

APPROVED ON 7/6/17

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – June 20, 2017

Present: David Consolati, Chairman and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Absent: Patricia D. Carlino

Chairman, David Consolati, called the meeting to order at 6:30 PM.

Upon a motion duly made and seconded and unanimously approved, the members voted to adjourn to Executive Session for the purpose of discussing litigation strategy, because deliberating in open session would have a detrimental effect. The roll call vote was as follows:

AYES

NAYS

*David Consolati
Thomas Wickham*

None

The Chair announced that the members expected to return to open Session at 7:00 PM and they subsequently did return to open session at 7:00 PM.

Christopher Ketchen, Lenox's Town Manager, to be shared Administrator with Lee as of July 1, 2017, also sat in for the Public Session of the Selectmen's Meeting,

1. **Approval of Minutes:** None.
2. **Public Hearings:** None.
3. **General Business:** Public Works Truck with Sander and Plow Procurement – Chris Pompei came before the Board to discuss the purchase of a new International 7300 Truck with plow and sander from Nutmeg International Trucks, Inc., for the purchase price of \$174,488.00 via the Greater Boston Police Council Cooperative Procurement Agreement. \$180,000.00 was approved at Town Meeting. *The Board members voted unanimously to authorize the purchase of the new International 7300 truck with plow and sander from Nutmeg Internal Trucks, Inc., for the price of \$174,488.00.*

Heart Monitor Purchase - *The Board members voted unanimously purchase a Physio-Control, Inc. Heart Monitor for the net purchase price of \$33,739.70 which includes the state contract price, discounts and trade-in credit and to authorize the Chair to sign the purchase agreement.*

Council on Aging Transportation Services for Seniors - Council on Aging Director, Patricia DiGrigoli had submitted the Abbott Limousine In-Town Services Agreement for 2018 in the amount of \$18,000.00 (\$3,600.00 or 25% increase). *The Board members voted unanimously to postpone consideration to the next meeting to provide needed time to confirm available funds.*

Shared Administrative Services with the Town of Lenox - The Board members reviewed the Chief Administrative Officer Intermunicipal Agreement and the Assistant Chief Administrative Officer Intermunicipal Agreement. Both Agreements have been approved as to form by each town's respective town counsel. *The Board members voted unanimously to approve the agreement and to authorize the Chair to sign it.*

Dave Roche, Chairman of the Lenox Board of Selectmen came before the Board and stated that their Board is looking forward to working with us. He stated that this is "good news" to be a part of this "pioneer program" for the community and the state.

The Board members voted unanimously to appoint Christopher Ketchen to serve, as of July 1, 2017 as the Lee Town Administrator.

Agreement for Assistant Chief Administrative Officer (ACAO) - Being in the final process of selecting an ACAO, *the Board members voted unanimously to approve the ACAO Intermunicipal Agreement and to authorize the Chair to sign it.*

MIIA FY 10 Renewal Quote - The Board members reviewed the MIIA FY 2018 Renewal Proposal for the town's Property/Liability/Casualty/Auto/Worker's Compensation insurance coverage. The proposal quote will remain the same as FY 17. Though, due to changes in exposures, building values, vehicles, expenditures and payroll or experience modification factors, the total renewal estimate has increased by approximately \$4,000.00. *The Board members voted unanimously to authorize the Chair to sign the letter.*

Planning Board-Berkshire Regional Planning Commission Delegate – *The Board accepted the Planning Board's election of Buck Donovan as their delegate to the Berkshire Regional Planning Commission*

Berkshire Regional Planning Commission – 2018 Delegate – *The Board members voted unanimously to approve Buck Donovan as the Planning Board's delegate to the Berkshire Regional Planning Commission.*

Berkshire Regional Planning Commission – FY 2018 Alternate Delegate – *The Board members agreed to postpone the approval of Thomas Wickham as the Planning Board's alternate delegate to the Berkshire Regional Planning Commission until next meeting in order that we have a full Selectmen roster.*

Temporary Sign Permit – *The Board members voted unanimously to grant a Temporary Sign Permit to the Lee Youth Association for their annual Community Field Day.*

Selectmen Appointments - *The Board members voted unanimously to the following one year and three year re-appointments:*

One year appointments

<i>Town Counsel</i>	-	<i>Jeremia Pollard</i>
<i>Cable Television Commission</i>	-	<i>Steve Moritz, David Parker</i>
<i>Cemetery Committee</i>	-	<i>Christine Arment, Shanon Albee</i>
<i>Traffic Commission</i>	-	<i>Chris Pompi, Edward Forfa</i>
<i>Jacob's Ladder Trail Scenic</i>		
<i>By Way Commission</i>	-	<i>Linda Cysz</i>
<i>School Building Commission</i>	-	<i>Margaret Biron, Donna Toomey</i>
		<i>Gary Wellington</i>
<i>Recycling Committee</i>	-	<i>Ann Sterlin, Monica Ryan, Joan</i>
		<i>Angelo, Valerie Bluhm, Phyllis</i>
		<i>Hofman, Peter Hofman</i>
<i>Agricultural Commission</i>	-	<i>Mary Brittain</i>

Three year appointments

<i>Sandy Beach Committee</i>	-	<i>Deidre Consolati</i>
<i>Board of Assessors</i>	-	<i>Tony Caropreso</i>
<i>Council on Aging</i>	-	<i>Sandra Hayes</i>
<i>Board of Health</i>	-	<i>Carisa Vincent</i>
<i>Historical Commission</i>	-	<i>JoAnn Zarnock</i>
<i>Zoning Board of Appeals</i>	-	<i>Gordon Bailey, Garth Story, Bruce</i>
		<i>Singer</i>
<i>Cultural Council</i>	-	<i>Rhonda Tremblay</i>
<i>Lee Youth Commission</i>	-	<i>Loren Kinnaman</i>

BRTA Advisory Board Designee Needed - We are still looking for a designee for the Berkshire Regional Transit Board. Anyone interested can contact the Selectmen's Office at (413) 243-5500.

4. Pending Business:
 - a. 2017 Household Hazardous Waste Collection – Saturday, July 22nd – 9:00 AM – Noon – Stockbridge Waste Water Plant.
 - b. Mini-Site Collection – Saturday, June 28th - 4:00 PM – 6:00 PM – Great Barrington Recycling Center.

Mr. Nason announced the beach opening, which was read by Chair, David Consolati as follows:

*Through the ongoing generosity of High Lawn Farm, Laurel Lake Water Power and Tom & Katie Scheurer, Lee residents and their guest will again be able to enjoy Sandy Beach at Laurel lake this summer. Access to the beach parking area will be open from **Monday, June 19th through and including Monday, September 4th from 10:00 am to 8:00 pm**, but a beach parking sticker or pass will be required.*

The stickers are restricted to Lee residents (seasonal and year round). Their guest and paying guest of motels, B&B's, Inns and October Mountain State Park campground may obtain a day use pass. The beach parking stickers/passes are free of charge and may be obtained from the Lee Police Department at Town Hall, at 32 Main Street. Guest passes may also be obtained from the beach access control officer when s/he is stationed at the access road gate.

Proof of residency is required to obtain the resident seasonal parking sticker. It is valid only for use by year round and seasonal residents of the Town of lee. Guest passes may be obtained by Lee residents for their guests and are valid only for the date listed on the pass. Guest passes for those paying guests of motels, B&B's and Inns located within the Town of Lee as well as campers at October Mountain State Park campground are also available free of charge. These guest passes require proof of lodging.

For more information about the parking restrictions at Sandy Beach, please contact the Lee Police Department at 413-243-5530.

Please remember that alcohol is not permitted t the beach; and to drive slowly on the private access road to the beach and in the parking lot.

5. **Town Administrator:**

- a. Personnel: Seasonal Beach Appointments - Mr. Nason appointed Matthew Salvie (Lifeguard) and Kevin Kelly, Jr. (Parking Officer). *The Board members voted unanimously to support Mr. Nason's seasonal beach appointments as aforementioned.*

Special Officers – At the recommendation of Chief Roosa, Mr. Nason appointed Caleb Kinnaman and Edwin Hernandez as Special Officers. *The Board members voted unanimously to support Mr. Nason's Special Officer appointments.*

- b. Electricity Supply Procurement Report – Tom Wickham announced the Town of Lee Electricity Procurement Contract and Process Report. He stated that we entered into a three year agreement (June 2017 – June 2020) with Constellation NewEnergy at the rate of \$0.08149 per kWh which is down 1¢ which will save us considerably.
- c. All Staff Meeting – Mr. Nason announced an All Staff Meeting for Thursday, June 22, 2017 at the Lee Town Hall, which will close the town offices from 10:00 AM – 11:30 AM so that all employees may attend. This will be a “meet and greet” meeting allowing employees to introduce themselves to Chris Ketchen, who will be succeeding Bob Nason as of July 1, 2017. Mr. Nason will be retiring after nineteen years as Lee's Town Administrator.

6. **Public Comments:** None.

Mr. Nason expressed his gratitude and thanked everyone for all the years of working together. Tom replied that Bob was a great service to the town and thanked him for his years of service. David also thanked Bob and stated that he's learned a lot from him over the years.

David also wanted to remind everyone that school is out and to drive safely.

David also extended the town's condolences to the Toomey family for the loss of Dan Toomey.

- 7. **Next Regular Meeting:** Our next regular meeting would have been July 4th, so in order that all could enjoy the holiday the next regular meeting was re-scheduled for Thursday, July 6, 2017.
- 8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 7:30 PM.*

Respectfully submitted,


Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant