

APPROVED ON 9/19/17

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – September 5, 2017

Present: David Consolati, Chairman, Patricia D. Carlino and Thomas Wickham, Board of Selectmen and Christopher Ketchen, Chief Administrative Officer (CAO).

Chairman, David Consolati called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Open Session Minutes of August 1, 2017, August 7, 2017 August 15, 2017.*
2. **Public Hearings:** None.
3. **General Business:** Valve Exerciser - Superintendent of Public Works, Christopher Pompei, P.E., came before the Board stating that the Town received only one bid for the jointly owned valve exerciser, from EH Wachs in the amount of \$68,513.58. The towns of Lee and Lenox will each be responsible for their one-half share in the amount of \$34,256.79. *The Board members voted unanimously to accept the bid from EH Wachs in the amount of \$68,513.58 and to authorize the Chair to sign the contract.*

Berkshire Hills Youth Soccer – Permission to Use Soccer Fields at the Waste Water Treatment Plant (WWTP)/ Rt. 102 – Due to a decrease in numbers, Lee Youth Soccer has partnered with Berkshire Hills Youth Soccer and would like to continue to use the fields at the WWTP as the partnered organization, with is serving Lee youth soccer players. To ensure the teams using the field are covered by the soccer organization's liability insurance, they need to get permission from the town to use the fields. They will then secure the proper liability insurance through MSYA. After a brief discussion, *the Board members voted unanimously to grant Berkshire Hills Youth Soccer permission to use the soccer fields at the WWTP with the following conditions: 1) they will provide the town with proof of insurance with the town named as an additional insured on the policy 2) Any and all scheduled Lee programs will have first use of the fields 3) Line painting delineating the soccer fields will be the responsibility of the Berkshire Hills Youth Soccer.*

One Day Beer & Wine License – *The Board members voted unanimously to grant a One Day Beer & Wine License to Ingegni Salon on Saturday, September 16<sup>th</sup>, from Noon to Midnight, for their annual gathering for Founder's Day.*

Entertainment License - *The Board members voted unanimously to grant an Entertainment License to Ingegri Salon on Saturday, September 16<sup>th</sup>, from Noon to Midnight for their annual gathering on Founder's Day.*

**4. Pending Business:**

- a. Planning Board – Public Hearing on Monday, August 28, 2017 at 6:00 PM in accordance with the provisions of Massachusetts General laws, Chapter 40A, Section 5 regarding an adoption of a Smart Growth Overlay District (SGOD) – **Continued on Wednesday, September 13<sup>th</sup> @ 6:00 PM.**
- b. 2017 Mini-Site Collection – Wednesday, Sept. 13<sup>th</sup> - 4:30 PM – 6:30 PM – Lenox Department of Public Works.
- c. Founder's Weekend – September 15<sup>th</sup> – 17<sup>th</sup>.

**5. Chief Administrative Officer:**

- a. Personnel – Special Police Officer Appointment – CAO, Christopher Ketchen, at the recommendation of Police Chief Jeffrey Roosa, appointed Thomas H. Finnegan, Jr. to the position of Special Police Officer. *The Board members voted unanimously to support Mr. Kitchen's appointment of Thomas H. Finnegan, Jr. to the position of Special Police Officer.*
- b. Board Decision on CAO's FY 18 Goals and Objectives - CAO, Christopher Ketchen asked that the Board wait until the next Selectmen Meeting for their decision on his FY 18 Goals and Objectives. *The Board agreed that they would put off their decision until our next meeting on September 19<sup>th</sup>.*
- c. FY 2018 Revenue and Expense Reports for the period ended August 31, 2017 – - The Revenue and Expense Reports for the period ended August 31, 2017 are available in the Selectmen's office for their review.

Chairman Consolati read a Life Saving Commendation that was awarded to Officers Jason Hopkins, Robert Wood, Stephanie Burdick and Timothy Kelly for their actions while on duty that helped save the life of a person. A special thank-you was also extended to the two EMT's, Michael Poirier and Chris Perelli who assisted in the call.

**6. Public Comments:** There were no public comments.

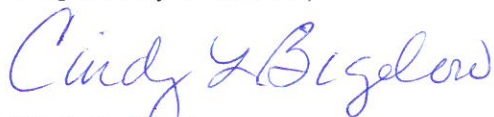
David Consolati urged everyone to come to Founder's Weekend and enjoy the festivities. He also reminded everyone that school is back in session and to drive carefully.

**7. Next Regular Meeting:** Our next regular meeting is scheduled for September 19, 2017.

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8. **Motion to Adjourn:** *By a motion duly made and seconded the Board members voted unanimously to adjourn the meeting at 7:18 PM.*

Respectfully submitted,



Cindy L. Bigelow,  
Administrative Assistant

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chairmen  
Superintendent of Schools  
Town Accountant