

APPROVED ON 9/7/21

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – August 17, 2021

The Chair, Patty Carlino called the meeting to order at 7:00 PM.

Present: Chair Patty Carlino, Sean Regnier and Bob Jones, Board of Selectmen & Christopher Ketchen, CAO.

1. **Approval of Minutes:** *Upon a motion duly made and seconded, the Board members voted unanimously to approve the Open Session Minutes of July 20, 2021 and August 3, 2021.*

2. **Public Hearings:** None.

3. **Public Comments:** None.

4. **General Business:** a) **One Day Beer & Wine License – G. Marconi Lodge** – *Upon a motion duly made and seconded, the Board members voted unanimously to grant a One Day Beer and Wine License to the G. Marconi Lodge #1620, Order Sons & Daughters of Italy & jointly with Lee Lions Club for a Fundraiser Comedy Show to be held at the St. Mary's School gym, 115 Orchard St., Lee, MA on Saturday, November 6, 2021 from 5:00 PM – 11:00 PM.*

b) **Berkshire Gas Permits - Upon** *a motion duly made and seconded the Board members voted unanimously to approve the following Berkshire Gas Permits:*

*Replace Existing Gas Service: 505 Church St / 190 Stockbridge Rd / 250 Stockbridge Rd/
279 West Park St.-Inn / 20 Stockbridge Rd*

Repair Leak: Near #174 Bradley St / Near 196 Center St

c) **Lucia Corina Sandoval – Lucia's Latin Kitchen – Dance Classes** - Lucia Sandoval came before the Board to discuss her application for an Entertainment Permit for Dance Classes at her establishment. She is requesting the permit for music and dancing to run from 9:00 PM – 1:00 AM. After discussion which centered around time and neighbors and *upon a motion duly made and seconded, the Board members voted unanimously to grant a Special Entertainment License to Lucia's Latin Kitchen for music and dancing from 9:00 PM – 12:30 AM on sporadic Friday and*

Saturday evenings This permit Expires on Dec. 31, 2021, but is subject to revocation at any time at the discretion of the Select Board.

d) Lee Youth Commission (LYC) – Kathy Hall came before the Board with her update regarding the LYC. She informed Chris that some trees She asked about the property line for the Athletic Field and was informed that she would have to contact the Assessor's office for that information. The LYC members have been taking their Conflict-of-Interest on-line training. They are still waiting for their Pickle Ball equipment. She is meeting with Barbara Heller from BarryDunn to work on the market analysis and financial feasibility study on Tuesday, August 24th from 2:30-3:00. Chris Ketchen reminded her to post the agenda to which she replied that she was aware she had to do that.

Before moving on, Patty asked the members how they feel about going back to "ZOOM" meetings. Chris explained that he has met with Jim Wilusz and at this time a mask mandate has been initiated for all municipal buildings and Tri-Town has a meeting coming up. At this time, we are unclear about a broader discussion and are awaiting guidance.

e) Town Administrator Search Process – The Board members discussed different scenarios for an Administrator Search. 1) The Select Board could do a search by advertising an in-house search committee with a finalist selected in interviews. This is probably the shortest time frame and least in depth in terms of review and vetting. 2-a) The Select Board would form a search committee, advertise position, recruit in house. 2-b) Same as a except with a consultant recruiting firm – get down to semi-finalist and finalist – down to three finalist and interview publicly. This takes more time. Great Barrington went this route and it took 6 months or more. 3) Community assessment where consultant recruits. Patty advised that we get as many responses as we can for a search committee. How we put this together is up to the Board. Any one interested in joining the search committee should call the Select Board's office. Bob Jones commented on how many people we should have on the board and Patty suggested 5 – 7. Lets see who responds. Chris Ketchen agreed that 5 – 7 is a good number.

Patty asked Chris, "Where are we as far as the Town Administrator Act and Chris replied that there would be no changing of form of government. Lee maintains their Special Act and we would revert to our former Town Administrator Act.

Patty explained that she thought an in-house candidate who knows the community and the issues would be best and she already has a person in mind – Our Town Clerk, Christopher Brittain. She has spoken to him and he has suggested that he is open to the idea. Board members, Sean Regnier and Bob Jones both were open to this idea. We would have to come up with what the duties would be; though he has a good team and a good relationship with the community. The consensus was to move forward in this direction. CAO, Christopher Ketchen added that he thought this was a smart and decisive move.

Patty wanted to inform everyone that there may be another mask mandate in the near future so if you are coming to a meeting, please be prepared and come with a mask in hand. At some point we may have to revert back to ZOOM meetings. We'll have to wait and see how it all plays out.

5. **Next Regular Meeting:** – Our next regular meeting is scheduled for Tuesday, September 7, 2021 at 7:00 PM.

6. **Motion to adjourn:** Upon a motion duly made and seconded, the Board members voted unanimously to adjourn the meeting at 7:47 PM.

Respectfully submitted,



Cindy L. Bigelow,
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chair
Superintendent of Schools
Town Accountant