

APPROVED ON 4/5/16

Board of Selectmen – Minutes of Meeting

BOARD OF SELECTMEN
MINUTES OF MEETING – March 29, 2016

Present: Patricia D. Carlino, Chair, David Consolati and Thomas Wickham, Board of Selectmen and Robert Nason, Town Administrator.

Chair, Patricia Carlino, called the meeting to order at 7:00 PM .

1. **General Business:** ABCC – Temporary Increased Resident Population – *The Board members voted unanimously to accept the estimated 920 number of seasonal residents as of 7/10/16.*

Ambulance Service FY 2017 Staffing Plan and Budget Proposal - Lisa Michaud came before the Board to present the staffing plan and budget proposal. She stated that costs would be going up as we are going to a full time (24 hours a day/7 days a week) paid service. She reminded the Board that in October we asked for an extension through July to go to full time paramedic service. She has an agreement with County Ambulance director, Brian Andrews for a \$245.00 intercept fee. At the end of February we switched collection agencies from ComStar to Ambulance Reimbursement Systems (ARS). She stated that the goal is to get back to the 85% collection rate as opposed to the 62% recent collection rate. Patty Carlino asked if a year from now the plan is not working would it be possible to go back and Lisa replied that we could. Lisa stated that as of July 1st, we will have 24-7 full time paid EMT's including paramedic coverage daily and on three nights, consisting of three nights paramedic level and 4 nights basic level.

Bob also announced that between now and July 1st, Lisa will work 8 hours per week on Mondays doing billing, following up with collections agencies, etc.

While Lisa was still at the meeting, at the recommendation of Lisa Michaud, Mr. Nason appointed, paramedics, Matthew Wilson and Cody Schaefer, to the Lee Ambulance Service. *The Board members voted unanimously to endorse Mr. Nason's appointment of Matthew Wilson and Cody Schaefer to the Lee Ambulance Service.*

Valley Street Bridge Repair Agreement – Superintendent of Public Works, Chris Pompei, P.E. came before the Board and stated that the Valley Street Bridge has been posted and LB Corporation has given a price of \$9,900.00 to do the repairs. *The Board members voted unanimously to award the work to LB Corporation and authorize the Chair to sign the construction agreement.*

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Mr. Nason also stated that we received a letter from MassDOT stating the West Park Street Bridge must be posted within 45 days.

Wastewater Treatment Plan Sludge Removal and Disposal Agreement - Chris Pompei stated that bids were solicited and obtained for this service and the low bid was submitted by Waste Water Services in the amount of \$0.103/gallon. Chris added that this new bid represents a savings of \$0.01 per gallon of sludge disposal, resulting in a savings of \$14,000.00 per year. *The Board members voted unanimously to award the work to Waste Water Services, Inc., and authorize the Chair to sign the service agreement.*

2. Town Administrator – Personnel Appointment:

Mr. Nason announced that he was pleased to appoint Heather Ketchen, to replace Karen Fink in the position of Assistant Treasurer/Collector. She was the unanimous choice of our Treasurer and Accountant and has proven her competence in taking over this position as she has stepped up since Karen left and has been doing a great job. *The Board members voted unanimously to support Mr. Nason's appointment of Heather Ketchen to the position of Assistant Treasurer/Collector.*

3. Public Comments: None.

4. Next Regular Meeting: The next regular meeting is Tuesday, April 5, 2016 at 7:00 PM.

5. Motion to Adjourn: *The Board members voted unanimously to adjourn the meeting at 6:10 PM*

Respectfully submitted,



Cindy L. Belair,
Selectmen's Secretary

Notice of Website Posting Sent to:

Board of Selectmen
Town Administrator
Town Clerk
Town Collector
Planning Board

Board of Assessors
Board of Health
Conservation Commission
Police Chief
Building Inspector

Dept. of Public Works
Town Treasurer
Town Reps. District Chairmen
Superintendent of Schools
Town Accountant