

APPROVED ON _____

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – March 21, 2017

Present: Thomas Wickham, Chairman, Patricia D. Carlino and David Consolati, Board of Selectmen and Robert Nason, Town Administrator.

Chairman, Thomas Wickham, called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of March 7, 2017.*
2. **Public Hearing:** Verizon New England, Inc. and WMEC0 d/b/a Eversource Energy – Order for Joint Pole Location – Paul Davis, of UC Cynergetic, the representative on behalf of Verizon came before the Board with the Petition for a Joint or Identical Pole Location on Chanter Road. He explained that they would place one jointly owned pole numbered T.3S/E.3S on the easterly side of Chanter Road at a point approximately four hundred thirty-two feet southerly from the center line of Cape Street. The pole would provide lateral support to the existing pole line; and provide for the distribution of intelligence and telecommunications and for the transmission of high and low voltage electric current. *After a brief discussion, the Board members voted unanimously to allow the Petition for Joint or Identical Pole Locations to Verizon New England, Inc. and Western Massachusetts Electric Company d/b/a Eversource Energy.*
3. **General Business:** Berkshire County Fire Department Mutual Aid Agreement Affirmation- *The Board members voted unanimously to reaffirm the Select Board's June 14, 2005 acceptance of the provisions of Massachusetts General Laws Chapter 48, Section 59A authorizing the Lee Fire Department to aid other governmental entities.*

Shared Chief Administrative Officer (CAO) – Intermunicipal Agreement - Mr. Nason announced to the Board that the period for their commenting on the first draft of the Intermunicipal Agreement for sharing a CAO has been extended. The Administrative Review Committee is scheduled to consider a final draft on April 3, 2017. The Board

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members reviewed the first draft job description for the Shared Assistant Chief Administrative (Human Resources) Officer. Patty asked if these would be on the Town's website and Bob answered that the final draft would be on the website.

Bikeway Design Grant Reimbursement Request – Mr. Nason presented Invoice #8 for the Jacobs Ladder Trail Bikeway Grant Reimbursement Request in the amount of \$19,691.10. *The Board members voted unanimously to approve the Grant Reimbursement Request in the amount of \$19,691.10.*

One Day Beer & Wine License – *The Board members voted unanimously to grant a One Day Beer & Wine License to the Lee Sportsmen's Club for a fundraiser dinner to be held at the Clubhouse on Saturday, April 15, 2017 from 3:00 PM – 9:00 PM.*

Utility Cut Permit – *The Board members voted unanimously to grant to Berkshire Rooter a Utility Cut Permit, nunc pro tunc on March 17, 2017 for an emergency sewer line repair at 40 Franklin Street.*

Toll Booth – This year we did not draw for names as there were seven leftovers from last year with only six slots to be had. We eliminated the one that had a slot the year before as the other six had waited for 2 years. That one leftover will have an automatic spot next year as we had already promised them a spot. We will be revamping the rules for next year's toll booth and will no longer be promising spots for the leftovers. This program has become so popular that it has outgrown its current guidelines. The recipients of this year's toll booth in no particular order are as follows: Lee High Softball – G. Marconi Lodge – Lee High Drama – First Congregational Church/Lee Youth Group – Lee High Volleyball and Knights of Columbus.

Leahey (Upper) Reservoir Dam & Dike - The Department of Conservation and Recreation (DCR), office of Dam Safety Director William Salomaa, submitted their March 15, 2017 letter regarding the adequacy of the Leahey (Upper) Reservoir Dam & Dike spillway to accommodate the spillway design flood. The letter stated that we have adequate spillway capacity. *The Board members voted unanimously to authorize the Chair to sign the Attachment B to acknowledge receipt of Mr. Salomaa's letter.*

4. Pending Business:

- a. Zoning Board of Appeals – Variance application for a hearing on the application for a variance from the Zoning Bylaws Section 199-9.3 (B) (3) Bed & Breakfast Inn – March 22, 2017 at 7:00 P.M.
- b. Planning Board – Site Plan Review – Continuation of Public Hearing – Community Health Program - March 27, 2017 at 6:00 PM.
- c. Planning Board – Site Plan Review – South Church Associates – April 10, 2017 at 6:00 PM.
- d. Zoning Board of Appeals – Public Hearing for a variance from the Zoning Bylaws Section 199-10.3 – April 26, 2017 @ 7:00 P.M.

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- e. MASS-DOT - Design Public Hearing - Chapel Street over Greenwater Brook Bridge Replacement Project – Monday, April 3, 2017 at 7:00 PM – Lee Memorial (Town) Hall former courtroom.

5. Town Administrator:

- a. FY 2018 Operating Budget Overview – Mr. Nason presented to the Board members for their review the FY 2018 Operating Budget Overview which included the March 21, 2017 draft editions of the Comparison of Program Spending, the Warrant Summary of Articles and Funding Sources and the Estimated Revenue and Expense Impact.
- b. FY 2018 Capital Outlay and Other Spending Requests – Mr. Nason presented to the Board members for their review the March 21, 2017 draft of the FY 2018 Capital Outlay and Other Spending Requests.
- c. Personnel Appointment – Mr. Nason presented Police Chief Jeff Roosa's letter of recommendation for Richard D. Roy to fill a vacancy. Mr. Roy is currently from Granby, MA and was an officer with the City of Chicopee. After a brief discussion, *the Board members voted unanimously to support the Town Administrator's appointment of Richard D. Roy to fill the open Police Officer position.*

6. Public Comments:

None.

7. **Next Regular Meeting:** The next regular meeting will be Tuesday, April 4, 2017 at 7:00 PM.
8. **Motion to Adjourn:** *At 7:50 PM the Board members, by roll call, voted unanimously to adjourn to Executive Session to discuss litigation strategy, because deliberating in open session may have a detrimental effect on the Town's bargaining position.*

The Chair announced that the members will not be returning to open session.

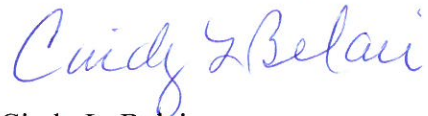
AYE

NAY

Patricia Carlino
David Consolati
Thomas Wickham

None

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant