

APPROVED ON 6/17/14

## Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – June 3, 2014

Present: David Consolati, Chairman, Patricia D. Carlino and Thomas Wickham, Board of Selectmen, Robert Nason, Town Administrator.

At 6:00 PM the members met in Executive Session to discuss litigation strategy and the lease of real property, because deliberating during an open session would have a detrimental effect. The Executive Session portion of the meeting ended at 6:50 PM and after a 10 minute recess the members reconvened in open session at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Minutes of May 20, 2014.*
2. **Public Hearing:** None.
3. **General Business:** Town Clerk's & Collection Office Modifications – Chris Pompei came before the Board to recommend Jeff Keenan's quote in the amount of \$6,598.00, the lower of two quotes received. *Acknowledging Mr. Nason's written disclosure to avoid the appearance of a conflict of interest, the Board members voted unanimously to accept Jeff Keenan's price and authorize the Chair to sign the building construction agreement.*

Streetlight LED Retrofit Demonstration Project - Chris Pompei came before the Board to recommend Henry Electric's proposal in the amount of \$5,980.00 (approved at the May 9, 2014 Annual Town Meeting) to furnish and install eight (8) new LED retrofit light pole luminaries in the existing light poles. The project is in conjunction with WMECO project #WR130171 for partial reimbursement of project cost as per the agreement with WMECO. This project qualifies for an incentive payment from WMECO in the amount of \$2,780.00. *The Board members voted unanimously accept Henry Electric's price in the amount of \$5,980.00 and authorize the Chair to sign the construction agreement.*

Replacement Ambulance Purchase - Mr. Nason presented to the Board the purchase of a Type III Ford E-450- Ambulance. *The Board members voted unanimously to approve the purchase of the Type III Ford E-45- Ambulance from New England Fire Equipment and Apparatus, Inc. and in the amount of \$144,901.00 and to authorize the Chair to sign the purchase agreement.*

Sustainable Materials Recovery Program-Small Scale Initiative Grant Application - *The Board members voted unanimously to authorize our recycling and household hazardous waste consultant, Jamie Cahillane, CET Green Business Services, to apply to the Massachusetts Department of*

*Environmental Protection for a Small Scale Initiative Grant on behalf of the Town of Lee in the amount of \$750.00.*

Entertainment License – Berkshire Gateway Jazz Weekend - *The Board members voted unanimously to grant to Berkshire Gateway Preservation Inc/Berkshire Jazz Inc., d/b/a Berkshire Gateway Jazz Weekend an entertainment license for Friday June 6<sup>th</sup> from 12:00 PM to midnight and on Saturday, June 7<sup>th</sup> from 11:00 AM to midnight and for additional outdoor music in the alley and other locations.*

Change of Corporate Name – Montra II., Inc. d/b/a 51 Park – *After reviewing the Form 43 application for a Change of Corporate Name for Montra II, Inc., the Board members voted unanimously to grant the Change of Corporate Name from Montra II, Inc, d/b/a Arizona Pizza, Montra II, Inc., d/b/a 51 Park.*

Short Term Borrowing Authorization – Mr. Nason read a memo from Town Treasurer, Donna Toomey, requesting short term borrowing authorization. She took bids to short term borrow a total of \$448,608.00 on June 2, 2014 to pay for the water tank cleaning and painting project authorized at our May 10, 2012 Annual Town Meeting and Tyringham Road water main replacement project authorized at our May 9, 2013 Annual Town Meeting. Our Financial Advisor recommended that we borrow one note for both of these projects. The plan is pay off the water tank project with the first pay down of approximately \$60,000 to be made in FY 2014 and spread it out over 5 years ending in FY 2018. The Tyringham Road project's first pay down will not happen until FY 2015 and will be replacing the Washington Mt. Road project. The authorization for this borrowing was \$300,000. However, the actual spending was less and we will only be borrowing \$193,281.00. The approximate pay down will be \$42,000 per year for 5 years. Her memo also noted that the Washington Mt. Road project for \$300,000 has been paid off with the FY 2014 payment. The bid was awarded to Easthampton Savings Bank at a rate of .50%. *The Board members voted unanimously to accept the bid as awarded to borrow the amount of \$448,608.00 from Easthampton Savings Bank at a rate of .50%.*

2014 Road Paving Project Contract - *The Board members voted unanimously to authorize the Chair — to sign the 2014 Road Paving Project Contract with LB Corporation in the amount of \$516,117.10.*

2014 Ford Police Interceptor Sedan Purchase - *The Board members voted unanimously to authorize the Chair to sign the 2014 Ford Police Interceptor Sedan Purchase Agreement with M-H-Q in the amount of \$29,759.00.*

Council on Aging Transportation Service for Senior Contract - *The Board members voted unanimously to authorize the Chair to sign the 2014 Council on Aging Transportation Service for Seniors contract with Abbott's Limousine & Livery Service, Inc., in the amount of \$14,400.00.*

4. **Pending Business:** Spring 2014 Mini-Site Collection – Thursday, June 19, 2014 – 4:00 PM – 6:30 PM – Great Barrington Recycling Center.

EPA's proposed cleanup plan for the Housatonic River – Wednesday, June 18<sup>th</sup> @ 6:00 PM (Poster Session) & 7:00 PM (Presentation) – Lenox Memorial Middle & High School Auditorium.

Groundbreaking ceremony with the Governor for the Tyringham Road Project – Monday, June 9<sup>th</sup> at 9:00 AM at the intersection of Route 102 & Tyringham Road.

Farmer's Market – The Market will be open from 2:00 PM until 6:00 PM on Thursdays, for 17 weeks beginning on June 5<sup>th</sup> and ending on September 18<sup>th</sup>.

Five Town Cable Advisory Committee – Notice of Public Hearing – Tuesday, June 10, 2014 at 5:00 PM at the Lenox Town Hall.

5. **Town Administrator:** Seasonal Sandy Beach Employee Appointments - At the recommendation of the Beach Committee, Mr. Nason announced his Seasonal Sandy Beach Employee appointments as follows: Managing Lifeguard, Samantha Kate Brown and Lifeguards, Cristian Sanchez, Samantha Miller, Zackary Sorrentino, Keeley Farnam and Emma Merritt. Also at the recommendation of the Beach Committee, Mr. Nason appointed Dmitri Consolati and Myron Hood, as Maintenance Person & Maintenance Aide, respectively. At the recommendation of Police Chief Jeffrey Roosa, Mr. Nason appointed, Amber Newton, as Beach Access Control Officer. *The Board members voted unanimously to support all the above appointments of the Sandy Beach Employees.*

FY 2014 Revenue and Expense Reports through May 31, 2014 - Mr. Nason stated that the reports are available on the Selectmen's work table.

South Lee Post Office - Mr. Nason presented a rental proposal with the South Lee Post Office for a 5 year lease with an annual rent of \$15,000.00. There is a one-time commission for the USPS Leasing Agent of \$1,000.00. *The Board members voted unanimously to accept the rent proposed for the South Lee Post Office and authorized the Chair to sign the Lease.*

6. **Public Comments:** None. Chair, David Consolati reminded everyone that the upcoming Saturday (June 7<sup>th</sup>) is the Lee High Graduation. He congratulated our graduating seniors and asked everyone to be careful.
7. **Next Regular Meeting:** Our next regular meeting will be June 17, 2014 at 7:00 PM in the Courtroom.
8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the public session of the meeting at 7:25 PM.*

Respectfully submitted,



Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chairmen  
Superintendent of Schools  
Town Accountant