

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – JUNE 18, 2013

Present: David J. Consolati and Patricia D. Carlino, Board of Selectmen

Absent: Gordon D. Bailey, Chairman & Robert Nason, Town Administrator

Patricia D. Carlino called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** The public minutes of May 21, 2013 and June 4, 2013 were unanimously approved.
2. **Public Hearings:** None.
3. **General Business:** Tyringham Road Construction – Chris Pompei, P.E., Superintendent of Public Works presented to the Board members, a Chapter 90 Request - Amendment No. 6 – Design Services Additional Work for Reconstruction of Tyringham Road in the amount of \$5,600.00. The amount is for additional Culvert Design Changes in two easements from permanent to temporary per Mass DOT. *The Board members voted unanimously to accept Amendment No. 6 for Design Services Additional Work Reconstruction of Tyringham Road and to authorize the Chair to sign.*

Willow Street Bridge Repair – Chris presented to the Board members a Proposal for Professional Engineering Services from Gill Engineers in the amount of \$3,510.00, for services provided to repackage the contract documents to allow for Base Bid, add Alternate A and add Alternate B. *The Board members voted unanimously to accept the proposal for professional engineering services from Gill Engineering and to authorize the Chair to sign.*

Contract for Manpower and Equipment for Sewer & Water Line Repairs - Chris presented to the Board members the LB Corp Summary for Emergency Work for the current contract. We exceeded the sewer line repair allowance when we repaired the line behind St. Mary's Church. We need to increase the allowance to this account by \$15,000.00. *The Board members voted unanimously to increase the sewer line repair allowance by \$15,000.00.*

Load Response Program at Wastewater Treatment Plant – Through an agreement with Constellation Energy, the endorsed energy supplier for the Massachusetts Municipal Association's MunEnergy Program, the Wastewater Enterprise Fund received a fee when the Wastewater Treatment Plant Staff periodically responds to ISO-New England's request to reduce demand on the electrical power grid by operating the plant by its diesel fuel powered generator. The current agreement has expired and the proposed renewal agreement would on average pay the enterprise fund \$2,900.00 per year. Based on our experience to date, we estimate that we will spend at least \$2,200 per year on fuel. Factoring the wear on the generator, we believe that we would, at best, break even, if the agreement is renewed. *Based on the recommendation of the Department of Public Works staff and the members of the*

Energy Efficiency Advisory Committee, the Board members voted unanimously not to renew the agreement.

Solarize Lee Update - Roger Scheurer came before the Board to speak about the success of the Solarize Lee Program. He stated that the Open House at Garth Story's residence went very well, with a good turnout. They have received 9 contracts which now brings us to a Tier 4 Level. We are halfway to the coveted Tier 5 Level and Roger stated that he is very optimistic about our town reaching that level. He stated that we are off to a good start as we are the smallest town in the program this season and we are ahead of other towns in procuring residential contracts. David Consolati questioned the install time frame and Roger answered that it would be approximately 2-3 months. Patty Carlino asked if the homeowner's would be dealing directly with the Building Dept. and Roger stated that the installer, Real Goods, will be dealing with all the permitting, rebates and applications for federal and state tax credits.

Budget Sense Server Replacement – David Parker, came before the Board to recommend CompuWorks to procure the server upgrade for our Budget Sense computer software application used by the Town and the School for accounting and payroll. Three companies, namely; Tyler Technologies, CompuWorks and Bugbusters, provide proposals for the upgrade. David stated that sufficient funds are available in current IT budgets. *The Board members voted unanimously to accept the recommendation of CompuWorks to procure the server upgrade for our Budget Sense computer software application, not to exceed the amount of \$20,120.00 and to authorize the Chair to sign the Agreement.*

FY 2014 Insurance – . The insurance was put out to bid on May 1, 2013 to Wheeler & Taylor, L.V. Toole Insurance, Frank P. Consolati Insurance and MIIA. The one and only quote received was from Wheeler and Taylor. Expecting an 8% increase, the quote came in under budget at a 4.5% over last year's rates *The Board members reviewed and voted unanimously to accept Donna Toomey's recommendation of Wheeler & Taylor's bid in the amount of \$248,264.00 for the Town's Property/Liability/Auto/Workers Compensation/Injured on Duty Insurance.*

Brownfields Area-Wide Planning Grant – At the authorization of the Select Board at their November 16, 2013 meeting, Berkshire Regional Planning Commission applied for a Brownfields Area-Wide Planning Grant and on April 25, 2013 were notified by the US Department of Environmental Protection that the proposal had been selected for award. *The Board members voted unanimously to authorize Town Administrator, Bob Nason, to sign the Application for Federal Assistance SF-424 and to be the point person to secure the \$175,000.00 grant award.*

Surplus School Vans (2) Disposition- The Lee School Dept. would like to dispose of two (2) surplus vans which are unused and parked on school property at Lee Middle and High School. Both vans have a value greater than \$100.00 but less than \$5,000.00. *The Board members voted unanimously to allow the Lee School Dept. to request bids for their sale by invitation via the Berkshire Eagle newspaper.* Upon the final tabulation and recommendation, the bids will be presented to the Select Board for final approval.

Berkshire County Regional Household Hazardous Waste Collection Program - The Board members reviewed the packet received from Berkshire County Regional Household Hazardous Waste Collection program which included the Contract Extension, a copy of the Budget for Fiscal Year 2014, a spreadsheet with each town's assessment for Fiscal Year 2014, the program mini site calendar for the summer 2013 and the July and October 2013 one-day HHW collections information and the summer 2013 mini-site collection schedule. *The Board members voted unanimously to*

approve the extension agreement in the amount not to exceed \$4,000.00 and to authorize the chair to sign the agreement.

Police K-9 Program- Joe Buffis came before the Board to discuss the Police K-9 Program and to present the Shallow Creek Kennels, Inc. Contract for Services. The contract has been reviewed by Town Counsel and Chief Buffis commented that the Board should sign the contract, not the Police Chief. The Kennel will board the dogs and begin the training process for the dogs for 10 weeks at which time, Officer Desantis will attend the training for 6 additional weeks to train with the dog. When asked if Officer Desantis' shifts would be covered, Chief Buffis answered that his shifts would be covered. In response to a question regarding liability, Chief Buffis responded that in checking with insurance carriers, the liability of having a dog is no different than any the liability of any other weapon. When asked about tracking the costs of owning and maintaining the dog, Chief Buffis said that they are required to submit quarterly reports of the costs. Chief Buffis was also questioned about loaning out the dog and he responded that we would loan out the "dog and the handler". *The Board members voted unanimously to execute the Shallow Creek Kennels, Inc. Contract for Services and to authorize the Chair to sign the Contract.*

Radio System Upgrade – Chief Buffis presented the Board with the invoice from Motorola/New England Communications with respect to price verification with COMPASS under the ITT40 Statewide Contract and having found the pricing to be accurate according to listed contractual discounts under the APC code, he recommends payment of the invoice of \$63,531.15 from the State 911 Grant. *The Board members voted unanimously to accept the recommendation of Chief Buffis and pay the invoice in the amount of \$63,531.15 from the State 911 Grant.*

Lions Club – Toll Stop Date Change – *The Board members voted unanimously to change the Toll Stop for the Lions Club from September 21st to September 14th, as their original date fell on Founder's Weekend.*

Berkshire Gas Company – *The Board members voted unanimously to grant the application to install new gas service at 331 Bradley Street.*

Evening Star Lodge - One Day Beer License – *The Board members voted unanimously to grant a one day beer license to the Evening Star Lodge for their Annual Steak Roast Fundraiser to be held on July 28, 2013 from 12:00 Noon – 8:00 PM.*

FY 2014 Selectmen appointments- *The Board voted unanimously to appoint the 1 year and 3 year Selectmen Appointments as read by the list provided and attached.*

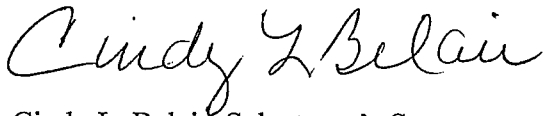
Chamber of Commerce Employment Opportunities Announcement – Patty Carlino announced that the Chamber of Commerce is looking for a part-time organizer for 20-25 hours. This is a paid position and anyone interested should contact Bruce Singer at the Chamber (243-1705). The Chamber is also looking for a part-time person to help organize the Founder's Day parade.

4. **Pending Business:** a) There will be a Spring 2013 Mini-site collection on Saturday, June 29, 2013 at 9:00 AM – 11:30 AM at the Great Barrington Recycling Center.

b) There will be two public meetings to discuss the Passenger Rail Station Location Study – i) Wed., June 26th, 6:30 – 8:00 PM at the Lenox Town Hall Auditorium and ii) Wednesday, July 10th, 6:30 – 8:00 PM at the Monument Mountain High School Cafeteria.

5. **Town Administrator:** - *The Board members voted unanimously to accept the Town Administrator's appointments of the following Special Police Officers: Dalton Griffin -- Daniel Shook -- Bruce Reynolds. All three are Lee residents, having graduated from Lee High School and are also graduates of the Western Massachusetts Reserve Police Academy.*
6. **Public Comments:** None
7. **Next Regular Meeting:** The next regular meeting will be July 2, 2013 at 7:00 PM in the Courtroom.
8. **Motion to Adjourn:** *The Board voted unanimously to adjourn the meeting at 7:45 PM.*

Respectfully submitted,



Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant