

APPROVED ON 6/15/21

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – June 1, 2021

The Chair, Patty Carlino called the meeting to order at 7:00 PM.

Present: Christopher Ketchen, CAO, Chair Patty Carlino, Sean Regnier and Bob Jones, Board of Selectmen.

1. **Approval of Minutes:** None.

2. **Public Hearings:** None.

3. **General Business:** a) Peter Hofman – Authorization to Apply for DEP Grant - Peter Hofman (Lee Greener Gateway Committee) came before the Board to ask for authorization to apply for a DEP Grant in the amount of \$750.00. He also thanked the Department of Public Works for all of their help with the water stations and stated that we are lucky to have fire, ambulance and volunteers willing to help. *Upon a motion duly made and seconded, the Board members voted unanimously to allow Peter Hofman to apply for the Massachusetts Department of Environmental Protection Grant in the amount of \$750.00.*

b) Marcia Slaminsky – Discussion – Railroad “Quiet Zone” - Marcia Slaminsky had notified the Board earlier that she would not be able to attend and would like to put off this issue until the Board’s next meeting on June 15<sup>th</sup>.

b) Chez Nous, d/b/a Café Triskele – ABCC change of dba application - The Board reviewed the LLA application from Chez Nous requesting the change of their d/b/a to now read Chez Nous, d/b/a Café Triskele. After a brief discussion, *upon a motion duly made and seconded, the Board members voted unanimously to grant the name change of Chez Nous, d/b/a Café Triskele*

c) Town of Lee Designee to Berkshire Regional Transit Authority (BRTA) Board - Andrea Wadsworth had indicated that she would be willing to be appointed for another 1 year term as the Lee Designee to the BRTA Advisory Board. *Upon a Motion duly made and seconded, the Board members voted unanimously to name Andrea Wadsworth as the Town of Lee designee to the BRTA Advisory Board for another one (1) year term.*

d) Lee Youth Commission Update – Kathy Hall - Kathy Hall came before the Board to discuss the “Potential Community Center” - Kathy presented the Board with information from Chris

Ketchen regarding a traffic study, Berkshire Regional Planning sent information regarding a feasibility study and the information has been forwarded to the Lee Finance Committee. Foresight Land Service (Steve Mach) is checking with companies for Lee that have done studies. She is waiting for a follow-up call. She has spoken with Hill Engineering, Sasaki Associates, Berkshire Engineering, Tighe and bond, RKG Associates and FXM Associates.

4. Pending Business: The Planning Board – Notice of a Special Permit Hearing – Notice is hereby given that the Lee Planning Board will hear a petition for a Special Permit on Monday, June 14, 2021 at 7:00 pm in accordance with the provisions of Massachusetts General Laws, Chapter 199-4.2 of the Lee Zoning Bylaw for property located at 645 Pleasant Street,, owned by Ronald J. Halpin c/o Alice W. Halpin in the “I” zoning district (parcel #030.0-0000-0078.0). The special permit is to allow for renovations to office building converting into one residential apartment. The meeting will be held in the Lee Town Hall Courtroom at 32 Main Street. Comments may be submitted to the Planning Board via [bmead@town.lee.ma.us](mailto:bmead@town.lee.ma.us) Copies of the petition and other materials are available for review in the office of Town Clerk Monday – Friday 8:30 am to 4:00 p.m. and on the town website ([www.lee.ma.us](http://www.lee.ma.us)).

5. Town Administrator - a) Warrant Discussion – CAO, Christopher Ketchen stated to the Board that he has a meeting on Friday and 10:00 AM to go over the Warrant.

b) Appointments: i) CAO Christopher Ketchen, at the recommendation of Chief Ryan Brown appointed Ms. Catelyn Santos to the position of Firefighter/EMT. ii) CAO Christopher Ketchen, at the recommendation of Chief Ryan Brown appointed Ms. Jaime L. Keefner to the position of Firefighter/Paramedic.

c) FY 2021 Revenue and Expense Reports - CAO Christopher Ketchen informed the Board that the Revenue & Expense Reports for the period ended May 31, 2021 are available for review in the Selectmen’s Office.

6. Public Comments: Patty Carlino asked what people’s preference for meetings are (in-person or ZOOM?) If you would like to state your preference you can call the Lee Town Hall Selectmen’s office. The possibility of alternating methods was also mentioned.

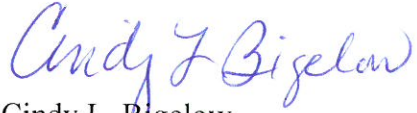
Patty, on behalf of the Board extended their condolences to the family of Scott Rockefeller

The Board also extends their condolences to the family of Chief Roosa.

7. Next regular meeting: Our next regular meeting will be held on Tuesday, June 15, 2021 at 7:00 PM.

8. Motion to Adjourn *Upon a motion duly made and seconded, the Board members voted unanimously to adjourn the meeting at 7:46 PM.*

Respectfully submitted,



Cindy L. Bigelow,  
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chair  
Superintendent of Schools  
Town Accountant