

APPROVED ON 10/1/13

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – SEPTEMBER 18, 2013

Present: Gordon D. Bailey, Chairman, Patricia D. Carlino and David Consolati, Board of Selectmen, Robert Nason / Absent - Gordon D. Bailey

David Consolati called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public & Executive Session Minutes of August 20, 2013 and the Public & Executive Session Minutes of September 3, 2013.*
2. **Public Hearings:** None.
3. **General Business:** FY 2013 Auditor Selection – Town Accountant, Lynn Browne, came before the Board to speak about the five Request for Proposals sent out for the financial audit of all Town of Lee accounts.
  1. Melanson and Heath, our current auditor responded with a price of \$27,000.
  2. Adelson and Co. replied with a price of \$23,400 and the audit time frames that we requested (Nov. field work and bound audits by Feb). Their price would be \$24,100 for 2014 and \$24,800 for 2015.
  3. Scanlon and Co. spoke with Lynn at great length. Their price would have been in between the first two, but they are so stretched out that choices for audit time frames would have been unfavorable for the foreseeable future.
  4. Malloy, Lynch and Bienvenue also spoke with Lynn, but travel time from Norwell would make their cost prohibitive and they decided not to bid.
  5. Blum Shapiro Company from Connecticut, did not respond at all.

After receiving favorable references from other towns, including Williamstown, Stockbridge and Adams, and the Berkshire Regional Planning Commission, Lynn recommended contracting with Adelson and Company. *The Board voted unanimously to accept the recommendation to contract*

*with Adelson and Company in the amount of \$23,400 for 2013, \$24,100 for 2014 and \$24,800 for 2015.*

Mid-Size Truck with Sander and Plow Procurement – Superintendant of Public Works, Chris Pompei, P.E. came before the Board to recommend awarding the purchase of a 2014 Ford F550 truck with body and plow to Colonial Ford of Plymouth, MA, whose bid of \$92,809.00 was the lowest of the five bids that we received. *The Board members voted unanimously to recommend the award of the contract to Colonial Ford in the amount of \$92,809.00 and to authorize the Chair to sign the Purchase Agreement.* Bill Navin asked if the sander was behind the truck, to which Chris responded that the sander was part of the body of the truck.

Upper Reservoir Boundary Survey – Chris Pompei came before the Board with the quotes for performing a partial property survey at the reservoir in the vicinity of the dam. The lowest of these quotes was from Foresight Land Services in the amount of \$9,850.00. *The Board members voted unanimously to award the contract to perform the specified partial property survey at the reservoir to Foresight Land Services in the amount of \$9,850.00.* Bill Navin asked when this survey would take place and Chris responded that it would begin after the leaves were off the trees.

Tobacco Awareness Program Update – Tri-Town Health Dept. – Jim Wilusz, R.S. Director of Public Health came before the Board to discuss the Tobacco Awareness Program. He announced that 2013 marks the 20<sup>th</sup> Anniversary of Tobacco funding. Jim thanked the Board and the Town of Lee for supporting the program. Tri-Town has operated this grant funded program since 1994 and they are partnered with local Boards of Health, Community partnerships, School and other key stakeholders. They are currently in the 2<sup>nd</sup> year of a seven year contract. Early on they focused on educational outreach and programs and evolved from programs to policy development and implementation. They are the only program in the county conducting formal tobacco compliance checks. Tri-Town has been conducting compliance checks for 18 years. All youth and staff are trained properly by the state and locally to comply with written office policies and procedures. All inspections, compliance checks and budget reports are submitted directly to DPH quarterly. Jim stated that they are committed to educating the community, retailers, etc. to increase awareness.

Patty Carlino asked if the E-cigarettes followed the same guidelines as regular tobacco products, to which Jim replied that the same guidelines are followed locally, but there are no state regulations regarding youth access, carding, restrictions or banks from all public buildings. He surmised that it will take a while for the FDA to regulate E-cigarettes. The Board thanked Jim for his diligence in the Tobacco Awareness Program and David Consolati commented that he had certainly done his homework.

Revaluation Services Agreement Extension - Bob Nason presented to the Board the Amendment No. 1 to the Agreement for Services for Revaluation Services FY 2012 – FY 2014. The Agreement is amended by adding the language “The Schedules are further amended to extend for fiscal year 2014 the “Maintenance, Interim Adj. and Cyclical Re-inspection” as set forth in ‘Schedule D’ of the original Agreement, for a fee not to exceed \$24,900.00. The Valuation Update and Reval and Cyclical Re-Inspection,” for the fee of \$70,000.00, shall be postponed until fiscal year 2015.”

The contract price is hereby amended to replace \$119,800.00 with \$144,700.00. There will be no increase in the annual fee over what we are already paying. David Consolati asked if we are dealing with the same people, just extending the contract and Mr. Nason replied, "yes". *The Board members voted unanimously to approve Amendment No. 1 to the Agreement for Services for Revaluation Services FY 2012 – FY 2014 By and Between Real Estate Research Consultants, Inc. and the Town of Lee for a fee not to exceed \$24,900.00, for an amended total contract price of \$144,700.00.*

Police K-9 Unit Implementation - Bob Nason presented to the Board a draft Agreement for the Town of Lee concerning the implementation of a K-9 unit. The Agreement covers hours of work, training and duties and responsibilities. As she hadn't opportunity to read the agreement, Patty Carlino commented that she would not be signing the agreement tonight and requested that consideration be postponed until our next meeting. Dick Lindsay asked if the grant money had to be paid back if we didn't sign the Agreement tonight and Mr. Nason answered, "No, we would not". *The Board unanimously agreed to postpone the signing of the Agreement until the next meeting.*

Housatonic River Cleanup Socio-Economic Impacts – Bob Nason presented a draft Agreement to the Board but noted that he just received notification that there were changes to be made. He commented that we should have the final draft by our October 1<sup>st</sup> meeting.

Entertainment License – Sullivan Station – Founder's Day - The Board reviewed the Special Entertainment License submitted by the Sullivan Station Restaurant for Live Vocalists (Band) and dancing by patrons in the parking lot to be held on Founders Day, Friday, September 20<sup>th</sup> from 5:00 PM – 8:00 PM. Patty Carlino stated that she wasn't against the license, she just didn't want it to get out of hand. *The Board members voted unanimously to approve the Entertainment License for the Sullivan Station for Friday, September 20, 2013 from 5:00 PM – 8:00 PM.*

St. Mary's Parish – Parking Lot Blocking – David Consolati read a notification letter from St. Mary's Parish in which the Church gave notice that on Saturday, Sept. 21<sup>st</sup> (Founder's Day weekend) their parking lot would be blocked to accommodate their guests for a parish event.

#### 4. Pending Business:

- a. Summer 2013 Mini-site Collection – Wednesday, Oct. 2<sup>nd</sup> – 4:00 PM – 6:00 PM – Great Barrington Recycling Center.
- b. 2013 Household Hazardous Waste Collections – Saturday, Oct. 19<sup>th</sup> – 9:00 AM – 1:00 PM – Great Barrington Recycling Center.

5. **Town Administrator:** Police Chief Search Update - Mr. Nason announced that he has spoken to nine people who have agreed to form a Police Chief Search Committee. They are, Neil Clarke, (Personnel Committee Chair & Town Meeting Representative), Marilyn Hansen (local Business woman at Country Curtains & Conservation Member), Ann Deely (local attorney and former

Planning Board member), Buck Donovan (Lee Youth Association President, Planning Board member and Town Meeting Representative), Ronald Glidden (Interim Police Chief), Joseph Turnel (Lee Middle and High School Principal), Alan Sparks (Fire Chief), Norma Maroney (retired Council on Aging Director) and Marcia Slaminsky (downtown merchant). The Committee will recommend to Bob one or more finalists for his appointment, subject to the approval of the Select Board. We advertised the position in the Berkshire Eagle, The Springfield Republican Union, on our Town website and as a payroll distribution. We will compile the list of applicants on September 30<sup>th</sup>.

Bill Navin asked Mr. Nason if he had asked any retired officers to be on the Search Committee and Mr. Nason responded that he had not.

FY 2015 Budget and Town Meeting Preparation Schedule - Mr. Nason presented the FY 2015 Budget and Town Meeting Preparation Schedule to the Board, which begins on September 30<sup>th</sup> and ends on May 8<sup>th</sup> (Special & Annual Town Meeting). He said he will share the Schedule with the Finance Committee and asked the Board members if they accepted the Schedule and the Board members were accepting of the Schedule as presented.

Solarize Lee Deadline – Mr. Nason announced to all that the deadline to contract for home solarization is on Monday, September 30<sup>th</sup>. At the time, we have reached the Tier 5 level and all contracted will receive the lowest cost per Kw hour.

6. **Public Comments:** There were no comments from the public. David Consolati reminded everyone that this weekend is Founder's Weekend and that on Friday (9/20) from 4:00 PM – 8:00 PM Main Street would be closed to thru traffic for the Taste of Lee which begins at 5:00 PM. He also stated that there will be music in the Park on Friday evening and the Hometown Parade is on Saturday (9/21) at 11:00 AM, followed by a Firemen's Muster at the Lee Athletic Field.

Dick Lindsay added to David's list of Founder's Weekend events with a race on Main Street prior to the parade, with more activities on Sunday, including music by "Moonshine Holler". Dick Lindsay also stated that he would be announcing the parade.

David Consolati reminded everyone of the 1<sup>st</sup> home football game against Taconic and asked that everyone enjoy and have a fun weekend.

7. **Next Regular Meeting:** The next regular meeting will be October 1, 2013 at 7:00 PM in the Courtroom.

8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 7:45 PM*

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy L. Belair".

Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chairmen  
Superintendent of Schools  
Town Accountant