

APPROVED ON 10/19/21

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – September 21, 2021

Present: By ZOOM: Patty Carlino, Chair, Sean Regnier & Bob Jones, Board of Selectmen.

Christopher Ketchen, Chief Administrative Officer (CAO).

Chairperson, Patty Carlino called the meeting to order at 7:00 PM, stating that pursuant to the Open Meeting Law, this is an audio recording with a roll call vote of members present by ZOOM.

<i>Patty Carlino</i>	<i>here</i>
<i>Sean Regnier</i>	<i>here</i>
<i>Bob Jones</i>	<i>here</i>

1. **Approval of Minutes:** *Upon a motion duly made and seconded and upon a roll call vote, the Board members voted unanimously to approve the open session minutes of September 7, 2021.*

<u><i>AYES</i></u>	<u><i>NAYS</i></u>
<i>Patty Carlino</i>	<i>none</i>
<i>Sean Regnier</i>	
<i>Bob Jones</i>	

2. **Public Hearings:** None.

3. **Public Comments:** None.

4. **General Business:**

a) Appointment of Christopher Brittain – Interim Town Administrator - *Upon a motion duly made and seconded and by roll call vote, the Board members voted unanimously to appoint Christopher Brittain as Interim Town Administrator effective on Monday, September 27, 2021. Welcome Chris Brittain.*

<u><i>AYES</i></u>	<u><i>NAYS</i></u>
<i>Patty Carlino</i>	<i>none</i>
<i>Sean Regnier</i>	
<i>Bob Jones</i>	

- b) Cultural Council Appointments: Kathy Crowe, Marilyn Wyatt & Harriet Miller. *Upon a motion duly made and seconded and by roll call vote, the Board members voted unanimously to appoint Kathy Crowe, Marilyn Wyatt & Harriet Miller to the Cultural Council.*

AYES

Patty Carlino  
Sean Regnier  
Bob Jones

NAYS

none

- c) Susan Stone – Historical Commission Announcement - Susan Stone came before the Board and stated that the Historical Commission just lost two (2) members which brings them to five (5) members. They welcome anyone to join the Commission stating that they need help.
- d) Appoint Members to Town Administrator Search Committee – Chair, Patty Carlino stated that they have the results of their scoring tabulation for the Town Administrator Search Committee as follows:
1. Gordon Bailey – former Select Board member, former State Building Inspector, Former Lee Building Inspector, Planning Board alternate & Town Rep.
  2. Nick Arienti – current Finance Committee Chairman, former member of the Personnel Board & Attorney at Law.
  3. David Consolati – former Select Board member (9 years) and 2 Search Committees and was also formerly on the Lee Youth Association Board
  4. Janet Warner – former School Dept. employee, former LYA Director, Town Rep, LYC Committee, Charter Review Committee
  5. Susan Kelley – former Treasurer/Collector, DPW Administrative Assistant, currently employed by Bartholomew & Son, a government banking institution that deals with government officials throughout Mass., Finance Committee member.
  6. Rachelle Walker – (See copy of letter attached and made a part of these minutes)
  7. Marilyn Wyatt – (See copy of letter attached and made a part of these minutes)

Thank you to all who applied. We have asked the newly appointed committee members to join our next meeting (via Zoom) to go over their instructions and to get sworn in by Town Clerk, Christopher Brittain. Congratulations!

*Upon a motion duly made and seconded and by roll call vote, the members voted unanimously to appoint the following as the Town Administrator Search Committee:*

*Gordon Bailey  
Susan Kelley*

*Nick Arienti  
Rachelle Walker*

*David Consolati  
Marilyn Wyatt*

*Janet Warner*

*AYES*

*Patty Carlino  
Sean Regnier  
Bob Jones*

*NAYS*

*none*

e) Lee Youth Commission – (Potential Community Center – Update

Kathy Hall came before the Board and extended here “Thank You” to Christopher Ketchen for all he has done for the town. She welcomed Christopher Brittain for helping us to move forward. Kathy offered that they are moving right along with BerryDunn, Fran Hiller and a list of 20 people within the departments in Lee. She said they have 4 meetings lined up. One public meeting and 3 separate meetings with staff and stockholders. Meeting will be September 30<sup>th</sup> into October. She intends to speak with the departments dealing with money.

5. **Pending Business** : No pending business.

6. **Town Administrator**: CAO Christopher Ketchen stated that they have come to agreement with the first contract with the Fire/Ambulance (IAFF) Union. He, along with Lyndsay Broom and Christopher Brittain met with the negotiating team for the Fire/Ambulance which consisted of Matt Tyer, Matt Fenton and Chief Ryan Brown. CAO Ketchen commented that this was the most collaborative labor negotiation he’s every been involved with. They were able to stay within fiscal restrains and this is a one (1) year contract with the Union fully formed to reflect other contracts. There is nothing exceptional and this will serve as a base line for a one (1) year contract and will set a good template to work with in the future. The salary represents the same COLA as other town personnel already in place so there will be no change to current payroll. This has been the most collaborative contract negotiation he’s ever had the pleasure of being part of. Chris added that he was glad to be able to finish this up before he leaves. Chris also stated that the contract was written taking the best from their peers and non-union personal and easily melded it into a one-year contract. The Board members all stated that they were comfortable with the one-year contract and would approve it. Everything seems to be in order. *Upon a motion duly made and seconded and by roll call vote the Board members voted unanimously to approve the one (1) year contract with the Fire/Ambulance (IAFF) Union as written.*

*AYES*

*Patty Carlino  
Sean Regnier  
Bob Jones*

*NAYS*

*none*

CAO, Christopher Ketchen extended his thank you to everyone and their hard work and commented that he learned a lot during the negotiations.

CAO, Christopher Ketchen also noted that this was not on the agenda but he received a notice from St. Mary's School asking for approval to change their Friday night Bingo to Saturday afternoon. The State is requiring notification from the Town that they will allow this change. CAO Christopher Ketchen stated that, with their approval, he will go ahead with a written letter to the State with Town's acceptance of the change of the St. Mary's Bingo day from Friday nights to Saturday afternoon. *Upon a motion duly made and seconded and by a roll call vote the Board members voted unanimously to allow with no objections, St. Mary's school to change their Bingo from Friday nights to Saturday afternoons.*

AYES

NAYS

*Patty Carlino  
Sean Regnier  
Bob Jones*

*none*

7. **Next Regular Meeting:** – Our next regular meeting is scheduled for Tuesday, October 5, 2021 at 7:00 PM.

Chairperson, Patty Carlino stated to Chris that we're going to miss him and his great financial mind and for how much he did for the Town. We wish him the best of luck at home in Lenox and hope he doesn't hang up the phone if we call for any help. Again, Thank you, Christopher Ketchen.

Just prior to the Board's adjournment, Bob Healey from the Chambery Inn came into the meeting via Zoom asking the Board to amend the annual entertainment license provided to Lucia's Latin Kitchen. He stated that the State Police were called at 1:00 AM and his guests suffered greatly due to the noise coming from the restaurant at 12:30 AM. The guests were irate and one guest threw his keys on the desk and left and others complained about the noise. Patty asked that he get on the agenda for our next meeting to they have time to notify Lucia in order that she may attend the meeting also. Mr. Healey agreed to that and extended his thanks to Christopher Ketchen.

8. **Motion to adjourn:** *Upon a motion duly made and seconded and by roll call vote, the Board members voted unanimously to adjourn the meeting at 8:05 PM.*

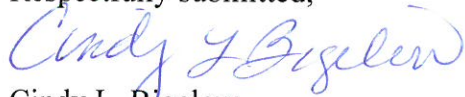
AYES

NAYS

*Patty Carlino  
Sean Regnier  
Bob Jones*

*none*

Respectfully submitted,



Cindy L. Bigelow,  
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chair  
Superintendent of Schools  
Town Accountant