

APPROVED ON 6/7/16

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – May 17, 2016

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Acting Chair, Patricia D. Carlino, called the meeting to order at 7:00 PM. The first order of business was to reorganize the Board. *Upon motion duly made and seconded the Board members voted unanimously to elect, Thomas Wickham as Chairman and Patricia D. Carlino as Clerk.*

Thomas Wickham thereupon assumed the duties of the Chair.

1. **Approval of Minutes:** *The Board members voted unanimously to approve the Public Session Minutes of May 3, 2016.*
2. **Public Hearings:** Wine & Malt Hotel Liquor License - Jeff Lynch, Attorney for Kenneth Eugene Andersen, II., the new owner of The Federal House Inn, came before the Board with its application for an annual Wine & Malt Hotel Liquor License. Mr. Andersen will be pledging the liquor license to Lee Bank. After a brief discussion regarding the running of the Inn, *the Board members voted unanimously to grant the transfer of the Liquor License to Peasoup, LLC, d/b/a The Federal House Inn, pending the approval of the ABCC.*
3. **General Business:** Interim BYOB to Mint Indian Lakeside Dining Restaurant - Pramod Warriar came before the Board to request permission for an interim BYOB for the Mint Indian Lakeside Dining Restaurant. Due to a glitch in the abutter notification for his All Alcohol License and the requirement to re-publish, re-notify abutters and have a second hearing, his restaurant has been without the benefit of a liquor license. The Board members being aware of the prime season upon us, had no issues with granting a BYOB. After a brief discussion on the time period, *the Board members voted unanimously to grant permission for Mr. Warriar to extend a BYOB to his patrons for 30 days and grant him the right to renew for an additional 30 days if needed, until such time as the Restaurant receives its All Alcohol Liquor License from the ABCC.*

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Hawker & Peddler License Application – Jonathan Jacobs came before the Board with his application for a Hawker & Peddler License to go door to door to sell Solar Energy Solutions for Solar City. He commented that he has already gotten approval from our Police Chief Roosa and has gotten the no-call list and all rules and regulations from the Clerk's office and the Select Board's office and is only waiting on their approval. *The Board members voted unanimously to grant a Hawker & Peddler License to Jonathan Jacobs of Solar City.*

Weight Limitations on Valley Street and West Park Street Bridges - Superintendent of Public Works, Chris Pompei, P.E., came before the Board and reported that the paperwork for the repairs of the Valley Street Bridge has been submitted and we will probably hear back in about a week.

He informed the Board that the test steel has been done on the West Park Street Bridge and we should know something by Monday.

David Consolati stated that down by Oak N' Spruce the catch basin has dropped down quite a bit by the Pine Street Bridge. Chris replied that he would look into it.

While Chris was still at the meeting, Bob announced his seasonal appointments for the Dept. of Public Works (DPW) as follows: Chris Babcock and Lucas Withers, Groundskeepers and Matt Kelley, Water Distribution Aide. *The Board members voted unanimously to support Mr. Nason's DPW seasonal appointments for a period of 15.8 weeks.*

Emergency Dispatch Regionalization – Bob presented a spreadsheet to the Board to Compare the Dispatch Center FY 2017 Budget to Estimated Berkshire County Emergency Communications Center (BCECC) Fee. He also presented an "attestation letter for partnering municipalities" The letter states that we attest to the fact that Lee has agreed to participate with the Berkshire County Sheriff's Office as a partner in studying the planning for forming a regional PSAP as set forth in the application for State 911 Department Development Grant funding submitted by the Berkshire County Sheriff's Office. *The Board members voted unanimously to authorize the Town Administrator to sign the "attestation letter for partnering municipalities".*

Full Time Fire Chief Study Committee - The Board members briefly discussed forming a Full Time Fire Chief Study Committee wherein 7 or 8 members would determine whether or not there is a need for a Full Time Fire Chief or a Part Time Fire Chief by assessing the scope of the job. The person chosen would have to pass a standardized test. Residents interested in studying whether or not the Town needs to budget for a full-time Fire Chief to lead the Fire Department and Ambulance Service should submit a letter of interest to Cindy Belair, Secretary to the Town Administrator and Board of Selectmen.

Thin-Film Shopping Bag and Polystyrene Bylaws – Patty Carlino brought up the discussion of whether the members of the Select Board ask the Tri-Town Health

Department to promulgate regulations identical to the by-laws adopted by the May 12, 2016 Annual Town Meeting? *As there was no interest in asking the Tri-town Health Dept. to promulgate regulations, the matter was tabled at this time.*

Berkshire Regional Transit Authority (BRTA) Advisory Board Designee - Mr. Nason announced that the Administrator / Selectmen's Office received a letter of resignation from our BRTA Advisory Designee Ronald Giancola. The Board thanked Ron for his many years of service and announced if anyone was interested in this position to contact the Administrator/Selectmen's office.

