

APPROVED ON 10-16-12

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – OCTOBER 2, 2012

Present: Patricia D. Carlino, Chairman, Gordon D. Bailey and David J. Consolati, Board of Selectmen, Robert L. Nason, Town Administrator.

Chairman, Patricia D. Carlino, called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** The public minutes of September 18, 2012 were unanimously approved.
2. **Public Hearings:** None.
3. **General Business:** Temporary Meadow Street bridge construction contract award - Chris Pompei came before the Board to present the project engineer's (Steven Mack, P.E./Foresight Land Service) recommendation that L.B. Corp., the lowest of five bidders in the amount of \$105,400.00, be awarded the construction contract for the temporary Meadow Street Bridge. The completion deadline is December 15th. *The Board voted unanimously to award the bid to LB Corporation in an amount not to exceed \$105,400.00 and to authorize the Chair to sign the contract.*

DPW highway garage roof replacement project change orders - Chris came before the Board to present Architectural Roof Management Inc's Change Order Request #2 in the amount of \$13,284.00 for providing and installing under purlin thermal block. The change order requires wrapping all Z-purlins with 3" (R-10) fiberglass insulation with Lamtec vinyl vapor barrier. Attachment will be factory installed 3" tape seams and white metal strapping mechanically fastened to the bottom of the purlin and securing the sides of the insulation. Change Order #3 in the amount of \$7,700.00 requires removal and disposal of retrofit layer of insulation. *The Board voted unanimously to accept Architectural Roof Management's change orders #2 & #3 in the total amount of \$20,984.00.*

Chris addressed the flushing of water experienced last month due to unplanned events. Mr. Nason stated that we will be flushing again from October 14th – November 3rd, but this flushing will be in the nighttime hours from 8:00 PM – 4:00 AM, in order to minimize the inconvenience to the majority of water users.

Police Interceptor Utility Vehicle Purchase – Mr. Nason presented the lower of the two bids for the Police Interceptor Utility Vehicle in the amount of \$32,395.00 from Stoneham Motor Co., Inc. The vehicle is a new SUV type of vehicle, all wheel drive, with good gas mileage. Mr. Nason

commended Chief Buffis for taking the purchase to bid as we saved a couple thousand dollars below the appropriation amount and lower than the \$34,286.00 quote from MHQ through the Metropolitan Area Planning Council Cooperative (Purchasing) Contract. *The Board voted unanimously to sign off on the purchase of the new Police Interceptor vehicle not to exceed the amount of \$32,395.00 from Stoneham Motor Co., Inc. and authorized the chair to sign.*

Lee Housing Authority building permit waiver request – Gordon Bailey recused himself from the discussion and the vote. Mr. Nason presented to the Board a request from Sherri Miller at the Lee Housing Authority for a waiver of their building permit fee for driveway and railing work. Mr. Nason indicated that he had spoken to Don Torrico who had no problem with this and Patty Carlino also stated that she had no problem. David Consolati stated that since we offered a 50% discount on a building permit fee to another affordable housing provider (Berkshire Housing Development Corp.), we should offer the same waiver of 50% of the building permit fee to the Lee Housing Authority. Patty Carlino asked where the work was being done to which Mr. Nason stated that the work was at Brown Memorial Court, Laurel Street and Marble Street. *The Board voted to waive 50% of the building permit fee to the Lee Housing Authority for driveway and railing work and to allow the chair to sign.*

Clean up of the Housatonic “Rest of River” Community Coordinating Committee – Lauren Gaherty at Berkshire Regional Planning Commission has asked that each community assign two representatives; a Primary and an Alternate to the committee examining potential impacts of remediation for the Rest of River. Patty Carlino suggested that she would be willing to serve as the Alternate Representative with Mr. Nason as the Primary Representative. *The Board voted unanimously to designate Robert Nason, Primary Representative and Patty Carlino, Alternate Representative to the committee examining the potential impacts of the remediation for the Rest of River.*

Board, Committee, Commission & Council Appointments – *The Board voted unanimously to appoint Lauren Kinnaman to the Lee Youth Commission.* The Board then set the terms of the 11 people nominated to the Lee Youth Commission. The terms are as follows: One Year Terms: Kelly Abdalla, Clare Lahey & Rebecka Budnick McDougall. Two Year Terms: Nicole McElroy, Marc Warren, Jessica Maloney & Loren Kinnaman. Three Year Terms: Kathy Hall, Robert Lohbauer, Sharon Terry & Gig Wellington.

The Board discussed the four applicants for the position on the Board of Assessors and though all were qualified, *the Board voted unanimously to appoint Tony Caropreso to the Board of Assessors.* Mr. Caropreso meets all the qualifications, he was the first to come forward and he will get certified.

The Board voted unanimously to appoint Mary McDarby to the Council on Aging.

Common Victualer’s License – Vivaldi’s Pizza – Abraham Turan – *The Board voted unanimously to grant a Common Victualer’s License to Vivaldi Lee LLC for the sale, take out, restaurant & delivery of Vivaldi’s Pizza at 33 Park Plaza, Lee, MA.*

One Day Beer & Wine License – St. Mary’s School – Pork Dinner Fundraiser - *The Board voted unanimously to grant a One Day Beer & Wine License to St. Mary’s School for their Pork Dinner Fundraiser on October 27th from 4:00 PM – 9:00 PM.*

Berkshire Gas Permits

The Board voted unanimously to grant Berkshire Gas permits to install gas services at the following four locations: 25 Richmond Avenue, 25 Joseph Avenue, 3 Whiteholm Road, 14 Navin Heights.

4. **Pending Business:** Mr. Nason reminded everyone of the Special Town Meeting on Thursday, October 4, 2012 in the Zukowski Auditorium at the Lee Middle & High School at 7:00 PM.

Mr. Nason reported that at their September 25th meeting the members of the Board of Public Works voted unanimously not to recommend the purchase of downstream dam insurance (Article 7 on the Special Town Meeting warrant).

Porchlight VNA has announced the fall flu clinics as follows:

October 9th at Brown Memorial Court from 10:00 AM – 11:30 AM
October 10th at Porchlight VNA from 8:30 AM – 10:00 AM
October 31st at Crossway Village – Senior Center from 5:00 – 7:00 PM
November 18th at St. Mary’s Bazaar from 9:00 AM – 3:00 PM

Patty also suggested that we place this flu clinic schedule on our Town of Lee Website.

5. **Town Administrator:** - Personnel – Council on Aging Director Appointment – At the request of Patty Carlino this matter has been tabled for further review. Ms. Carlino requested to review all the paperwork, any letters of recommendation to the committee, etc. and to meet again in the near future to consider this appointment. *The Board voted unanimously to table the appointment of the Council on Aging Director for the next meeting.*

FY 2014 Budget & Town Meeting Preparation Schedule - Mr. Nason presented to the Board the FY 2014 Budget & Town Meeting Preparation Schedule noting the standard milestones.

Gordon Bailey suggested a conference to discuss the Town Administrator Act and look into and clarify and reinforce points in contention or disputes and ways to work with the Board of Public Works (BPW); if the issue needs to be fixed or leave it alone. He suggested we go forward and think about it. Patty Carlino suggested we go to Town Counsel, Jeremia and ask “why it is the way it is”. Should we expand long term planning board to the Board of Public Works, re-define jobs and put some authority back on some level. Patty asked that we schedule a meeting with them.

FY 2013 Revenue and Expense Reports through Sept. 30th - Mr. Nason announced that the FY 2013 Revenue and Expense Reports through Sept. 30th will be on the Selectmen’s table by the end of the week.

6. **Public Comments:** None. David Consolati wanted to mention that he thought Founder's Weekend went well, with a good crowd and that the closing of the Main Street was helpful. He congratulated everyone involved and commended the parade.
7. **Next Regular Meeting:** The next regular meeting is scheduled for October 16, 2012 at 7:00 PM.
8. **Motion to Adjourn:** *The members voted unanimously to adjourn the meeting at 7:45 PM.*

Respectfully submitted,



Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant