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### MEETING NOTICE

REC'D LEE TOWN CLERK  
AUG 30 '21 PM 2:35

*ROS*

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, September 02, 2021 at **4:00 p.m.**

This will be a **Virtual Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3926128831>  
Meeting ID: 392 612 8831

Phone: 646 558 8656, 301 715 8592, 312 626 6799, 669 900 9128, 253 215 8782, 346 248 7799

**Meeting materials are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).**

Click on the calendar of events, then the meeting name and follow link to materials.

### AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of July 8, 2021\* (4:05)
- III. Financial Reports (4:10)
  - A. July and August Expenditures Report \*
  - B. Accounts Receivable Report & Assessments
  - C. Line of Credit Report
  - D. FY2021 Year End Close
  - E. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:20)
  - A. Approval to Enter into a Contract with the Massachusetts Department of Transportation for Transportation Planning Services \*
  - B. Approval to Submit a Grant Application to the Massachusetts Clean Energy Center (MassCEC) for a Planning Grant and Letter of Intent to Develop a Funding Application for an E-bike Incentive Program.\*
  - C. Approval to Submit Grant Application to MassCEC's EMPower Innovation and Capacity Building Program\*
  - D. Other

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

#### Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- VI. Committee Reports (4:30)  
A. Berkshire MPO  
B. Comprehensive Economic Development Strategy Committee  
C. Regional Issues Committee  
D. Other
- VII. Executive Director's Report (4:35)  
A. Report on New Contracts / Agreements  
B. Berkshires Tomorrow Inc. Update  
C. Staff Update  
D. Rural Policy Advisory Commission Update  
E. District Local Technical Assistance Funding  
F. Training for New Planning Board and Zoning Board of Appeals Members  
G. Community Compact Grants  
H. Housing Equity Bill  
I. Other
- VIII. Old Business (4:45)  
A. Office Space Update  
B. Annual Meeting  
C. Kusik Award  
D. Other
- IX. New Business (5:05)  
A. Citizen Planner Training Collaborative Fall Training  
B. September Commission Meeting  
C. Other
- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of the July 8, 2021 Executive Committee Meeting
- July and August Expenditures Report
- July Aged Receivables Report
- July 2021 Line of Credit Report
- Memo – September 2, 2021 Executive Committee Agenda Items
- Draft Unapproved Minutes of the July 27, 2021 MPO Meeting
- Draft Unapproved Minutes of the August 4, 2021 CEDS Committee meeting
- Transportation Climate Initiative Comment Letter
- Draft Unapproved Minutes of the August 11, 2021 Regional Issue Committee meeting
- Resume – Ned Saviski
- Resume – Claudia Sarti
- Resume – John Roughley
- Resume – Chris Skelly
- Crossroads Grant Program information
- Housing Equity Bill support letter
- Kusik Award Recipients
- BRPC Committee Membership
- CPTC Webinar topic Description Fall 2021
- Memo – July 2021 Technical Assistance

\* Items Requiring Action