Berkshire Gas Permits - The Selectmen's office has received four permit applications from Berkshire Gas Co. Three for the installation of test main stations and one for a new gas service. *The Board members voted unanimously to postpone the three permits for installation of test main stations until more information is received regarding the size of the stations and whether or not there would be road cuts. The Board members voted unanimously to grant the permit application for the installation of new gas service at 103 West Park Street.*

Tent Permit – VFW Memorial Day Celebration – Waiver of Fee – *The Board members voted unanimously to waive the tent permit fee for the VFW's Memorial Day Celebration.*

4. Pending Business:

- a. 2016 Mini-site Collection – Wednesday, May 25th – 4:30 PM – 6:30 PM at the Lenox Dept. of Public Works.
- b. Lee Memorial Day Parade – 10:00 AM – Monday, May 30, 2016. Mr. Nason announced that the Parade committee has lost all the e-mail addresses of those who regularly march in the parade. Please contact Cindy Belair at 243-5500 with your e-mail address and she will forward it to Mark Michaud.

5. **Town Administrator:** Seasonal Appointments - Mr. Nason announced his appointments of the seasonal employees for Sandy Beach as follows: Managing Lifeguard – Samantha Miller. Returning Lifeguards – Abigail Brown, Hannah Miller and Anna Jefferys. New Lifeguards – Jordan Miller, Goldye Horan and Asa Cade. Swim Instructor – Jordan Miller. Returning Maintenance Personnel – Dmitri Consolati and Myron Hood. Mr. Nason also announced, at the recommendation of Chief Roosa, the appointment of Amber Newton as the Beach Parking Attendant. *The Board members voted unanimously to support Mr. Nason's seasonal beach appointments as read.*

Employment Opportunities - Mr. Nason reported that there are two job openings at Town Hall. One for a Local Inspector of Buildings/Code Enforcement Officer–Lee-Lenox Inspections Department. Submit letter of interest to Christopher Ketchen, Lenox

Town Manager by regular mail at 6 Walker St., Lenox, MA 01240 or by e-mail at cketchen@townoflenox.com . Initial interest will be assessed on assessed on May 31st . The other job opening is for the Lee Town Clerk. Submit letter of interest to Robert Nason, Town Administrator, 32 Main Street, Lee, MA 01238 or by e-mail at bnason@town.lee.ma.us . Initial interest will be assessed on June 20th .

6. **Public Comments:** None.

The 2016 Sandy Beach parking and opening information – As read by David Consolati:

“Through the ongoing generosity of High Lawn Farm, Laurel Lake Water Power and Tom & Katie Scheurer, Lee residents and their guests will again be able to enjoy Sandy Beach at Laurel Lake this summer. Access to the beach parking area will be open from **Tuesday, June 8th through and including Monday, September 5st from 10:00 am to 8:00 pm**, but a beach parking sticker or pass will be required.

The stickers are restricted to Lee residents (seasonal and year round). Their guests, and paying guests of motels, B&B's, Inns, and October Mountain State Park campground may obtain a day use pass. The beach parking stickers/passes are free of charge and may be obtained from the dispatchers at the Lee Communications Center (in Town Hall) at 32 Main Street, or they may be obtained from the beach access control officer when s/he is stationed at the access road gate.

Proof of residency is required to obtain the resident seasonal parking sticker. It is valid only for use by year round and seasonal residents of the Town of Lee. Guest passes may be obtained by Lee residents for their guests and are valid only for the date listed on the pass. Guest passes for those paying guests of motels, B&B's and Inns located within the Town of Lee as well as campers at October Mountain State Park campground are also available free of charge. These guest passes require proof of lodging.

For more information about the parking restrictions at Sandy Beach or questions on how to obtain a resident sticker or guest pass, please contact the Lee Communications Center at 413-243-2100.

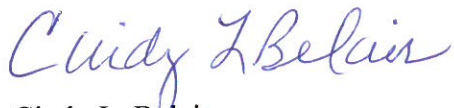
Please remember that alcohol is not permitted at the beach; and, to drive slowly on the private access road to the beach and in the parking lot.”

7. **Next Meeting:** The next meeting will be on Tuesday, May 24 at 5:00 PM in the Selectmen's Office on the 2nd floor.

Next Regular Meeting: Our next regular meeting will be on Tuesday, June 7, 2016 at 7:00 PM.

8. **Motion to Adjourn:** *The Board members voted unanimously to adjourn the meeting at 8:03 PM.*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant