

APPROVED ON 4/15/14

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – APRIL 1, 2014

Present: Patricia D. Carlino, David Consolati and Chairman, Gordon D. Bailey, Board of Selectmen, Robert Nason, Town Administrator.

The Chair, Gordon Bailey, called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Minutes of March 18, 2014.*
2. **Public Hearing:** Liquor License Transfer – Arizona Pizza – Robert Trask and Nicholas Parsenios, Attorney for Mr. Trask, came before the Board to request a Liquor License Transfer from Montra, Inc., d/b/a Arizona Pizza to Montra II, Inc., d/b/a Arizona Pizza. Attorney Parsenios commented that this is a transfer from one entity to another. Mr. Trask will remain the President and Manager. He explained that there would be no real change as this is a corporate reorganization structure. *The Board members voted unanimously to accept the Liquor License Transfer from Montra Inc, d/b/a Arizona Pizza to Montra II, Inc., d/b/a Arizona Pizza, pending the approval of the ABCC.*
3. **General Business:** Lee Farmers Market – Peter Bluhm came before the Board to discuss a Farmers Market through the Congregational Church on Thursdays from June 5, 2014 through September 28, 2014, with the hours of operation being 2:00 PM – 6:00 PM. He presented a Packet of regarding the market to the Board, which included, the following: An Information Sheet for the 2014 Lee Farmers Market, a copy of the Vendors Application, the Stall Map, the Vendor Contract and the Market Rules. He explained that there would be 10-12 vendors' tents and canopies on the Church Park and that this Farmers Market would be smaller than ones in other towns. The vendors would begin setting up at Noon on Thursdays and would rope off 10 – 12 parking spaces. The vendors would pick up their equipment and produce at 6:00 PM. Patty Carlino suggested that since Chief Roosa was in the room we should ask his thoughts on this. Chief Roosa suggested that the biggest issue would probably be "growing pains". He stated that it is essentially a great location, suggesting there might be sign issues and they would have to look into the issuance of temporary/permanent signs and the permitting process. The Board suggested that Mr. Bluhm reach out to the Agricultural Commission Chair, Mary Brittain as she may have some suggestions. Patty asked Mr. Bluhm if he had any idea of who would be selling their wares at the Farmers Market. She reminded everyone that Vic's Seafood at our former Farmers Market attracted many people to the market. Mr. Bluhm commented that they

would probably tweak it as they go along. Gordon Bailey reminded him that he would have to touch base with the health department pertaining to kitchen certification, serve safe certification, etc. Gordon Bailey commented that the Board would support the Farmers Market and that the Hawker's and Peddler's License for the market would be put on the agenda for their next meeting on April 15th.

2014 Road Paving - Superintendant of Public Works, Chris Pompei, PE came before the Board to present the Chapter 90 – Project Request and Environment Punch List for the paving of Prospect Street and West Park Street. David Consolati suggested to Chris that he notify Berkshire Gas of this project so they could do any gas installations and digging prior to the resurfacing of these streets. *The Board members voted unanimously to sign off on the Chapter 90 – Project Request and Environmental Punch List.*

While Chris Pompei was still available, the Board members decided to take the agenda out of order to discuss the Town Administrator, Section B regarding the water and sewer rate increases.

- (5) Town Administrator:** b. Water and Sewer Rate Increases – Chris Pompei confirmed that the water/sewer rates will be going up 11%. Our last increase was in April of 2012. This is due to two major projects; namely, the Tyringham Road water main replacement and the South Lee Water Tank. Patty Carlino commented that 90% of our residents are on metered water. The new, per hundred gallon rate will be \$5.54 for water and \$9.04 for sewer. Bill Navin came before the Board to discuss his dismay at yet another increase in his bills. He asked that the Board look into these charges being put on his real estate tax bill as he could then claim it on his taxes. Gordon Bailey stated that this increase is not a tax, but a user fee.

Surplus Council on Aging Vehicle Disposition - The Board members were presented with a copy of the ad and the results of the Offers for the sale of the 1999 Ford Taurus Station Wagon with 111,000 miles which was formerly used by the Council on Aging staff and volunteers. Three bids were received and opened at 2:00 PM on Thursday, March 27, 2014. The highest bidder was Eileen Maxfield, with a bid of \$500.00. *The Board members voted unanimously to recommend the sale of the 1999 Ford Taurus Station Wagon to Eileen Maxfield.*

Temporary Sign Permit – Lee High School Baseball Booster Club's Toll Stop - *The Board members voted unanimously to grant the Temporary Sign Permit to the Lee High School Baseball Booster Club for their toll stop on Saturday, April 19th.*

Entertainment License – St. Mary School – *The Board members voted unanimously to grant the entertainment license to St. Mary's School for their annual carnival to be held at the Lee Athletic Field on August 21st, 22nd and 23rd from 6:00 PM – 10:00 PM.*

Utility Cut Permit – Jason Gurtler (Time Warner) – The Board members reviewed the documents received from Jason Gurtler of Time Warner to install fiber optic telecommunication cabling. This would be less than 3 feet in the Right of Way and would not be crossing the road. The installation would be staying on the side of the road on the public right of way. *The Board members voted unanimously to grant a Utility Cut Permit to Jason Gurtler (Time Warner) for the installation of fiber optic telecommunications cabling at 40 Limestone Street, Lee, MA (CTSB TV)*

Planning Board – Associate Member Recommendation/Appointment – The Board members were presented a letter of recommendation from David Durante, Chairman of the Planning Board for Janette Cimini to replace Shaun Mahoney as the new Associate member of the Planning Board. They were also presented with a letter of intent from Janette Cimini of her desire to be considered for the vacant seat. *The Board members voted unanimously to accept the recommendation of Janette Cimini as a new Associate member of the Planning Board.*

Insurance Advisory Committee – Recommendation of Health Insurance Rates – The Board members reviewed a memo from Donna Toomey, Treasurer on behalf of the Insurance Advisory Committee, recommending the acceptance of MIIA Blue Cross and Blue Shield's health insurance product with a 6.2% increase from FY14 rates. There is no change in the product benefit this year. Our life insurance, currently with Standard Insurance, was able to retain our current rates for FY15 according to our broker, Jean Stone of True North. *The Board members voted unanimously to accept the Insurance Advisory Committee's recommendation and to sign off on the Agreement.*

4. Pending Business: None.

- 5. Town Administrator:** a. May 8, 2014 Special (FY 2014) and Annual (FY 2015) Town Meeting Items - Mr. Nason presented to the Board data regarding proposed articles, with dollar amounts and funding sources. The Finance Committee adopted the numbers and okayed the requests. Mr. Nason went over some of the individual increases with the Board members; namely, Public Safety up 1.3%, Education up 1.14%, Public Works up 2.5%. The employee benefits went up by \$100,000, a 4% increase and there was a \$148,000 increase in retirement benefits. Patty Carlino asked if the Special Articles were upstairs and Mr. Nason responded that they were. Mr. Nason noted a 2nd packet in their paperwork; a letter from DOR, the Assessors release from a 2008 overlay, the history of available funds and history of the water and sewer bills and an overview of resources available. Mr. Nason reviewed the Special Article requests with the Board members. Mr. Nason asked our Police Chief Jeff Roosa to come before the Board regarding his request for a police cruiser. Chief Roosa has been tracking the mileage of the cruisers which totals 2,500 – 2,700 miles per month. He has looked at a V-6 with solid painting (not a two-tone color) which will keep the mileage and maintenance costs down. He would like to add a car and not trade one in which will bring the number of police cars to 5 (1 for the Chief, 3 rotation cars and 1 spare). Each vehicle would rest 2 nights a week.

c. Emergency Notification System Sign Up – Chief Roosa came before the Board to discuss the Emergency Notification System. Of the 1,074 people affected by a recent water line break, only 14 had signed up. The Emergency Notification System “Reverse 911” sign-up sheet will go out with the water bills and will be on the town's website. It is currently up and running and those interested can sign up by calling or e-mailing. It is free to sign up for this notification system.

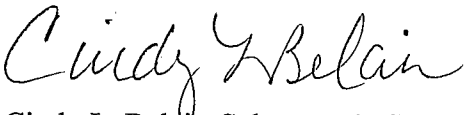
d. FY 2014 Revenue and Expense Reports through March 28, 2014 – Mr. Nason stated that the reports are available on the Selectmen's work table.

- 6. Public Comments:** Mr. Risotti and Mark Richardson, from the town of Tyringham and Chris Johnson, a Tyringham Selectman came before the board to discuss the condition of Forest Street. Mr. Johnson claimed that it has been approximately 34 years since that street has been resurfaced. His

concerns about the street are the following: i) the school bus travels that street daily, ii) the guard rails are in rough shape, iii) there is an inadequate pitch to the road, iv) the condition of the street in general. Chris Pompei stated that the Board of Public Works (BPW) makes the ultimate decision as to what streets/roadways are resurfaced. He also stated that the cost of repairing Forest Street is approximately 1 million dollars. He did state, however, that Forest Street is the next one on the list for repairs. Gordon Bailey stated that he is aware that the road has needed work for a long time; that he recognizes that it's a problem and they are working on it. Mr. Richardson, who lives on Chanterwood Road, stated that in the winter it is always covered with ice and the summer is always covered with water. He also states that it is a serious issue. Mr. Johnson stated that the condition of this street is a "fatality waiting to happen". Gordon answered Mr. Johnson by stating that it is "on the list" and we will get to it as soon as possible.

7. **Next Regular Meeting:** Our next regular meeting will be April 15, 2014 at 7:00 PM in the Courtroom.
8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the public session of the meeting at 8:30 PM.*

Respectfully submitted,



Cindy L. Belair, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant