

APPROVED ON 10-2-12

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – SEPTEMBER 18, 2012

Present: Patricia D. Carlino, Chairman and David J. Consolati, Board of Selectmen, Robert L. Nason, Town Administrator.

Absent: Gordon Bailey, Selectmen

Chairman, Patricia D. Carlino, called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** The public minutes of September 4, 2012 were unanimously approved.
2. **Public Hearings:** None.
3. **General Business:** Fire Truck Purchase, Conditional Award – Alan Sparks – Fire Chief, Alan Sparks came before the Board to recommend that, subject to Town Meeting approval, Kovatch Mobile Equipment Corp. (KME), the lowest responsible and responsive bidder, be awarded the bid for the 2013 Custom Fire Pumping Apparatus with six (6) person, full-tilt cab in the amount of \$446,943. Patty Carlino asked about an approximate delivery date and Chief Sparks responded that it would be 212 days from the Notice to Proceed; probably in the spring or early summer. We have \$552,000.00 set aside and the excess funds will be assigned towards the next new fire truck. *The Board voted unanimously to award the bid to KME in the amount of \$446,984.00 subject to Town Meeting Approval and to authorize the Chair to sign the contract.*

Water Treatment Plant Hydro Turbine Electricity Generation Metering Proposal – Chris Pompei – Chris came before the Board to present the Project Engineer Agreement, Amendment No. 2 in the amount of \$12,452.00, from the State Revolving Loan Fund/ARRA Grant to monitor the energy production from the upgraded turbine at the drinking water treatment plant for a five year period. *The Board voted unanimously to accept as presented CDM Smith's expanded scope and \$12,452.00 fee increase, and to authorize the Chair to sign the Amendment.*

Dept. of Public Works Highway Garage Roof Replacement Project/Change Order – Chris Pompei – Chris came before the Board to present the Construction Change Order No. 1, reflecting the snow guards unit pricing adjustment in the amount of \$13,738.00. Architectural Roof Management, Inc.'s original price of \$76,000.00, adding the price adjustment of \$13,738.00 for the snow guards comes to a total price of \$89,748.00. There is \$115,838.00 in the budget which includes \$65,839.00 Insurance and \$50,000.00 appropriation amount. *The Board voted unanimously to approve the net adjustment amount of \$13,748.00 to Architectural Roof Management Inc. and to allow the chair to sign.*

Massachusetts Emergency Management Assistance for Tropical Storm Irene – Chris came before the Board to discuss the Commonwealth of Massachusetts Standard Contracts for the Federal Emergency Management Assistance to repair damage to the town's infrastructure caused by Tropical Storm Irene in August of 2011. The Agreements covered assistance for Washington Mountain Road Bridge Repairs in the amount of \$9,898.30 and Becket Mountain Road Repair in the amount of \$7,093.77. *The Board voted unanimously to approve, nunc pro tunc September 11, 2012 the Massachusetts Standard Contract for the Washington Mountain Road Bridge Repairs in the amount of \$9,898.30 and to approve the Massachusetts Standard Contract for the Becket Mountain Road Repair in the amount of \$7,093.77; and, to allow Mr. Consolati to sign the contracts.*

Infrastructure Replacement Planning

David Consolati asked Chris what the cost would be to repair water & sewer lines when reclaiming roads. Chris responded that the cost is \$500,000.00 per mile on average. He also stated that the Board of Public Works is making their top 5 picks, starting with work on Main Street. Chris stated that there are 47 streets in Lee that need larger water mains at a cost of 23 ½ million to start the work.

Lee Chamber of Commerce Entertainment Licenses- Danielle Mullen - On behalf of the Lee Chamber of Commerce, Danielle Mullen came before the board to request licenses for the Hometown Parade and live vocalists and exhibitions for Founders Weekend on Friday, Sept. 21st through Sunday, September 23rd. *The Board voted unanimously to grant the entertainment licenses for the parade and vocalists and exhibitions for Friday through Sunday (Founder's Weekend).*

Classical Tents – Tent Permit – Founder's Weekend - Danielle Mullen came before the Board on behalf of Classical Tents to ask that the Board waive the permit fee for the tent located in the Park for the Latino Festival on Founder's Weekend. *The Board voted unanimously to waive the tent permit fee for Classical Tents for Founder's Weekend.*

Baja Charlie's – Entertainment License – Founder's Weekend – Kelly DeVarenes came before the Board to request an entertainment license for Baja Charlie's to have a band outdoors on Saturday, Sept. 22, 2012 from Noon to midnight. *The Board voted unanimously to grant the entertainment license to Baja Charlie's for a band on Saturday, Sept. 22, 2012, with the stipulation that the time be from Noon to 11:00 PM.*

Sullivan Station – Entertainment License – Founder's Weekend – Patrick Muracca came before the Board to request an entertainment license for Sullivan Station to have a band and dancing outdoors on Saturday, Sept. 22, 2012 from Noon to midnight. David Consolati asked where they would have dancing outdoors and Mr. Muracca stated that the dancing would be in the side parking lot to the right of the building where they have the outdoor dining. *The Board voted unanimously to grant the entertainment license to Sullivan Station for a band and dancing outdoors on Saturday, Sept. 22, 2012 from Noon to midnight.*

Tri-Town Rotary Club – Temporary Sign Permit – Toll Booth – *The Board voted unanimously to grant nunc pro tunc September 15, 2012, the temporary sign permit to Tri-Town Rotary Club for their Toll Booth on Saturday, Sept. 15, 2012 from 10:00 AM – 3:00 PM.*

Berkshire Gas Company Permits - *The Board voted unanimously to grant permits to Berkshire Gas Company to install new gas service at 95 East Center Street, to install new gas service at 7 Navin Heights and for a gas main repair at the intersection of Old Pleasant & Margerie Street.*

October 4, 2012 Special Town Meeting Warrant – *The Board voted unanimously to approve the October 4, 2012 (FY 2013) Special Town Meeting Warrant which includes budget corrections, and funding for insurance and the new fire truck. The meeting is scheduled for October 4, 2012 @ 7:00 PM at the Lee Middle & High School Auditorium.*

Board, Commission, Committees & Council Openings - *The Board voted unanimously to appoint persons as follows:*

Personnel Board - Kathy Murphy

Council on Aging – Betty Hodgkins

*Lee Youth Commission – Kathy Hall, Kelly Abdalla, Robert Lohbauer, Nicole McElroy, Marc Warren, Jessica Maloney, Clare Lahey, Sharon Terry, Gig Wellington
Rebecka Budnick McDougall*

MPO Sub-Region Representative Selection Meeting Delegate – *Gordon Bailey had stated that he is willing to be the representative delegate. The Board voted unanimously to approve Gordon Bailey as the MPO Sub-Region Representative Selection Meeting Delegate.*

4. **Pending Business:** 2012 Household Hazardous Waste Collection – – The next 2012 Household Hazardous Waste Collection will be held on Saturday, September 29th - 9:00 am – 11:30 AM at the Great Barrington Recycling Center.

The Planning Board is having a public hearing on Monday, 9/24/2012 at 6:15 PM in the Planning Board Office regarding the application of Ralph G. Sorley, Jr. for approval of a Special Permit under Section 199.23 of the Town of Lee Zoning Bylaw (Non-conforming Structures, Uses and Lots) for the replacement of a dilapidated mobile home. The property affected is located at 331 Bradley Street, in the RA (Residential Agricultural) Zoning District (Assessor's Map 8, Lot 5).

5. **Town Administrator:** - Personnel – Council on Aging Director - Mr. Nason stated that he has assembled a group of local residents who have insight into the needs of our senior citizens, to advise on the selection of a successor to Council on Aging Director, Norma Maroney who is retiring after more than 33 years of service to the community. The Ad hoc Advisory Committee consists of Steve Cozzaglio, Tom Unsworth, Mary Washburn, Marilyn Kelly and Rita Fontana. They met on September 6th to discuss the resumes from the 20 applicants. They decided to interview eight candidates, two of which withdrew. On Sept. 14th, the committee interviewed the remaining six applicants and decided to publicly interview two of the candidates again. Those interviews with Patricia DiGrigoli and Gail Rothwell are scheduled for 7:00 PM and 7:30 PM respectively on Thursday, Sept. 27th in the Senior Center located at Crossway Street.

Main Street Bus Stop Relocation Plan – Mr. Nason presented the Traffic Commission's recommendations that Traffic Commission Chair, Gerald LePrevost, Police Chief Joe Buffis, Public Works Superintendent Chris Pompei, Assistant Superintendent Dennis Kelly and he came up with after walking the downtown area to discuss the imminent relocation of the bus stop in front of 43

Main Street. They also discussed downtown parking and sidewalk safety. The recommendations are to be effective Monday, October 1st, that were shared with Traffic commission members Edward Forfa and Douglas Wilcox are as follows:

At 43 Main Street they will remove the northern bus stop post and sign and replace the southern sign with a new sign stating, "Bus Stop Moved – BRTA Southbound Stop at 45 Railroad Street – Other Buses Stop at 241 Main Street. Peter Pan has provided Dresser Hull a sign for its window at 43 Main Street stating: Attention Peter Pan Bus Lines, Lee, MA Passengers – Relocation Notice – Effective Monday, Oct. 1, 2012 – Peter Pan Bus lines will relocate its stop to the Bus Shelter on 241 Main St., Lee, MA (Mobile Gas Station). They will mark the pavement with 4 new parking spaces to replace the bus stop area. A 45 Railroad Street, they will mark the pavement for a bus stop area and post a bus stop sign in front of the building adjacent to the former senior center entrance which will serve to shelter waiting passengers.

They will relocate the displaced HP space and signage to the nearby corner of the former Bull's Eye Pub.

Downtown Parking and Crosswalk Safety Proposal - They will replace the one direction "Municipal Parking" sign at 60 Main Street with a new bi-directional sign indicating parking behind both sides of Main Street and they will use the removed one directional sign to replace the existing directional sign between 87 and 77 Main Street.

To increase the line of sight traveling uphill on the northbound side of the road, they will eliminate the parking space in front of 78 Main Street which is closest to the crosswalk; and, offset the loss of that space by returning the former Main Street Trolley stop in front of the library to public parking by remarking the pavement.

Rosemary Tirrell came before the board to get clarification on the new bus stops.

The Board voted unanimously to approve the changes to the Bus Stop and the parking and crosswalk safety plan.

57 Main Street, CDBG/EDF Grant Drawdown – Mr. Nason presented the Board with the Authorized Signature Form for the Massachusetts Small Cities Program in which two signatures need to be approved for the authorization of the 57 Main Street, CDBG/EDF Grant drawdown. *The Board voted unanimously to authorize the two signatories to be Robert L. Nason and Patricia D. Carlino and to allow the Chair to sign the signature authorization to draw payment vouchers for MA CDBG funds.*

Ambulance Agreement for Paramedic Intercept Services- We are on the verge of upgrading our ambulance service to paramedic level so our Agreement for Intercept Services with County Ambulance will be at \$245.00 per call instead of the of \$5,050.00 monthly we are now paying. As we get approximately 20-21 calls per month and we will be able to cover these ourselves for the most part, we will save approximately \$4,000.00 monthly. *The Board voted unanimously to authorize the Chair to sign the contract subject to Town Counsel's approval*

6. **Public Comments:** None. The Board wanted to remind everyone to come out and enjoy Founder's Weekend starting Friday night with the "Taste of Lee", Hometown Parade, Duck Race, Latina Festival and ending with Fireman's Muster on Sunday
7. **Next Regular Meeting:** The next regular meeting is scheduled for October 2, 2012 at 7:00 PM.
8. **Motion to Adjourn:** *The members voted unanimously to adjourn the meeting at 7:55 PM.*

Respectfully submitted,



Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant