



**Town of Lee Board of Public Works**  
MEETING MINUTES of April 25, 2023  
Town Hall Courtroom

Members Present: Clerk David Forrest, Gary O'Brien, Robert Wright, Jim Ethier  
Others Present: Superintendent Lenny Tisdale, Highway Supervisor Zach Sorrentino

Gary O'Brien called the meeting to order at 11:56am.

Water Department

N/A

Highway/Cemetery Department

A town resident was recently buried at Fairmount Cemetery. This was the second cremation placed in the plot. Currently, there is a government veteran's marker on the plot with the name of the first buried. After the second burial, the family requested that the veteran's marker be removed so they could place a stone with both decedent's names. Admin Asst Sam Lovett was informed by Smith Monuments that removing veterans' markers was not done. After completing more research with veteran agents, Highway/Cemetery Supervisor Zach Sorrentino and Admin Asst Sam Lovett found that while not illegal, it is not common practice. It is also against the policies of Fairmount Cemetery. It was brought to the attention of the Board and they were asked to make the final decision as to whether the stone could be removed. Clerk Dave Forrest made the motion to approve the removal of the government marker and to replace it with a flush mount marker of the family's choosing. Robert Wright seconded the motion and it was passed unanimously (4-0). The only stipulation made was that the family be contacted regarding what to do with the veteran marker. They are not local, but the stone could be mailed to them at their expense. If they choose not to keep the stone, it will be destroyed by the Cemetery Department.

Clerk David Forrest asked for a staffing update regarding summer help and the rate of pay they would receive. At this time, there are no plans to hire summer help. Supervisor Sorrentino reported that a part-time mechanic is due to start in mid-June, working 20-24 hours a week. This person is also equipped with licenses for water and sewer. Sam Touhey and Josh Stewart are currently staffing Fairmount Cemetery.

Clerk Forrest asked for an update from the last meeting about the Town's right of way regarding tree removal. Town Council has been contacted, but Mr. Pollard has not responded to the request.

Waste Water Department

N/A

Abatements

An abatement application was submitted for CTSB Corporation at 40 Limestone Rd. The property is connected to both town water and sewer and was being charged accordingly for water. However, they were being charged a

flat rate for sewer which far exceeded their actual usage. Jim Ethier made the motion to abate the charges that exceeded their sewer usage in the amount of \$1046.72. Rob Wright seconded the motion; it was passed unanimously (4-0).

An abatement application was submitted for 250 Stockbridge Road. During a cold snap in February, the owners found that a pipe had broken in the basement which resulted in a basement full of water. They contacted the Lee Fire Department for assistance with removal. Mr. Hopkins was able to fix the pipe himself. They ask that the sewer charges beyond their average usage be abated. Gary O'Brien made the motion to approve the abatement in the amount of \$457.24 on the sewer side. Clerk Dave Forrest seconded the motion and it was unanimously approved (4-0).

#### Other

Clerk Forrest asked for an update on the Railroad St Water main replacement project, particularly the route that will be taken to access the lines. He shared reservations of trying to work on Main Street during summertime/tourist season. Superintendent Tisdale informed him that there is a pre-construction meeting taking place on May 24<sup>th</sup>.

Supervisor Sorrentino provided a quick update on highway trucks. Clerk Forrest questioned the ability of the Waste Water Department to treat sewage in the case of heavy rains. Superintendent Tisdale provided insight into inflow & Infiltration (I&I) work.

Gary O'Brien asked the Board if the meeting date and time could be switched from noon on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month to Mondays. Supervisor Sorrentino made the request that we switch the time on Mondays to 1 o'clock to avoid any conflicts with payroll. The Board discussed their options and agreed to change meeting times to the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month.

#### Minutes

Jim Ethier made a motion to approve the minutes from the March 28<sup>th</sup> meeting. Clerk Forrest seconded; it was passed unanimously (4-0).

Clerk Forrest made a motion to adjourn the meeting at 12:36pm

Respectfully submitted,

Samantha Lovett