5,948.58	14,400.00	14,400.00	14,400.00
TOTAL 433	5,948.58	14,400.00	14,400.00	14,400.00
654 PARKS & PLAYGROUNDS				
Personnel	3,064.88	3,693.00	3,748.00	3,748.00
Expenses	12,294.74	15,682.00	15,682.00	15,682.00
TOTAL 654	15,359.62	19,375.00	19,430.00	19,430.00
192 PUBLIC BLDGS AIROLDI BLDG				
Personnel	24,629.82	20,590.00	20,985.00	20,985.00
Expenses	17,438.25	21,600.00	21,600.00	21,600.00
TOTAL 192/193	42,068.07	42,190.00	42,585.00	42,585.00
193 PUBLIC BLDGS MEMORIAL HALL				
Personnel	18,006.92	16,696.00	16,946.00	16,946.00
Expenses	34,060.37	42,775.00	42,775.00	42,775.00
TOTAL 192/193	52,067.29	59,471.00	59,721.00	59,721.00
TOTAL PUBLIC WORKS	1,048,514.36	1,017,529.00	1,056,758.38	1,056,758.38

HUMAN SERVICES				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FIN COM
	FY2014	FY2015	FY2016	RECOMMENDS
511 BOARD OF HEALTH				
Personnel	0.00	510.00	510.00	510.00
Expenses	0.00	255.00	255.00	255.00
TOTAL 511	0.00	765.00	765.00	765.00
522 PORCHLIGHT V.N.A.				
TOTAL 522	22,942.50	22,943.00	22,943.00	22,943.00
523 BRIEN CENTER FOR MENTAL HEALTH				
TOTAL 523	0.00	2,867.00	2,867.00	2,867.00
524 COMMUNITY HEALTH PROGRAM				
TOTAL 524	0.00	1,000.00	1,000.00	1,000.00
540 CABLE ADVISORY COMM				
Expenses	50.00	150.00	150.00	150.00
TOTAL 540	50.00	150.00	150.00	150.00
541 COUNCIL ON AGING				
Personnel	42,732.59	44,678.00	46,409.00	46,409.00
Expenses	16,337.98	18,100.00	18,300.00	18,300.00
TOTAL 541	59,070.57	62,778.00	64,709.00	64,709.00
542 LEE YOUTH ASSOCIATION				
TOTAL 542	47,537.00	47,537.00	48,488.00	48,888.00
543 VETERAN'S SERVICES				
Personnel	6,528.00	6,625.00	6,724.00	6,724.00
Expenses	35,566.00	50,750.00	50,750.00	50,750.00
TOTAL 543	42,094.00	57,375.00	57,474.00	57,474.00
TOTAL HUMAN SERVICES	171,694.07	195,415.00	198,396.00	198,796.00
RECREATION & CULTURE				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FIN COM
	FY2014	FY2015	FY2016	RECOMMENDS
610 LEE LIBRARY				
Personnel	167,068.00	176,592.00	182,956.00	182,956.00
Expenses	91,558.00	94,436.00	95,929.00	95,929.00
LIG/MEG GRANT	-6,214.00	-6,215.00	-6,215.00	-6,215.00
TOTAL 610	252,412.00	264,813.00	272,670.00	272,670.00
620 SANDY BEACH				
Personnel	28,277.40	30,550.00	33,327.00	33,327.00
Expenses	8,876.78	12,470.00	9,693.00	9,693.00
TOTAL 620	37,154.18	43,020.00	43,020.00	43,020.00
691 HISTORICAL COMM.				
Expenses	0.00	485.00	485.00	485.00
TOTAL 691	0.00	485.00	485.00	485.00
693 WAR MEMORIALS				
Expenses	2,368.58	2,600.00	2,600.00	2,600.00
TOTAL 693	2,368.58	2,600.00	2,600.00	2,600.00
TOTAL RECREATION & CULTURE	291,934.76	310,918.00	318,775.00	318,775.00

DEBT SERVICE				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
700 DEBT SERVICE				
Retirement of Debt	845,000.00	1,110,000.00	945,000.00	945,000.00
Long Term Interest	396,230.18	233,200.00	208,350.00	208,350.00
Short Term Interest	1,750.00	2,500.00	2,500.00	2,500.00
TOTAL 700	1,242,980.18	1,345,700.00	1,155,850.00	1,155,850.00
INTERGOVERNMENTAL				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
830 INTERGOVERNMENTAL				
Berk. Regional Planning Comm.	4,083.15	4,186.00	4,290.00	4,290.00
TOTAL 810	4,083.15	4,186.00	4,290.00	4,290.00
MISCELLANEOUS - (FIXED COSTS)				
CODE NUMBER	EXPENDED	BUDGET	REQUESTED	FINANCE
	FY2014	FY2015	FY2016	COMMITTEE
				RECOMMENDS
910 - 912 EMPLOYEE BENEFITS				
911 Medicare (5173)	124,388.81	127,029.00	130,091.00	130,091.00
911 Berk County Retirement (5177)	689,858.12	721,997.00	699,693.00	699,693.00
912 Health Insurance (5171)	2,511,212.82	2,686,354.00	3,039,728.00	3,039,728.00
912 Life Insurance (5175)	12,975.98	13,700.00	13,560.00	13,560.00
912 Worker's Comp. (5176)	63,907.79	74,000.00	66,795.00	66,795.00
912 Police Medical (5177)	1,012.29	1,900.00	1,900.00	1,900.00
912 Medicare Part B Penalty (5179)	2,379.60	2,500.00	2,500.00	2,500.00
TOTAL 910	3,405,735.41	3,627,480.00	3,954,267.00	3,954,267.00
945 LIABILITY INSURANCE				
Liability/Property/Vehicle (5742)				
TOTAL 945	79,533.68	86,000.00	92,373.00	92,373.00
946 OTHER INSURANCES				
Police Accident (5745)				
TOTAL 946	53,462.00	57,750.00	61,793.00	61,793.00
TOTAL MISCELLANEOUS	3,538,731.09	3,771,230.00	4,108,433.00	4,108,433.00

Article 3. Building Department Budget

To see if the Town will vote to appropriate the sum of \$97,025, or any other amount, for the maintenance of the Building Department (Account 241) in fiscal year 2015 and to meet that appropriation, raise \$96,725, or any other amount, and transfer from the building department receipts reserved for appropriation the amount of \$300, or any other amount, or to take any other action relative thereto.

241 BUILDING DEPT.	Expended FY14	Budget FY15	Request FY16
Personnel	82,815.88	83,611.00	85,080.00
Expenses	11,515.13	11,945.00	11,945.00
Total	94,331.01	95,556.00	97,025.00

Finance Committee recommends approval.

Article 4 Reserve Fund

To see if the Town will vote to appropriate the sum of \$70,000, or any other amount, to the Reserve Fund (Account 132) for unanticipated expenses in fiscal year 2016, and to meet said appropriation, raise \$20,000, or any other amount, and transfer from available funds \$50,000, or any other amount, or to take any other action relative thereto.

132 RESERVE FUND	Expended FY14	Budget FY15	Request FY16
Total	13,656.35	70,000.00	70,000.00

Finance Committee recommends approval.

Article 5. Ambulance Service Budget

To see if the Town will vote to appropriate the sum of \$436,687, or any other amount, for the maintenance of the Ambulance Department (Account 231) in fiscal year 2016 and to meet that appropriation raise **\$46,687**, or any other amount, and transfer from the ambulance receipts reserved for appropriation the sum of **\$390,000**, or any other amount, or to take any other action relative thereto.

231 AMBULANCE	Expended FY14	Budget FY15	Request FY16
Personnel	306,723.69	308,424.00	325,043.00
Expenses	118,428.08	127,586.00	111,644.00
Total	425,151.77	436,010.00	436,687.00

Finance Committee recommends approval.

Article 6. Animal Control Budget

To see if the Town will vote to appropriate the sum of \$19,502, or any other amount, for the maintenance of Animal Control (Account 292) in fiscal year 2016 and to meet that appropriation raise \$19,502, or any other amount, such amount to be offset by receipts of \$9,751, or any other amount, from the Town of Lenox, or take any other action relative thereto.

292 ANIMAL CONTROL	Expended FY14	Budget FY15	Request FY16
Personnel	13,771.73	13,964.00	14,201.00
Expenses	3,498.63	5,301.00	5,301.00
Sub Total	17,270.36	19,265.00	19,502.00
Less Other Town	-8,635.18	-9,632.50	-9,751.00
Total	8,635.18	9,632.50	9,751.00

Finance Committee recommends approval.

Article 7. Sewer Department Budgets

To see if the Town will vote to appropriate the sum of \$2,173,564, or any other amount, for the maintenance of the Sewer Department (Accounts 440, 442 & 443) in fiscal year 2016 and to meet that appropriation raise \$1,908,785, or any other amount, such amount to be offset by the receipts of the Sewer Department, and transfer from the Sewer Enterprise Account the sum of \$264,779, or any other amount, or to take any other action relative thereto.

440, 442, 443 SEWER DEPT.	Expended FY14	Budget FY15	Request FY16
Personnel	317,127.00	344,156.00	364,108.00
Expenses	1,736,733.00	1,809,521.00	1,809,456.00
Total	2,053,860.00	2,153,677.00	2,173,564.00

Finance Committee recommends approval.

Article 8. Water Department Budget

To see if the Town will vote to appropriate the sum of \$1,021,146, or any other amount, for the maintenance of the Water Department (Account 452) in fiscal year 2016, and to meet that appropriation raise \$1,021,146, or any other amount, such amount to be offset by the receipts of the Water Department, or to take any other action relative thereto.

452 WATER DIST.	Expended FY14	Budget FY15	Request FY16
Personnel	381,581.06	396,085.00	408,809.00
Expenses	569,135.64	610,944.00	612,337.00
Total	950,716.70	1,007,029.00	1,021,146.00

Finance Committee recommends approval.

Article 9. Cemetery Budget

To see if the Town will vote to appropriate the sum of \$80,587, or any other amount, for the maintenance of the Cemetery Department (Account 491) in fiscal year 2016 and to meet said appropriation raise \$80,187, or any other amount, and transfer

from the Perpetual Care Interest Account \$400, or any other amount, or to take any other action relative thereto.

491 CEMETERY	Expended FY14	Budget FY15	Request FY16
Personnel	55,892.13	54,562.00	55,581.00
Expenses	32,047.35	25,006.00	25,006.00
Subtotal	87,939.48	79,568.00	80,587.00
Perpetual Care Interest	-1,100.00	-400.00	-400.00
Total	86,839.48	79,168.00	80,187.00

Finance Committee recommends approval.

Article 10. Health Department Budget

To see if the Town will vote to appropriate the sum of \$246,299, or any other amount, for the maintenance of the Health Department (Account 519) in fiscal year 2016 and to meet that appropriation raise \$246,299, or any other amount, such amount to be offset by receipts totaling \$142,853 or any other amount, from the Towns of Lenox and Stockbridge, or to take any other action relative thereto.

519 TRI-TOWN HEALTH	Expended FY14	Budget FY15	Request FY16
Personnel	188,926.64	193,518.00	216,535.00
Expenses	30,541.18	31,164.00	29,764.00
Subtotal	219,467.82	224,682.00	246,299.00
In-kind	-4,017.00	-4,017.00	-4,017.00
Subtotal	215,450.82	220,665.00	242,282.00
Less Other Towns	-127,291.34	-130,316.00	-142,853.00
Total	88,159.48	90,349.00	99,429.00

Finance Committee recommends approval.

Article 11. Health Department Permitting Software

To see if the Town will appropriate the sum of \$20,170, or any other amount, to add a public health module to the Town's web-based building permitting software, and to meet that appropriation transfer \$8,471, or any other amount, from available funds, the balance of the appropriation to be offset by funds totaling \$11,699, or any other amount, from the Towns of Lenox and Stockbridge, or to take any other action relative thereto.

Finance Committee recommends approval.

Article 12. Salaries of Elected Officials

To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2013, or to take any other action thereto.

Article 13. Revolving Fund Accounts

To see if the Town will vote to authorize the following revolving funds for the following programs and purposes:

D.P.W. Home Composting Bins	4,000
Fire Prevention Inspection	10,000

which revolving funds shall not exceed the sum of Four thousand dollars (\$4,000) for Composting Bins and the sum of Ten thousand dollars (\$10,000) for Fire Prevention Inspections, which shall be under the control of the Town Treasurer, which shall be accounted for separately and to which shall be credited only the departmental receipts received in connection with the programs supported by each revolving fund; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53E ½ of the General Laws, provided however, that said expenditures for all revolving funds shall not exceed the receipts for such funds, and further provided that at the end of the fiscal year account balances in excess of the amounts authorized revert to the General Fund, or to take any other action relative thereto.

Article 14. Tobacco Retailer Training Certification Revolving Account

To see if the Town will vote to authorize the Tri-Town Health Department to establish under the provisions of Chapter 44, Section 53E ½ a revolving fund for Tobacco Retailer Certification and Training in the amount of \$10,000, and to designate to this revolving account the fees generated by the certification and training program, or to take any other action relative thereto.

Article 15. Blanket Grant Application Authorization

To see if the Town will vote to authorize the Board of Selectmen, or other Town Departments with the knowledge of the Board of Selectmen, to apply for and accept grants from the Federal Government, Commonwealth of Massachusetts or any other source, and to expend the same for purposes received without further appropriation, or to take any other action relative thereto.

Article 16. Actuarial Analysis of Post-retirement Benefit Liability

To see if the Town will vote to appropriate the sum of \$4,500, or any other amount, to retain an actuary to determine the Town's post-retirement health insurance benefit liability for current and future retirees in accordance with the Government Accounting Standards Board accounting statement 45 (GASB 45), and to meet that appropriation transfer \$4,500 from available funds, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 17. School Medicaid Reimbursement Agent Fee

To see if the Town will raise and appropriate or to transfer from available funds the sum of \$2,000, or any other amount, to pay an agent to process requests for

reimbursement from Medicaid for services provided students at Lee Public Schools, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 18. Middle and High School Curb Repair

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$32,865, or any other amount, to repair a portion of the Lee Middle and High School curbing, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 19. Police Radar Unit Replacements

To see if the Town will raise and appropriate or to transfer from available funds the sum of \$3,520, or any other amount, to purchase two traffic safety radar units, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 20. Replacement Fire Truck Funding Installment (2/3 Vote)

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$166,000, or any other amount, to a Fire Engine Special Stabilization Fund, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval**

Article 21. Memorial (Town) Hall Boiler Replacement (2/3 Vote)

To see if the Town will vote to raise and appropriate the sum of \$70,000, or any other amount, to replace Memorial (Town) Hall's failing boiler; and, to meet this appropriation by transferring \$70,000, or any other amount, from the Stabilization Fund, by borrowing or otherwise, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 22. 40 Franklin Street Office Use Study

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$8,000, or any other amount, to determine the feasibility and cost of converting the home and office located at 40 Franklin Street to school and/or municipal offices, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 23. Road Repair and Paving

To see if the Town will vote to expend the sum of \$294,727, or any other amount, from fiscal year 2016 "Chapter 90" funds as provided by the Commonwealth; and, to raise and appropriate or transfer from available funds the sum of \$100,000, or any other amount, for a total expenditure of \$394,727, or any other amount, to repair and pave the Town's roads, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 24. Bridge Repairs/Replacement

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$150,000, or any other amount, to repair and/or replace the Town's failing bridges, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 25. Local Gas Tax

To see if the Town will vote to petition the legislature to enact special legislation authorizing the Town of Lee to adopt by majority vote at the next regular municipal or state election a local tax in an amount approved by Town Meeting per gallon of gasoline and diesel fuel sold to the public, such receipts to be reserved for the repair and maintenance of the Town's roads and bridges, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 26. Cemetery Road Repair and Paving

To see if the Town will vote to raise and appropriate the sum of \$40,000, or any other amount, to repair and pave Fairmount Cemetery roads; and, to meet this appropriation by transferring \$40,000, or any other amount, from the Sale of Lots account, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 27. Main Street Reconstruction Design Borrowing Authorization (2/3 Vote)

To see if the Town will vote to authorize borrowing the sum of \$600,000, or any other amount, to fully fund the estimated \$800,000 design fee to reconstruct Main Street; and, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$600,000 and issue bonds notes thereof under Chapter 44, Section 8 of the General Laws, or to take any other action relative thereto. **Finance Committee does not recommend approval.**

Article 28. Main Street Reconstruction Design Funding Installment

To see if the Town will vote to raise and appropriate or to transfer from available funds to the Main Street Reconstruction Design Special Stabilization Fund the sum of \$60,000, or any other amount, to partially fund the \$600,000 needed to fully fund the estimated \$800,000 design fee for the reconstruction of Main Street, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 29. Primary Water Main Replacement Design Loan Repayment

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$19,950, or any other amount, to repay Mill Renaissance, L.L.C. \$19,950 which it advanced the Town to retain an engineering firm to prepare a

preliminary plan and cost estimate to apply for a MassWorks Infrastructure grant to optimize the available fire flows in the downtown area and along Route 102, and to meet that appropriation transfer from the Water Enterprise Account \$19,950, or any other amount, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 30. South Lee Water Tank Coating Project Debt Service

To see if the Town will vote to appropriate the sum of \$65,250, or any other amount, for the third of five payments on the water storage tank coating loan, and to meet that appropriation transfer \$65,250, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 31. Tyringham Road Water Main Replacement Project Debt Service

To see if the Town will vote to appropriate the sum of \$42,000, or any other amount, for the second of five payments on the Tyringham Road water main replacement loan, and to meet this appropriation transfer \$42,000, or any other amount, from the Water Enterprise Account, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 32. Water Plant and Distribution System Extraordinary Repairs

To see if the Town will vote to appropriate the sum of \$44,000, or any other amount, to make unforeseen repairs and improvements to the water treatment plant and distribution system, and to meet this appropriation transfer from the Water Enterprise Account \$44,000, or any other amount, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 33. Meter Reading Transponder Replacements

To see if the Town will vote to appropriate the sum of \$140,000, or any other amount, to replace failed meter reading transponders which provide use data for water and sewer billing; and, to meet that appropriation transfer \$70,000, or any other amount, from the Water Enterprise Account and transfer \$70,000, or any other amount, from the Sewer Enterprise Account, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 34. Trailer Mounted Sewer Line Flusher

To see if the Town will vote to appropriate the sum of \$55,000, or any other amount, to purchase a trailer mounted sewer line flusher, and to meet that appropriation to transfer \$55,000, or any other amount, from the Sewer Enterprise Account, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 35. Replacement Pickup Truck with Plow

To see if the Town will vote to appropriate the sum of \$34,400, or any other amount, to purchase a new, pickup truck with plow for the Wastewater Division, and to meet that appropriation to transfer \$34,400, or any other amount, from the Sewer Enterprise Account, or take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 36. Sewer Plant and Collection System Extraordinary Repairs

To see if the Town will vote to appropriate the sum of \$4,000, or any other amount, to make unforeseen repairs and improvements to the wastewater treatment plant and collection system, and to meet that appropriation transfer from the Sewer Enterprise Account the sum of \$4,000, or any other amount, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 37. Municipal Water Infrastructure Investment Fund

To see if the Town will vote to adopt Massachusetts General Law Chapter 40, Section 39M; and, to designate a not to exceed 3% percent water infrastructure surcharge on real property, such funds to be deposited in a separate Municipal Water Infrastructure Investment Fund to be appropriated exclusively for maintenance, improvements and investments to the municipal drinking, wastewater and storm water assets, or take any other action relative thereto. **Finance Committee recommends approval.**

Article 38. Chamber of Commerce Advertising and Marketing Campaign

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$18,500, or any other amount, to the Lee Chamber of Commerce, for the purpose of advertising and marketing the Town of Lee, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 39. Chamber of Commerce Gateway and Downtown Beautification

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$6,695, or any other amount, to the Chamber of Commerce to maintain plantings and otherwise uphold the appearance of the public way from the Massachusetts Turnpike to the Laurel Street Bridge, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 40. “Rest of River” Cleanup Economic Damages Defense Fund

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$10,000, or any other amount, for the Town of Lee’s share of the cost to retain, together with the other communities along the Housatonic River from Pittsfield to Sheffield, an agent to obtain financial assistance from General Electric Company to mitigate the effects of its anticipated cleanup of the river, or to take any other action relative thereto. **Capital Outlay and Finance Committees recommend approval.**

Article 41. Open Space & Recreation Plan Update

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,000, or any other amount, to provide the required local contribution for an \$8,000 Conservation Assistance for Small Communities grant from the state to update the Town's August 2000 Open Space and Recreation Plan, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 42. Athletic Field Playground Improvements

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$22,620, or any other amount, to improve the playground equipment at the Athletic Field, said property having been purchased in 1920 for and dedicated to a public playground and is held as such pursuant to Massachusetts General Laws Chapter 45, Section 14, or to take any other action relative thereto. The Town anticipates a \$13,120 reimbursement from a state grant; and if that grant is not awarded the amount to be expended will not exceed \$9,500. **Finance Committee recommends approval.**

Article 43. Laurel Lake Preservation Association's Ongoing Lake Studies

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,500, or any other amount, for the Laurel Lake Association's ongoing studies of the lake, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 44. Berkshire Brownfields Program

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$2,000, or any other amount, for the Berkshire Regional Planning Commission to continue its Berkshire Brownfields Program, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 45. Streetlight LED Retrofit Demonstration

To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$5,200, or any other amount, for the purchase and installation of 13 new, light-emitting diode, retrofit light pole luminaries on existing poles, or to take any other action relative thereto. **Finance Committee recommends approval.**

Article 46. Net Metering Power Purchase Agreement

To see if the Town will vote to authorize the Board of Selectmen to negotiate terms and execute, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town, one or more net metering power purchasing agreements for the purchase of net metering credits to be generated from one or more solar projects now or hereafter located in the Commonwealth of Massachusetts, or take any action relative thereto. **Finance Committee recommends approval.**

Article 47. Zoning Bylaw Revision, Industrial Zone Uses (2/3 Vote)

To see if the Town will vote to amend the Town of Lee Zoning Bylaw Section 199-4.2. (J) 3 (INDUSTRIAL) to allow for additional uses and reuse of existing structures in the industrial zoning district as follows:

3. Uses requiring a special permit from the Planning board in accordance with Section 13.4 of this chapter, and in compliance with all other applicable provisions of this chapter, shall be as follows:

- a) Outside storage of materials not used in the manufacturing process may be allowed by special permit of the Planning Board
- b) Adult uses, as regulated in Section 9.4 of this chapter

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Uses requiring a special permit from the Planning Board, as part of the reuse of existing structures. In accordance with Section 13.4 of this chapter, and in compliance with all other applicable provisions of this chapter, shall be as follows

- c) Retail.
- d) Apartments, lofts or other residential uses.
- e) Warehousing
- f) Hotel/conference center.

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g) Restaurant

- h) New construction of facilities exceeding 100,000 square feet in floor space, where the facility will be used for distribution of commercial and industrial supplies and wholesale trade (except motor vehicles), provided that the space dedicated to storage of product shall not exceed 70% of the total floor area.
- i) Accessory uses and structures customary to the preceding uses.

or to take any other action relative thereto.

Article 48. Zoning Bylaw Revision, Signs

To see if the Town will vote to amend the Town of Lee Zoning Bylaw Section 7 relating to signs as follows:

SECTION 7. SIGNS

1. Purpose.

Under the authority conferred by the Massachusetts General Laws, as amended, and every other power and authority thereto pertaining, the Town of Lee adopts this section for the regulation and restriction of billboards, signs

and other advertising devices within the town on public ways, or any private way used by the public, or on private property within public view of any public way, public park or reservation in order to protect and enhance the visual environment of this town (its public and private investments in buildings and open spaces) and the safety, convenience and welfare of its residents.

2. Applicability.

The provisions of this section shall apply to the construction, erection, alteration, use, dimensions, location and maintenance of all billboards, signs and other advertising devices located out-of-doors, affixed to any part of a building or window(s) thereof or placed for the express purpose of being visible from the exterior of the building.

3. Definitions.

As used in this section, the following terms shall have the meanings indicated:

- i. **PERSON:** Any **person**, corporation, society, associate, partnership or other legal entity.
- ii. **PUBLIC WAY:** Any public way or private way that is open to public use.
- iii. **SIGN:** Any display of **lettering**, logos, colors, lights or illuminated neon tubes visible to the public from outside of a building, or from a traveled way, which either conveys a message to the public or intends to advertise, direct, invite, announce or draw attention to, directly or indirectly, a use conducted or goods, products, services or facilities available either on the lot or on any other premises, excluding window displays of merchandise.
- iv. **ABANDONED SIGN** - Any sign that is located on property which becomes vacant and is unoccupied for a period of three months or more, or any sign which pertains to a time, event or purpose which no longer applies, shall be deemed to have been abandoned. Permanent signs applicable to a business temporarily suspended because of a change of ownership or management of such business shall not be deemed abandoned unless the property remains vacant for a period of six months or more.
- v. **ACCESSORY SIGN** - Any sign which is mounted on the same post or pylon as the freestanding sign but is accessory to the freestanding sign and

which displays a message that is standard to the industries, such as (but not limited to) vacancy/no vacancy, open/closed, dinner being served, credit card, AAA, etc.

- vi. **AWNING SIGN** - A sign painted on or attached to the cover of a metallic frame of the fixed, hinged, roll or folding type of awning.
- vii. **BRAND COLOR** – A color on a building, canopy, pod, or other structure that, regardless of lettering, identifies or suggests the identity of the site owner or occupant or of a particular brand. A color is a brand color if it meets three tests:

The color is applied to a large surface, such as to a roof building wall, or the side of a filling station canopy. The color is visually bright. A visually bright color attracts the eye from surrounding objects. For this purpose, primary colors such as red and yellow may be considered visually bright. Natural or dark-stained wood shakes are not visually bright. White paint is never a brand color because it is commonly used in this community.

The color is commonly used in this state or in neighboring states to indicate a brand of product or service, and is used either on signs, on architectural components, or both.

- viii. **BUSINESS CENTER** - A location with businesses or potential businesses which collectively have an aggregate floor area equal to or greater than 30,000 sq. ft., which houses multiple individual businesses, and which has common private parking and vehicular entrances.
- ix. **CANOPY SIGN** - A sign placed on a permanent structure built over gas pumps which provides shelter for gas pumps and patrons.
- x. **FREE STANDING SIGN** - A self-supporting sign not attached to any building, wall or fence but in a fixed location. This does not include portable or trailer-type signs.
- xi. **GAS STATION PRICING POD** - A sign which displays the current price of gasoline and which can be located on the canopy or on the freestanding sign.
- xii. **LANDMARK SIGN** - A sign of artistic or historic merit, uniqueness or extraordinary significance to the town as identified by the local Historic Commission, or the Board of Selectmen in its absence.

- xiii. MENU BOARD SIGN** – A sign illustrating the menu or special for an eating establishment that is erasable or otherwise changeable to reflect different menus or specials.
- xiv. MOVABLE SIGN** - A sign capable of being readily moved or relocated, including portable signs mounted on a chassis and wheels, or supported by legs.
- xv. MUNICIPALLY CONTROLLED DIRECTORY SIGN BOARD** - A name-only directional sign to identify business and municipal uses within the districts that are not directly located on Route 20 (Park, Main and West Center Streets) to be readily identified from the primary travel corridor.
- xvi. NEON SIGN** - Any sign that provides illumination of the exposed gaseous tube type.
- xvii. NONCONFORMING SIGN** - Any sign that lawfully exists but does not conform to this section at the time of adoption.
- xviii. OFF-PREMISES SIGN** - Any sign which is not on the premises of the business, including a billboard.
- xix. POLITICAL SIGN.** A political sign is a sign designed to influence the action of voters for the passage or defeat of a measure or the election of a candidate to a public office at a national, state or local election.
- xx. PUBLIC SERVICE SIGN.** A public service sign is a sign located for the purpose of providing direction toward or indication of a public service use such as a restroom or telephone that is not readily visible from the street.
- xxi. RENT OR SALE SIGN.** A sign that advertises that the premises on which it is placed is being offered for sale or rent.
- xxii. ROOF SIGN** – Any sign erected and constructed above, or projecting above a roof or parapet of any building, or which is painted, or otherwise attached, or affixed to a roof.
- xxiii. SANDWICH BOARD SIGN** – A folding freestanding movable sign, with two parts, that is intended to be placed on a sidewalk or other flat surface.

- xxiv. **TEMPORARY SIGN** - Any sign, including its support structure, intended to be maintained for a continuous period of not more than 30 days in any calendar year.
- xxv. **WALL SIGN** – Any sign which is painted on, incorporated into or affixed parallel to the wall of a building and which extends not more than 10 inches from the surface of the building. A parapet or a dormer sign shall be considered a wall sign.
- xxvi. **WINDOW DISPLAY SIGN** - Any sign which is mounted onto a window or which is hung directly inside the window of a business with the purpose or effect of identifying the business or any merchandise, product or service for sale within.

4. General Regulations.

- i. **Signs permitted by right.** The following signs are allowed without a permit if they conform to Section 7.7, General Standards.

Window display signs, subject to Section 7.7(L) below.

Address signs, subject to Section 7.7(B) below.

Construction signs, subject to Section 7.7(E) below.

Directional signs, subject to Section 7.7(F) below.

Rent or sale signs, subject to Section 7.7(G) below.

Landmark signs, subject to Section 7.7(I) below.

Political signs, subject to Section 7.7(J) below.

Public service signs, subject to Section 7.7(K) below.

- ii. **Signs requiring permits.** Where a sign is neither explicitly prohibited under this regulation nor explicitly allowed without a permit under this regulation, the sign is allowed with a permit, and that permit shall be granted or denied in accordance with the applicable provisions of these regulations.
- iii. **Signs prohibited.**

No sign requiring a permit shall be erected without first receiving a permit.

Flashing signs, roof signs, signs containing moving parts, any noisemaking sign or device and signs containing reflective elements which sparkle in the sunlight are not permitted. Signs indicating the current time and/or temperature are permitted, provided that they meet all other provisions of this section.

Billboards, streamers, pennants, ribbons, banners, spinners or other similar devices shall not be constructed, posted or erected in any zone. Exceptions include grand openings, special events and charitable or civic events with the granting of a temporary permit by the Board of Selectmen for 10 days' duration or less. Decorations for state and national holidays are exempt from requiring a temporary sign permit so long as they are not deemed to be a public nuisance or hazard by the Building Commissioner.

Any sign advertising or identifying a business or organization which is either defunct or no longer located on the premises is not permitted. Exceptions are granted to landmark signs, which may be preserved and maintained even if they no longer pertain to the present use of the premises.

No sign, except for a traffic, regulatory or informational sign, shall use the words "stop," "caution" or "danger" or shall incorporate red, amber or green lights resembling traffic signals or shall resemble a "stop," "yield" or other traffic sign in shape and color. No sign shall obstruct traffic sight lanes for drivers or pedestrians.

No billboard shall be permitted in any district in the Town of Lee.

Any spotlight or illumination which is beamed or lights up a public street, highway, sidewalk or adjacent premises which causes a glare or reflection that by vote of the Board of Selectmen constitutes a traffic hazard or public nuisance is not permitted.

Except as authorized for the DCBC zone, any sign or other projection which protrudes more than 10 inches over a public right-of-way or public property is not permitted.

Any sign where the highest point would be greater than 25 feet above the ground on which it rests is not permitted.

No trailer-style movable signs or vehicle used primarily or intentionally as a sign shall be permitted.

No awning signs shall be permitted except in the DCBC District.

No off-premises signs shall be permitted except as specifically authorized herein.

Abandoned signs are prohibited and shall be removed by the owner of the sign or owner of the premises or by action of the Building Commissioner.

Roof signs are not permitted.

iv. Exceptions. For the purposes of this section, the term "sign" shall not include:

Signs erected or posted and maintained for public safety and welfare or pursuant to any governmental function, law, bylaw or other regulation.

A bulletin board or similar sign not exceeding 12 square feet in display area in connection with any church, museum, library or school, provided that the top of such sign shall not be more than eight feet above ground level, provided that it is no closer than 10 feet from the public right-of-way unless attached to a building.

Signs relating to trespassing and hunting, not exceeding two square feet.

Any historical marker erected by a bona fide historical association or a government agency.

v. Area of sign.

The area of a sign shall be considered to include all lettering, wording and accompanying designs and symbols, together with the background on which they are displayed, any frame around the sign and any cutouts or extensions, but shall not include any supporting structure or bracing.

The area of a sign consisting of individual letters, words or symbols attached to or painted on a surface, building, wall or window shall be considered to be that of the smallest quadrangle or triangle which encompasses all of the letters.

The area of a sign consisting of a three-dimensional object shall be considered to be the area of the largest vertical cross section of that object.

In computing the area of signs, one side of identical back-to-back (two-sided) signs and symbols shall be considered as the total area.

Brand coloring on any architectural component (including roofs, walls, or filling station canopies) shall be considered as part of the total area of a sign.

vi. Illumination standards.

To preserve the rural character of the town, internally illuminated signs are not allowed in zoning districts R-20, R-30, RA-40, I, CR, RB, RM, and DCBC. These signs may be externally illuminated by shielded light of constant intensity of no more than a total of 1,500 Lumens.

Internally illuminated freestanding and wall signs are allowed in the CBC zoning district with a permit issued after approval as part of the site plan review process as delineated in Section 13.3 of this bylaw.

The standards found in Section 10.1 (B)(5), Signs and Sign Illumination are applicable to zoning district Office Park & Light Industry (OPLI).

The following rules apply to all zoning districts.

- a. A sign shall not be illuminated between the hours of 12:00 midnight and 6:00 a.m. unless the premises on which it is located is open for business.
- b. Any sign containing electrical wiring that is attached or intended to be attached to an electrical energy source shall be inspected by the Town Electrical Inspector and shall meet state code.
- c. No person may erect a sign with exposed electrical wires.
- d. Strings of bulbs are not permitted, except as part of a holiday celebration.
- e. Any illumination provided for signs shall be white light only.
- f. Sign illumination, decorative lighting or floodlighting (except that used for public recreational areas) shall be shielded at its source to prevent high-intensity light beams from shining onto any street or adjoining property.
- g. No sign shall be designed to attract attention by a change of intensity or illumination or by repeated motion.

- vii. **Safety standards.** No person may erect a sign which constitutes a hazard to public safety or health.

5. Nonconforming Signs.

- i. **Maintenance.** Any lawfully existing sign cannot be enlarged, reworded, redesigned or altered in any way, except to conform to the requirements of this section, and provided, further, that any such sign which has deteriorated to such an extent that the cost of restoration would exceed 35% of the replacement cost shall not be repaired, rebuilt or altered except to conform to the requirements of this section.
- ii. **Replacement.** Any sign replacing a nonconforming sign shall conform to the provisions of this section, and the nonconforming sign shall no longer be displayed.
- iii. **Abandonment.** If a nonconforming sign associated with a permitted use or structure that has been abandoned for six months or more, then the nonconforming sign shall be removed and its nonconformity shall not continue.

6. Administration and Enforcement.

No sign shall be erected, displayed, altered or enlarged until an application has been filed and a permit for such action has been issued. Applications shall be on forms prescribed by the Building Commissioner. At a minimum, all applications shall include the applicant's signature, a scale drawing specifying dimensions, materials, illumination, letter sizes, colors, support systems and location on land or buildings, with all relevant measurements.

i. Permits.

A permit for a permanent sign shall be reviewed and acted upon within 30 days of filing a complete application, together with the fee. A permit may be issued only after the following:

- a. The Planning Board examines the request for a permanent sign permit and finds it in compliance with this chapter.
- b. The Building Commissioner determines that the sign complies or will comply with the State Building Code pertaining to signs.

- c. A permanent sign permit shall be valid only when signed and dated by the Planning Board and the Sign Enforcement Official.

A permit for a temporary sign shall be issued only after the following:

- d. Temporary sign permits are issued only after the Building Commissioner determines the sign complies or will comply with the State Building Code as per the section pertaining to signs and sends the permit on to the Selectmen.
- e. The Board of Selectmen shall be the issuing authority for temporary sign permits.

ii. Fees.

A schedule of fees may be established and amended from time to time by the Board of Selectmen.

Fees for municipally controlled directory sign boards (MCDSB) may be assessed and amended by the Board of Selectmen, as necessary, to cover the cost of erecting, maintaining or repairing of such signs because of damage from nature or vandalism.

iii. Enforcement.

The Board of Selectmen shall designate a Building Commissioner, and that Building Commissioner is hereby authorized to enforce this Section 7. The Building Commissioner is authorized to order the repair or removal of any sign and supporting structure which is erected or maintained contrary to these regulations. Whenever a Building Commissioner is designated, that person or board should notify the State Outdoor Advertising Board.

Interpretation, implementation and enforcement of this section will lay with the Building Commissioner serving as agent for the Board of Selectmen.

- iv. Maintenance and Removal.** Every sign shall be maintained in good structural condition at all times. The Building Commissioner shall inspect and shall have the authority to order the painting, repair, alteration or removal of a sign which constitutes a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation or obsolescence. Any sign which has been ordered removed by the Building Commissioner or is abandoned or

discontinued shall be removed by the person, firm or corporation responsible for his, her or its sign within 20 days of the written notice to remove.

v. Removal of signs by the Building Commissioner.

The Building Commissioner shall cause to be removed any sign that endangers the public safety, such as an abandoned, dangerous or materially, electrically or structurally defective sign, or a sign for which no permit has been issued.

The Building Commissioner shall prepare a notice which shall describe the sign and specify the violation involved and which shall state that if the sign is not removed or the violation is not corrected or appealed within 20 days, the sign shall be removed in accordance with the provisions of this section.

All notices mailed to sign owners or property owners by the Building Commissioner shall be sent by certified mail. Any time periods provided in this section shall be deemed to commence on the date of the receipt of the certified mail.

Any person having an interest in the sign or the property may appeal the determination of the Building Commissioner ordering removal or compliance by filing a written notice of appeal with the Lee Zoning Board of Appeals within 30 days. The Zoning Board of Appeals shall hold a hearing in order to determine if the Building Commissioner's order of removal or compliance should be enforced. (See Section 13.2)

vi. Penalties.

Whoever violates any of the provisions of this section shall pay a fine not to exceed \$300 for each offense.

Each day that such violation continues shall constitute a separate offense.

The Building Commissioner acting as agent for the Board of Selectmen shall be imposed to enforce this section.

This chapter may be enforced by non-criminal disposition as provided for by MGL c. 40, Section 21D.

7. General Standards.

The following standards apply in all zoning districts, unless specifically provided otherwise.

- i. **Accessory sign.** Any accessory sign is allowed with a permit. The sign shall be mounted on the same post or pylon as a freestanding sign and display a message that is standard to the industry, such as (but not limited to) vacancy/no vacancy, open/closed, dinner being served, credit card, AAA. The total area of all accessory signs associated with any freestanding sign shall not exceed six square feet. . A permit granted for an accessory sign may include conditions necessary to maintain safety. . When application for an accessory sign is made in conjunction with a freestanding sign, no additional fees shall be charged for the accessory sign.
- ii. **Address.** One address sign is allowed without a permit displaying the street number or name of the occupant of the premises, or both, may be attached to the building or may be on a post not more than four feet high and set back at least three feet from the public right-of-way. Such sign shall not exceed two square feet.
- iii. **Gas stations - canopy signs.** In addition to building signs and freestanding signs, a gas station may have a canopy sign on a gas station canopy, with a permit. Canopy signs shall not exceed 20 square feet per side and may be located on not more than two sides of the canopy. If a canopy is used as a price pod location, 10 square feet may be used for the logo.
- iv. **Gas stations - pricing pods.** A pricing pod displays the current price of fuels sold at a gas station on the same lot. Pricing pod signs are allowed with a permit.

Pricing pod signs for any gas station shall not have a combined area exceeding 20 square feet. A pricing pod sign shall be set back at least 10 feet from the lot line and may be in any one of three places:

- a. On the same post or pylon as the freestanding sign.
- b. As a part of a gas station canopy sign.

A pricing pod requires a permit for initial installation or for each change in location or size. Changes in pricing are allowed without a permit.

A pricing sign that does not exceed 4 square feet (on each side) and that is located on the top of a gas pump is allowed at a gas station without a permit in addition to other allowed signs.

- v. **Construction.** An on-premises construction sign is allowed without a permit. It shall identify the contractor, architect, landscape architect and/or engineer's name, address and other pertinent information.

Construction signs shall not exceed 12 square feet and shall be set back at least 10 feet from the street lot line or 1/2 the building setback distance, whichever is less.

Construction signs may be maintained on the building or property for the interim of construction and not more than 30 days following the completion of said construction.

- vi. **Directional.** Directional signs are allowed without a permit, if they solely indicate ingress and egress placed at driveway locations and contain no advertising material. The display area of such signs shall not exceed three square feet or extend higher than four feet above ground level. The sign will conform in all respects to the requirements of this section.

- vii. **Rent or Sale.** A for sale/rent/lease sign is allowed without a permit on-the premises of a property being sold or rented.

Rent or sale signs shall not exceed six square feet and shall advertise only the property on which the sign is located. A maximum of two such signs may be maintained on any property being sold or rented, and they shall be removed by the owner or agent within 30 days of sale, rent or lease.

Rent or sale signs may be attached to the building or shall be set back at least 10 feet from the street lot line or 1/2 the building setback distance, whichever is less.

- viii. **Freestanding sign.** All freestanding signs shall be securely attached at top and bottom to one or two posts or pylons. No lettering shall appear on the posts or pylons. No part of the sign shall protrude more than 10 inches over a public or private right-of-way. The construction and setting methods to be employed on freestanding signs on posts or pylons that are greater than 10 feet at their highest point must be reviewed and certified for safety by the Building

Commissioner and shall have structural drawings and specifications, including foundations, submitted by a registered professional engineer.

Landmark sign. A landmark sign is allowed with a permit in addition to any other signs to which a business may be entitled, and without regard to the present use of the premises. Any necessary restoration should follow the preservation guidelines outlined by the Lee Historical Commission and by its approval prior to a sign permit being issued.

- ix. Political.** Two political signs are permitted per lot without a permit.

Political signs are permitted if they are stationary, unlighted and temporary. Such signs shall be displayed no earlier than 20 days prior to a voting day and shall be removed within five days after a voting day.

Political signs may not exceed four square feet.

- x. Public service sign.** Public service signs are allowed without a permit.

Public service signs necessary for public safety and convenience shall not exceed two square feet. Such signs are not included in computing total sign area.

Public service signs shall bear no advertising.

- xi. Window display sign.** Window display signs are allowed without a permit. Window display signs of the exposed-gaseous-tube type shall not exceed 25% of the total glass area of the window in which they are displayed. Permanent merchandise display signs hung inside windows shall be made of clear materials, such as Plexiglas, with lettering painted on them.
- xii. Signs for nonprofits:** The town's temporary sign granting authority may authorize signs for nonprofit organizations of any size, construction, location and duration in the same manner as approval of a temporary sign.
- xiii. Business Center Signs.** A business center sign in any zoning district shall be freestanding sign, shall identify only the business center and the individual businesses within it, and shall not exceed 64 square feet in total area. The portion identifying the common business center shall not exceed 16 square feet. Individual business signs mounted on the business center sign shall not exceed 8 square feet. All signs included on a common business center sign

shall be similar with regard to material, coloring, lighting, lettering, and other characteristics. Where a business center sign exists, no other freestanding sign is allowed along the road frontage of the business center.

xiv. Sandwich Boards And Menu Board Signs

Temporary Permits. The Board of Selectmen may issue a temporary permit for a single portable Sandwich Board Sign, or a Menu Board Sign per business in the I (Industrial), BM (Business Multi-Dwelling), RB (Residential Business), CBC (Commercial Business Corridor) or DCBC (Downtown Commercial Business Corridor). Any such permit shall be valid for 1 (one) year from the date of issuance.

Sandwich Board Signs. Sandwich Board Signs shall meet the following requirements:

- a. The sign shall be at least 18 inches but not more than 27 inches wide and shall be at least 30 inches but not more than 48 inches high. The sign shall be constructed of framed wood, plywood, a wood or rigid plastic composite or similar material. The sign may include a chalkboard, whiteboard, foamboard, or similar inset within the frame. The sign shall be rigid and sturdy. The sign shall be free of sharp corners, protrusions, and devices which could cause injury. No additional attachments such as flags, streamers, pennants, ribbons, spinners, banners or balloons may be used. No signs shall use fluorescent colors on either its copy or background. The sign shall be suitably weighted so as to remain stationary during windy conditions
- b. The sign shall be displayed only in front of the place of business, except as approved otherwise by the Board of Selectmen. The sign may be located on either private property or be within the public right-of-way. The sign shall not obstruct pedestrian movement or reduce the open sidewalk width to less than four (4) feet. The sign shall not be located in the street.
- c. The sign may be displayed only while the advertised business is open for business, and must be stored indoors at other times. The sign shall not be displayed during adverse weather conditions such as snow, ice or heavy wind. The sign shall not impede snow removal.

- d. Where a sign is located on public property, the sign owner shall carry liability insurance coverage, and confirmation of the same must accompany the application for the sign. The insurance must cover personal injuries or property damage arising, for any reason, as a result of the placement of the sign. The policy shall be in the amount of at least one million dollars (\$1,000,000) per claim and two million (\$2,000,000) per occurrence. The town shall be an additional insured on the policy for any and all claims. The business with the sign shall require the insurer to give at least sixty (60) days written notice of termination, reduction or policy cancellation to the Board of Selectmen.
- e. In response to specific safety concerns, the Police Department may prohibit Sandwich Board Signs in designated areas during holiday parades or other specified times or days when sidewalk congestion is expected to be excessive.

Menu Boards. An eating establishment may have a Menu Board Sign instead of, but not in addition to, a Sandwich Board Sign. Menu Board Signs shall meet the following requirements:

- f. The sign shall meet the requirements for Sandwich Board Signs regarding construction materials, hours of display and liability insurance.
- g. The sign shall have a total area not exceeding six square feet.
- h. If the sign is not mounted flat on a wall, it shall not protrude into the walkway.

Removal. The Building Commissioner shall cause to be removed any Sandwich Board Sign or Menu Board Sign that endangers the public safety, such as an abandoned, dangerous or materially, electrically or structurally defective sign, or a sign for which no permit was issued. Any sign located on public property that presents a hazard shall be removed. The town is not responsible for any sign that is damaged.

Penalties. In addition to the procedures for enforcement, described above, the provisions of this bylaw may also be enforced by the Building Commissioner, by non-criminal complaint pursuant to the provision of G.L. c.40, section

21D. Each day on which a violation exists shall be deemed to be a separate offense. The penalty for violation of the conditions and limitations of this subsection relating to Sandwich Board Signs and Menu Boards shall be \$25 for the first offense, \$50 for the second offense, \$100 for the third offense, and \$300 for the fourth and each subsequent daily offense.

- xv. Flags:** Each business may have one “OPEN” flag, without a permit.

The flag shall be attached to a permanent structure where the place of business is located.

The flag and pole shall be removed when the place of business is not open.

The flag shall not obstruct pedestrian traffic and must have a lowest point at least six feet six inches above any pedestrian walkway.

The flag shall not exceed three feet by five feet 3’ x 5’, and may not include any day-glo or fluorescent colors.

8. District Regulations.

i. R20, R30, RA-40, CR and RM District requirements.

Allowed Signs. The following signs are allowed

- a.** Any signs listed as by right. [See Section 7.4 (A).]
- b. Sign on Premises.** One sign is allowed, with a permit, to advertise an approved professional, artisan or home occupation. The sign shall be a wall sign or freestanding sign on the lot of the building containing the business, shall not exceed six square feet, and shall be located at least 10 feet from the public right-of-way line or attached to the building.
- c. Farm and Nursery Signs.** In District RA-40, a wall or freestanding sign is allowed with a permit to identify a farm or nursery, including the sale of natural products grown in the Town of Lee.
 - i.** Two signs no greater than six square feet in area are allowed.
 - ii.** The highest point of the sign can be no greater than 10 feet above ground and at least 10 feet from the public right-of-way.

ii. I, BM, RB and CBC District requirements.

Allowed Signs. The following signs are allowed on the lot of a building containing a business:

- a. Subsection (A) Signs.** Any sign allowed under subsection (A) of this section is allowed.
- b. Building Signs.** One sign is allowed with a permit on the building advertising the business or businesses carried on within the building. Such sign shall be limited in total area to two square feet for each horizontal running foot of the side of the building displaying the sign. In no case will the total signage of the building exceed 100 square feet.
 - i. Long Buildings.** Any building with more than 100 linear feet facing the public right-of-way may have a second building sign, provided that the total signage does not exceed 100 square feet.
 - ii. Corner Lots.** Business buildings on corner lots may have two building signs, one sign on the building facing each roadside. The square footage of each sign shall not exceed two square feet per linear footage of the side it is mounted on. The total square footage of the building sign(s) shall not exceed 100 square feet.
 - iii. Multi-Business Buildings.** In a building with two or more businesses, one business may have a building sign as provided above, and each additional business with a direct entrance from the parking lot may have one additional sign on the building. Multiple occupants that share a common entrance from the parking lot may share a single additional sign. Any such additional sign shall not exceed 1.5 square feet for each linear foot of dedicated frontage, not to exceed 32 square feet overall.
- c. Freestanding Signs.** In addition to signs allowed by subdivisions (a) and (b) above, one freestanding sign is allowed with permit per property on a post or pylon under the following conditions:
 - i.** The size of a freestanding sign for a single business will not exceed 16 square feet. The sign may contain an additional eight square feet of signage for each additional business on the property up to a maximum of 48 square feet. In Zoning District

I, the size of a freestanding sign shall not exceed 32 square feet per property.

- ii. A lot with frontage of 300 continuous linear feet or more may have two freestanding signs not less than 100 feet apart.
- iii. A freestanding sign shall be located a minimum of 15 feet from the public right-of-way line. In those locations where it is not possible to place a sign 15 feet from the public right-of-way line, the sign may be placed 1/2 the distance between the face of the building and the public right-of-way line.
- iv. The highest point of a freestanding sign may be no greater than 25 feet above ground.
- v. No portion of a freestanding sign may be over the public right-of-way line by more than 10 inches.

- d. **Business Center Sign.** A business center in the I, RB, or CBC zoning districts may have a business center sign consistent with section 7.7 above instead of a freestanding sign.

iii. **PCVC District requirements.** Refer to Section 10.2 (D) (Operating Center Signs).

iv. **Downtown Central Business Corridor (DCBC) Requirements.** The following signs are permitted on the lot of a building containing a business in the DCBC zone:

Subsection (A) and (B) Signs. Except as limited below, any sign allowed under subsections (A) and (B) of this section is allowed in DCBC.

Building Sign. A separate sign is allowed with a permit on the building for each business within the building, advertising that business. Each sign shall not exceed two square feet for each linear foot of the face of the business displaying the sign and shall not exceed an overall size of 40 square feet. Building signs shall be constructed of wood or material of similar or greater weight and density.

- a. **Corner Lots.** Business buildings on corner lots may have two building signs, one sign on the building facing each roadside. The

square footage of each sign shall not exceed two square feet for each linear footage of the face of the business it is mounted on. The total square footage of the larger sign shall not exceed 40 square feet, and the second sign on the side of the business shall not exceed 20 square feet.

Awning Signs. Awning signs are allowed without permit and shall be limited to lettering on the valence of a ground floor awning which names the business only. The letters shall not exceed eight inches in height.

Window Display Signs. Window display signs which are painted on, incorporated into or affixed to the window, with the purpose or effect of identifying the business located within, are not to exceed 10% of the total glass area.

Projecting Signs. Signs identifying the name of the businesses, which are two-sided and installed at a right angle to the building facade, are allowed with a permit. They shall not exceed four square feet. These signs shall be placed at least seven feet above the pedestrian-way and may not project more than three feet from the building facade. The signs shall be securely mounted to the building to prevent movement in windy conditions. The signs shall be constructed of wood or material of similar weight and density.

Rear Entrance Signs. In addition to building signs allowed under subdivision (b), rear entrance signs are allowed without a permit. A rear entrance sign may not exceed eight square feet and shall be constructed on wood or material of similar or greater weight and density.

Freestanding Signs. As an alternative to a building sign, one free standing sign is allowed with a permit. The sign shall be installed between two wooden posts and shall not exceed sixteen (16) square feet. The sign shall be constructed of wood or material of similar or greater weight and density, and the high point of the sign shall not exceed eight (8) feet above the ground. The sign will be a minimum of fifteen (15) feet from the public right-of-way. If the fifteen (15) feet from the public right-of-way is not possible, the sign may be placed one-half (1/2) the distance between the face of the building and the public right-of-way. It may be externally illuminated by 1,500 Lumens on each side.

Business Center Signs. A business center in the DCBC zoning districts may have a business center sign consistent with section 7.7 above instead of a freestanding sign.

9. Municipally Controlled Directory Sign Boards (MCDSB).

- i. **MCDSB Authorized.** In the Business Multiple (BM) and Downtown Commercial Business Corridor (DCBC) Districts, a municipally controlled directory sign board (MCDSB) may be erected as a name-only directional sign to allow business and municipal uses located on Canal, Eaton, Elm, Railroad and East Center Streets to be readily identified from Main Street or Center Street (Route 20).

Corner of Main and Eaton Streets. The MCDSB will list businesses and municipal uses on Eaton and Railroad Streets from the intersection of Eaton and Railroad to the halfway point toward Elm Street. This sign will be placed so as to be visible from Main Street (Route 20).

Corner of Eaton and Railroad Streets. The MCDSB will list businesses and municipal uses on Railroad Street. This sign will be placed so as to be visible from Eaton Street.

Corner of Main and Elm Streets. The MCDSB will list businesses and municipal uses on Elm and Railroad Streets from the intersection of Elm and Railroad to the halfway point toward Eaton Street. This sign will be placed so as to be visible from Main Street (Route 20).

Corner of Center and Canal Streets. The MCDSB will list businesses and municipal uses on Canal Street. This sign will be placed so as to be visible from Center Street (Route 20).

Corner of Main and East Center Streets. The MCDSB will list businesses and municipal uses on East Center Street. This sign will be placed so as to be visible from Main Street (Route 20).

Corner of Main and School Streets; Main and Ferncliff Streets; Main and Academy Streets; Main and Franklin Streets; Main and Park Streets; High and Park Streets; and Park Place and Park Street. The MCDSB will list businesses and municipal uses not located on Main Street or Park Street. This sign will be placed so as to be visible from Main Street or Park Street.

- ii. Sizes, shape, colors, placement and other relevant issues will be determined by regulations set up and adjusted as necessary by the Board of Selectmen, after consultation with the Town Administrator, Board of Public Works, Planning Board and Building Commissioner.

Article 49. Plastic Bag Prohibition - Submitted by Petition

To see if the Town will vote to adopt a bylaw eliminating the use of single-use plastic bags in certain retail sales as follows:

SECTION 1, PURPOSE:

This bylaw is enacted pursuant to the general police power in order to protect the health, safety and welfare of the inhabitants of the town.

SECTION 2, EFFECTIVE DATE:

This bylaw shall take effect on January 1, 2016.

SECTION 3, FINDINGS:

Globally, the production and use of plastic bags has significant environmental impacts each year, including the use of over 12 million barrels of oil. Each year, an estimated 500 billion to 1 trillion plastic bags are used worldwide, which is over one million bags per minute, many of which end up as litter each year. These bags last hundreds of years in landfills and are a potential source of harmful chemicals when they do break down.

Most plastic carry-out bags do not biodegrade, but instead photo-degrade, which means that the bags break down into smaller and smaller toxic bits that enter the food web when animals mistake those materials for food.

Plastic bags are costly, environmentally damaging, and easily preventable sources of litter and pollution. Light and aerodynamic, plastic bags can become airborne even when properly disposed of; bags photodegrade and disintegrate into particles, littering our urban landscape and posing a serious threat to the riparian and marine environments and wildlife. Even when they are no longer obvious to the naked eye, plastic degrades into tiny particles that absorb toxins and contaminate our food chain as well as water and soil.

Polyethylene plastic bags represent an unnecessary use of a nonrenewable resource. Reusable carryout bags represent the sustainable alternative to single use bags of all types.

Alternatives to plastic bags are readily available and include reusable cloth bags and recyclable paper bags. Retail establishments could do more to better the environment by encouraging customers to use reusable bags, making single-use plastic unnecessary.

Plastic shopping bags create significant litter problems in our town's neighborhoods and also its streets, parks, creeks and open space lands.

Non-biodegradable plastic bags often are discarded into the environment and end up polluting our waterways, clogging sewers, endangering marine life and causing unsightly litter.

Reusable carryout bags are considered worldwide to be the best option to reduce waste and litter, protect wildlife, and conserve resources. Reusable bags have lower associated greenhouse gas emissions than single use bags and are readily available and affordable for the consumer.

We recognize a duty to protect the natural environment, the economy, and the health of our citizens.

It is the intent of this bylaw to reduce the negative impacts of polyethylene plastic carryout bags and encourage the use of reusable carryout bags.

As far as environmental degradation and preservation of natural resources is concerned, a bag designed for multiple uses is preferable over a recyclable, single use paper bag. We are cutting down trees at an alarming rate, and there is still an environmental impact of recyclable paper bags. We as a town encourage the use of reusable bags in all retail sales as being the most eco-friendly, even over recyclable paper bags.

We find that a recyclable paper bag that contains no old growth fiber and is 100% recyclable overall and contains a minimum of 40% post-consumer recycled content is more environmentally friendly than a plastic grocery bag.

We also recognize that food and beverage grocery bags are highly susceptible to the use of reusable bags without great inconvenience or cost to merchant or customer.

However, for retail sales not involving the sale of food or beverages prepared on the premises, the town will also accept check out bags that are made of recyclable paper, as long as the bags are sold for 25 cents. Since all customers can opt to use reusable bags, their own handbags or knapsacks, hand-carry, or use manufacturer's boxes at retail establishments which is preferable to single use recyclable paper bags, the 25 cent surcharge will incentivize the use of these alternatives, while still using single-use recyclable paper bags.

Most of the people that live in the town travel by motor vehicle. It is anticipated, over the course of time, residents will develop the habit of keeping reusable checkout bags in their motor vehicle for purchases. Those using other means of transportation to get to retail establishments over the course of time will develop the habit of bringing recyclable bags. Many tourists might already have recyclable bags in their motor vehicles. Many non-residents who purchase reusable bags may be encouraged to use reusable bags in their home communities.

Single-use plastic bags have been banned in communities throughout the United States.

SECTION 4, DEFINITIONS:

“CHECKOUT BAG” means a carryout bag that is provided to a customer at the point of sale. A bag without handles intended by the manufacturer to carry vegetables, fruits, meat, or bulk food product from a vegetable, fruit, bulk food or meat department within a store to the point of sale shall not be a “checkout bag.” The Board of Health shall have final say as to what is or is not a “checkout bag.”

“FOOD AND BEVERAGE GROCERY CHECKOUT BAG” means a type of checkout bag that carries (in whole or part) food or beverages, wherein the food or beverage was not substantially prepared on premises, wherein further the food or beverage is to be consumed off premises. A bag without handles intended by the manufacturer to carry vegetables, fruits, meat, or bulk food product from a vegetable, fruit, bulk food or meat department within a store to the point of sale shall not be a “food and beverage grocery bag.” A checkout bag is not a “food and beverage grocery bag” if the checkout bag does not contain (in whole or part) food or beverages, wherein the food or beverage was not substantially prepared on premises, wherein further the food or beverage is to be consumed off premises

The Board of Health shall have final say as to what is or is not a “food and beverage grocery bag.”

“RETAIL ESTABLISHMENT” means any commercial establishment that sells perishable or nonperishable goods for use off premises including, but not limited to, clothing, food, and personal items which are to be directly used by the customer. The Board of Health shall have final say as to what is or is not a “retail establishment.”

“RETAIL SALES” means the transfer to a customer of goods in exchange for payment occurring in a retail establishment. The term “retail sales” does not include sales of goods at yard sales, tag sales, other sales by residents at their home, and sales by not-for-

profit organizations. The Board of Health shall have final say as to what is or is not “retail sales.”

“RECYCLABLE PAPER BAG” means a paper bag that should have the following characteristics:

- (1) contains no old growth fiber; and
- (2) is 100% recyclable overall and contains a minimum of 40% post-consumer recycled content; and
- (3) displays the words "Reusable" and "Recyclable" on the outside of the bag.

The Board of Health shall have final say as to what is or is not a “recyclable paper bag.”

“REUSABLE BAG” means a bag with handles that is specifically designed and manufactured for multiple reuse and meets all of the following requirements:

1. has a minimum lifetime of 125 uses, which for purposes of this bylaw means the capability of carrying a minimum of 22 pounds, 125 times over a distance of at least 175 feet; and
2. has a minimum volume of 15 liters; and
3. is machine washable or is made of a material that can be cleaned or disinfected; and
4. if made of plastic, is a minimum of at least 2.25 mils thickness.

The Board of Health shall have final say as to what is or is not a “reusable bag.”

“MANUFACTURER’S CARDBOARD BOX” means a cardboard box in which goods were shipped, where the box was designed primarily for shipment by the manufacturer of the cardboard box for multiple sales units of the good. The Board of Health shall have final say as to what is or is not a “manufacturer’s cardboard box.”

SECTION 5, PROHIBITION:

- A. **RETAIL SALES, NON-GROCERIES:** Any person engaged in retail sales shall provide only reusable bags and/or recyclable paper bags as checkout bags to customers. Checkout bags that are recyclable paper bags shall be sold for a cost of 25 cents and shall not be distributed free of charge.

- B. **RETAIL SALES, GROCERIES:** Any person engaged in retail sales wherein the checkout bags are food and beverage grocery bags, shall only use checkout bags that are reusable bags. Checkout bags that are food and beverage grocery bags shall not be a recyclable paper bag unless the recyclable paper bag also qualifies as a reusable bag.
- C. **SELLING REUSABLE BAGS NOT PROHIBITED:** Nothing in this section shall preclude persons engaged in retail sales from making reusable bags available for sale to customers.
- D. **USE OF MANUFACTURER'S CARDBOARD BOX TO CARRY ITEMS OUT NOT PROHIBITED:** Nothing in this section shall preclude persons engaged in retail sales from reusing a manufacturer's cardboard box or otherwise making the manufacturer's cardboard box available to the customer for use in carrying out goods.

SECTION 6, DEFERMENTS:

- A. Upon written application, the Board of Health, after a public hearing, may defer application of this bylaw for a retail establishment for a one year period, upon a showing by the retail establishment that the conditions of this bylaw would cause undue hardship.

For purposes of this bylaw, an "undue hardship" is a situation unique to the retail establishment where there are no reasonable alternatives to the use of reusable bags and/or recyclable paper bags as checkout bags for retail sales not involving food or beverages not prepared on premise, and compliance with this bylaw would cause significant economic hardship to that retail establishment. For purposes of this bylaw, an "undue hardship" is also a situation unique to the retail establishment where there are no reasonable alternatives to the use of reusable bags as food and beverage grocery checkout bags, and compliance with this bylaw would cause significant economic hardship to that retail establishment.

- B. A retail establishment granted a deferment by the Town must reapply prior to the end of the one year exemption period and demonstrate continued undue hardship, if it wishes to have the deferment extended. Deferments may only be granted for intervals not to exceed one year.
- C. A deferment granted in accordance with this Section may be extended for no more than one additional one year period, upon written application to the Board of Health at least two months prior to the expiration of the first deferment period

and upon a showing that the circumstances justifying the deferment continue to exist.

- D. A deferment application shall include all information necessary for the Town to make its decision, including, but not limited to, documentation showing the factual support for the claimed deferment. The Board of Health may require the applicant to provide additional information to permit it to determine facts regarding the deferment application.
- E. The Board of Health may approve the deferment application, in whole or in part, with or without conditions that it deems necessary to protect the public health and further the interests of this bylaw.
- F. Deferment decisions are effective immediately and final.

SECTION 7, ENFORCEMENT:

- A. The Board of Health or its designee shall inquire on an annual basis regarding any retail establishment's compliance with this bylaw.
- B. The Board of Health, after ten (10) separate violations of this bylaw by the retail establishment on ten (10) different days within any 360 day period, after a public hearing with due process rights of participation afforded to the retail establishment so that they may present evidence, may order that the retail establishment to remain closed for any period deemed necessary up to six months to obtain compliance with this bylaw. Only the Board of Health itself shall have the power to conduct public hearings on whether to close a retail establishment, and this power shall not be delegated to anyone else, including but not limited to designees of the Board of Health or the Police Department and its designees. The rulings of the Board of Health concerning closings of retail establishments for violation of this bylaw shall be final.
- C. The Board of Health or its designee and the Police Department or its designee shall have primary responsibility for enforcement of this provision and shall have authority to issue citations for violation(s). The Board of Health or its designee and the Police Department or its designee is authorized to establish regulations or administrative procedures and to take any and all actions reasonable and necessary to further the purposes of this chapter or to obtain compliance with this chapter, including, but not limited to, inspecting any retail establishment's premises to verify compliance in accordance with applicable law.

- D. The Board of Health and the Police Department or its designee may enforce this by-law or enjoin violations thereof through any lawful process, and the election of one remedy by the Board of Health or the Police Department shall not preclude enforcement through any other lawful means.
- E. Any member of the public who observes a potential violation of this bylaw shall be able to file a complaint with the Board of Health or its designee who shall investigate whether there is a violation of this bylaw. When deemed necessary by the Board of Health or its designee, the Police Department shall assist in the investigation and shall assist in identifying violators. A member of the public shall also be able to file a complaint with the Police Department if they believe there has been a violation of this bylaw, and the Police Department or its designee shall investigate.
- F. Penalties and Fines for Violations of this bylaw may be enforced as follows:
- G. This bylaw shall be enforced by the Board of Health or its designee, or the Chief of Police or his/her designee, save that deferment applications or retail establishment closings public hearings shall only be heard by the Board of Health and not the Police Department, and the Board of Health shall not delegate its authority to conduct public hearings regarding deferments or closing retail establishments. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition bylaw. If non-criminal disposition is elected, then any person who violates any provision of this bylaw shall be subject to the following penalties:
 - 1. For the first violation, the Board of Health or its designee, upon determination that a violation has occurred, shall issue a written warning notice to the retail establishment which will specify the violation and the appropriate penalties in the event of future violations. The warning should also state that the retail establishment may be closed if it fails to comply. Thereafter, the following penalties shall apply:
 - (a). A fine of one hundred dollars (\$100.00) for the first violation following the issuance of a warning notice.
 - (b). A fine of two hundred and fifty dollars (\$250.00) for the second and any other violation that occurs following the issuance of a warning notice.
 - 2. Fines are cumulative and each day or portion thereof shall constitute a separate offense. If more than one, each condition

violated shall constitute a separate offense. In no event shall there be more than one violation per day assessed against a retail establishment.

3. Whoever violates any provision of this bylaw may also be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars.

Article 50. Polystyrene Food & Beverage Container Prohibition – Submitted by Petition

To see if the Town will vote to adopt a bylaw banning expanded polyester foam in food establishments and Town facilities as follows:

BAN OF EXPANDED POLYSTYRENE FOAM IN FOOD ESTABLISHMENTS AND TOWN FACILITIES

SECTION 1, PURPOSE:

This bylaw is enacted pursuant to the general police power in order to protect the health, safety and welfare of the inhabitants of the town.

SECTION 2, EFFECTIVE DATE:

This bylaw shall take effect on January 1, 2016.

SECTION 3, FINDINGS:

Expanded polystyrene food containers form a significant portion of the solid waste stream going into our landfills. Local landfills are running out of room. In neighboring communities that use landfills, future solid waste may have to be transported hundreds of miles to a landfill at considerable cost. While polystyrene is light-weight, it is extremely voluminous in landfills. In a landfill environment, ten pounds of foam (the weight of five reams of 8.5"x11" computer paper) takes the space equivalent to a household refrigerator.

Polystyrene cannot be effectively recycled, and the vast majority of it is not. There are very few polystyrene recycle facilities in the United States. Often, long distance travel is required. The nearest facility to Berkshire County in Massachusetts is in Leominster. There is little market for the recycled product. Food residue is considered a contaminant, so either it is not used or must be washed with solvents.

Expanded polystyrene is not biodegradable. Once buried in our landfills, it will persist for centuries. Polystyrene never breaks down. Polystyrene products are not only an eyesore when left in the environment, they are highly toxic to humans and animals. Polystyrene

is harmful to animal and marine life because when polystyrene breaks down into smaller chips, animals such as birds and fish may mistake it for food and ingest it and it is toxic.

Nor is polystyrene safe when incinerated. With the addition of chlorine donors as simple as table salt, it is inevitable that combustion of polystyrene in municipal solid waste incinerators will contribute to the formation of highly chlorinated polycyclic compounds like dioxins, furans, hexachlorobenzene, and chlorophenols. It is this family of compounds that are some of the most biologically active toxins to humans known.

Styrene, the key ingredient in expanded polystyrene, was recently added to the National Toxicology Program's list of carcinogens (U.S. Department of Health and Human Services). Styrene can leach from polystyrene containers into food and beverages.

The National Toxicology Program, a division of the Department of Health and Human Services, in 2011 added styrene to its "reasonably anticipated to be a carcinogen" list. The abstract of the study reads, "*Styrene is reasonably anticipated to be a human carcinogen* based on limited evidence of carcinogenicity from studies in humans, sufficient evidence of carcinogenicity from studies in experimental animals, and supporting data on mechanisms of carcinogenesis."

Styrene migrates from the containers into food and beverages when heated or in contact with fatty or acidic foods. In fact, the studies of the deleterious effect of polystyrene on health and the environment are voluminous.

The environmental disadvantages of polystyrene vastly outweigh whatever imagined environmental benefits there is of polystyrene.

Many communities in the United States have banned expanded polystyrene food containers, including Seattle WA, Freeport ME, New York NY, Amherst MA, Brookline MA, Great Barrington MA and Nantucket MA.

Appropriate alternative products are readily available from the vendors used by local food establishments; cooperative bulk buying arrangements are possible. The environmental cost of polystyrene is not absorbed by the vendor or passed on to the consumer, thereby creating market inefficiencies because the cost of environmental impact is not reflected in the cost of the product. Polystyrene may appear cheaper to vendor or consumer, but that is because they are not paying a fee for environmental impact of their food and beverage container choice.

Thus, elimination of expanded polystyrene food containers is in the best interest of the health and welfare of Town inhabitants.

It is also a finding that a disposable food or beverage container should be either biodegradable or recyclable.

SECTION 4, DEFINITIONS:

“Disposable Food Service Container” means single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This definition does not include single use disposable utensils, nor does it include single-use disposable packaging for unprepared foods. The Board of Health shall have final say as to what is or is not a “Disposable Food Service Container.”

“Food Establishment” means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a “Food Establishment” for purposes of this bylaw. The Board of Health shall have final say as to what is or is not a “Food Establishment.”

“Expanded Polystyrene” (EPS) means polystyrene that has been expanded or “blown” using a gaseous blowing agent into a solid foam. The Board of Health shall have final say as to what is or is not a food service container made of “Expanded Polystyrene.”

“Polystyrene” means expanded polystyrene which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term “polystyrene” also includes clear or solid polystyrene which is known as “oriented polystyrene”. The Board of Health shall have final say as to what is or is not a food service container made of “Polystyrene.”

“Prepared Food” means any food or beverage prepared for consumption on the Food Establishment’s premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation. The Board of Health shall have final say as to what is or is not a “prepared food.”

“Town Facility” means any building, structure, land or park owned or operated by the Town, its agents and departments. The Board of Health shall have final say as to what is or is not a “Town Facility.”

“Town Facility Users” means all persons, societies, associations, organizations or special event promoters who require permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events and food services provided at the Town’s expense. The Board of Health shall have final say as to what is or is not a “Town Facility User.”

“Biodegradable Food Service Container” means having the ability to completely break down, or decompose back into the natural environment without causing harm to the environment within three years. The Board of Health shall provide a list of acceptable vendors to assist the public as to what is or is not a “biodegradable” food container and

make it available on the Town's website and at the Board of Health; but any product that completely breaks down, or decomposes back into the natural environment without causing harm to the environment within three years shall be "biodegradable" whether it is or is not on the list provided by the Board of Health. The Board of Health shall establish procedures for a vendor to be added to the acceptable "biodegradable" food container vendor list, and shall establish standards to periodically review and revise the list. In no event shall a product composed in whole or in part of polystyrene be deemed "biodegradable." The Board of Health shall have final say in whether a given food container is or is not "biodegradable," and shall establish standards for implementation.

"Recyclable Food Service Container" means a food service container completely capable of reuse as a food service container fifty or more times and designed by the manufacturer for multiple reuse, OR completely capable of being used as a high quality recycle, wherein the materials of the food service container may be completely reclaimed and used in new food service containers at least ten times. The Board of Health shall have final say in whether a given food container is or is not "recyclable," and shall establish standards for implementation. The Board of Health shall provide a list of acceptable vendors to assist the public as to what is or is not a "recyclable food container" and make it available on the Town of Town's website and at the Board of Health, but any product wherein the materials of the food service container may be completely reclaimed and used in new food service containers at least ten times shall be considered "recyclable." The Board of Health shall establish procedures for a vendor to be added to the acceptable "recyclable" food container vendor list, and shall establish standards to periodically review and revise the list. In no event shall a product composed in whole or in part of polystyrene be deemed "recyclable."

SECTION 5, PROHIBITION:

A. Except as provided herein, Food Establishments are prohibited from dispensing Prepared Food to customers in a Disposable Food Service container made from Expanded Polystyrene. Food Establishments are also prohibited from dispensing Prepared Food to customers in a Disposable Food Service container that is not a Biodegradable Food Service Container or a Recyclable Food Service Container.

B. Town Facility Users are prohibited from dispensing Prepared Food to customers in a Disposable Food Service container made from Expanded Polystyrene. Town Facility Users are also prohibited from dispensing to customers Prepared Food in a container that is not a Biodegradable Food Service Container or a Recyclable Food Service Container.

SECTION 6, DEFERMENTS:

A. Upon written application, the Board of Health, after a public hearing, may defer application of this Bylaw for a Food Establishment for a one year period, upon a showing by the Food Establishment that the conditions of this Bylaw would cause undue hardship. For purposes of this Bylaw, an "undue hardship" is a situation unique to the Food Establishment where there are no reasonable alternatives to the use of expanded polystyrene disposable food service containers and compliance with this provision would cause significant economic hardship to that Food Establishment. The Board of Health

shall not delegate its duty to hear deferral applications and the Police Department shall not hear deferral applications.

B. A Food Establishment granted a deferment by the Town must reapply prior to the end of the one year exemption period and demonstrate continued undue hardship, if it wishes to have the deferment extended. Deferments may only be granted for intervals not to exceed one year.

C. A deferment granted in accordance with this Section may be extended for no more than one additional one year period, upon written application to the Board of Health at least two months prior to the expiration of the first deferment period and upon a showing that the circumstances justifying the deferment continue to exist.

D. A deferment application shall include all information necessary for the Town to make its decision, including, but not limited to, documentation showing the factual support for the claimed deferment. The Board of Health may require the applicant to provide additional information to permit it to determine facts regarding the deferment application.

E. The Board of Health may approve the deferment application, in whole or in part, with or without conditions that it deems necessary to protect the public health and further the interests of this Bylaw.

F. Deferment decisions are effective immediately and final.

SECTION 7, ENFORCEMENT:

A. The Board of Health or its designee shall inquire on an annual basis regarding any food establishment's compliance with this bylaw as a condition for renewal of the establishment's food service permit.

B. The Board of Health, after a hearing conducted in accordance with the procedures set forth in 105 CMR 590.14 and 105 CMR 590.15, may suspend or revoke the food service permit for any establishment failing to comply with this bylaw. Neither a designee of the Board of Health, nor the Police Department or its designee shall conduct such hearings to suspend or revoke the food service permit: such hearings to suspend or revoke the food service permit shall be conducted only by the Board of Health itself without delegation and their ruling shall be final.

C. The Board of Health or its designee and the Police Department or its designee shall have primary responsibility for enforcement of this provision and shall have authority to issue citations for violation(s). The Board of Health or its designee and the Police Department or its designee is authorized to establish regulations or administrative procedures and to take any and all actions reasonable and necessary to further the purposes of this chapter or to obtain compliance with this chapter, including, but not limited to, inspecting any vendor's premises to verify compliance in accordance with applicable law.

D. The Board of Health and the Police Department or its designee may enforce this by-law or enjoin violations thereof through any lawful process, and the election of one remedy by the Board of Health or the Police Department shall not preclude enforcement through any other lawful means.

E. Any member of the public who observes a potential violation of this bylaw shall be able to file a complaint with the Board of Health or its designee shall investigate whether there is a violation of this bylaw. When deemed necessary by the Board of Health or its designee, the Police Department shall assist in the investigation and shall assist in identifying violators. A member of the public shall also be able to file a complaint with the Police Department if they believe there has been a violation of this bylaw, and the Police Department or its designee shall investigate.

F. Penalties and Fines for Violations of this bylaw may be enforced as follows:

This bylaw shall be enforced by the Board of Health or its designee, or the Chief of Police or his/her designee, save that deferment applications or public hearings regarding revocation of a food service permit may only be heard by the Board of Health. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition bylaw. If non-criminal disposition is elected, then any person who violates any provision of this bylaw shall be subject to the following penalties:

1. For the first violation, the Board of Health or its designee, upon determination that a violation has occurred, shall issue a written warning notice to the food establishment which will specify the violation and the appropriate penalties in the event of future violations. Thereafter, the following penalties shall apply:
 - (a). A fine of one hundred dollars (\$100.00) for the first violation following the issuance of a warning notice.
 - (b). A fine of two hundred and fifty dollars (\$250.00) for the second and any other violation that occurs following the issuance of a warning notice.
2. Fines are cumulative and each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense. In no event shall there be more than one violation per day assessed against a food establishment or a town facility user.
3. Whoever violates any provision of this bylaw may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars.

You are hereby directed to notify and warn the Inhabitants of the Town of Lee qualified to vote in town affairs to meet at the Crossway Village gymnasium, 21

Crossway street in Lee on **Monday, May 18, 2015** at 7:00 a.m. to 8:00 p.m. to cast their votes for the following offices:

Moderator	One for the term of one year
Selectman	One for the term of three years
Planning Board	One for the term of five 5 years
Planning Board	One for the term of two years
Lee Housing Authority	One for the term of five 5 years
Lee School Committee	Two for terms of three years
Constables	Four for terms of three years
Representatives	
District 1	Three for terms of three years
District 2	Three for terms of three years
District 2	One for the term of one year
District 3	Three for terms of three years
District 4	Three for terms of three years
District 5	Three for terms of three years
District 5	One for the term of one year
District 6	Three for terms of three years
District 6	One for the term of one year

And to vote upon the following non binding referendum:

Are you in favor of borrowing \$5,000,000 for road repair and paving?

Yes ____

No ____

You are hereby directed to serve this Warrant by posting true and attested copies thereof, in five public places within the Town of Lee, seven (7) days at least, before the day and hour of holding said meeting.

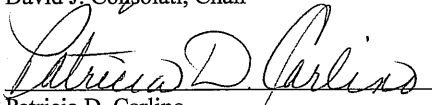
Therefore, Fail Not and make due return of said Warrant with your doing thereon to the Town Clerk of the Town of Lee, at or before the day and hour of holding said meeting.

May 14, 2015 (FY 2016) Annual Town Meeting Warrant – Printed April 28, 2015

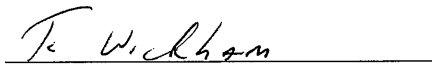
Given under our hands at Lee, this ^{28th}~~28th~~ day of April, 2015



David J. Consolati, Chair

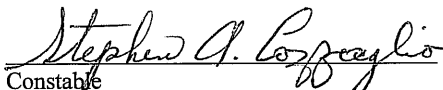


Patricia D. Carlino



Thomas P. Wickham

As per instruction in this Warrant, I have posted same,
this ^{29th}~~29th~~ day of April, 2015 in five public places.



Constable

