

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – May 15, 2018

Present: David Consolati, Chairman and Thomas P. Wickham and Patricia D. Carlino, Board of Selectmen and Christopher Ketchen, Chief Administrative Officer (CAO).

Acting Chair, David Consolati called the meeting to order at 7:00 PM. The first order of business was to reorganize the Board. *Upon motion duly made and seconded the Board members voted unanimously to elect, Patricia D. Carlino as Chairman and David Consolati as Clerk.*

Patricia Carlino thereupon assumed the duties of the Chair.

1. **Approval of Minutes:** *Upon a motion duly made and seconded, the Board members voted unanimously to approve the Open Session Minutes of May 1, 2018.*
2. **Public Hearings:** None.
3. **General Business:** 2 two-hour parking signs - Interim DPW Superintendent, Alan Zerbato, came before the Board and stated that he was approached by store owner inquiring about the possibility of having two spots along the side of Meow & Growl on Consolati Way having signage that states “two hour parking”. The handicap parking spot in this location will remain unchanged. This request is consistent with the posted two-hour parking on Main Street and also that is posted in front of Carberry Auto Store. Mr. Zerbato has already cleared this with Chief Roosa. *The Board members voted unanimously to grant 2 two-hour parking signs for the two parking spots along Meow and Growl.*

“Keep Lee Clean” / “No Littering” signs – Peter Hofman came before the Board and requested permission to place “Keep Lee Clean” and “No Littering Signs in specific areas in Lee. Mr. Hofman stated that he would like signs in some of the problem areas which would include West Road, Stockbridge Road and Golden Hill Road. These are streets with stretches of undeveloped land where litter is an issue. He wants to raise awareness and hopes that the signs will help and show visitors to the area that Lee cares about this issue. Mr. Hofman also stated that cigarette butts have also become an issue and he is requesting permission to put butt collectors in and around Town where the issue seems to be most rampant. *The Board members voted unanimously to approve four (Keep Lee Clean/No Littering” signs) and approved the distribution of butt collectors in designated problem areas*

Temporary Sign Permits - *The Board members voted unanimously to grant temporary sign permits for the Lee VFW for the Road Toll on May 26, 2018 and to the Lee High School Class of 2021 for the Road Toll on June 2, 2018.*

Berkshire Gas Permits - *The Board members voted unanimously to grant to Berkshire Gas a permit to retire old gas service stub at 223 Washington Mountain Road and to install new gas service at 515 Devon Road.*

Lee Library Air Conditioning and Heating Element Replacement – Bid Results - Interim DPW Superintendent, Alan Zerbato, came before the Board with the bid results for the Lee Library Air Conditioning and Heating Element. The low bidder out of three was M&W Heating at a cost of \$49,589.00. *The Board members voted unanimously to award the contract for the Lee Library Air Conditioning and Heating Replacement to M&W Heating in the amount of \$49,589.00.*

Selectmen Discussion – Post Office Sidewalk - Patty Carlino had asked that this discussion take place in order to settle the ongoing and confusing issue of the Post Office Sidewalk. She stated that we need to check with Town Counsel to review historic documents in order to get answers regarding the town and property legal owners and she hopes to do this in short order. Because the Town put in an electrical conduit, we need to know if the sidewalk is in the town's right of way. David concurred that we need to know what portion we own and what portion Tony Caropreso owns for any future repair to infrastructure. Tom Wickham stated that he would like to see an agreement between the Town and Caropreso. The Board agreed that this needs to be legally cleared up and we need to know who is responsible. Chief Administrative Officer Christopher Ketchen agreed that this needs a full vetting once and for all. The Board all agreed that the sidewalk "has to be fixed". We need to go forward with Jeremia on the legalities and come up with some numbers as soon as possible and get something from Tony Caropreso to confirm his willingness to share in the costs.

Update – Fountain Restoration - See attached letter from Garth Story, President of BGP and Chair of the Fountain Restoration Committee (as read by Patty Carlino).

**4. Pending Business:**

- a. 2018 – Mini-site Collection – Saturday, June 2<sup>nd</sup> – 8:30 – 10:30 – Lenox Dept. of Public Works.
- b. Memorial Day Parade – 10:00 AM – Monday, May 28<sup>th</sup>.

**5. Chief Administrative Officer:**

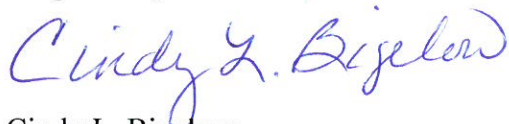
CAO, Christopher Ketchen wanted to thank everyone for a successful Annual Town Meeting and encouraged everyone to go to the Memorial Day Parade and the dedication/celebration at the cemetery immediately following the parade.

**6. Public Comments:**

None. Patty Carlino stated that not only has Spectrum taken away Channel 22, now we have lost WCBG – Channel 5. She urged everyone to write letters or call Congressman Richard Neal and Senator Warren and they can contact the Select Board office for the telephone numbers.

7. **Next Regular Meeting:** Our next regular meeting is scheduled for June 5, 2018 at 7:00 PM.
8. **Motion to Adjourn:** *By a motion duly made and seconded the Board members voted unanimously to adjourn the meeting at 7:50 PM.*

Respectfully submitted,



Cindy L. Bigelow,  
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chairmen  
Superintendent of Schools  
Town Accountant