

APPROVED ON 1/21/14

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN  
MINUTES OF MEETING – JANUARY 7, 2014

Present: Gordon D. Bailey, Chairman, Patricia D. Carlino and David Consolati, Board of Selectmen, Robert Nason, Town Administrator.

The Chair, Gordon Bailey, opened the meeting at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Minutes and Executive Session Minutes of the December 3, 2013 meeting.*
2. **Public Hearing:** None.

The Board announced that they would be taking the agenda out of order at this point to accommodate those in attendance.

5. **Town Administrator:**

- a. Personnel – Mr. Nason, at the recommendation of Police Chief Jeffrey Roosa, appointed subject to the Select Board's approval, Robert Wood, a life time Lee resident who graduated from Lee High School in 1996 and has been employed as a Reserve Officer with the Town of Lee since that time. He is currently enrolled in the full-time Recruit Police Academy in Springfield and will graduate January 17, 2014.

Also at the recommendation of Chief Roosa, Mr. Nason appointed subject to the Select Board's approval, Michael Snyder, a life time Lee resident. Michael had the highest numerical score of all the candidates on the civil service list. He graduated from Lee high School in 2007 and earned a Bachelor's degree in criminal justice from Curry College in 2011. He also graduated from the Reserve Police Academy in February 2012 and has been a Reserve Office since that time. Michael will serve as a provisionary officer until he enrolls and graduates from the Academy's next course which Chief Roosa commented should be in August. *The Board members voted unanimously to support Mr. Nason's recommendation of the two officers and extended their congratulations.*

### 3. General Business:

Temporary Sign Permit – Arlie Jager came before the Board to discuss her request for a temporary sign permit for Brownie Troup #30953 for the cookie sale. Her scouts are making the signs and the signs will be placed at their locations at NBT Bank on January 25<sup>th</sup> and 26<sup>th</sup> and at the Outlets on February 8<sup>th</sup> and 9<sup>th</sup>. She stated that she has already received permission from NBT Bank and the outlets to hold the cookie sales at these locations. She commented that at each booth there would be two parents overseeing and there would be no more than eight girls at a booth. *The Board members voted unanimously to approve the temporary sign permit for Brownie Troup #30953 for their sign/booths for cookie sales and to waive the fee.*

Massachusetts Dept. of Revenue Financial Management Review - Mr. Nason reported that we received the final version of the Massachusetts Dept. of Revenue Financial Management Review and it is now on our website. The Board will review the report and a discussion will be held at a later date.

Memorial Plaque for Aldo Pascucci- The Board members reviewed a letter received from Ronald Smith, Member Lee VFW Post 893. The letter states that the VFW would like to mount a plaque on a sitting bench located prominently in town. They are interested in the Veteran's Park where there are already five benches. The benches are town property and are in disrepair, requiring preserving and treating the wood and the VFW would like to refurbish and maintain all five benches and mount a plaque on one. The plaque would state Aldo's name, date of birth and death, and honor his exceptional service to the military and the community. *The Board members thanked the VFW and voted unanimously to grant approval for the VFW Post 893 to refurbish and maintain the five benches in the Veteran's Park and mount a plaque on one of the benches honoring Aldo Pascucci.*

Massachusetts Municipal Association Annual Business Designee - *The Board members voted unanimously to designate Patty Carlino to vote on their behalf at the Annual Business Meeting on Saturday, January 25, 2014.*

*The Board members also voted unanimously to designate Patty Carlino to select nominees for the election of Board members on their behalf at the Annual Meeting of Massachusetts Interlocal Insurance Association, Inc., on January 25, 2014.*

One Day Beer & Wine License (2) - *The Board members voted unanimously to grant two one-day beer & wine licenses to The Lee Sportsmen's Club for two fundraisers at the Clubhouse; one on Sunday, January 26, 2014 from 3:00 PM – 10:00 PM and one on Sunday, February 9, 2014 from 3:00 PM – 10:00 PM.*

### 4. Pending Business:

Planning Board – Public Hearing – Monday, February 10, 2014 at 6:15 PM on the application of Lewis & Lisa McCulloch for approval of a Special Permit under Section 199-6.1(A) (3) (c) – 485 Laurel Street.

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## 5. Town Administrator:

Mr. Nason, on the recommendation of Chief Roosa, appointed Donald S. Hopkins, III., to the position of Special Police Officer. Mr. Hopkins graduated from Lee High School in 2000 and from the Basic Reserve Police Academy in October of 2013. *The Board members voted unanimously to support Mr. Nason's appointment of Donald S. Hopkins, III., to the position of Special Police Officer.*

Mr. Nason also announced that the Board received a resignation letter from Jan Smith, Town Collector, for almost 36 years. She will officially be retiring on March 15th, although February 7<sup>th</sup> will be her final day in the office. Patty Carlino asked that people be patient during the transition period and that Jan will be missed by all as she did a wonderful job. *The Board members voted unanimously to accept with regret, Jan Smith's resignation as Town Collector.*

FY 2014 Revenue and Expense Reports through December 31, 2013 – Mr. Nason stated that the reports are available on the Selectmen's work table.

## 6. Public Comments:

Kathy Corbett came before the Board to comment about the cleanup of the sidewalks after a snow storm. She would like to see the DPW clear the bus stops in a better, more timely manner and suggested that a five foot area should be cleared to accommodate anyone that may be using a wheelchair. Chairman, Gordon Bailey informed her that he would pass the information along to the DPW.

**7. Next Regular Meeting:** The next regular meeting will be January 21, 2014 at 7:00 PM in the Courtroom.

**8. Motion to Adjourn:** *The Board members voted unanimously to adjourn the public session of the meeting at 7:16 PM and to convene in Executive Session for the purpose of discussing strategy with respect to collective bargaining because deliberating in open session may have a detrimental effect on the town's bargaining or litigation position. The members will not reconvene in public session.*

*Upon a motion duly made, seconded and unanimously approved by roll call as follows:*

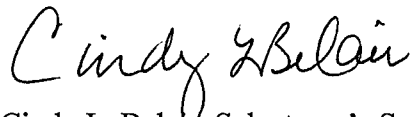
### AYES

Patricia Carlino  
David Consolati  
Gordon Bailey

### NAYS

None

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy L. Belan".

Cindy L. Belan, Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen  
Town Administrator  
Town Clerk  
Town Collector  
Planning Board

Board of Assessors  
Board of Health  
Conservation Commission  
Police Chief  
Building Inspector

Dept. of Public Works  
Town Treasurer  
Town Reps. District Chairmen  
Superintendent of Schools  
Town Accountant