**REQUEST FOR PROPOSAL**

**Care and Maintenance of Hanging Flower Baskets**

**Downtown Lee, MA 01238**

**What:** Provide water and maintenance to approximately 60 hanging self-watering baskets -- 5 days a week.

**Where:** Main Street- from 51 Park Street to Joe’s Diner

**When:** Between May 22 and September 9, 2024

**Why:** The Lee Chamber of Commerce has taken on the responsibility for the beautification of our main business district. Maintenance of hanging flower baskets is the responsibility of the Lee Chamber of Commerce.

**Scope of work:**

Water the hanging baskets 5 days a week, trim, deadhead as needed- although the Supertunia plant that is used requires little or no deadheading. All hanging baskets will be self-watering baskets. Fertilize the flowers monthly. Fertilizer will be provided. Maintain health of plants throughout the summer and treat for any disease or pests.

**Insurance:**

Must provide proof of Insurance coverage.

**Timing:**

Watering of plants should take place 5 times a week without going more than two days in between watering. All hanging baskets will be self-watering baskets. In the past it has taken 2-3 hours for daily watering. Plants will be maintained as needed- including monthly fertilizing (fertilizer will be provided).

**Please submit proposals by: April 1, 2024.**

**Contract:**

Contract will be awarded on May 1. 2024.

**Send to: Lee Chamber of Commerce, Attention: Kathy DeVarennes,**

**PO Box 345, Lee MA 01238**

**Questions:** [**director@leechamber.org**](mailto:director@leechamber.org)**; 413.243.1705**