

APPROVED ON 7/17/18

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – July 3, 2018

Present: Thomas P. Wickham and Patricia D. Carlino, Board of Selectmen and Christopher Ketchen, Chief Administrative Officer (CAO).

Absent: Chairman, David Consolati

Patty Carlino called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *Upon a motion duly made and seconded, the Board members voted unanimously to approve the Open Session Minutes of June 19, 2018.*

2. **Public Hearings:** None.

3. **General Business:** One Day Beer & Wine - The Board members voted unanimously to grant a One Day Beer & Wine License to the Lee Fire Company for their Annual Picnic at the Lee Beach on Friday, July 13, 2018 from Noon – Midnight.

The Board members voted unanimously to grant a One Day Beer & Wine License to the Masonic Lodge for their Annual Gathering on Sunday, July 29, 2018 from Noon – 8:00 PM.

4. **Pending Business:**

- a. 2018 – Mini-site Collection – Saturday, July 7th – 8:30 AM – 10:30 AM – Lenox Dept. of Public Works.

5. **Chief Administrative Officer:**

- a. Preliminary FY 2018 Revenue and Expense Reports for the period ended June 30, 2018 – The Preliminary Revenue and Expense Reports for the period ended June 30, 2018 are available on the Selectmen's Table for their review.

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- b. The Board members were asked to review and ratify the Personnel's Boards acceptance of the newly executed Classification and Compensation Schedule for non-union and salary workers. The schedule gives the Minimum/Median/Maximum ranges in order to make us competitive with compensation in the region. *The Board members voted unanimously to accept the Personnel Classification Plan as presented by staff as pertains to Article 6, Section 7, Sub-Section 23 of the Town of Lee By-Laws.*

6. Public Comments:

Megan Sanders and Erik Williams came before the Board as a follow-up on the meeting of two weeks ago regarding the Site Plan that they have revised, which denotes exterior lighting, parking and landscaping. Erik stated that is an Outreach Meeting to be held at the Morgan House on Friday, July 6th at 5:00 PM.

Patty Carlino extended the Board's condolences to the families of Jerry Brazee and Dick Ford for their passing.

7. **Next Regular Meeting:** Our next regular meeting is scheduled for July 17, 2018 at 7:00 PM.

8. **Motion to Adjourn:** *By a motion duly made and seconded the Board members voted unanimously to adjourn the meeting at 7:20 PM.*

Respectfully submitted,



Cindy L. Bigelow,
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant