

APPROVED ON 7/19/16

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – July 5, 2016

Present: Thomas Wickham, Chair, Patricia D. Carlino and David Consolati, Board of Selectmen and Robert Nason, Town Administrator.

The Chair, Thomas Wickham, called the meeting to order at 7:00 PM.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public & Executive Session Minutes of June 7, 2016, and to approve the Public Session Minutes of June 12, 2016 and June 28, 2016.*
2. **Public Hearing: None**
3. **General Business:** Medical Marijuana Facility – Don Hunter, Attorney appeared for Mass Alternative Care Inc, (MAC) a non-profit with anticipated business in Chicopee and Amherst. They are proposing a “state of the art” facility that would provide patient consultation, education and treatment with various high quality medical cannabis therapies in a safe, secure, welcoming environment. The project, if approved, would create between 6-8 full time and 3-4 part-time positions. MAC has recently completed the City of Chicopee’s extensive five month RFP process and has received a letter of support from their mayor. They have also appeared before the Amherst Select Board in February and received a letter of support from that body by unanimous vote and are currently in the process of obtaining a Special Permit to operate from the Zoning Board of Appeals. The law allows receipt of up to 3 state-approved licenses per entity from the Department of Health and Human Services and they think Lee would be a convenient location. Their proposed facility would be located at two lots in the Quarry Hill Industrial Park. After lengthy discussion, MAC indicated to the Board that at this point they are only asking for a letter of non-opposition. Mr. Nason asked that they reach out to the residential areas abutting their proposed site and possibly scheduling a meeting

Selectmen Meeting – July 5, 2016

open to the whole community. *The Board members voted unanimously to table the matter until their next meeting to afford themselves the opportunity to receive input from Lee residents, and Chief Roosa the opportunity to craft his questions and concerns.*

State 911 Department Grants – Lee Police Chief Jeff Roosa, came before the Board to present a Support & Incentive Grant in the amount of \$153,266.00 and a Training Grant in the amount of \$10,000.00. *The Board members voted unanimously to accept the Support & Incentive Grant in the amount of \$153,266.00 and the Training Grant in the amount of \$10,000.00 and authorize Chief Roosa to sign them.*

Tyringham Road Reconstruction – Superintendent of Public Works, Chris Pompei, P.E., came before the Board to report on the status of the Tyringham Road Reconstruction Project. He stated that we are just waiting for the final accounting of the overruns and underruns. We are awaiting a report on the recent final inspection. He explained the temporary and permanent road repair changes No. 15 (\$4,537.27) and 16 (61,192.71) (No. 15 & 16 in the aggregate amount of \$65,729.44). *The Board members voted unanimously to approve charges and to authorize Chris Pompei to sign with the understanding that the State will pay for these charges.*

Public Works Truck with Sander and Plow Procurement - *The Board members voted unanimously to approve the purchase of a 2017 International 7300 Truck with plow and sander from Nutmeg International Trucks in the amount of \$171,904.00 and authorize the Chair to sign the purchase agreement.*

Water Valve Exerciser Shared Purchase - The town of Lenox will procure a water valve exerciser to share with the Town of Lee. The members reviewed the proposed agreement which was based on a Sheffield-New Marlboro agreement and adapted by Tom Mutuszko, Berkshire Regional Planning Commission Assistant Director, in consultation with Sean Van Deusen, Lenox Superintendent of Public Works and Chris Pomp, Lee Superintendent of Public Works, *the Board members voted unanimously to enter into a municipal agreement with the Town of Lenox for the purchase of a Water Valve Exerciser.*

Library Fan Coil Replacement Project - *The Board members voted unanimously to approve an amendment with LePrevost Plumbing and Heating for the additional work for the ball valve installation at a cost to be paid by the Library in the amount of ≤\$1,150.00.*

Lee Bikeway - *The Board members voted unanimously to approve the reimbursement request for Design Services in the amount of \$30,190.52 paid to Foresight Land Services date for the work done on .9 miles of off-road bikeway from Route 102 to West Park Street along the easterly bank of the Housatonic River.*

Ambulance Service Update – Mr. Nason announced that the ambulance receipts for May 2016 were in the amount of \$39,701.00 as opposed to our receipts for May 2015 in the

amount of \$31,243.00, which represents an increase of \$8,458.00 or 27%. He presented the proposed ambulance billing write off for January – June, 2011 is \$23,893.71 which are beyond the statutory time to collect. Mr. Nason also presented the Agreement for Paramedic Intercept Services between the Town of Lee and County Ambulance, Inc., which incorporates our plan to simultaneously dispatch County for calls requiring advanced life support service when we do not have a paramedic on duty. *The Board members voted unanimously to write off the Jan.-June, 2011 billing in the amount of \$23,893.71 and to approve the Agreement with County Ambulance for intercept services and authorize the Chair to sign the Agreement.*

Brownfields Assessment Grant Application - *The Board members voted unanimously to approve the agreement documents for the U.S. Environmental Protection Agency \$300,000 grant for Northern Mills Brownfields Area-wide Planning Project and to authorize the Chair to sign the agreement.*

Cultural Council Appointments - *At the recommendation of Shaun Mahoney, Chair of the Lee Cultural Council, the Board members voted unanimously to appoint Liv Cummins and Blossom Mehler as members of the Lee Cultural Council.*

Utility Cut Permit - *The Board members voted unanimously to grant a Utility Cut Permit to Despositos Utilities, Inc., for Time Warner Cable to install a cable T.V. service at 425 Devon Road.*

Berkshire Gas Permits - *The Board members voted unanimously to grant to Berkshire Gas Company two permits as follows: A repair to the gas main at 65 Paul Drive and a repair to natural gas service (working street to house and private property) at 105 Prospect Street.*

4. Pending Business:

- a. 2016 Household Hazardous Waste Collection – Saturday, July 16th, 9:00 AM – Noon at the Lee Waste Water Plant
- b. 2016 Mini-site Collection – Saturday, August 6th – 8:30 AM – 10:30 AM – Lenox Dept. of Public Works

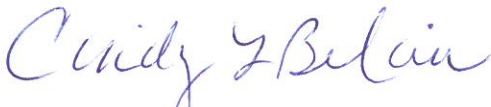
5. **Town Administrator:** a. Employment Opportunities - *At the recommendation of the Sandy Beach Committee Mr. Nason announced his appointment of Milton Hastings as a substitute maintenance person at the beach. The Board members voted unanimously to support Mr. Nason's appointment of Milton Hastings as a substitute maintenance person at the beach.*

Mr. Nason also announced his appointment of Tom Arment as an EMT-Custodian. Tom will be working a 12 hour shift every other weekend. *The Board members voted unanimously to support Mr. Nason's appointment of Tom Arment as an EMT-Custodian.*

Mr. Nason reported that he has appointed Department of Public Works secretary, Brandi Page as the new Town Clerk, filling the vacancy left by Sue Scarpa's retirement. *The Board members voted unanimously to support Mr. Nason's appointment of Brandi Page as the Town Clerk.*

- b. Water & Sewer Rate Increases - Mr. Nason announced that notices will be going out that there will be a 10% increase in the water/sewer rates as of 7/1/16.
 - c. Stockbridge Road Recreation Area, Haying Update – Mr. Nason announced that he has authorized Bob Bartini to hay the Stockbridge Road Recreation Area on a “mow it/own it” basis.
6. **Public Comments:** None.
7. **Next Regular Meeting:** Our next regular meeting will be on Tuesday, July 19, 2016 at 7:00 PM.
8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 8:40 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen	Board of Assessors	Dept. of Public Works
Town Administrator	Board of Health	Town Treasurer
Town Clerk	Conservation Commission	Town Reps. District Chairmen
Town Collector	Police Chief	Superintendent of Schools
Planning Board	Building Inspector	Town Accountant